

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
(518) 893-0723
Fax: (518)893-7006

The August 2010 meeting of the Greenfield Fire District was called to order at Company #1 by Chairman Don Kugler at 7:04 PM on August 11, 2010. The flag salute and a moment of silence were recognized for departed members.

Present were:

Commissioners: B. Chouinard, Kugler, Spackmann, Waite; Secretary J. Petkus, P/A J. Chouinard, Treasurer J. Bishop, Deputy Treasurer Perkins.

Please see sign in sheet for others in attendance.

RESOLUTION #207 TO GO INTO EXECUTIVE SESSION AT 7:06 PM REGARDING A PREVIOUS DISCIPLINARY ACTION CONCERNING JOSHUA FRIEDEL.

MOTION: Kugler

SECOND: Spackmann

RESOLVED to go into executive session at 7:06 PM regarding a previous disciplinary action concerning Joshua Friedel.

VOTE: All in favor, motion carried.

RESOLUTION #208 TO RECONVENE FROM EXECUTIVE SESSION AT 7:21 PM.

MOTION: Kugler

SECOND: Spackmann

RESOLVED to reconvene from executive session at 7:21 PM.

VOTE: All in favor, motion carried.

Fuel Oil bid opening:

- Charlton Oil Company, Charlton, NY: offered 35¢ over rack price, which is a daily rate. They do not offer lock in rates.
- C.S. Pita:
 - Option #1: Pre pay lock in: \$2.479 per gallon
 - Option #2: 15¢ over Albany terminal rack price, daily rate.

Bids to be forwarded to Commissioner Robarge for his review; awarding of bid scheduled for the August 24th Workshop.

Awarding of Seal Coating Bid:

RESOLUTION #209 TO AWARD SEAL COATING BID TO ADIRONDACK PAVEMENT COATINGS, TOTALING \$8,025.60.

MOTION: Waite

SECOND: B. Chouinard

RESOLVED to award Seal Coating bid to Adirondack Pavement Coatings, totaling \$8,025.60.

VOTE: All in favor, motion carried.

Commissioner Waite to contact Adirondack Pavement.

RESOLUTION #210 TO APPROVE THE JUNE 29, 2010 SPECIAL MEETING MINUTES.

MOTION: Spackmann

SECOND: Waite

RESOLVED to approve the June 29, 2010 Commissioner Meeting Minutes.

VOTE: All in favor, motion carried.

RESOLUTION #211 TO APPROVE THE JULY 14, 2010 COMMISSIONER MEETING MINUTES.

MOTION: Waite

SECOND: B. Chouinard

RESOLVED to approve the July 14, 2010 Commissioner Meeting Minutes.

VOTE: All in favor, motion carried.

Chairman Kugler asked for questions/comments regarding the abstract:

Commissioner Waite questioned #10484, which truck; Chief Lant noted it is 291. Chief Lant questioned #10481 for Atlantic Detroit Diesel, noting that his mechanic did most of the work on the truck. Dave Kenyon noted he questioned the labor on the bill as well. Brief discussion; Dave Kenyon to call and speak to Keith at Atlantic Detroit.

RESOLUTION #212 TO PAY CLAIM #10430 THROUGH CLAIM #10507 EXCLUDING CLAIM #10481, TOTALING \$63,512.88.

A3410.1	\$ 4,312.29
A3410.2	11,045.64
A3410.4	47,808.64
A9050.8	346.31
Total	\$63,512.88

MOTION: B. Chouinard

SECOND: Spackmann

RESOLVED: to pay Claim #10430 through Claim #10507 excluding Claim #10481, totaling \$63,512.88.

VOTE: All in favor, motion carried.

RESOLUTION #213 TO PAY CLAIM #BR010 THROUGH CLAIM #BR014, EXCLUDING BR011 AND BR013, FROM THE BUILDING RESERVE FUND, PER PREVIOUS PERMISSIVE REFERENDUMS, TOTALING \$21,151.56.

