

# **Board of Fire Commissioners**

Greenfield Fire District  
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The December 2012 Commissioners Meeting of the Greenfield Fire District was called to order at Company #1 by Chairman Richard Spackmann at 7:01 PM on December 12, 2012. The flag salute and a moment of silence were recognized for departed members and troops overseas.

## **Present were:**

Commissioners: Atwell, Barss, Chandler, Spackmann, Waite; Secretary Petkus, Director of Purchasing Chouinard, Treasurer Bishop. See sign in sheet for others in attendance.

## **RESOLUTION #241 TO APPROVE THE NOVEMBER 14, 2012 COMMISSIONER MEETING MINUTES AS WRITTEN.**

MOTION: Atwell

SECOND: Barss

RESOLVED to approve the November 14, 2012 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

## **Chairman Spackmann asked for questions/comments regarding the abstract:**

Commissioner Atwell questioned the following claims:

- Claim #120860: tires on 273. Credit of \$140 to come back to us.
- Claim 120872: confirmed this is Co #4 LED lights.
- Claim #120912: 2 sawzalls and 2 packages of blades; Jill noted they were for Co #1.

D/P Chouinard noted there is a change to claim #120920; Garrison Fire & Rescue for the gear; bill reduced from \$14,357.99 to \$9,357.99 due to \$5000 credit we have had with them.

## **RESOLUTION #242 TO PAY ABSTRACT #12, CLAIM #120850 THROUGH CLAIM #120926 WITH CHANGE TO CLAIM #120920 AS NOTED ABOVE, FROM THE GENERAL FUND, TOTALING \$56,823.97.**

A3410.1	\$ 6,900.46
A3410.2	11,785.42
A3410.4	37, 582.76
A9030.8	555.33
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Total:	\$ 56,823.97

MOTION: Spackmann

SECOND: Chandler

RESOLVED to pay abstract #12, claim #120850 through claim #120926 with change to claim #120920 as noted above, from the General Fund, totaling \$56,823.97.

VOTE: All in favor, motion carried.

**RESOLUTION #243 TO PAY ABSTRACT #12, CLAIM #ER12007 THROUGH CLAIM #ER12012 FROM THE EQUIPMENT RESERVE FUND PER PREVIOUS PERMISSIVE REFERENDUMS, TOTALING \$3,308.51.**

MOTION: Spackmann

SECOND: Barss

RESOLVED to pay abstract #12, claim #ER12007 through claim #ER12012 from the Equipment Reserve Fund per previous permissive referendums, totaling \$3,308.51.

VOTE: All in favor, motion carried.

Commissioner Atwell questioned claim #BR120019; it was clarified that this was the invoice for the window replacement project, excluding Bill Reid's invoice that we do not have yet as the one window is still not in.

**RESOLUTION #244 TO PAY ABSTRACT #12, CLAIM #BR120015 THROUGH CLAIM #BR120019 FROM THE BUILDING RESERVE FUND PER PREVIOUS PERMISSIVE REFERENDUMS, TOTALING \$39,746.64.**

MOTION: Spackmann

SECOND: Waite

RESOLVED to pay abstract #12, claim #BR120015 through claim #BR120019 from the Building Reserve Fund per previous permissive referendums, totaling \$39,746.64.

VOTE: All in favor, motion carried.

Treasurer Bishop requested permission to pay invoice for the ballot clerks for the Annual Election and the invoice for the Town of Greenfield for the load of salt.

**RESOLUTION #245 GIVING TREASURER PERMISSION TO PAY INVOICE RECEIVED FROM THE TOWN OF GREENFIELD HIGHWAY DEPARTMENT FOR THE LOAD OF SALT, TOTALING \$2060.**

MOTION: Spackmann

SECOND: Barss.

RESOLVED to give Treasurer permission to pay invoice received from the Town of Greenfield Highway Department for the load of salt, totaling \$2060.

VOTE: All in favor, motion carried.

**RESOLUTION #246 GIVING TREASURER PERMISSION TO PAY THE BALLOT CLERKS FOR THE ANNUAL ELECTION, TOTALING \$280.00.**

MOTION: Spackmann

SECOND: Chandler

RESOLVED to give Treasurer permission to pay the ballot clerks for the Annual Election, totaling \$280.00.

VOTE: All in favor, motion carried.

D/P Chouinard requested permission to pay invoice received from Complete Construction for the installation of two ceiling fans at Co #3, total for materials and labor is \$592.00, as well as the invoice from Smith and Warren for the name badges, totaling \$2,533.50.

