

# **Board of Fire Commissioners**

Greenfield Fire District  
P.O. Box 103  
Greenfield Center, NY 12833

The July 2007 meeting of the Greenfield Fire District Board of Fire Commissioners was called to order at Company #4 by Chairman Kugler at 7:00 PM on July 11, 2007. The flag salute and a moment of silence were recognized for the departed.

## **Present were:**

**Commissioners:** King, Kugler, Robarge, Spackmann, Waite;  
Secretary Petkus, Treasurer Bishop, P/A Howe;  
Chief McConkey; Assistant Chiefs Gibbins, Ellsworth, Lant; 2<sup>nd</sup> Assistant Chiefs Davis, King.  
Please see sign in sheet for others in attendance.

Chairman Kugler began the meeting by opening for the bids for the 100 foot aerial ladder truck. He noted that these bids would be opened and read for information only and then turned over to the truck committee for review.

1. American LaFrance/Garrison Fire and Safety: \$845,962.00.

Prepayment options included: 100% - deduct \$42,298.00  
80% - deduct \$33,838.00  
50% - deduct \$21,149.00  
25% - deduct \$10,574.00

2. E-One/Roberts and Nichols Fire apparatus: \$894,719.98. The representative present noted that there are no other hidden costs.

Chairman Kugler again stated that the bids would be turned over to the committee for review and thanked the gentleman for attending.

## **Chairman Kugler asked for any additions/corrections to the June 2007 meeting minutes.**

Secretary Petkus noted that Resolution #113 should state Building Reserve Fund, not Equipment Reserve Fund.

## **RESOLUTION #134 TO ACCEPT THE JUNE 2007 MEETING MINUTES AS AMENDED.**

MOTION: King

SECOND: Waite

RESOLVED to accept the June 2007 meeting minutes as amended.

VOTE: All in favor, motion carried.

## **Chairman Kugler asked for questions/comments regarding the abstract.**

Commissioner Waite noted claim #382, false alarm penalties from Super 8 Motel, when it was brought up they said it was a couple hundred dollars, but it's a lot more than that. Chairman Kugler noted that his understanding was last year there was a resolution passed to give the

money to Maple Avenue. Commissioner Waite said at that time it was only a couple of hundred dollars. He thought maybe it could go to the anniversary party. Chairman Kugler noted that everyone donates to that accordingly. If Commissioner Waite wanted to make it a motion, he should make it. Commissioner Waite said he brought it up for discussion; does anyone else have anything to say about it? Commissioner King felt that it was already agreed upon. Commissioner Robarge noted that these were extenuating circumstances. Discussion ended.

Commissioner King had a question on #366; Treasurer Bishop clarified that it was one(1) 5x vest and one(1) 2xl vest.

A/C Ellsworth asked where the parts were regarding claim #375. P/A Howe explained that Mike Chandler ordered those from Co #2.

A/C Lant referenced claim #386, Matts Servicenter, and that we do assist them a lot with accidents and to put air in the truck tires and charge \$75. Commissioner Spackmann noted that it was his understanding that it was much more than just that. Treasurer Bishop noted that was all that was listed on the invoice. Discussion followed. Chairman Kugler asked Treasurer Bishop to give the check to him and he will go and deliver it himself and speak with them.

### **RESOLUTION #135 TO PAY CLAIM #349 THROUGH CLAIM #408, TOTALING \$71,599.20.**

A3410.1	\$ 2,264.09
A3410.2	35,270.32
A3410.4	34,064.79
Total:	\$71,599.20

MOTION: Robarge

SECOND: Waite

RESOLVED to pay claim #349 through claim #408, totaling \$71,599.20.

VOTE: All in favor, motion carried.

### **RESOLUTION #136 TO PAY CLAIM #5 FOR \$1926.00 OUT OF THE EQUIPMENT RESERVE FUND AS PER PERMISSIVE REFERENDUM.**

MOTION: Waite

SECOND: Robarge

RESOLVED to pay claim #5 for \$1926.00 out of the Equipment Reserve Fund as per permissive referendum.

VOTE: All in favor, motion carried.

### **Correspondence:**

\*REMO EMT - Basic Original and Refresher Course, Thursdays and some Saturdays, beginning August 30, 2007 at 1653 Central Avenue Albany. She will give the notice to the Chief, if anyone is interested.

