

# **Board of Fire Commissioners**

Greenfield Fire District  
P.O. Box 103  
Greenfield Center, NY 12833

The February 2007 meeting of the Greenfield Fire District Board of Fire Commissioners was called to order at Company #1 by Acting Chairman Spackmann 7:00 PM on February 22, 2007. The flag salute and a moment of silence were recognized for the departed.

## **Present were:**

**Commissioners:** King, Spackmann, Waite  
Secretary Petkus, Treasurer Bishop, P/A Howe  
Assistant Chiefs: Gibbins, Ellsworth, Lant  
2<sup>nd</sup> Assistant Chiefs: Davis, Kemp  
Others in attendance were: Steve Hickam, Gary Bullard, Bob Roxbury, Mike LaGalles, Bryan Chouinard

## **Acting Chairman Spackmann asked for any additions or corrections to the January 2007 Re-organization meeting minutes.**

## **RESOLUTION #36 TO ACCEPT THE JANUARY 2007 RE-ORGANIZATION MEETING MINUTES AS WRITTEN.**

MOTION: King

SECOND: Waite

RESOLVED to accept the January 2007 Re-organization meeting minutes as written.

VOTE: All in favor, motion carried.

## **Acting Chairman Spackmann asked for questions/comments regarding the abstract.**

Commissioner King asked for the difference between this abstract and the abstract he received last week. Treasurer Bishop noted that claims 112 through 120 were added, and the totals were updated.

Acting Chairman Spackmann noted that claim #103 was not going to be paid as we had not received the boots yet. Also noted that Commissioner Kugler had a question regarding claims #70 and #118 regarding A/C King taking the Montour Falls training. Acting Chairman Spackmann asked if he would only be taking the first two and A/C Lant noted he would be taking all of them. Commissioner King asked if three Commissioners signed off on the \$456.37. Treasurer Bishop noted there was no PO at all and P/A Howe said there was no PO asked for it. A/C Lant explained that what he think happened was when A/C King got there he found out about the books and called the Chief for permission. Commissioner King felt that until the Chief is here to explain, to vote not to pay that bill. Commissioner Waite added that anything over \$200 needed three signatures. Commissioner King stated that if it was a firefighter that did not have access to a phone he might understand, but the A/C has a phone. A/C Lant noted again he did contact the Chief. Acting Chairman Spackmann confirmed that a phone call was made. Commissioner King noted that until this is straightened out we should not pay the claim. A/C Ellsworth added that it was his understanding that the Chief had the books and he would be making copies of them to hand out to the other stations so everyone has a copy of the code enforcement, for what he really doesn't

understand why, since he didn't think we were in the code enforcement business. More discussion followed.

A/C Gibbins asked if the Treasurer could look at the bills to see how often CS Pita Fuel is coming to fill the tank at GFC because they ran out and he said he was coming every 10 days and A/C Gibbins had asked him to come every 7 days. Discussion followed as to why they may possibly be running out of fuel so often and some possible solutions including burying another tank and maybe lowering the fuel level to get more out of the tank. A/C Gibbins noted that Toby just serviced them all and he wants to know why they are using that much fuel, when he is regulating it here at 65°. Acting Chairman Spackmann asked A/C Gibbins to coordinate with Commissioner Robarge to investigate it. Treasurer Bishop noted that fuel was delivered on January 5, 22 and February 6.

Commissioner King then asked about claim #79 and asked EMS Coordinator Gibbins about the textbooks and do we pay for it before the course is completed. Coordinator Gibbins noted that A/C Ellsworth explained to the Czechowicz's that if they do not complete the course they would be responsible to paying for the books as well as the whole course, and they have to be active in the District for at least a year as well.

**RESOLUTION #37 TO PAY CLAIMS #12 THROUGH #120, EXCLUDING CLAIM #103 AND CLAIM #70 ONLY PAY THE GAS AND TOLLS PORTION AT \$96.05, TOTALING \$45,929.63.**

A3410.1	\$ 3,346.76
A3410.2	317.14
A3410.4	41,541.14
A9030.8	600.91
A9050.8	123.68
Total:	\$ 45,929.63

MOTION: Spackmann

SECOND: King

RESOLVED to pay claims #12 through #120, excluding claim #103 and claim #70 only pay the gas and tolls portion at \$96.05, totaling \$45,929.63.

