

# **Board of Fire Commissioners**

Greenfield Fire District  
P.O. Box 103  
Greenfield Center, NY 12833  
(518) 893-0723  
Fax: (518)893-7006

The January 2010 Reorganization meeting of the Greenfield Fire District was called to order at Company #1 by Treasurer Jean Bishop at 7:00 PM on January 6, 2010. The flag salute and a moment of silence were recognized for the departed.

## **Present were:**

Commissioners: Kugler, Robarge, Spackmann, Waite; Secretary Petkus, Treasurer J. Bishop, P/A Chouinard.

Please see sign in sheet for others in attendance.

Treasurer J. Bishop asked for a nomination for Chairman of the Board for 2010. Commissioner Spackmann nominated Donald Kugler with a 2<sup>nd</sup> from Commissioner Robarge.

## **RESOLUTION #1 TO APPOINT DONALD KUGLER AS CHAIRMAN OF THE BOARD FOR 2010.**

MOTION: Spackmann

SECOND: Robarge

RESOLVED to appoint Donald Kugler as Chairman of the Board for 2010.

VOTE: All in favor, motion carried.

## **RESOLUTION #2 TO GO INTO EXECUTIVE SESSION AT 7:03 PM REGARDING THE APPOINTMENT OF A COMMISSIONER TO REPLACE FORMER COMMISSIONER BRIAN BISHOP.**

MOTION: Kugler

SECOND: Spackmann

RESOLVED to go into executive session at 7:03 PM regarding the appointment of a Commissioner to replace former Commissioner Brian Bishop.

VOTE: All in favor, motion carried.

## **RESOLUTION #3 TO RECONVENE FROM EXECUTIVE SESSION AT 7:06 PM.**

MOTION: Kugler

SECOND: Spackmann

RESOLVED to reconvene from executive session at 7:06 PM.

VOTE: All in favor, motion carried.

Chairman Kugler polled each board member as to their choice for replacement of Commissioner Bishop's position: Commissioner Kugler, Spackmann and Waite voted for Bryan Chouinard, Commissioner Robarge voted for Jack Sadousky.

**RESOLUTION #4 APPOINTING BRYAN CHOUINARD AS COMMISSIONER TO REPLACE FORMER COMMISSIONER BRIAN BISHOP.**

MOTION: Kugler

SECOND: Spackmann

RESOLVED to appoint Bryan Chouinard as Commissioner to replace former Commissioner Brian Bishop.

VOTE: Waite, yes; Robarge, no; Spackmann, yes; Kugler, yes.

Motion carried.

Chairman Kugler noted that Mr. Chouinard needs to get sworn in and take the required training, with Commissioner Spackmann. Secretary Petkus to get that information to him.

**RESOLUTION #5 TO APPOINT JOYCE PETKUS DISTRICT SECRETARY FOR 2010.**

MOTION: Waite

SECOND: Robarge

RESOLVED to appoint Joyce Petkus District Secretary for 2010.

VOTE: All in favor, motion carried.

**RESOLUTION #6 TO APPOINT JILL CHOUINARD DEPUTY DISTRICT SECRETARY FOR 2010.**

MOTION: Robarge

SECOND: Spackmann

RESOLVED to appoint Jill Chouinard Deputy District Secretary for 2010.

VOTE: All in favor, motion carried.

**RESOLUTION #7 TO APPOINT JEAN BISHOP DISTRICT TREASURER FOR 2010.**

MOTION: Spackmann

SECOND: Robarge

RESOLVED to appoint Jean Bishop District Treasurer for 2010.

VOTE: All in favor, motion carried.

**RESOLUTION #8 TO APPOINT VANESSA PERKINS DEPUTY DISTRICT TREASURER FOR 2010.**

MOTION: Robarge

SECOND: Spackmann

RESOLVED to appoint Vanessa Perkins Deputy District Treasurer for 2010.

VOTE: All in favor, motion carried.

