

Board of Fire Commissioners

Greenfield Fire District
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The August 26, 2015 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:07 PM.

Present were:

Commissioners Atwell, Chandler, Kugler, Mann, Sadousky; D/A Petkus, D/P Chouinard, D/T Thurman. Please see sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members and military.
2. **Approve Minutes:** August 12, 2015 Commissioner Meeting Minutes and August 17, 2015 Special Meeting Minutes.

RESOLUTION #285 APPROVING THE AUGUST 12, 2015 COMMISSIONER MEETING MINUTES AND AUGUST 17, 2015 SPECIAL MEETING MINUTES AS WRITTEN.

MOTION: Kugler

SECOND: Mann

RESOLVED to approve the August 12, 2015 Commissioner Meeting Minutes and August 17, 2015 Special Meeting Minutes as written.

VOTE: All in favor, motion carried.

3. Payment of Bills:

Commissioner Atwell questioned voucher #150479, purple fire helmets; Jill noted they are for the fire prevention.

RESOLUTION #286 TO PAY ABSTRACT #15, VOUCHER #150473 THROUGH VOUCHER #150492 FROM THE GENERAL FUND, TOTALING \$52,267.76.

A3410.1	\$ 4,438.13
A3410.2	43,689.44
A3410.4	3,778.72
A9030.8	361.47

Total: \$ 52,267.76

MOTION: Chandler

SECOND: Sadousky

RESOLVED to pay Abstract #15, Voucher #150473 through Voucher #150492 from the General Fund, totaling \$52,267.76.

VOTE: All in favor, motion carried.

RESOLUTION #287 TO PAY BUILDING RESERVE ABSTRACT #8, VOUCHER #BR15014 FROM THE BUILDING RESERVE FUND, TOTALING \$100.31.

MOTION: Atwell

SECOND: Sadousky

RESOLVED to pay Building Reserve Abstract #8, Voucher #BR15014 from the Building Reserve Fund, totaling \$100.31.

VOTE: All in favor, motion carried.

RESOLUTION #288 TO PAY EQUIPMENT RESERVE ABSTRACT #9, VOUCHER #ER15014 THROUGH VOUCHER #ER15015 FROM THE EQUIPMENT RESERVE FUND, TOTALING \$468,436.91.

MOTION: Kugler

SECOND: Atwell

RESOLVED to pay Equipment Reserve Abstract #9, Voucher #ER15014 through Voucher #ER15015 from the Equipment Reserve Fund, totaling \$468,436.91.

VOTE: All in favor, motion carried.

4. Firefighter and Auxiliary New Members/Changes in Membership

Joyce noted there are only firefighter changes as follows:

- **Co #1:** None.
- **Co #2:** Robert Myers, change in address; William Lloyd, 4th, change from 16/17 yr. old to Active FF.
- **Co #3:** None.
- **Co #4:** None.

RESOLUTION #289 GIVING THE CHAIRMAN PERMISSION TO SIGN THE ABOVE ON BEHALF OF THE BOARD OF FIRE COMMISSIONERS.

MOTION: Atwell

SECOND: Sadousky

RESOLVED to give the Chairman permission to sign the above on behalf of the Board of Fire Commissioners.

VOTE: All in favor, motion carried.

5. Special Topics of Discussion:

- **Employee Health Insurance:** Discussion regarding the quotes received from Adirondack Trust Insurance and Marshall & Sterling. Difference in quotes by about \$6. Joyce to call Dave Meager in the morning.

RESOLUTION #290 GIVING D/A PETKUS PERMISSION TO CONTACT DAVE MEAGER AT ADIRONDACK TRUST, AND IF THEY MATCH MARSHALL & STERLING'S QUOTE, TO DEAL WITH ADIRONDACK TRUST; IF NOT, THE BOARD TO GO WITH MARSHALL & STERLING.

MOTION: Atwell

SECOND: Kugler

RESOLVED to give D/A Petkus permission to contact Dave Meager at Adirondack Trust, and if they match Marshall & Sterling's quote, to deal with Adirondack Trust; if not, the Board to go with Marshall & Sterling.

VOTE: All in favor, motion carried.

- Draft Drug & Alcohol Policy: policy resubmitted with changes made. Brief discussion.

RESOLUTION #291 ACCEPTING THE DRUG & ALCOHOL POLICY AS SUBMITTED, EFFECTIVE IMMEDIATELY.

MOTION: Kugler

SECOND: Mann

RESOLVED to accept the Drug & Alcohol Policy as submitted, effective immediately.