VOTE: All in favor, motion carried.

**RESOLUTION #38 GIVING TREASURER PERMISSION TO PAY CLAIM #1 OUT OF THE EQUIPMENT RESERVE FUND FOR THE ALF EAGLE PUMPER FOR \$403,587.36.**

MOTION: Waite

SECOND: Spackmann

RESOLVED to give Treasurer permission to pay claim #1 out of the Equipment Reserve Fund for the ALF Eagle Pumper for \$403,587.36.

VOTE: All in favor, motion carried.

**RESOLUTION #39 GIVING TREASURER PERMISSION TO PAY SIGNWORKS FOR THE REPAIR OF THE SIGN AT MAPLE AVENUE FIRE HOUSE TOTALING \$165.40.**

MOTION: Waite

SECOND: Robarge

RESOLVED to give Treasurer permission to pay Signworks for the repair of the sign at Maple Avenue Fire House totaling \$165.40.

VOTE: All in favor, motion carried.

### **Correspondence:**

\*Association of Fire Districts of the State of NY is having another teleconference on Fire District Accountability: Understanding the New Requirements on Thursday March 8, 2007. Noted that Treasurer Bishop was going, as well as Commissioners Waite and King. Anyone else interested in going please let her know by next Tuesday.

### **RESOLUTION #40 GIVING PERMISSION TO ATTEND TELECONFERENCE AND GIVE PERMISSION TO TREASURER TO PAY FOR IT.**

MOTION: Waite

SECOND: King

RESOLVED to give permission to attend Teleconference and give Treasurer permission to pay for it.

VOTE: All in favor, motion carried.

\*Association of Fire Districts of the State of NY is having their annual Meeting at Lake Placid from May 5-9, 2007. If anyone is interested in that please let her know. Also, they will be having their fall workshops again at the Nevele on November 1-4, 2007.

\*Has begun to hand out the access cards. Signs posted at each fire house, but she will be out on Monday, Tuesday and Wednesday next week. One of the fobs will need to be returned at the time of picking up the ID card.

\*Had spoken to the Chiefs in January regarding uniforms, but she understands there has been a uniform committee formed, and she is just going to hold off on doing anything with uniforms until the committee meets and settles everything.

\*Has made a contact list for 2007 and it will be in with the minutes. Any updates, please let her know.

\*Working on the Defensive Driver course and tentatively it looks like it will be scheduled for the last 3 Saturdays in April, 2 at GFC and 1 at MA. Will keep everyone posted on that.

\*Previously emailed out to the officers information regarding the vote on selling old 271, asking the information to be posted on the signs outside each firehouse, so if that has not been done, please do it. Call the Secretary if there are any questions.

### **Applications for membership:**

**Greenfield Center Company #1:** None.

**Porter Corners Company #2:** Tammi Russell, Jack, Sadousky, Jr. William Traver, Jr.

**Middle Grove Company #3:** David Dejnozka

**Maple Avenue Company #4:** None.

### **Changes in membership:**

**Greenfield Center Company #1:** None.

**Porter Corners Company #2:** None.

**Middle Grove Company #3:** Daniel Gorss, resignation; Sheila Lapo, resignation; Elliot Older, Jr, change from active to honorary.

**Maple Avenue Company #4:** Aaron Deuel and Robert Kosh, both request change from 16 and 17 year old to active firefighter.

## **RESOLUTION #41 TO ACCEPT ABOVE NEW MEMBERS AND CHANGES IN MEMBERSHIP.**

MOTION: Waite

SECOND: Spackmann

RESOLVED to accept above new members and changes in membership.

VOTE: All in favor, motion carried.

### **Purchasing:**

\*Handed out new Procedures and Guidelines and PO's for everyone. Asked everyone to read the handbook thoroughly as there have been some changes made for 2007.

\*PO numbers will NOT be given out prior to approval beginning this year.

\*Beginning next month she will hand out a report to each 1<sup>st</sup> A/C that shows what has been spent on allotments for the month, and if there are any questions please contact her ASAP and please do not wait until November to start questioning amounts in allotments.

\*Allotment cutoff date changed to October 31, 2007 from November 30, 2007.

Secretary Petkus asked if a resolution needed to be passed changing the allotment cutoff date. Acting Chairman Spackmann explained that during his report he would make a motion to adopt the purchasing handbook for 2007.