**RESOLUTION #9 TO APPOINT JILL CHOUINARD DISTRICT PURCHASING AGENT FOR 2010.**

MOTION: Waite

SECOND: Spackmann

RESOLVED to appoint Jill Chouinard District Purchasing Agent for 2010.  
VOTE: All in favor, motion carried.

**RESOLUTION #10 TO NAME THE DAILY GAZETTE AS THE LEGAL NEWSPAPER FOR 2010.**

MOTION: Spackmann  
SECOND: Robarge  
RESOLVED to name the Daily Gazette as the legal newspaper for 2010.  
VOTE: All in favor, motion carried.

**RESOLUTION #11 TO NAME ADIRONDACK TRUST COMPANY, BALLSTON SPA NATIONAL BANK AND SARATOGA NATIONAL BANK AS BANKS FOR 2010.**

MOTION: Robarge  
SECOND: Waite  
RESOLVED to name Adirondack Trust Company, Ballston Spa National Bank and Saratoga National Bank as banks for 2010.  
VOTE: All in favor, motion carried.

**RESOLUTION #12 TO SET 2010 MEETING AND WORKSHOP NIGHTS AS LISTED ON ATTACHED SHEET.**

MOTION: Waite  
SECOND: Robarge  
RESOLVED to set 2010 meeting and workshop nights as listed on attached sheet.  
VOTE: All in favor, motion carried.

**RESOLUTION #13 TO APPOINT WILLIAM YOUNG AS LEGAL ADVISOR FOR 2010.**

MOTION: Robarge  
SECOND: Spackmann  
RESOLVED to appoint William Young as legal advisor for 2010.  
VOTE: All in favor, motion carried.

**RESOLUTION #14 TO APPOINT GREENFIELD COUNTRY MEDICINE/JAMA PEACOCK-BIRSETT, M.D. AS DISTRICT PHYSICIAN FOR 2010.**

MOTION: Waite  
SECOND: Robarge  
RESOLVED to appoint Greenfield Country Medicine/Jama Peacock-Birsett, M.D. as District Physician for 2010.  
VOTE: All in favor, motion carried.

**RESOLUTION #15 TO APPOINT THE FOLLOWING FOR 2010:**

- **PLUMBER: MIDDLEBROOK PLUMBING**
- **MECHANIC:**
  - **DAVE KENYON**

- BONESTEEL
- KME
- CONTRACTORS
  - PHIL PUTNAM
  - BILL REID
- ELECTRICIANS:
  - CURRAN ELECTRIC
  - SARATOGA ELECTRIC & GENERATOR

MOTION: Robarge

SECOND: Waite

RESOLVED to appoint the following for 2010:

- Plumber: Middlebrook Plumbing
- Mechanics:
  - Dave Kenyon
  - Bonesteel
  - KME
- Contractors:
  - Phil Putnam
  - Bill Reid
- Electricians:
  - Curran Electric
  - Saratoga Electric & Generator

VOTE: All in favor, motion carried.

**RESOLUTION #16 GIVING TREASURER PERMISSION TO PAY VARIOUS BILLS INCLUDING FUEL, LIGHTS, WAGES, FEDERAL AND STATE TAXES, POSTAGE, TELEPHONE/FAX, INTERNET, MOBIL OIL, HEATING OIL, GARBAGE PICK UP EVERY MONTH.**

MOTION: Waite

SECOND: Spackmann

RESOLVED to give Treasurer permission to pay various bills including fuel, lights, wages, federal and state taxes, postage, telephone/fax, internet, Mobil oil, heating oil, garbage pick up every month.

VOTE: All in favor, motion carried.

**RESOLUTION #17 TO ADOPT SECTION 104B OF THE GENERAL MUNICIPAL LAW REGARDING DISTRICT PURCHASING PRACTICES.**

MOTION: Robarge

SECOND: Waite

RESOLVED to adopt Section 104B of the General Municipal Law regarding District Purchasing Practices.

