

# **Board of Fire Commissioners**

Greenfield Fire District  
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The August 2014 Commissioners Workshop of the Greenfield Fire District was called to order at District Office by Chairman Richard Spackmann at 7:09 PM on August 27, 2014.

**Present were:**

Commissioners Atwell, Kugler, Spackmann, and later in the evening, Commissioner Chandler; Secretary Petkus, D/P Chouinard. Please see sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members and troops fighting overseas.
2. **Approve Abstract:** There were no questions regarding the abstract

**RESOLUTION #168 TO PAY ABSTRACT #8, VOUCHER #140423 THROUGH VOUCHER #140485 FROM THE GENERAL FUND, TOTALING \$61,815.72.**

A3410.1 \$	8,055.16
A3410.2 \$	31,375.15
A3410.4 \$	21,734.73
A9030.8 \$	616.24
A9050.8 \$	34.44

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Total: \$ 61,815.72

MOTION: Spackmann

SECOND: Kugler

RESOLVED to pay Abstract #8, Voucher #140423 through Voucher #140485 from the General Fund, totaling \$61,815.72.

VOTE: All in favor, motion carried.

**RESOLUTION #169 TO PAY ABSTRACT #4, VOUCHER #ER14011 THROUGH VOUCHER #ER14014 FROM THE EQUIPMENT RESERVE FUND, TOTALING \$3,669.42.**

MOTION: Kugler

SECOND: Atwell

RESOLVED to pay Abstract #4, Voucher #ER14011 through Voucher #ER14014 from the Equipment Reserve Fund, totaling \$3,669.42.

VOTE: All in favor, motion carried.

**3. Secretary Update – Joyce Petkus**

- Aerial certification and sticker came in and placed in Co #4 basket.

**4. Approve Minutes: July 23, 2014 Workshop Minutes**

**RESOLUTION #170 APPROVING THE JULY 23, 2014 WORKSHOP MINUTES AS WRITTEN.**

MOTION: Kugler

SECOND: Atwell

RESOLVED to approve the July 23, 2014 Workshop Minutes as written.

VOTE: All in favor, motion carried.

**5. New Members/Changes in Membership**

**Firefighter Applications for Membership:** None.

**Auxiliary Applications for Membership:**

Greenfield Center Co #1: None.

Porter Corners Co #2: Stephanie Barss, Julie Ray, Tiffany Ray.

Middle Grove Co #3: Joan Desourdy.

Maple Avenue Co #4: None.

**Requests for Change in Membership(Firefighter/Auxiliary):** None

**RESOLUTION #171 AUTHORIZING THE CHAIRMAN TO SIGN OFF ON ALL ABOVE AUXILIARY MEMBERS AS READ.**

MOTION: Spackmann

SECOND: Kugler

RESOLVED to authorize the Chairman to sign off on all above Auxiliary Members as read.

VOTE: All in favor, motion carried.

**6. Purchasing Update: Jill Chouinard**

- Co #1 and Co #4 gas meters calibrated and ready for pick up tonight.
- Tom Tobin would like to do ground ladder testing the evenings of September 12 and 19<sup>th</sup>, and has requested temporary access. Brief discussion; Secretary Petkus to issue a temporary vendor card.

**7. Treasurer Update:**

- Commissioner Spackmann noted that the Board received a letter of resignation from the District Treasurer, Rachel Nardin.

**RESOLUTION #172 ACCEPTING THE RESIGNATION OF THE DISTRICT TREASURER, RACHEL NARDIN.**

MOTION: Spackmann

SECOND: Kugler

RESOLVED to accept the resignation of the District Treasurer, Rachel Nardin.  
VOTE: All in favor, motion carried.

#### **8. Special Topics of Discussion:**

- New rehab bus: Firefighter Nate King and life member Bill Van Buren have volunteered to go to Missouri to pick up the new bus. Prior to payment, they will inspect the bus. Discussion continued regarding travel arrangements, dates of travel, insuring the bus. Captain Bullard noted the purchase price agreed upon is \$16,800.00 and he will get the bus info including the VIN #. Discussion also regarding the cost of retrofitting the new bus, and what to do with the old bus.

#### **RESOLUTION #173 GIVING THE SECRETARY PERMISSION TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND \$25,000.00 ON THE PURCHASE AND RENOVATION OF THE NEW REHAB BUS FROM MISSOURI.**

MOTION: Spackmann

SECOND: Kugler

RESOLVED to give the Secretary permission to advertise a permissive referendum to withdraw and expend \$25,000.00 on the purchase and renovation of the new rehab bus from Missouri.

VOTE: All in favor, motion carried.

#### **RESOLUTION #174 DECLARING 297 SURPLUS PROPERTY.**

MOTION: Spackmann

SECOND: Atwell

RESOLVED to declare 297 surplus property.

VOTE: All in favor, motion carried.

- 2015 Budget discussion: Lengthy discussion continued regarding next year's budget, with changes to the following:
  - Firehouse power washing: increase \$500 to \$3,500;
  - Change gas meter line item to gas meter calibration supplies and reduce \$5,000 to \$500;
  - Add grant writing line item for \$2,200;
  - Insurance: increase \$1,750 to \$63,000;
  - Lights and heat: increase \$10,000 to \$90,000;
  - Office & maintenance supplies: increase \$250 to \$4,500;
  - Pump & Hose testing: increase \$1,500 to \$15,000;
  - Transmission services: increase \$500 to \$2,000;
  - Computers: increase \$2,500 to \$7,000;
  - Pagers: increase \$2,000 to \$5,000;
  - Personnel Gear: increase \$30,000 to \$75,000;
  - Service Award Program: decrease \$10,000 to \$110,000;
  - Personnel Services: no changes to be made until employee reviews completed, except increase Deputy Treasurer to \$1,000;
  - Reserve Funds:
    - EMS: \$2,500;

- Building: \$250,000;
- Equipment: \$250,000;
- Gear: \$5,000;
- Health & Wellness: Nothing at this time;
- Ladder: \$50,000;
- Radio: Nothing at this time;
- SCBA: \$25,000.

Preliminary numbers show the 2015 draft budget at \$1,526,385.00, a 2.26% increase in budget from last year, given a 1.07 tax rate for Greenfield and Wilton. Discussion also regarding purchasing a new office copier, addressing the phone issues across the district, snow removal maintenance, hiring a maintenance person. Jill to look into getting quotes for a new phone system, and the Board to think about the maintenance issues. 2015 Budget discussion to continue at September 9<sup>th</sup> meeting, with the proposed 2015 budget to be approved at the September 24<sup>th</sup> workshop.

- Nate King questioned if the Board and Co #1 are still willing to house an ambulance. Brief discussion; the Board needs to think about it some more.
- Chief Lant asked if the Board would accept the officer training previously sent to them for review for officer qualifications. Discussion continued, including possibly revamping the officer qualifications. No decision made.
- Chief Lant noted last week's scheduled fire prevention at the Navy base was rained out and has been rescheduled for tomorrow.
- Chief Lant noted that he and Tom Hug walked the property last weekend. Brief discussion; Mr. Hug will be speaking to his partner.

## RESOLUTION #175 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Spackmann

SECOND: Kugler

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion made by Commissioner Atwell with a second from Commissioner Chandler to adjourn the workshop at 9:04 PM. All in favor.

Respectfully submitted,

*Joyce A. Petkus*

Joyce A. Petkus  
District Secretary