### **Reports from Companies:**

#### **Company #1 – A/C Gary Gibbins**

\*Asked why they have to hire outsiders to clean the snow off the roof of the building if the firefighters can do it during a work detail? Acting Chairman Spackmann said his understanding was that it was more of an insurance issue. Discussion followed.

## **RESOLUTION #42 GIVING COMPANY #1 PERMISSION TO CLEAN SNOW FROM THE ROOF OF THE FIREHOUSE DURING WORK DETAILS IN COOPERATION WITH THE TOWN HIGHWAY DEPARTMENT.**

MOTION: King

SECOND: Waite

RESOLVED to give Company #1 permission to clean snow from the roof of the firehouse during work details in cooperation with the Town highway department.

VOTE: All in favor, motion carried.

## **RESOLUTION #43 GIVING TREASURER PERMISSION TO PAY THE CLEVELAND BROTHERS BILL WHEN IT COMES IN.**

MOTION: Waite

SECOND: Robarge

RESOLVED to give Treasurer permission to pay the Cleveland Brothers bill when it comes in.  
VOTE: All in favor, motion carried.

\*Last year he hounded the Board quite often about the Z channels to be put back on the building to keep the snow and ice from getting behind the brand new brick, but was never done. There is now a considerable amount of ice that is behind the brick now. Acting Chairman Spackmann thought it was his understanding that Commissioners Robarge and Kugler were in charge of that and it was done. More discussion followed. Acting Chairman Spackmann noted that he was sure that A/C Gibbins had no problem hounding the Board in the spring to get the job done.

\*The Commissioners stated that the access system is up and running, but is that just phase I and are we proceeding to Phase II? Acting Chairman Spackmann noted he has spoken with A/C Ellsworth about that and he would like to sit down with some people to figure out what we want to do. Some ideas were to get thumb readers, maybe one in each station, as well as other additional things. For the record, Acting Chairman Spackmann noted that we need to work together on this.

\*Has a personnel issue and would like to go into executive session, regarding possible new member Richard Huestis. Acting Chairman Spackmann agreed to executive session at the end of the meeting.

### **Company #2 – 2<sup>nd</sup> A/C Jon Davis:**

\*271 is in service and working great, thanked the Board.

\*Asked if the Board got the quotes for the new floor in the hall. Commissioner Waite noted he would make a motion on it tonight.

\*Regarding the wheel covers for 273. Called about the PO and was told Commissioner Waite had it, would like the PO as the resolution was already made on it. He will go out himself personally and get them.

\*A siren was ordered for Middle Grove; P/A Howe noted a whole bunch of stuff was delivered to Middle Grove the other day. Explained that the Chief said he was taking care of getting two of them but obviously he didn't. Asked if he needed to fill a PO out and was it coming out of the radio account. A/C Ellsworth explained that the siren that came out of the radio account was to replace the 1<sup>st</sup> A/C's. A/C Davis explained that Co #2 does not have a light bar or a siren for the 1<sup>st</sup> A/C and that it is all his stuff on that truck. Discussion followed, and 2<sup>nd</sup> A/C Davis noted that nobody knows where it is. Acting Chairman Spackmann told 2<sup>nd</sup> A/C Davis to fill out a PO, the Commissioners will sign off on it; it will come out of the radio account.

### **Company #3 – A/C Jay Ellsworth:**

\*Has Danielle's boots out in the truck, they do not fit her, he got his boots and they do fit; thanks for getting that straightened out.

\*Water softener at Co #3 has been empty for over a month, is Toby going to take care of them or not? Acting Chairman Spackmann said his understanding was the Board decided to do away with the regular schedule and do it on demand. Discussion followed; A/C Ellsworth suggested that we buy a pallet of salt and divide it up among the 4 companies as he is fully capable of putting salt in it once in a while. Acting Chairman Spackmann said his understanding was that all 4 companies do not have the same system. 2<sup>nd</sup> A/C Davis added they don't use it any more that's why they are getting spots, Acting Chairman Spackmann added that Maple Avenue's is in total disarray. Commissioners Waite and King to handle it.

\*Since the By-laws are being redone, A/C Ellsworth suggested that maybe we could increase the max of 5 Jr. Firefighters to maybe 7 or 8? Company #3 has been maxed out for a couple of years. Acting Chairman Spackmann said it was a great suggestion.