VOTE: All in favor, motion carried.

**RESOLUTION #18 THAT THE HOME COMMISSIONER SHALL SIT ON THE COMMITTEE THAT IS PURCHASING A NEW TRUCK FOR HIS COMPANY.**

MOTION: Spackmann

SECOND: Robarge

RESOLVED that the home Commissioner shall sit on the committee that is purchasing a new truck for his company.

VOTE: All in favor, motion carried.

## RESOLUTION #19 THAT TRUCK REPAIRS SHALL BE HANDLED BY THE CHIEF AND THE COMMISSIONER OF THE COMPANY CONCERNED.

MOTION: Waite

SECOND: Robarge

RESOLVED that truck repairs shall be handled by the Chief and the Commissioner of the company concerned.

VOTE: All in favor, motion carried.

## RESOLUTION #20 TO FORM AN AUDIT COMMITTEE TO AUDIT THE BOOKS WHEN THE TREASURER HAS THEM READY. AUDIT COMMITTEE SHALL BE COMMISSIONERS B. CHOUINARD, WAITE AND SPACKMANN.

MOTION: Waite

SECOND: Spackmann

RESOLVED to form an audit committee to audit the books when the Treasurer has them ready. Audit committee shall consist of Commissioners B. Chouinard, Waite and Spackmann.

VOTE: All in favor, motion carried.

## RESOLUTION #21 TO APPROVE THE 2010 DISTRICT GUIDELINE REVIEW SCHEDULE AS ATTACHED.

MOTION: Spackmann

SECOND: Robarge

RESOLVED to approve the 2010 District Guideline review schedule as attached.

VOTE: All in favor, motion carried.

## RESOLUTION #22 THAT THE GREENFIELD FIRE DISTRICT MAINTAIN MEMBERSHIP IN THE FOLLOWING ORGANIZATIONS:

- FIREMAN'S ASSOCIATION OF THE STATE OF NY (FASNY)
- ASSOCIATION OF FIRE DISTRICTS OF THE CAPITAL AREA (AFDCA)
- ASSOCIATION OF FIRE DISTRICTS OF THE STATE OF NY (AFDSNY)
- NEW YORK STATE ASSOCIATION OF FIRE CHIEFS (NYS AFC)
- NFPA
- FIRE DEPARTMENT SAFETY OFFICERS ASSOCIATION

MOTION: Robarge

SECOND: Waite

RESOLVED that the Greenfield Fire District maintain membership in the following organizations:

- Fireman's Association of the State of NY (FASNY)

- Association of Fire Districts of the Capital Area (AFDCA)
- Association of Fire Districts of the State of NY (AFDSNY)
- New York State Association of fire Chiefs (NYS AFC)
- NFPA
- Fire Department Safety Officers Association

VOTE: All in favor, motion carried.

### RESOLUTION #23 TO APPOINT ELECTION INSPECTORS FOR 2010:

- |                 |                  |
|-----------------|------------------|
| • RUTH BARSS    | JACKIE EICHORST  |
| • BETTY BOWEN   | BONNIE OLDER     |
| • PAT BRUST     | DORIS OLDER      |
| • ANN CORNELL   | JUDY PECORARO    |
| • MARGE CORNELL | DIANE CZECHOWICZ |
| • JOYCE WOODARD | PETER CZECHOWICZ |

MOTION: Waite

SECOND: Robarge

RESOLVED to appoint Election Inspectors for 2010:

- |                 |                  |
|-----------------|------------------|
| • Ruth Barss    | Jackie Eichorst  |
| • Betty Bowen   | Bonnie Older     |
| • Pat Brust     | Doris Older      |
| • Ann Cornell   | Judy Pecoraro    |
| • Marge Cornell | Diane Czechowicz |
| • Joyce Woodard | Peter Czechowicz |

VOTE: All in favor, motion carried.