R3400.0	\$21,151.56

Total:	\$21,151.56

MOTION: Spackmann

SECOND: Waite

RESOLVED to pay claim #BR010 through claim #BR014, excluding BR011 and BR013, from the Building Reserve Fund, per previous permissive referendums, totaling \$21,151.56.

VOTE: All in favor, motion carried.

Claims BR011 and BR013 to be moved to tomorrow's special meeting agenda.

RESOLUTION #214 TO PAY CLAIM #ER1009 FROM THE EQUIPMENT RESERVE FUND, PER PREVIOUS PERMISSIVE REFERENDUM, TOTALING \$5,969.50.

MOTION: Chouinard

SECOND: Waite

RESOLVED to pay Claim #ER1009 from the Equipment Reserve Fund, per previous permissive referendum, totaling \$5,969.50.

VOTE: All in favor, motion carried.

Correspondence: Secretary J. Petkus

- Received letter from the Town Clerk regarding the upcoming Primary and General elections; emailed the Company presidents as well as made copies and given to officers to give to Company Presidents.
- Received, and read, memo from Supervisor Rowland thanking everyone regarding coverage during the 911 system problems. Copies given to Commissioners, Chief and Deputy Chiefs.
- Jessica Bullard will be leaving next week and would like to be able to get last paycheck to her before she leaves for college.

RESOLUTION #215 GIVING TREASURER PERMISSION TO CUT PAYCHECK TO JESSICA BULLARD, AFTER REVIEW/APPROVAL FROM THE DISTRICT SECRETARY.

MOTION: Spackmann

SECOND: Waite

RESOLVED to give Treasurer permission to cut paycheck to Jessica Bullard, after review/approval from the District Secretary.

VOTE: All in favor, motion carried.

Purchasing: P/A J. Chouinard

- Hose order placed; PO needs to be signed.
- Chief Lant and A/C Middlebrook received some nice parade axes; would like to purchase 2 carry bags for them, \$50 each. PO needs to be signed.
- 12' Pike poles for Co #3 are in.
- Fire police flags are in.
- D/C Davis inquired about purchasing a Smartboard for Co #3. Estimate is about \$1,400.00. Commissioner Spackmann commented that he did not think it is a worthwhile purchase at this time, noting that there is nothing wrong with making arrangements to use the one at Co #3.

Heated discussion continued with D/C Davis regarding the need for the purchase, including the lack of planning, D/C Davis not trying out the board at Co #3 and figuring out what works and what doesn't work for them, the lack of an example as to why the Board should approve the purchase. Commissioner Spackmann noted that we need to start thinking a bit on how to use existing equipment rather than purchasing duplicate stuff. Commissioner B. Chouinard suggested doing more research on it and Commissioners Waite and Kugler agreed; D/C Davis noted he was not going to do a thing. Commissioner B. Chouinard noted that if that was going to be his attitude then the Board would just forget it.

- Has PO from the Chief that needs to be signed for 5 multi-meters with hard cases from AJ Vel, totaling \$3,725.00. Listed on PO to come out of Hazmat account. Commissioner B. Chouinard noted that he would like to see if he can trade in the old ones or sell them. Chief Lant suggested we see if Providence or Edinburgh needs them. Brief discussion continued.
- Received an email request asking to order brush fire hose in addition to the recent hose order. This was not on original hose quote or PO. Chief Lant noted he thought D/C G. Gibbins offered the brush hose he has and could we just change the fittings or purchase adapters. Discussion continued; the purchasing agent to research out some prices for 1000 feet and bring to the Board at the August workshop.

Applications for membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: None.

Middle Grove Company #3: None.

Maple Avenue Company #4: Michael Bogardus, David Longe.

Requests for Change in Membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: Stephanie Burwell, return to active duty from military duty, physical recently completed.

Middle Grove Company #3: None.

Maple Avenue Company #4: Adam Towers, requested 1 year leave of absence.

RESOLUTION #216 TO ACCEPT ABOVE CHANGES AND NEW MEMBERS.