\*The ceiling in the office and hallway is in need of repair, the tile is popping pretty bad. The metal grid needs to be aligned. Acting Chairman Spackmann suggested they take care of it and get three quotes.

#### **Company #4 – A/C John Lant:**

\*Sent Joyce a copy of a letter he sent to Wilton Waterworks asking them to notify him if the water system goes down as they are never notified. Commissioner King noted that they don't even notify the Fire Department of Saratoga.

\*In March the State Chiefs Association is going to have a Line of Duty Death seminar, hope nothing like that ever happens but felt the seminar was important to go to. Spoke to Jeff Butler and he said he probably would go, will get the form to the Chief and then to Jill to get it taken care of. Acting Chairman Spackmann said that maybe we should open it up to other people if they want to go.

\*Did we get paid for the damage to 292? Acting Chairman Spackmann said no. A/C Lant felt the Board should contact the politicians to try to get our money. Acting Chairman Spackmann had no problem with A/C Lant looking into it. More discussion followed. Treasurer Bishop noted that the paperwork was handed in sometime in October or November and Commissioner King added that it would be about six months before we see any money.

\*A few months ago he brought up the new county system, has anyone followed up on that? Commissioner King offered to look into it.

\*There is a house that was given to them to use for training on Jones Road. They would like to burn it, there would be no roof on it, not much to burn, maybe in April or May. He will make sure everything is in order first.

#### **RESOLUTION #44 GIVING A/C LANT PERMISSION TO HOLD A LIVE BURN AT THE HOUSE ON 67 JONES ROAD, PROVIDING EVERYTHING IS IN ORDER.**

MOTION: Spackmann

SECOND: King

RESOLVED to give A/C Lant permission to hold a live burn at the house on 67 Jones Road, providing everything is in order.

VOTE: All in favor, motion carried.

\*Town of Wilton has jumped on the RU OK? Program and it is working down there. Not sure if anything ever happened with it here in Greenfield. Felt it was a big plus for the Fire District.

\*Asked Secretary Petkus if she ever got the Fire Advisory Board minutes. Secretary Petkus noted that she gets them emailed to her every month; she's really good about that. A/C Lant noted at the meeting they had a power point presentation about how far the radios system is going and about the antenna and towers. More discussion followed.

\*Captain Bullard explained that 291 was going out to have the doors replaced next week. A/C Lant added that Chet Garrison stopped down last night and let them know that he was going to send out the correct hose.

#### **Report of Chief McConkey:**

\*Not present.

#### **Report of EMS Coordinator Gary Gibbins:**

\*Purchased CO detectors last year to be able to detect CO levels within the blood stream. During the ice storm/power outage, they were going around to the residents to check on them and there was an individual found down, he and his son were the 1<sup>st</sup> two EMT's to respond. Put the meter on the individual and the level was 42. Normal is 0-10. Ambulance responded to the scene and he was flown to Westchester to the hyperbaric chamber. The company we purchased the meters from contacted Jill and the Chief to do a follow up on the product and how well the meters are working. The article will be in Fire Engineering and a couple of other magazines. There was another call in South Greenfield where the mother went to work and she wasn't feeling good and she had oxygen given to her and her two adult children at home and they had levels of 10-14. Even though it is an expensive piece of equipment at \$2500.00, it is well worth it.

\*In the purchasing handbook he didn't see anything regarding the EMS account and a lot of the things they purchase are over \$1000.00. Discussion followed regarding the purchasing handbook. A/C Ellsworth asked A/C Gibbins if his meter had been ordered and he responded yes, but he hasn't heard back on it yet.

#### **Grants – Andrea Mann:**

\*Could not stay, handed out a summary sheet of grants.

\*A/C Ellsworth noted that maybe Acting Chairman Spackmann needed to call her to apologize for not letting her go ahead of time, she had her kids here and she looked a little aggravated. For the record Acting Chairman Spackmann said he will call her and apologize, he did not realize they were her kids and he certainly would have let her go first had he known.

#### **Planning Board:**

\*For Town of Greenfield, Mike Chandler: Not present tonight.