### RESOLUTION #24 TO APPOINT AND/OR APPROVE THE 2010 OFFICERS AS READ:

- Appoint Chief for 2010 – John Lant
- Appoint Co #1 Assistant Chief for 2010 – Gary Gibbins
- Appoint Co #1 2<sup>nd</sup> Assistant Chief for 2010 – Jason Gibbins
- Accept Co #1 Captain for 2010 – William Coffey
- Accept Co #1 1<sup>st</sup> Lieut for 2010 – Matthew Reynolds
- Accept Co #1 2<sup>nd</sup> Lieut for 2010 – Edward Ackley
- Appoint Co #2 Assistant Chief for 2010 – Jonathan Davis
- Appoint Co #2 2<sup>nd</sup> Assistant Chief for 2010 – David Middlebrook
- Accept Co #2 1<sup>st</sup> Captain for 2010 – Michael Chandler
- Accept Co #2 2<sup>nd</sup> Captain for 2010 – Justin Burwell
- Accept Co #2 1<sup>st</sup> Lieut for 2010 – Derrick Barss
- Accept Co #2 2<sup>nd</sup> Lieut for 2010 – Shawn Willard
- Appoint Co #3 Assistant Chief for 2010 – Jay Ellsworth
- Appoint Co #3 2<sup>nd</sup> Assistant Chief for 2010 – Ed Petkus
- Accept Co #3 Captain for 2010 – Duane Hammond
- Accept Co #3 Captain for 2010 – Scott Murray
- Accept Co #3 1<sup>st</sup> Lieut for 2010 – Scott Older

- Accept Co #3 2<sup>nd</sup> Lieut for 2010 – Tim Kemp
- Appoint Co #4 Assistant Chief for 2010 – John King
- Appoint Co #4 2<sup>nd</sup> Assistant Chief for 2010 – Duane Bogardus
- Accept Co #4 1<sup>st</sup> Captain for 2010 – Gary Bullard
- Accept Co #4 2<sup>nd</sup> Captain for 2010 – Dean Deuel, Jr.
- Accept Co #4 1<sup>st</sup> Lieut for 2010 – Scott Dussault.
- Accept Co #4 2<sup>nd</sup> Lieut for 2010 – Mike Monroe

MOTION: Waite

SECOND: Robarge

RESOLVED to appoint and/or approve the 2010 officers as read:

- Appoint Chief for 2010 – John Lant
- Appoint Co #1 Assistant Chief for 2010 – Gary Gibbins
- Appoint Co #1 2<sup>nd</sup> Assistant Chief for 2010 – Jason Gibbins
- Accept Co #1 Captain for 2010 – William Coffey
- Accept Co #1 1<sup>st</sup> Lieut for 2010 – Matthew Reynolds
- Accept Co #1 2<sup>nd</sup> Lieut for 2010 – Edward Ackley
- Appoint Co #2 Assistant Chief for 2010 – Jonathan Davis
- Appoint Co #2 2<sup>nd</sup> Assistant Chief for 2010 – David Middlebrook
- Accept Co #2 1<sup>st</sup> Captain for 2010 – Michael Chandler
- Accept Co #2 2<sup>nd</sup> Captain for 2010 – Justin Burwell
- Accept Co #2 1<sup>st</sup> Lieut for 2010 – Derrick Barss
- Accept Co #2 2<sup>nd</sup> Lieut for 2010 – Shawn Willard
- Appoint Co #3 Assistant Chief for 2010 – Jay Ellsworth
- Appoint Co #3 2<sup>nd</sup> Assistant Chief for 2010 – Ed Petkus
- Accept Co #3 Captain for 2010 – Duane Hammond
- Accept Co #3 Captain for 2010 – Scott Murray
- Accept Co #3 1<sup>st</sup> Lieut for 2010 – Scott Older
- Accept Co #3 2<sup>nd</sup> Lieut for 2010 – Tim Kemp
- Appoint Co #4 Assistant Chief for 2010 – John King
- Appoint Co #4 2<sup>nd</sup> Assistant Chief for 2010 – Duane Bogardus
- Accept Co #4 1<sup>st</sup> Captain for 2010 – Gary Bullard
- Accept Co #4 2<sup>nd</sup> Captain for 2010 – Dean Deuel, Jr.
- Accept Co #4 1<sup>st</sup> Lieut for 2010 – Scott Dussault.
- Accept Co #4 2<sup>nd</sup> Lieut for 2010 – Mike Monroe

VOTE: All in favor, motion carried.