VOTE: All in favor, motion carried.

- 2016 budget discussion: Treasurer Petkus presented the draft budget to the Board for their review/questions, going through the line items and explaining any budgetary changes, consolidation of some line items, personnel salaries and benefits, and the reserve funds. It was noted that she and D/T Thurman should be able to access the NYS website to calculate the .73% cap amount sometime next week for further budget discussion. The Board asked for the following changes at this time:
 - Health Insurance: change to reflect Employee only coverage at 80%;
 - Call Dave Meager to ask if Utica Insurance sponsors a free defensive driver course; check also on the change in insurance rates with the addition of the station keeper position;
 - Add hose to the .2 account with \$2000 budgeted;
 - Increase apparatus maintenance/repairs line item to \$80,000;
 - Increase Insurance line item to \$65,000;
 - Add \$20,000 back to the Equipment Reserve Fund.
- Joyce to also advertise a special meeting for September 1st in order to conduct employee evaluations.
- Commissioner Mann would like to meet with the employees tomorrow morning to complete the IRA paperwork.
- Chief Lant asked who was hired as the new station keeper; it was noted Jerrid Marshall.
- D/C Burwell noted their auxiliary would like to host a fundraiser.

RESOLUTION #292 GIVING CO #2 AUXILIARY PERMISSION TO HOST A PASTA DINNER FUNDRAISER ON SEPTEMBER 19, 2015 FROM 4 – 7 PM AT CO #2 FIREHOUSE.

MOTION: Chandler

SECOND: Sadousky

RESOLVED to give Co #2 auxiliary permission to host a pasta dinner fundraiser on September 19, 2015 from 4 – 7 pm at Co #2 firehouse.

VOTE: All in favor, motion carried.

- D/C Ellsworth asked if Jacob Podwirny's paperwork was received; she noted she received it this afternoon.
- D/C Ellsworth asked when seal coating would be starting; Jill has a call in to find out the date.
- D/C Ellsworth noted Kincaid was at the firehouse last night looking into the wireless access issue; Jill will be speaking to the Board about it.
- Chief Lant noted that A/C Bogardus is on the Hazmat team; they would like the rehab bus at the racetrack on Saturday.

RESOLUTION #293 GIVING PERMISSION TO SEND THE REHAB BUS TO THE RACETRACK ON SATURDAY, AUGUST 29, 2015.

MOTION: Sadousky

SECOND: Chandler

RESOLVED to give permission to send the rehab bus to the racetrack on Saturday, August 29, 2015.

VOTE: All in favor, motion carried.

- Chief Lant noted he spoke to someone in reference to the property behind the firehouse again.
- D/C Burwell noted that AC in the firehouse is not working properly; Jill to call Toby Middlebrook. She also noted there is another call in to Saratoga Electric & Generator about the lights. Brief discussion; Jill to look into another electrician as well. Commissioner Chandler also noted there is a light out on Co #1 and the flag light at Co #3 is out.
- Jill noted that Co #1 has a generator issue; still does not have the quote for repairs. Discussion continued.
- D/C Ellsworth noted that 283 battery is dead again; Commissioner Atwell to call KJ Stearns.
- Commissioner Chandler noted that he and Commissioner Atwell met with KME earlier today regarding a credit for the rehab bus. Brief discussion continued.
- A/C Jennings noted that he and Commissioner Kugler, Captains Cumm and Murray will be going to KME Sunday and Monday for the new apparatus design meeting. Commissioner Kugler noted he can no longer attend.
- A/C Jennings noted that Co #3 will be doing a stand by with 281 from noon to about 9 pm for Rock City Falls for their anniversary parade and celebration.

RESOLUTION #294 GIVING CO #3 PERMISSION TO STAND BY FOR ROCK CITY FALLS ON SEPTEMBER 12, 2015.

MOTION: Sadousky

SECOND: Atwell

RESOLVED to give Co #3 permission to stand by for Rock City Falls on September 12, 2015.

VOTE: All in favor, motion carried.

- Commissioner Atwell noted he went to Co #4 to look at the progress on the bus and he is impressed. Brief discussion.

6. Dispense with the reading of the minutes

RESOLUTION #295 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Kugler

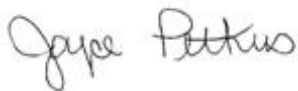
SECOND: Sadousky

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion made by Commissioner Kugler with a second from Commissioner Sadousky to adjourn the meeting at 8:24 PM. All in favor.

Respectfully submitted,



Joyce Petkus
District Administrator/Treasurer