



Greenfield Fire District Board of Fire Commissioners

January 5, 2011 Organizational Meeting Agenda

**Darren Barss
Commissioner**

**Michael Chandler
Commissioner**

**Thomas Robarge
Commissioner**

**Richard Spackmann
Commissioner**

**Kenneth Waite
Commissioner**

Greenfield Center
Fire Company (GFD #1)

13 South Greenfield Road
Greenfield Center, NY 12833
518-893-7111

Porter Corners
Fire Company (GFD #2)

405 Bockes Road
Porter Corners, NY 12859
518-893-7390

Middle Grove
Fire Company (GFD #3)

25 North Creek Road
Middle Grove, NY 12850
518-584-2228

Maple Avenue
Fire Company (GFD #4)

613 Maple Avenue
Saratoga Springs, NY 12866
518-584-1401

1. Treasurer calls session to order
2. Flag salute and moment of silence
3. [Nomination of Chairman for 2011:](#)
4. Appoint Secretary – Joyce Petkus
5. Appoint Deputy Secretary – Brian Bishop
6. Appoint Treasurer – Jean Bishop
7. Appoint Deputy Treasurer – Vanessa Perkins
8. Appoint Purchasing Agent – Brian Bishop
9. Appoint legal newspaper – The Daily Gazette
10. Appoint banks for 2011
 - Adirondack Trust Insurance
 - Ballston Spa National
 - Saratoga National
11. Set meeting nights and workshop as listed (see attached) [Reminder that company meeting nights are now the 3rd Wednesday of each month?](#)
12. Appoint legal advisor for 2011 – William Young.
13. Appoint District Physician for 2011 – Greenfield Country Medicine/Jama Peacock-Birsett, M.D.
14. [Appoint District Photographer for 2011?](#)
15. Appoint:
 - Heating/Plumbing: Middlebrook Plumbing
 - Mechanic:
 - Dave Kenyon
 - Bonesteel
 - KME
 - Contractors
 - Phil Putnam
 - Bill Reed
 - Electricians:
 - Saratoga Electric & Generator
16. Permission for Treasurer to pay various bills including: fuel, lights, wages, Federal & State taxes, postage, telephone/fax, internet, gas and diesel, heating oil, garbage pick up every month .
17. Adopt Section 104-B of the General Municipal Law regarding District Purchasing Practices.
18. Home Commissioner to sit on committee that is purchasing new truck for his company.
19. Truck repairs will be handled by the Chief and the Commissioner of the company concerned.

“Serving the Community Since 1947”

P.O. Box 103, Greenfield Center, NY 12833

Phone: 518.893.0723, Fax: 518.893.7006

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20. Form an audit committee to audit the books when the Treasurer has them ready:

- Commissioner
- Commissioner
- Commissioner

21. Approve 2011 District Guideline Review Schedule (see attached)

22. Maintain membership in the following organizations:

- Fireman's Association of the State of NY (FASNY)
- Association of Fire Districts of the Capital Area (AFDCA)
- Association of Fire Districts of the State of NY (AFDSNY)
- New York State Association of Fire Chaplains
- New York State Association of Fire Chiefs (NYS AFC)
- NFPA
- Fire Department Safety Officers Association

23. Appoint Election Inspectors for 2011:

- Betty Bowen
- Pat Brust Jackie Eichorst
- Ann Cornell Bonnie Older
- Marge Cornell Doris Older
- Diane Czechowicz Judy Pecoraro
- Peter Czechowicz Joyce Woodard

24. Appoint Chief for 2011 – John Lant

25. Appoint Co #1 Deputy Chief for 2011 – David Kenyon

26. Appoint Co #1 Assistant Chief for 2011 – William Coffey

27. Accept Co #1 1st Captain for 2011 – Matthew Reynolds

28. Accept Co #1 2nd Captain for 2011 – Jason Abraham

29. Accept Co #1 1st Lieut for 2011 – Steven Hardy

30. Accept Co #1 2nd Lieut for 2011 – None.

31. Appoint Co #2 Deputy Chief for 2011 – Jonathan Davis

32. Appoint Co #2 Assistant Chief for 2011 – David Middlebrook

33. Accept Co #2 1st Captain for 2011 – Derrick Barss

34. Accept Co #2 2nd Captain for 2011 – Justin Burwell

35. Accept Co #2 1st Lieut for 2011 – Shawn Willard

36. Accept Co #2 2nd Lieut for 2011 – Philip Richards

37. Appoint Co #3 Deputy Chief for 2011 – Jay Ellsworth

38. Appoint Co #3 Assistant Chief for 2011 – Edward Petkus

39. Accept Co #3 1st Captain for 2011 – Duane Hammond

40. Accept Co #3 2nd Captain for 2011 – Scott Murray

41. Accept Co #3 1st Lieut for 2011 – Scott Older

42. Accept Co #3 2nd Lieut for 2011 – Jason Jennings

43. Appoint Co #4 Deputy Chief for 2011 – John King

44. Appoint Co #4 Assistant Chief for 2011 – Duane Bogardus

45. Accept Co #4 1st Captain for 2011 – Gary Bullard

46. Accept Co #4 2nd Captain for 2011 – Dean Deuel

47. Accept Co #4 1st Lieut for 2011 – Bryan Chouinard

48. Accept Co #4 2nd Lieut for 2011 – Larry Ramsey

49. Effective January 1, 2011, reimbursement for mileage for fire calls and District business will be based on federal guidelines. Currently mileage reimbursement rate is 50¢ per mile, to be monitored by the Treasurer for any changes. Mileage vouchers held longer than two months will not be accepted; any submission must be received by the Thursday morning previous to the next Board meeting.
50. Appoint 2011 District liaison to Fire Advisory Board –
51. Appoint 2011 District liaison to Greenfield Planning Board -
52. Appoint 2011 District liaison to Wilton Planning Board –
53. Minimum number for participation in fire alarms needed in order to receive credit for LOSAP 2011 to be determined by calculating fire alarm calls received in 2011
54. Approve Minutes:
 - Year End Close of Books meeting minutes – December 29, 2010
 - Special Emergency Meeting Minutes – December 29, 2010
55. Payment of bills – Treasurer
56. Secretary Correspondence
57. Purchasing
58. New Members/Changes in Membership
59. Grants
60. Reports of Companies: Co #1, Co #2, Co #3 , Co #4
61. Report of the Chief – John Lant
62. EMS –
63. Planning Board: Greenfield liaison –
Wilton liaison –
64. Reports of the Commissioners:
 - Darren Barss
 - Michael Chandler
 - Tom Robarge
 - Richard Spackmann
 - Fire Department Law & Management Conference: April 1-3, 2011 at Turning Stone
 - Ken Waite
65. Special Topics of Discussion:
 - Any others Topics?
66. Any questions off the floor?
67. Dispense with the reading of the minutes
68. Adjourn meeting.