**RESOLUTION #25 THAT EFFECTIVE JANUARY 1, 2010, REIMBURSEMENT FOR MILEAGE FOR FIRE CALLS AND DISTRICT BUSINESS WILL BE BASED ON FEDERAL GUIDELINES. CURRENTLY MILEAGE REIMBURSEMENT RATE IS 50¢ PER MILE, TO BE MONITORED BY THE TREASURER FOR ANY CHANGES. MILEAGE VOUCHERS HELD LONGER THAN TWO MONTHS WILL NOT BE ACCEPTED; ANY SUBMISSION MUST BE SUBMITTED TO THE TREASURER BY THE THURSDAY MORNING PREVIOUS TO THE NEXT BOARD MEETING.**

MOTION: Robarge

SECOND: Waite

RESOLVED that effective January 1, 2010, reimbursement for mileage for fire calls and District business will be based on federal guidelines. Currently mileage reimbursement rate is 50¢ per mile, to be monitored by the Treasurer for any changes. Mileage vouchers held longer than two months will not be accepted; any submission must be submitted to the Treasurer by the Thursday morning previous to the next Board meeting.

VOTE: All in favor, motion carried.

### **RESOLUTION #26 TO APPOINT MIKE CHANDLER 2010 DISTRICT LIAISON TO THE GREENFIELD PLANNING BOARD.**

MOTION: Robarge

SECOND: Waite

RESOLVED to appoint Mike Chandler 2010 District liaison to the Greenfield Planning Board.

VOTE: All in favor, motion carried.

### **RESOLUTION #27 TO APPOINT GARY BULLARD 2010 DISTRICT LIAISON TO THE WILTON PLANNING BOARD.**

MOTION: Waite

SECOND: Robarge

RESOLVED to appoint Gary Bullard 2010 District liaison to the Wilton Planning Board.

VOTE: All in favor, motion carried.

### **RESOLUTION #28 THAT THE MINIMUM NUMBER FOR PARTICIPATION IN FIRE ALARMS NEEDED IN ORDER TO RECEIVE CREDIT FOR LOSAP 2010 BE DETERMINED BY CALCULATING FIRE ALARM CALLS RECEIVED IN 2010.**

MOTION: Spackmann

SECOND: Robarge

RESOLVED that the minimum number for participation in fire alarms needed in order to receive credit for LOSAP 2010 be determined by calculating fire alarm calls received in 2010.

VOTE: All in favor, motion carried.

### **RESOLUTION #29 TO ACCEPT THE DECEMBER 30, 2009 YEAR END CLOSE OF BOOKS MINUTES AS WRITTEN.**

MOTION: Waite

SECOND: Robarge

RESOLVED to accept the December 30, 2009 Year End Close of Books minutes as written.

VOTE: All in favor, motion carried.

Commissioner Spackmann noted that the appointment of the District Photographer should be tabled; throw it over to the new officers to figure out what they may want.

Treasurer Bishop then read all claims listed on 2010 abstract #1.

**Chairman Kugler asked for questions/comments regarding the abstract:**



2<sup>nd</sup> A/C Bogardus questioned the internet charges; Treasurer Bishop explained. Captain G. Bullard noted that the right side wiper on 293 may be covered under warranty; he will call KME and then notify the Treasurer.