RESOLUTION #247 GIVING TREASURER PERMISSION TO PAY INVOICE RECEIVED FROM COMPLETE CONSTRUCTION FOR THE INSTALLATION OF TWO CEILING FANS AT CO #3, TOTAL FOR MATERIALS AND LABOR IS \$592.00; MONEY TO COME OUT OF BUILDING MAINTENANCE, AS WELL AS THE INVOICE FROM SMITH AND WARREN FOR THE NAME BADGES, TOTALING \$2,533.50; MONEY TO COME OUT OF THE UNIFORM ACCOUNT.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to give Treasurer permission to pay invoice received from Complete Construction for the installation of two ceiling fans at Co #3, total for materials and labor is \$592.00; money to come out of Building Maintenance, as well as the invoice from Smith and Warren for the name badges, totaling \$2,533.50; money to come out of the uniform account.

VOTE: All in favor, motion carried.

**Correspondence: Secretary Petkus**

- Received and read Thank You card from the Gaba Family.
- Handed out 2013 officer listing; as soon as each company has their elections to please fax that back to the district office as some of the names need to go on the organizational meeting agenda.

**Purchasing: D/P Chouinard**

- New gear arrived.
- Mourning covers almost complete.
- Co #4 window still on order.
- Name badges are in.
- Tyler Fire contacted to do annual SCBA pack inspection/maintenance. Still no rep assigned to us.
- 5 way manifold was mailed back, no further word on recall.
- Nothing on AFG.
- Working on new grant for Recruitment & Retention; opens on 12/17 and will be applying.
- Received year end requests from all companies except for Co #1.
- Questioned if hose testing at Co #3 went well; it was noted they completed hose testing and also did ground ladder testing for Co #3.
- Will start working on 2013 gear; March 7<sup>th</sup> and 28<sup>th</sup> tentatively scheduled for gear fitting dates.
- Lost radio antenna has been ordered.
- Did not receive any information from Co #4 regarding the PetSmart gift certificate so has been unable to take care of that.
- Co #2 having problems with thermal imaging camera, has been working with VRS Sales; it is a battery issue.
- Received a dress uniform back from a former member; looks like the shirt and coat have been chewed by a mouse and the shirt is not repairable. Jacket is not as bad as the shirt.
- She and Joyce still working on the Honorary Deputy Chief policy; should be ready for review at the workshop.
- Argo vinyl lettering is done, she will be picking it up tomorrow.
- Some of the old gear needs to be D & D'd, they are going to be expiring in 2013 anyway.
- Will be meeting with Bove on Monday regarding propane at Co #3.
- Down to 2 pagers; 6 should be coming back from repair shortly. Brief discussion; Jill asked to keep a tally.

- Plaque for Bill Gaba has been ordered.

**Grants:**

- See above.

**Applications for membership:**

**Greenfield Center Company #1:** None.

**Porter Corners Company #2:** None.

**Middle Grove Company #3:** None.

**Maple Avenue Company #4:** None.

**Requests for Change in Membership:**

**Greenfield Center Company #1:** None.

**Porter Corners Company #2:** None.

**Middle Grove Company #3:** None.

**Maple Avenue Company #4:** Chris Courtois, moved out of the district; Ben Jordon terminated due to lack of activity.

D/C King to attempt to get pagers/equipment back from them before letters sent out by District office.

**RESOLUTION #248 TO ACCEPT ABOVE CHANGES IN MEMBERSHIP.**

MOTION: Spackmann

SECOND: Waite

RESOLVED to accept above Changes in Membership.

VOTE: All in favor, motion carried.

**Report of the Chief – John Lant:**

- Trucks are in pretty good shape; put exhaust on 291 today.
- Was not at last officer's meeting, but knows everybody trained.
- Thanked the Board for their support, it was a great year, very fortunate to have the Board we have.
- Thanked Joyce for putting up with him and the great job she does day in and day out. Joyce thanked the Chief; it means a lot coming from him.
- Let the Board know what great firefighters we have, noting the recent balloon construction fire on Spier Falls Road and the quick thinking by D/C Kenyon and A/C Burwell, as well as the fire on Coy Road, D/C Ellsworth already had them pulling the ceilings by the time he got on the scene. The Board's investments in the firefighters have certainly paid off.