\*Received a couple of letters to be read:

1. Letter dated July 11, 2007 and received from A/C Lant and President Bullard of Co #4 notifying the Board they had addressed the issue between Jill Howe and Caren Carlson and considered the matter closed with no further action needed;

2. Letter dated July 3, 2007 and received from A/C Scott Murray, Co #2, notifying the Board of his resignation of his current position as Assistant Chief of Porter Corners Co #2, effective July 11, 2007;
3. Letter dated July 3, 2007 and received from 1<sup>st</sup> Lieut. Erik Lloyd, Co #2, notifying the Board of his resignation as 1<sup>st</sup> Lieutenant of Porter Corners Co #2.

## **RESOLUTION # 137 TO ACCEPT BOTH RESIGNATION LETTERS WITH REGRET.**

MOTION: Kugler

SECOND: Waite

RESOLVED to accept both resignation letters with regret.

VOTE: All in favor, motion carried.

### **Purchasing - P/A Howe**

\*Handed out monthly allotment reports and again noted that PO's are due in 3½ months.

\*Down to 9 new pagers, if they need to be programmed it's taking about a week, if anyone needs them let her know.

\*Maple Avenue took delivery of the 1<sup>st</sup> round of fire gear last Tuesday night, and everything went well. Still have a couple of gentleman she is trying to catch up with. Co #1 gear should be shipped around the end of July.

\*Created a letter to go out with the pagers, with instructions on how to use the pagers, including how to properly charge a pager.

\*Contacted Nextel regarding the phones, and there is long distance on the Nextels, just remember when you are outside the 518 area code, you need to dial the area code 1<sup>st</sup> before the phone number. If you are still having problems with your phone, let her know.

\*A/C Gibbins had requested that the cell phone in Co #1 rescue truck be reactivated, should be on by this weekend. Commissioner King asked if that phone was fax capable, P/A Howe confirmed this.

### **Applications for membership:**

**Greenfield Center Company #1:** Jeffrey Brown.

**Porter Corners Company #2:** None.

**Middle Grove Company #3:** None.

**Maple Avenue Company #4:** None.

### **Changes in membership:**

**Greenfield Center Company #1:** None.

**Porter Corners Company #2:** None.

**Middle Grove Company #3:** None.

**Maple Avenue Company #4:** None.

## RESOLUTION #138 TO ACCEPT ABOVE NEW MEMBER.

MOTION: Robarge

SECOND: King

RESOLVED to accept above new member.

VOTE: All in favor, motion carried.

### **Grants – Andrea Mann:**

\*Not present this evening.

Chairman Kugler at this time reminded everyone that the physicals are due by July 31<sup>st</sup>. Anyone giving Dr. Peacock and her office staff a hard time about making an appointment this late in the game gets an automatic vacation; the Chief added that they will be off the active list. Chairman Kugler asked the Chief to take care of anyone that gives the doctor's office a hard time.

Chairman Kugler last month requested an updated roster of each company auxiliary; to date the Secretary has only received the list from Co #3 and #4. He asked Gary and Jon to get their lists to the Board ASAP.

### **Reports from Companies:**

#### **Company #1 – A/C Gary Gibbins:**

\*Was wondering what the plans were to replace 262, next year it will be 18 years old. He wanted to know if they should continue to do research on replacing that truck with a ladder truck or should they put it on hold. He spoke to Chairman Kugler last night about it; he could ask the other Board members. Commissioner Spackmann felt it would be ill advised for the Board to tell him one way or another; Commissioners King and Robarge felt they should still go forward with it. Some discussion followed.

\*Would have been nice if the generator was up and running last night.

\*The applicant that they had discussed under a previous executive session has decided not to pursue his application and join the fire department.

#### **Company #2 – 2<sup>nd</sup> A/C Jon Davis:**

\*Had nothing.

#### **Company #3 – A/C Jay Ellsworth:**

\*Antenna on 84 – the incoming is a lot better on that but no one can hear you on the outgoing. Discussion followed; Commissioner Waite said to call Adirondack and Andy will come down and do whatever needs to be done. A/C Ellsworth also added that they still have not come down to change that base station and it's been over 2 months. Commissioner Waite said he spoke to Adirondack after the last meeting and they were supposed to do it, when A/C Ellsworth calls, speak to them about that as well.

\*Believes they are out of foam after the fire in Corinth. The Chief said he would check with A/C Lant and get some foam.

\*Requested executive session with the Board and the Chief for a personnel issue regarding FF Danielle Cumm.

#### **Company #4 – A/C Lant:**

\* Has nothing this month.

**Fire Police: Robert Roxbury:**

\*Not present.