\*For Town of Wilton, Gary Bullard: Three active projects right now, the Walgreen's, which has been approved and construction should be starting any time over by Hoffman's car wash; the second is the three story addition to the Super 8 Motel, which should have already started but got delayed a little bit because of the flood issue a couple of weeks ago; and the last one is going to be a 16 house development off Jones Road and interconnect to Fox Run Drive. Acting Chairman Spackmann asked if the 3 story addition got a variance, Mr. Bullard replied that no they didn't as it would be less than 35 feet, and it is a whole separate addition. It will have a pool and small conference center.

#### **Reports of the Commissioners:**

##### **Commissioner Waite:**

\*Last month he gave each of the Commissioners quotes on the floor for Porter Corners and Co #2 would like to go with Carpetland, which was the cheapest one at \$3529. Mike Chandler and the Commissioner's son will work together to handle that. The building committee would like to paint the hall before the floor is done.

#### **RESOLUTION #45 TO CONTRACT WITH CARPETLAND FOR \$3529.00 FOR THE FLOORS, TO BE TAKEN OUT OF THE BUILDING MAINTENANCE FUND.**

MOTION: Waite

SECOND: Spackmann

RESOLVED to contract with Carpetland for \$3529.00 for the floors, to be taken out of the Building Maintenance Fund.

VOTE: All in favor, motion carried.

\*Last year it was brought up that the Fire Police would get 6 more portable radios, he has checked into the prices and for 6 Kenwood radios the price is \$3936 and Motorola was \$3888. They are both State Contract. He would rather go with the Kenwoods, there is only a difference of \$48, because there have been problems with the Motorolas. A/C Ellsworth said he is still missing 2 pagers and would Commissioner Waite please check into it. More discussion followed.

#### **RESOLUTION #46 to ADVERTISE PERMISSIVE REFERENDUM TO PURCHASE 6 KENWOOD RADIOS IN THE AMOUNT OF \$3936.00 TO COME OUT OF THE EQUIPMENT RESERVE FUND.**

MOTION: Waite

SECOND: King

RESOLVED to advertise permissive referendum to purchase 6 Kenwood radios in the amount of \$3936.00 to come out of the Equipment Reserve Fund.

VOTE: All in favor, motion carried.

**Commissioner King:**

\*The Lion's club would like to use the meeting hall at Middle Grove; A/C Ellsworth would be present as well as the Ladies Auxiliary.

**RESOLUTION #47 GIVING THE LION'S CLUB PERMISSION TO USE THE MEETING HALL AT MIDDLE GROVE ON THE SECOND AND FOURTH WEDNESDAY OF EACH MONTH.**

MOTION: King

SECOND: Waite

RESOLVED to give the Lion's Club permission to use the meeting hall at Middle Grove on the second and fourth Wednesday of each month.

VOTE: All in favor, motion carried.

\* Acting Chairman Spackmann asked how Commissioner King was coming along with the sexual harassment policy. Commissioner King explained they went through it in the city, he talked with some attorneys in the city and the city contracted out from a liability issue, they wouldn't let anybody in the city teach the course. He got the card of the lady who taught the course, the city had ten sessions with her and she charged \$375 apiece. She agreed to give the fire company a better deal than that. She used to work for the governor's office in employee relations. The seminar is probably about 2 hours long with breaks and will hopefully be done in March.

**Commissioner Spackmann:**

\* Acting Chairman Spackmann put out a motion for generator bid opening on February 27, 2007. Commissioner King had some reservations about getting enough bids in such a short amount of time. Lengthy discussion followed, Commissioner Robarge was the Commissioner in charge of this and he unfortunately could not be here tonight to answer all questions. A/G Gibbins contacted Commissioner Robarge on the Nextel. Acting Chairman Spackmann had a conversation with Commissioner Robarge, and more discussion followed as to what they should do with the generator bid.

**RESOLUTION #48 TO ADVERTISE BID OPENING FOR A 100 KW GENERATOR. THE BID OPENING SHALL BE HELD ON FEBRUARY 27, 2007 AT 7 PM AT GREENFIELD CENTER FIREHOUSE.**

MOTION: Spackmann

SECOND: Waite

RESOLVED to advertise bid opening for a 100 kw generator. The bid opening shall be held on February 27, 2007 at 7 pm and Greenfield Center Firehouse.

VOTE: All in favor, motion carried.