**Reports from Companies:**

**Company #1 – D/C Kenyon:**

- Sunday he would like to use 262 to transport Santa Claus to the Wayside Inn. Approved.
- Still keeping track of EMS calls and problems with Empire. Brief discussion.
- Thanks to the Board for the new 262 and jaws on the rescue. Also thanked the office staff for helping him to use the computer.
- Problems with front bay door; Joyce noted she will try to get to it next week.
- Everyone doing a fantastic job; Merry Christmas to everyone.

**Company #2 – D/C Middlebrook:**

- Thanks to the Board for everything.
- Lights out at Co #2 over 273 bay door. Joyce to call electrician.
- Windows in the hall, the cranks are not working.

**Company #3 – D/C Ellsworth:**

- Thanked the Board and staff for another good year, companies made some really good stops this year. Mutual aid has been down this year a bit, thankfully.
- Wished everyone a good holiday.

**Company #4 – D/C King:**

- Quiet.
- Thanked everyone for everything, made some good stops and no one got hurt.
- Santa Claus drive coming up as well.
- Gavin Park tree lighting participation was down, but it was raining that night.

**Report of District EMS Coordinator – Tim Kemp:**

- Not present.
- Jill noted all EMS equipment has been moved over to Co #3.

**Planning Board:****\*For Town of Greenfield, Mike Chandler:**

- Couple of small subdivisions.

**\*For Town of Wilton, Gary Bullard:**

- Not Present.

**Reports of the Commissioners:****Commissioner Atwell:**

- Noted he saw the letter regarding the use of Rock City's hydrant to flush trucks. D/C Ellsworth noted that Co #3 should go first to make sure everything is okay and he will notify the Board. Will start after the first of the year. He also noted he had spoken to RCF Commissioner Costanzo, and any truck that goes there needs to keep a log of the amount of water used. Suggestion made to report water usage to the District office to keep track. Joyce noted she would create a spreadsheet.
- Asked about the request from the Board for each company to donate \$500 to the banquet; Joyce noted the companies are not having their meetings until next week.
- Pump tests on 5 trucks completed; thanked the men for the care they took with the trucks this year, the repair bill was much smaller when compared to previous years.
- Thanked those that went as Honor Guard to Mechanicville.
- Asked about the probie report cards; Joyce noted Jerrid Marshall and Brittany McEachron had not turned theirs in as of yet.
- Asked about fueling the stand by generators; who does that? Brief discussion, Jill to call Bove to confirm.
- Co #2 lost pager: Brief discussion, LDDS form received this afternoon. Commissioner Spackmann noted that he can be issued a pager now that the LDDS form is in. Brief discussion also regarding stickers on pagers.

**Commissioner Barss:**

- Thank you for all your support for the next five years; hopes he does a good job for everyone.

- Probationary firefighter in-house training has started. Brief discussion regarding smoke house training at Co #2.

**Commissioner Chandler:**

- Co #3 second furnace replacement is on hold. Brief discussion regarding replacing the second furnace; Commissioner Chandler to have Toby change the dampers at this time.
- Councilman Dan Cochran here to talk about the progress of the ambulance committee. Councilman Cochran then gave a presentation regarding the progress of the committee and possible ambulance options. The next ambulance committee meeting is scheduled for December 20<sup>th</sup> at Town Hall beginning at 7 PM.

**Commissioner Waite:**

- Spoke to Shows Leary, he thinks that the Board should talk to CT Male about the air to air system and see if we can get reimbursed. Brief discussion; Commissioner Spackmann noted at this point we would spend more on legal action than we did correcting the problem, and there were certain members at Co #2 who had urged the Board to use CT Male, which the Board supported. Feels we should just put this project to bed. Commissioner Chandler to speak to Shows about it. Commissioner Chandler also noted that he spoke to Munter regarding the snow issue with Co #2 roof system, and they do have a proposal to extend the eaves, looks like they can fix it and re-pour the sidewalk for less than \$20,000.

**Commissioner Spackmann:**

- Commissioner Spackmann noted that there really have been some great accomplishments this year, including the purchase of two apparatus, anticipating breaking ground on a district office building /storage facility sometime next year, shouldered the burden due to the lack of ambulance service, bought defibrillators, thumpers, went to four tone system to really try to meet the needs of the community, we were deployed for Hurricane Sandy, Co #3 roof was replaced and we are now improving their heating system, and Argo was purchased for Co #2; the list is endless. Really impressive to see where this District can go and excited to see what happens in 2013.

