

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
(518) 893-0723
Fax: (518)893-7006

The December 2009 Year End Close of Books meeting of the Greenfield Fire District was called to order at Company #1 by Chairman Kugler at 7:12 PM on December 30, 2009. The flag salute and a moment of silence were recognized for the departed.

Present were:

Commissioners: Kugler, Spackmann, Waite; Secretary Petkus, P/A Chouinard; Deputy Treasurer Perkins; A/C's: Gibbins, Davis, Ellsworth, Lant; 2nd A/C's: Davis, E. Petkus, J. King. Please see sign in sheet for others in attendance.

Chairman Kugler asked for any additions/deletions/corrections to the November 24, 2009 workshop minutes and December 9, 2009 Commissioner meeting minutes.

RESOLUTION #413 TO ACCEPT THE NOVEMBER 24, 2009 WORKSHOP MINUTES AS WRITTEN.

MOTION: Waite
SECOND: Spackmann
RESOLVED to accept the November 24, 2009 Workshop Minutes as written.
VOTE: All in favor, motion carried.

RESOLUTION #414 TO ACCEPT THE DECEMBER 9, 2009 MEETING MINUTES AS WRITTEN.

MOTION: Waite
SECOND: Spackmann
RESOLVED to accept the December 9, 2009 meeting minutes as written.
VOTE: All in favor, motion carried.

Chairman Kugler asked for questions/comments regarding the abstract:

Commissioner Waite asked about claim #9805, which compressor was that for? Chairman Kugler noted it was for Co #3.

2nd A/C King asked about ERR907 Waterway Hose Testing; pulled hose off 291 and it wasn't any good. Chairman Kugler noted that after the first of the year they would be getting into replacement of hose. He also asked if everyone submitted their lists of hose that needs to be replaced.

Deputy Treasurer V. Perkins noted some additional bills totaling \$2,676.10 to be added to the abstract; please see attached sheet.

P/A Chouinard also noted 2009 year end monies totaling \$11,173.43 to be carried over; please see attached sheet with assigned PO numbers.

RESOLUTION #415 TO PAY CLAIM #9746 THROUGH CLAIM #9809 INCLUDING BILLS AS READ, TOTALING \$47,775.15 AND TO APPROVE THE 2009 MONIES TO BE CARRIED OVER INTO 2010, TOTALING \$11,173.43.

A3410.1	\$ 4,250.46
A3410.2	20,567.36
A3410.4	22,623.07
<u>A9060.8</u>	<u>334.26</u>
Total:	\$47,775.15

MOTION: Spackmann

SECOND: Waite

RESOLVED: to pay claim #9746 through claim #9809 including bills as read, totaling \$47,775.15 and to approve the 2009 monies to be carried over into 2010, totaling \$11,173.43.

VOTE: All in favor, motion carried.

RESOLUTION #416 TO PAY CLAIM #ERR905 THROUGH CLAIM #ERR907 FROM THE EQUIPMENT REPAIR RESERVE FUND, PER PREVIOUS PERMISSIVE REFERENDUMS, TOTALING \$17,347.38.

MOTION: Waite

SECOND: Spackmann

RESOLVED: to pay claim #ERRr905 through claim #ERR907 from the Equipment Repair Reserve Fund, per previous permissive referendums, totaling \$17,347.38.

VOTE: All in favor, motion carried.

Correspondence: Secretary Petkus

- Handed out to A/C's 2010 contact lists, including auxiliary contact lists to be updated. Please return them before the January workshop.

Purchasing: P/A Chouinard

- Nothing.

Applications for membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: None.

Middle Grove Company #3: None.

Maple Avenue Company #4: None.

Requests for change in membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: Glenn Azon, submitted letter of resignation; Brandon Ray, verbal resignation, Stephanie Burwell, military leave through August 2010.

Middle Grove Company #3: None.

Maple Avenue Company #4: None.

RESOLUTION #417 TO ACCEPT ABOVE CHANGES IN MEMBERSHIP.

MOTION: Waite

SECOND: Spackmann

RESOLVED to accept above changes in membership.

VOTE: All in favor, motion carried.

Grants:

- Nothing.

Report of the Chief: Dennis McConkey

- Not present.

Reports from Companies:

Company #1 – A/C Gibbins:

- Co #1 had an election for 2nd A/C; Jason Gibbins elected. Asked if his light and radio are going to be installed by Adirondack or whoever. Commissioner Waite to handle.
- Needs cell phone for 2nd A/C as well. P/A Chouinard to handle.
- Asked if any money was being put away for replacement of the furnaces. Commissioner Kugler has spoken to Toby about it, possible issue with duct work. Toby is working on it and to come up with a proposal.

Company #2 – A/C Davis:

- Asked if Bill Reed called Commissioner Spackmann regarding Co #4. He had not.
- Is it on the agenda for tonight to approve the plans for Co #2; Commissioner Waite to bring it up later.
- Would like to talk about the furnace for the pole barn with year end money.

Company #3 – A/C Jay Ellsworth:

- Has an applicant, William Johnson that would like to join, lives about ½ mile out of the District on Murray Road.

RESOLUTION #418 GIVING CO #3 PERMISSION TO MOVE FORWARD WITH THE APPLICATION PROCESS OF OUT OF DISTRICT APPLICANT WILLIAM JOHNSON.