**RESOLUTION #30 TO PAY CLAIM #10001 THROUGH CLAIM #10020, TOTALING \$12,640.20.**

A3410.2	\$	914.84
A3410.4		11,725.36
-----		
Total:	\$	12,640.20

MOTION: Spackmann

SECOND: Waite

RESOLVED: to pay claim #10001 through claim #10020, totaling \$12,640.20.

VOTE: All in favor, motion carried.

Treasurer Bishop apologized for not being able to make the year end meeting, and noted that at that meeting one of the figures on her report got changed. No one put in the \$6500.00 for seal coating Co #2 and Co #4 as carry over and there was \$11,000.00 more left over so she split it between the Equipment Reserve Fund, \$7,163.50 and Building Reserve Fund, \$4,579.94.

**RESOLUTION #31 TO ACCEPT THE ABOVE NOTED CHANGES TO THE FIGURES FROM THE YEAR END MEETING AS NOTED BY THE TREASURER.**

MOTION: Robarge

SECOND: Waite

RESOLVED: to accept the above noted changes to the figures from the Year End Meeting as noted by the Treasurer.

VOTE: All in favor, motion carried.

Chief Lant requested that some of that money be placed in the uniform account; Commissioner Spackmann noted there was no uniform reserve account to put money in and Chairman Kugler explained that in order to establish a reserve account you now need to go to public referendum.

**Correspondence:**

- Reminder that next week, Saturday January 16<sup>th</sup>, beginning at 8 am is the training 'Fire Department Leadership in the 21<sup>st</sup> Century' at Johnstown High School. The following members requested to go: Commissioner Spackmann, Secretary J. Petkus, 2<sup>nd</sup> A/C E. Petkus, Commissioner Chouinard and Captain M. Chandler. Presenters are Mark Butler and Paul Melfi and she will be sending an RSVP tomorrow morning.

**RESOLUTION #32 GIVING COMMISSIONERS SPACKMANN AND B. CHOUINARD, SECRETARY J. PETKUS, 2<sup>ND</sup> A/C E. PETKUS AND CAPTAIN M. CHANDLER PERMISSION TO ATTEND THE TRAINING 'FIRE DEPARTMENT LEADERSHIP IN THE 21<sup>ST</sup> CENTURY' ON SATURDAY JANUARY 16, 2010 AT JOHNSTOWN HIGH SCHOOL.**

MOTION: Kugler

SECOND: Robarge

RESOLVED to give Commissioners Spackmann and B. Chouinard, Secretary J. Petkus, 2<sup>nd</sup> A/C E. Petkus and Captain M. Chandler permission to attend the training 'Fire Department Leadership in the 21<sup>st</sup> Century' on Saturday January 16, 2010 at Johnstown High School.

VOTE: All in favor, motion carried.

**Purchasing: P/A Chouinard**

- Set up a propane account with GA Bove for Co #2. Will be meeting them at the firehouse on Friday morning at 10 AM; A/C Davis to also be there.
- Asked about the turbo flares for fire police; permission given to order them.
- SCBA: Captain G. Bullard forwarded quotes: last year the cost for 30 minute bottles was \$608.30 each and 45 minutes bottles were \$821.87; the 30 year, 45 minute bottles cost \$825.00. Brief discussion continued.

**RESOLUTION #33 GIVING CHAIRMAN KUGLER AND PURCHASING AGENT CHOUINARD THE AUTHORITY TO TAKE CARE OF WHATEVER NEEDS TO BE TAKEN CARE OF REGARDING SCBA BOTTLES.**

MOTION: Spackmann

SECOND: Waite

RESOLVED to give Chairman Kugler and Purchasing Agent Chouinard the authority to take care of whatever needs to be taken care of regarding SCBA bottles.

VOTE: All in favor, motion carried.