**Special Topics of Discussion:**

- Active status reports: should be talked about in the next few months as there have been a few issues over the last 2 years. Discussion also regarding the ability to make active status in the current 10 month period given, possibly making active status a 12 month rolling schedule from November 1<sup>st</sup> thru October 31<sup>st</sup>. A/C Petkus suggested changing the wording from active status to voting eligibility. Discussion continued; to be addressed by the by-law committee in early 2013.
- 2013 meeting dates; Joyce noted that Thanksgiving, Christmas and New Years fall on our regular meeting dates. Brief discussion; November workshop not to be scheduled, Year End meeting scheduled for December 30, 2013 and Organizational meeting scheduled for January 8, 2014.
- A/C Petkus noted that he will be meeting with Jean and Joyce on Friday morning regarding FEMA submittal for Hurricane Sandy. Brief discussion.
- Commissioner Atwell would like to approve Frank and Son's to repair 271. Invoice total is \$2305.84. Will not be submitted to insurance as deductible is \$2000.

**RESOLUTION #249 TO APPROVE THE REPAIR OF 271 BY FRANK & SONS FOR \$2305.84.**

MOTION: Spackmann  
SECOND: Chandler  
RESOLVED to approve the repair of 271 by Frank & Sons for \$2305.84.  
VOTE: All in favor, motion carried.

**RESOLUTION #250 TO GO INTO EXECUTIVE SESSION AT 8:35 PM IN REFERENCE TO A DISCIPLINARY MATTER REGARDING FIREFIGHTER DONALD DOIN, JR.**

MOTION: Spackmann  
SECOND: Chandler  
RESOLVED to go into executive session at 8:35 PM in reference to a disciplinary matter regarding firefighter Donald Doin, Jr.  
VOTE: All in favor, motion carried.

**RESOLUTION #251 TO RECONVENE FROM EXECUTIVE SESSION AT 8:50 PM.**

MOTION: Spackmann  
SECOND: Waite  
RESOLVED to reconvene from executive session at 8:50 PM.  
VOTE: All in favor, motion carried.

**RESOLUTION #252**

**WHEREAS**, the Greenfield Fire District commenced a disciplinary proceeding pursuant to General Municipal Law § 209-I against firefighter Donald Doin Jr.; and

**WHEREAS**, a hearing was conducted before Hearing Officer Gregory V. Serio on August 22, 2012; and

**WHEREAS**, the Hearing Officer Serio issued his Report and Recommendations pursuant to General Municipal Law § 209-I on November 22, 2012; and

**WHEREAS**, a copy of the Report and Recommendations of Hearing Officer Serio was mailed to Donald Doin Jr. on November 30, 2012 by the Hannigan Law Firm PLLC; and

**WHEREAS**, the Board of Fire Commissioners has received the Report and Recommendations of Hearing Officer Serio;

**NOW THEREFORE BE IT RESOLVED** that the Board of Fire Commissioners accepts the Report and Recommendations of Hearing Officer Serio; and

**BE IT FURTHER RESOLVED** that the Board of Fire Commissioners, after due deliberation, has determined that firefighter Donald Doin, Jr. should be removed from the rolls of the Greenfield Fire District and The Greenfield Volunteer Fire Company No. 1, Inc.; and

**BE IT FURTHER RESOLVED** that effective December 12, 2012, firefighter Donald Doin Jr. shall be removed from the Greenfield Fire District and The Greenfield Volunteer Fire Company No. 1, Inc.

Motion by Commissioner Spackmann  
Seconded by Commissioner Barss

Voted upon as follows:

Aye

Nay

Commissioner Waite

\_\_\_X\_\_\_

\_\_\_\_\_

Commissioner Chandler

\_\_\_X\_\_\_

\_\_\_\_\_

Commissioner Barss

\_\_\_X\_\_\_

\_\_\_\_\_

Commissioner Atwell

\_\_\_X\_\_\_

\_\_\_\_\_

Commissioner Spackmann

\_\_\_X\_\_\_

\_\_\_\_\_

Motion carried.

**RESOLUTION #253 TO DISPENSE WITH THE READING OF THE MINUTES.**

MOTION: Spackmann

SECOND: Barss

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Spackmann with a second from Commissioner Chandler to adjourn the meeting at 8:52 PM. All in favor, meeting adjourned.

Respectfully submitted,



Joyce A. Petkus  
District Secretary