MOTION: Kugler

SECOND: B. Chouinard

RESOLVED to accept above changes and new members.

VOTE: All in favor, motion carried.

Grants:

- Captain G. Bullard has not heard anything on the AFG; did send letters to several politicians asking for their support.

Report of the Chief: John Lant

- Training: recapped various company drills/training for the past month.
- Truck repairs:
 - 272, 282 and 291 back in service
- Officers would like to take \$2000.00 out of the uniform account and give \$1000.00 each to Co #2 and Co #3 for fire prevention. Brief discussion; Board okay with this.
- Dry hydrants: D/C Ellsworth handed out to the Board paperwork in reference to the hydrants, and proceeded to explain the status of the hydrants, the work Walt Barss has

been doing including putting flags on them and keeping them plowed out as best as possible throughout the winter. Noted Bucket Pond is not on the paperwork, but it should be the same amount as the other hydrants. D/C Ellsworth noted that maybe some elbows should be purchased for the wintertime. Also spoke to the landowner at Lake Desolation, who gave his approval for a hydrant. Chief Lant thanked D/C Ellsworth for his help on this.

RESOLUTION #217 GIVING PERMISSION TO MOVE AHEAD WITH THE DRY HYDRANT PROJECT AS SUBMITTED.

MOTION: Spackmann

SECOND: Waite

RESOLVED to give permission to move ahead with the dry hydrant project as submitted.

VOTE: All in favor, motion carried.

- Mrs. Miller, the new Chaplain has been going around to the firehouses; joined the Chaplain's Association. Would like to get her some stress training and she is willing to go. She also should have a uniform. Brief discussion; Commissioner B. Chouinard and the Chief to work with her to get her a uniform.
- Was not successful in getting any names for Clerk of the Works.
- D/C G. Gibbins brought up at the officers meetings various vaccinations. Discussion regarding making it part of the application process, ability to ask for vaccination records, adding it to the District Guidelines. Commissioner Spackmann and Secretary Petkus to coordinate.
- Running low on foam, need to order more. Brief discussion; request made that the same foam be ordered, National, and in round containers and not square containers as truck compartment were made to accommodate the round containers.

RESOLUTION #218 GIVING THE PURCHASING AGENT PERMISSION TO PURCHASE A PALLET OF FOAM PER THE CHIEF'S RECOMMENDATION.

MOTION: Spackmann

SECOND: B. Chouinard

RESOLVED to give the Purchasing Agent permission to purchase a pallet of foam per the Chief's recommendation.

VOTE: All in favor, motion carried.

- Quite a few people went to the recent Fire Police course and quite a few things have changed. Fire Police Captain Jack Atwell explained some of the NYS requirements for Fire Police. Noted there are about 50 names on the State registry but only 22 active fire police that he can account for. Brief discussion continued, including conducting traffic training, how to proceed; Captain Atwell to send out notification to the inactive fire police.
- 291 phone is off; P/A J. Chouinard to look into it.

Reports from Companies:

Company #1 – Captain Coffey:

- Dropped paperwork off last night in reference to TahylN Fischer; Secretary Petkus noted it was not signed off by the Chief and will have to wait until next month.
- Coin drop is Labor Day weekend.
- Stewart's in Malta would like to use the firehouse to do a car wash fundraiser. All proceeds will go to the firehouse. Brief discussion regarding certificate of Insurance; Captain Coffey

to get more information to present to the Board.

Company #2 – D/C Jon Davis:

- Requested the lock on the basement door downstairs be removed, there is no need to have a lock on it, it was unlocked again. Brief discussion; Secretary Petkus to contact Center for Security and get it taken care of.

RESOLUTION #219 GIVING DISTRICT SECRETARY PERMISSION TO COORDINATE WITH CENTER FOR SECURITY, FIXING THE BASEMENT DOOR AT CO #2 PER DEPUTY CHIEF DAVIS' REQUEST.