- Spoke previously about the new 2<sup>nd</sup> A/C's Jason Gibbins and Duane Bogardus getting lights and sirens on their personal vehicles. Adirondack 2-Way will do installation if they want. Needs to know if there is a cap on spending; \$1500. Chief Lant requested installation of lights and sirens on his personal vehicle, he got a new one. A/C Ellsworth asked if the previous Chief had lights and sirens on his personal vehicle; A/C G. Gibbins noted that Co #1 has it all, and it just needs to be installed on 2<sup>nd</sup> A/C Jason Gibbins' personal vehicle. Chief Lant noted he has the lights, just needs the siren box and installation. 2<sup>nd</sup> A/C Bogardus needs lights, siren, installation.
- Pagers: if anyone has broken pagers/pagers that do not work properly and you take them down to the County on your own, she will not be involved and will not follow up. If she does take a pager to the county, she does not have control over the County on how quickly she will get them back. Brief discussion continued; Chief Lant noted he had given a pager to his wife to take down there, asked P/A Chouinard how she wanted to handle it, did she want to take care of it all. P/A Chouinard noted she would rather handle it all as she has already spoken to Dan Miller at the County and worked it out with him.
- New purchase orders will be out in February.

**Applications for membership:**

**Greenfield Center Company #1:** None.

**Porter Corners Company #2:** None.

**Middle Grove Company #3:** None.

**Maple Avenue Company #4:** None.

**Requests for change in membership:**

**Greenfield Center Company #1:** None.

**Porter Corners Company #2:** None.

**Middle Grove Company #3:** None.  
**Maple Avenue Company #4:** None.

**Grants:** Nothing.

### **Reports from Companies:**

#### **Company #1 – A/C Gary Gibbins:**

- Quiet.

#### **Company #2 – A/C Jon Davis:**

- Nothing.

#### **Company #3 – A/C Jay Ellsworth:**

- Door in front of 84 went up again today all by itself; Chairman Kugler noted he put a call back in to Winchip and will call them again in the morning. Brief discussion; R. Bishop to handle it.
- Asked for copies of all the truck repairs for the truck committee for 2009. Treasurer J. Bishop to get the figures to him.

#### **Company #4 – Captain G. Bullard:**

- Door opener for ladder is not working; Commissioner Spackmann to call Overhead Door.
- Asked about the status of the water softener; Chairman Kugler noted there is a problem, Toby put the new system in but it didn't take care of the problems, too much iron. So he took it all back out and returned it. Need to go back to the previous type of system but Toby will take care of it on a monthly basis.

### **Planning Board:**

#### **\*For Town of Greenfield, Mike Chandler:**

- Not present; Chairmen Kugler asked if anyone knew if anything is going on in Greenfield. Chief Lant noted it was going to be a good meeting on Tuesday night.

#### **\*For Town of Wilton, Gary Bullard:**

- Nothing.

### **Report of the Chief – John Lant:**

- Had an informal meeting with the Chiefs the other night and would like to change the badge system to four bugles for 1<sup>st</sup> assistants and 3 bugles for 2<sup>nd</sup> assistants to separate the rank. Commissioner Spackmann noted the Chief should form a uniform committee and take care of it. Chief Lant also noted he would like to see the uniforms in control of the Chief's and one Commissioner. Brief discussion, Commissioner B. Chouinard to be the Commissioner in charge of uniforms.
- When a truck repair company works on a truck, he would like to be emailed or faxed what needs to be done and what was done. More discussion continued; Chief to set something in place, coordinate with Dave Kenyon. A/C Ellsworth noted that unfortunately Chief Lant is getting handed a mess, but last night they noticed that someone had capped off the blow off on 82. Asked where we stand regarding Nichols and pump testing. Did we ever get the printouts for pump testing? Treasurer J. Bishop commented that she has one sheet that he puts on the back of all his bills, she will make copies of them. Chief Lant asked if the Board would have something if ISO came in and wanted to see a report on pump testing; the Chairman noted no, they should have gotten that from Nichols.

