

# Board of Fire Commissioners

Greenfield Fire District  
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## August 31, 2011 Commissioners Budget Workshop

Budget workshop began at 7:03 pm.

Present were: Commissioners Atwell, Barss, Chandler, Spackmann, Waite, Secretary Petkus, Treasurer J. Bishop, D/C B. Bishop

Please see sign in sheet for others in attendance.

Budget workshop called to order with a flag salute and a moment of silence for departed members and troops overseas.

Discussion regarding the 2012 proposed budget, including the following:

### ❖ **A-400 Account**

- Aerial Inspection: no change
- Annual Meetings, Drills: to stay the same at this time, tabled for further discussion at the next budget workshop.
- Annual Banquet: line item to be added, \$15,000.00
- Audit: no change
- Cemetery Flags: no change
- Contingency: no change
- Convention: no change
- Dry hydrants: currently at \$3,000.00 to decrease to \$1,000.00
- Due, Legal Fees: no change
- Fire Prevention: no change
- Fit Tests: no change
- Gas & Diesel: currently at \$27,000.00 to increase to \$35,000.00
- Generator Service: currently at \$3,500.00 to decrease to \$3,000.00
- Insurance: currently at \$60,000.00 to increase to \$65,000.00
- Internet Access: no change
- Inventory Equipment: currently at \$4,000.00 to decrease to \$1,000.00
- Lights and Heating Fuel: no change
- Maintenance Supplies: no change
- Newsletter: currently at \$6,000.00 to decrease to \$2,000.00
- Office Supplies: no change
- Operations: currently at \$16,000.00 to increase to \$20,000.00
- Other: no change
- Phone Bills: no change
- Physicals: no change
- Printing of SOG's & By Laws: no change; Secretary Petkus to look into ability of electronic signatures on Firetracker.

- Pump & Hose Testing: no change
- Repairs to Apparatus: currently at \$70,000.00 to increase to \$90,000.00
- Repairs to Equipment: no change
- Repairs, Building Maintenance: no change
- Repairs to Rehab Bus: line item removed
- Repairs to 263: line item removed
- Service award program fee: to stay the same at this time; Secretary Petkus to contact Penflex.
- Training: currently at \$13,000.00 to increase to \$15,000.00. Brief discussion also regarding creating separate line item for EMS training, tabled for further discussion at the next budget workshop.
- Vaccinations: no change
- Website: no change

❖ **A-200 Account**

- Chief Account: no change
- Computers: no change
- EMS: no change
- Fire Police: no change
- Hazmat: no change
- Pagers: no change
- Personnel Gear: no change
- Radios: no change
- Rescue: no change
- SCBA: currently at \$30,000.00 to increase to \$40,000.00
- Security System: no change
- Uniforms: no change

❖ **.100 Personal Services**

- Purchasing Agent: Brief discussion regarding increasing to full time; currently at \$25,000.00 to increase to \$44,000.00
- Secretary: to stay the same at this time
- Treasurer: to stay the same at this time

❖ Social Security: currently at \$6,100.00 to increase to \$6,500.00

❖ Accident Insurance: currently at \$5,400.00 to increase to \$5,800.00

❖ Unemployment Insurance: currently at \$1,800.00 to increase to \$2,000.00

❖ **Reserve Accounts**

- EMS Reserve: no change
- Building Reserve: currently at \$300,000.00 to decrease to \$200,000.00
- Equipment Reserve: currently at \$250,000.00 to increase to \$350,000.00
- Radio Reserve: no change
- Service Award Program (LOSAP): no change

Commissioner Spackmann noted that the 2011 budget total is \$1,384,600.00 and as of this evening the tentative 2012 budget is \$1,441,100.00, an increase of \$56,500.00, approximately 4% from last year. Calculated tax rate estimate is \$1.04.

With the addition of the new Ladder Truck Reserve, and adding \$50,000.00 to it, it will increase the budget by 7.6%. Also still need to talk about EMS training and Annual Meeting, Drills.

**RESOLUTION #204 TO GO INTO EXECUTIVE SESSION AT 8:25 PM IN REFERENCE TO PENDING LITIGATION.**

MOTION: Spackmann

SECOND: Atwell

RESOLVED to go into executive session at 8:25 PM in reference to pending litigation.

VOTE: All in favor, motion carried.

**RESOLUTION #205 TO RECONVENE FROM EXECUTIVE SESSION AT 8:35 PM.**

MOTION: Spackmann

SECOND: Waite

RESOLVED to reconvene from executive session at 8:35 PM.

VOTE: All in favor, motion carried.

Commissioner Atwell noted he would like to try to set up some sort of apparatus maintenance program. Would like to potentially add a line item with \$20,000.00; would like to have further discussion on this before finalizing the budget.

Next budget workshop scheduled for Wednesday, September 7<sup>th</sup> at Co #1 beginning at 7:00 PM, with the following to be discussed further:

- Annual Meetings, Drills
- EMS Training
- Ladder Truck Reserve
- Apparatus Maintenance

Motion made by Commissioner Spackmann with a second from Commissioner Waite to dispense with the reading of the minutes. All in favor.

Motion made by Commissioner Spackmann with a second from Commissioner Atwell to adjourn the workshop at 8:45: PM. All in favor.

Respectfully submitted,

Joyce A. Petkus  
District Secretary