MOTION: Spackmann

SECOND: Waite

RESOLVED to give District Secretary permission to coordinate with Center for Security, fixing the basement door at Co #2 per Deputy Chief Davis' request.

VOTE: All in favor, motion carried.

- Requested that plywood be placed under the voting machines to protect the new floor. Brief discussion; Secretary Petkus to contact the Town Clerk to ask about the machines.
- Previously installed a fan in the furnace room to the truck bay, but now the truck bay is extremely hot. Would like to install a fan to vent outside. Commissioner Waite to bring up for discussion at tomorrow night's meeting regarding Co #2.
- Carpet guy is finished downstairs, thanked the Board. Commissioner Spackmann questioned previous discussion about not installing the carpet downstairs until the exterior was completed. Commissioner Waite noted that water hasn't been coming in since they put the plastic in.
- Storage container is now empty; P/A J. Chouinard to call company to have it removed.

Company #3 – D/C Jay Ellsworth:

- Town wide garage sale is next month and the ladies auxiliary and cub scouts would like to use Co #3 parking lot.

RESOLUTION #220 GIVING CO #3 LADIES AUXILIARY AND THE CUB SCOUTS PERMISSION TO USE THE PARKING LOT DURING THE TOWN WIDE GARAGE SALE IN SEPTEMBER.

MOTION: B. Chouinard

SECOND: Waite

RESOLVED to give Co #3 ladies auxiliary and the cub scouts permission to use the parking lot during the Town wide garage sale in September.

VOTE: All in favor, motion carried.

- Amanda MacWhinnie would like to take the 3 week EMT course at Montour Falls. Brief discussion; Commissioner Kugler to get in touch with Tom Wutz.
- Approved the radios and chargers at the last meeting; has PO ready to be signed.
- Jaws/combi tool in, looked over the unit and found one of the hoses is bad. \$820 for a new hose, can't use it without the hose. Money to come out of repairs to equipment. P/A J. Chouinard asked if the bill had been straightened out; D/C Ellsworth noted yes and he emailed it to the Treasurer. P/A J. Chouinard requested a copy of the email to attach to PO.

Company #4 – D/C John King:

- Nothing to report.
- Co #4 President Dean Deuel noted he has 2 out of district applicants and would like to move forward with the application process. Brief discussion.

RESOLUTION #221 GIVING CO #4 PERMISSION TO MOVE FORWARD WITH OUT OF DISTRICT APPLICANTS MATTHEW BLANKENSHIP AND THOMAS TYGE.

MOTION: B. Chouinard

SECOND: Waite

RESOLVED to give Co #4 permission to move forward with out of District applicants Matthew Blankenship and Thomas Tyge.

VOTE: All in favor, motion carried.

- President Deuel also requested new tables; the old ones are really beat up. Brief discussion; President Deuel to research what they would like and bring paperwork to the Board to discuss at budget time.

Report of District EMS Coordinator: Justin Burwell

- Not present.
- Commissioner Spackmann requested a recommendation from the officers by the August workshop in reference to what they would like to do with EMS training next year.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

- Project on Locust Grove Road still moving forward; driveways can be up to 2500' long. The Town Planning Board has requested him to go back to the officers to create a spec on all these driveways. Set up a 5 man panel at the officers meeting to look into it. Commissioner Kugler requested Mr. Chandler keep the Board informed.

***For Town of Wilton, Gary Bullard:**

- Quiet.

Reports of the Commissioners:

Commissioner B. Chouinard:

- HVAC engineer is going to try to have something ready by the August workshop, at least on Co #1. Added to August Workshop Agenda.

Commissioner Robarge:

- Not present.