Discussion continued regarding receiving pump testing information on NFPA forms. Chairman Kugler and Secretary Petkus to draft a letter to Nichols. Commissioner Spackmann agreed that the Chief inherited a pile and it is going to take everyone's work to get some type of standard in place so next year we are not having this conversation. A/C Ellsworth noted the Board should not have paid thousands of dollars until we got the pump testing paperwork.

- Physicals: a lot of people are not happy with them but it is a fact of life you have to have them. But if they fail they have to go to their own doctor and there are copays and they have to take time off from work and he thinks it only fair that the Commissioners pay for copays.
- He is a big believer in training but thinks the state hours are going to be cut down this year, State Chief's association and FASNY do not have all the courses they used to have, has a few things he is working on. Should he take care of that or Jill. Has National Grid coming in next month. Commissioner Waite noted the Chief ought to take care of it. P/A Chouinard noted she only takes care of payment and the firefighter takes care of filling out the training requisition form. Secretary Petkus noted that she and Commissioner Robarge are meeting sometime next week to iron out and clarify some things that have come up over the course of last year regarding the training approval policy.
- Knox boxes: there is a law that everyone has to have them, would like to get a campaign going to have everyone get them on storefronts. Brief discussion continued.
- Brief discussion regarding group homes; State owned group homes are exempt from some state fire codes.
- Requested a plaque for the previous Chief; the Board noted they already had one made, Dennis not present to accept it this evening. Commissioner Spackmann also noted that there is new helmet on order for the Chief as well. Brief discussion.

#### **Report of District EMS Coordinator – Gary Gibbins:**

- Would like to have Paul Felts continue with the EMS program in 2010 for EMS personnel.

#### **RESOLUTION #34 APPROVING PAUL FELTS AS INSTRUCTOR FOR THE EMS CONTINUING EDUCATION PROGRAM FOR EMS PERSONNEL IN 2010.**

MOTION: Robarge

SECOND: Waite

RESOLVED to approve Paul Felts as instructor for the EMS continuing education program for EMS personnel in 2010.

VOTE: All in favor, motion carried.

#### **Reports of the Commissioners:**

##### **Commissioner Waite:**

- 272 running boards are rusting out. Commissioner Waite will look into it next month.

##### **Commissioner Robarge:**

- Thanked the officers for their dedication.
- Thanked everyone who submitted their resumes for the vacant Commissioner position and congratulations to Bryan Chouinard on his appointment to the Board.
- Thanked 2<sup>nd</sup> A/C Ed Petkus for sitting on the Fire Advisory Board; good luck to A/C Davis.

##### **Commissioner Spackmann:**

- Nothing.

**Commissioner Kugler:**

- Nothing.

**New Business:**

- FF Ron Bishop noted that Co #3 used to have the cold weather siren hooked into the dialers. Brief discussion, Secretary Petkus to contact Chris Jones.
- P/A Chouinard noted there were a few changes with officers this year; will be sending out an email regarding new helmet fronts so please respond to that email. Will need proper numbers and spellings. 2<sup>nd</sup> A/C Bogardus noted that the new officers need new hats and brass and everything. Chairman Kugler noted that that is for the uniform committee that the Chief is forming, the purchasing agent is talking about gear.
- Chairman Kugler noted that the special account assignments will remain the same for this year as listed on the attached sheet. Will also be posted on the bulletin boards.
- Chairman Kugler noted again that Commissioners Chouinard and Spackmann need to go and take their oaths at Town hall.
- A/C Ellsworth asked who would be Chairman in Commissioner Kugler's absence.

**RESOLUTION #35 APPOINTING COMMISSIONER SPACKMANN ACTING CHAIRMAN FOR 2010.**

MOTION: Robarge

SECOND: Waite

RESOLVED to appoint Commissioner Spackmann acting chairman for 2010.

VOTE: All in favor, motion carried.

**RESOLUTION #36 TO DISPENSE WITH THE READING OF THE MINUTES.**

MOTION: Robarge

SECOND: Waite

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Waite with a second from Commissioner Spackmann to adjourn the meeting at 8:11 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus  
District Secretary