MOTION: Kugler

SECOND: Spackmann

RESOLVED to give Co #3 permission to move forward with the application process of out of district applicant William Johnson.

VOTE: All in favor, motion carried.

Company #4 – A/C John Lant:

- Co #4 has a new assistant chief and new 2nd assistant chief; needs a new radio, bar lights and cell phone. P/A Chouinard to handle radio and cell phone.
- Would like to keep his current cell phone number; Chief McConkey phone to go to another person.

Report of District EMS Coordinator – Gary Gibbins:

- Order came in, defibrillator batteries are in.
- EMS is in good shape.
- Would like any left over money to be placed in EMS Reserve Fund.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

- Not present.

***For Town of Wilton, Gary Bullard:**

- Nothing really going on right now.
- Aldi's still on back burner.
- Brief discussion regarding new road up mountain.

Reports of the Commissioners:

Commissioner B. Bishop:

- Not present.

Commissioner Waite:

- Received quote from Bove regarding the propane; they want us to use their tank. Commissioner Waite felt we should own the tank and then we can go to any propane company we want. It is less than \$600 to purchase a tank. Brief discussion; Dave Middlebrook noted he spoke with some propane vendors and gave update. Bove will supply tank at no charge and cost of propane is \$1.99/gallon. Purchasing agent to call and make arrangements with vendor.

RESOLUTION #419 TO GO WITH BOVE FOR PROPANE AT CO #2.

MOTION: Waite

SECOND: Spackmann

RESOLVED to go with Bove for Propane at Co #2.

VOTE: All in favor, motion carried.

- Asked if the Board has looked at the plans for Co #2 downstairs. One suggestion made was to go with bigger lumber, 2x6 or 2x8. Brief discussion; plans approved, and Commissioner Waite to contact CT Male tomorrow.

Commissioner Spackmann:

- There has been a software issue with the laptops between Dell and Tech II, which is why the laptops are not ready.

Commissioner Robarge:

- Not present.

Commissioner Kugler:

- Discussion of year end money; Chairman Kugler went over numbers; please see attached sheet. Deputy Treasurer Perkins noted a change under PO encumbered, should be \$11,173.36, with the subtotal changing to \$65,142.00, of which \$40,000.00 to be placed into the Equipment Reserve fund and \$25,142.00 to be placed into the Building Reserve fund.

RESOLUTION #420 GIVING TREASURER PERMISSION TO CARRY OVER 2009 YEAR END MONEY OF \$235,160.99 AND PLACE IN ACCOUNTS AS ALLOCATED ON THE ATTACHED SHEET.

MOTION: Kugler

SECOND: Spackmann

RESOLVED to give Treasurer permission to carry over 2009 year end money of \$235,160.99 and place in accounts as allocated on the attached sheet.

VOTE: All in favor, motion carried.

RESOLUTION #421 GIVING TREASURER PERMISSION TO PLACE ANY YEAR END INTEREST RECEIVED INTO THE EQUIPMENT RESERVE ACCOUNT.

MOTION: Kugler

SECOND: Spackmann

RESOLVED to give Treasurer permission to place any year end interest received into the Equipment Reserve Account.

VOTE: All in favor, motion carried.

- Resident George Habig asked for copies of the A200 and A400 accounts; Chairman Kugler noted that he should make a written FOIL request to the Secretary and she will take care of it.
- Commissioner Spackmann brought up discussion of uniforms and that this year for a variety of reasons there were no uniforms purchased. Discussion continued; uniforms and badges were last purchased in 2008, cost of one uniform is approximately \$750 each, are uniforms being turned in when a member leaves the department. A/C Lant asked for a list of members who have uniforms. Joyce noted she can give him the list she keeps of those who do not have uniforms and the year they joined.

- A/C Lant noted a Co #4 member needed bunker pants but they do not have any large enough to fit. Brief discussion. A/C Ellsworth noted he may have something for FF Bechard, have him call to come over and look.
- A/C Gibbins noted he needs a new helmet front.
- Dean Deuel Jr. noted they need 13 SCBA tanks as of January. Purchasing agent to look into it; Gary Bullard suggested looking into 30 year bottles, will get the information to Jill.
- A/C Davis asked if he could get that furnace for the pole barn; Chairmen Kugler told him no. Brief discussion regarding trickle chargers, Jill to get prices.
- A/C King noted they needed hoods and gloves. Last ordered about a year ago. Brief discussion; Jill to work on it with Commissioner Spackmann.

RESOLUTION #422 TO GO INTO EXECUTIVE SESSION AT 8:07 PM REGARDING EMPLOYEE EVALUATIONS.

MOTION: Kugler

SECOND: Waite

RESOLVED to go into executive session at 8:07 PM regarding employee evaluations.

VOTE: All in favor, motion carried.

RESOLUTION #423 TO RECONVENE FROM EXECUTIVE SESSION AT 8:22 PM.

MOTION: Waite

SECOND: Spackmann

RESOLVED to reconvene from executive session at 8:22 PM.

VOTE: All in favor, motion carried.

Chairman Kugler made an announcement that the Board received four resumes for the replacement Commissioner position: Bryan Chouinard, Roger Bechard, Andrea Mann and Jack Sadousky. The Board will appoint a Commissioner at the January 6, 2010 Re-organization meeting.

RESOLUTION #424 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Spackmann

SECOND: Waite

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Waite with a second from Commissioner Spackmann to adjourn the meeting at 8:24 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus
District Secretary