Commissioner Spackmann:

- Did not get a chance to go around and look at all the gear. Would like to hear from the officers regarding what they feel they need. Captain Coffey noted he has not heard anything regarding Co #1. D/C Davis noted Co #2 could use a couple sets of brush fire gear and maybe one set of turnout gear. D/C Ellsworth noted he would like Commissioner Spackmann to come around on a Tuesday night to speak to them. Commissioner Spackmann noted they would figure out a night, and to put this discussion on the September meeting agenda. Fire Police Captain Jack Atwell requested if there is some money left, he still has some people he needs to finish outfitting. Commissioner Spackmann noted he is not against that, but he really would like to focus on structural this time around. When he meets with the officers, if there is some money left over he would

have no problem and will keep the fire police in mind. P/A J. Chouinard noted there is a brand new set of turn out gear in the Commissioners office.

- Asked if there has been any movement from the by-law committee regarding auxiliary/chaplain stuff. Commissioner Waite noted no because every time they are scheduled to meet, the Commissioners schedule a meeting on the same night. Tabled to the September meeting.
- Website has been updated; at the top of the page is a FOIL link, which will take you to the downloadable content on the website.
- Sent out several emails regarding the upcoming newsletter content and has received a lot of comments back. For the most part it has been well received, some minor changes made. If no comments this evening, he needs to get it out as they need time to do the mailing.

RESOLUTION #222 GIVING THE TREASURER PERMISSION TO PAY 50% OF THE NEWSLETTER BILL OF \$3,646.59.

MOTION: Kugler

SECOND: Waite

RESOLVED to give the Treasurer permission to pay 50% of the newsletter bill of \$3,646.59.

VOTE: All in favor, motion carried.

Commissioner Waite:

- Nothing for this evening, everything he has can be handled at tomorrow night's meeting.

Commissioner Kugler:

- Gibby's Professional Fit testing has still not supplied the District with a valid certificate of Insurance. Lengthy discussion continued including the ability to get insurance, it is not a requirement of NYS, the cost of doing business, the District's policy of requiring Certificates of Insurance. Commissioner Spackmann noted he is not entirely sure this is the best policy to have although he does understand both sides. Letter to be sent to Gibby's Professional Fit Testing requesting them to supply a COI.

RESOLUTION #223 TO SEND A LETTER TO GIBBY'S PROFESSIONAL FIT TESTING REQUESTING THAT THEY PROVIDE A VALID CERTIFICATE OF INSURANCE WITHIN 30 DAYS.

MOTION: B. Chouinard

SECOND: Spackmann

RESOLVED to send a letter to Gibby's Professional Fit Testing requesting that they provide a valid certificate of Insurance within 30 days.

VOTE: All in favor, motion carried.

Special Topics/New Business:

- Streamlining meeting nights: Chief Lant commented that he would like to see any changes postponed until after the 1st of the year. Moved to the September meeting agenda.
- Striping of 280: Cost is \$488.00. Commissioner B. Chouinard asked if this is being done because there is a lot of rust; D/C Ellsworth noted there is no rust, it is because before it was received, it must have had wheel flares on it and started to wear through to the paint.

RESOLUTION #224 TO APPROVE THE STRIPING OF 280.

MOTION: Kugler

SECOND: Spackmann

RESOLVED to approve the striping of 280.

VOTE: All in favor, motion carried.

- Chief Lant noted that the truck committee met this past Sunday to come up with a plan, and will be meeting again this Sunday.
- Chief Lant noted that the Smart board is very impressive and a great training tool and would like to see the board and D/C Davis work it out and move ahead. Commissioner Spackmann noted that he appreciates what the Chief is saying, he is right, but the answer the Board got was whatever, I'm done in 4 months, I don't care. If you want to be Deputy and Assistant Chiefs, step up to the plate and do your homework, the one thing this Board has demonstrated for the past 5 years is it's inability to say no. So if you do your homework the Board will probably say yes.
- Fire Police Captain Jack Atwell noted that this Saturday they are working with the Town of Greenfield, previously approved by the Board. The power pole out front has a loose guy wire and it swings around and just misses the transformer; Secretary Petkus to contact National Grid. They are continuing to work on the fire police van.

RESOLUTION #225 DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Spackmann

SECOND: B. Chouinard

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Waite a second from Commissioner B. Chouinard to adjourn the meeting at 8:49 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus
District Secretary