**RESOLUTION #49 TO ADVERTISE REQUEST FOR PROPOSAL FOR THE INSTALLATION OF A 100 KW GENERATOR. THE PROPOSAL OPENING SHALL BE HELD ON FEBRUARY 27, 2007 AT 7 PM AT GREENFIELD CENTER FIREHOUSE.**

MOTION: Spackmann



SECOND: Waite

RESOLVED to advertise request for proposal for the installation of a 100 kw generator. The proposal opening shall be held on February 27, 2007 at 7 pm at Greenfield Center Firehouse.

VOTE: All in favor, motion carried.

**RESOLUTION #50 TO ACCEPT BOLLAM, SHEEDY, TORANI, & CO LLP, CPA'S, FINANCIAL AND MANAGEMENT CONSULTANTS, ALBANY, NY AS THE AUDITOR FOR 2007.**

MOTION: Spackmann

SECOND: King

RESOLVED to accept Bollam, Sheedy, Torani, & Co LLP, CPA's, Financial and Management Consultants, Albany, NY as the Auditor for 2007.

VOTE: All in favor, motion carried.

Acting Chairman Spackmann said it should be noted for the record that we are to go back out for RFP in the fall for 2008 CPA's and have instructed the Treasurer to work with the auditors. Treasurer Bishop noted she has been in contact with them already.

**RESOLUTION #51 TO HOLD A PUBLIC VOTE ON MARCH 6, 2007 REGARDING THE SALE OF 271. THE VOTE IS TO BE HELD AT GREENFIELD CENTER FIRE HOUSE FROM 6-9 PM.**

MOTION: Robarge

SECOND: Waite

RESOLVED to 51 to hold a public vote on March 6, 2007 regarding the sale of 271. The vote is to be held at Greenfield Center fire house from 6-9 pm.

VOTE: All in favor, motion carried.

Acting Chairman Spackmann noted that there is a buyer lined up, the Walhalla Rural Fire Department, 12773 Highway 5, Walhalla, ND 58228. Just received a down payment of a \$5000.00 cashier's check and has since turned it over to the Treasurer. This is pending the approval of the vote to sell it.

**RESOLUTION #52 TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND \$13,000.00 OUT OF THE EQUIPMENT RESERVE FUND TO CLOSE OUT THE 2006 GEAR ORDER.**

MOTION: Spackmann

SECOND: King

RESOLVED to advertise a permissive referendum to withdraw and expend \$13,000.00 out of the Equipment Reserve Fund to close out the 2006 gear order.

VOTE: All in favor, motion carried.

\*Acting Chairman Spackmann added that he spoke with the Assistant Chiefs and the Commissioners regarding the gear for this year, and they have decided to do 4 separate fittings, one at each station and gave tentative dates of March 6, 13, 20 and April 3. If not March 6, then it would April 10. Once that dates are confirmed he will let everyone know. It looks like it will be about 10 sets per company, but he is still waiting on the pricing. Acting Chairman Spackmann asked for each A/C to make a list of the people and include on the list a range of foot sizes of those who will possibly be receiving the

new gear. A set of gear includes: hood, gloves, helmet, jacket, pants/suspenders, boots. Gloves, jackets, pants and boots will be fitted. Commissioner King added that it should be taken into consideration if a person takes an extra wide shoe. A/C Ellsworth asked if there will be any extra stuff ordered; Acting Chairman Spackmann said no there was not enough money in the account for extras. Short discussion followed as to the new gear procedure.

Acting Chairman Spackmann asked if there were any questions of the floor before they went into executive session.

### **RESOLUTION #53 TO GO INTO EXECUTIVE SESSION AT 8:30 PM REGARDING POSSIBLE NEW MEMBER RICHARD HUESTIS.**

MOTION: Spackmann

SECOND: King

RESOLVED to go into executive session at 8:30 pm regarding possible new member Richard Huestis.

VOTE: All in favor, motion carried.

### **RESOLUTION #54 TO RECONVENE FROM EXECUTIVE SESSION AT 8:43 PM.**

MOTION: Spackmann

SECOND: Waite

RESOLVED to reconvene from executive session at 8:43 pm.

VOTE: All in favor, motion carried.

### **RESOLUTION #55 TO DISPENSE WITH THE READING OF THE MINUTES.**

MOTION: Waite

SECOND: King

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner King with a second from Commissioner Waite to adjourn the meeting at 8:45 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus  
District Secretary