**Report of Chief McConkey:**

\*Commissioner Kugler asked the Chief about the issue regarding the flood last year and 292, did we ever hear anything on that? The Chief said he will call Ed tomorrow. A/C Lant noted that we should contact SEMA down in Albany directly; the Chief felt that he would probably have to do that because Ed is not doing anything about it. Treasurer Bishop noted she has a file with all that stuff in it and should have a contact number; she would get that number to Dennis. Chairman Kugler said that he and the Treasurer should get together with the file right in front of them and call.

**Report of EMS Coordinator Gary Gibbins:**

\*Working on 3-5 year plan to replace equipment and asked how to apply to put some of the money aside into a reserve account. Treasurer Bishop noted there already is a reserve account for that; Chairman Kugler said he should work that out with the Treasurer directly.

**Planning Board:**

\*For Town of Greenfield, Mike Chandler: not present.

\*For Town of Wilton, Gary Bullard: 2 active projects – Aldi’s over by Lowe’s is at the planning and zoning boards. The other project is being developed by Nevel’s, they are going to take that down and put in retail stores with 3 story apartments in the back. A/C Lant added they are going to fight them regarding Aldi’s as the plans they received, some engineer drew on it how they can back the truck in if need be. Asked for the support of the Board on this.

**Reports of the Commissioners:**

**Commissioner Waite:**

\*Had nothing this month.

**Commissioner Spackmann:**

\*Investigating the possibility for looking at Vonage as a possible solution to Maple Avenue’s fax issue. Has been working with Jill and Joyce on it, hopefully we will know a little more about it for next month. Chairman Kugler clarified that this was for the Rip and Run, the other 3 companies can use Verizon or ATT. A/C Ellsworth said he spoke to Vernon Brownell the other day and that nobody had contacted him yet, but he gave him a heads up. Mr. Brownell felt that it shouldn’t be a problem. Discussion followed.

**Commissioner Robarge:**

\*As A/C Gibbins pointed out the generator was supposed to be started today; unfortunately CAT called and canceled because of the power outage and his people were scattered in other places. It has been rescheduled hopefully for next Tuesday or Wednesday, will keep those involved posted.

\*Got a quote for the 2<sup>nd</sup> fuel tank for Co #1 from Middlebrook’s Plumbing and Heating for \$2312.71 for another 500 gallon tank. Chairman Kugler asked for another price or two.

**RESOLUTION #139 GIVING THE TREASURER PERMISSION TO PAY INVOICE #4 FOR \$4639.85 FROM BUTLER, ROWLAND AND MAYS, ARCHITECTS FROM THE BUILDING RESERVE FUND AS PER PREVIOUS PERMISSIVE REFERENDUM.**

MOTION: Robarge

SECOND: Spackmann

RESOLVED to give the Treasurer permission to pay Invoice #4 for \$4639.85 from Butler, Rowland and Mays, Architects from the Building Reserve Fund as per previous permissive referendum.

VOTE: All in favor, motion carried.

\*EMS Training – they have been using the training requisition forms and there was a bit of a snafu with some of where the trainings have been. Asked for clarification of procedure. The Chief explained that it needs to go to the District EMS Coordinator for a signature and then to the Chief to sign off on from now on. P/A Howe added that there need to be receipts as well or we cannot pay it [per the auditors.

\*Thanked Scott Murray for all his years of service as Assistant Chief of Porter Corners and wished him luck.

\*Got 3 quotes from water softener vendors, and needs to just follow up on maintenance before making a decision. Should have something ready for next month. Asked if he could make a motion to discuss at a workshop and if the Board comes to an agreement he has permission to go ahead with whichever vendor they choose. Chairman Kugler noted there are enough workshops between now and the next meeting to discuss this.

### **Commissioner King:**

\*Mentioned previously in a workshop the reverse 911 system. Saw in the paper today they are training people how to use the system to call in. Gave a brief overview including the capability of the system to call cell phone users to give them directions to get off the Northway in the case of an accident and avoid backed up traffic; this feature should be up and running hopefully by December.

\*As far as the county radios go they pretty much have the fire and EMS inventories done and they are just waiting for the police inventories to come up with an idea how much it is going to cost. Question on what the original agreement was how to divide up the money, trying to find a copy of the agreement. Added that Paul Lent has been very good about getting out the information, which is a lot better than we had before. A/C Lant noted that he had just given the Secretary the minutes of the Public Safety Committee and Fire Advisory Board for her to copy and get to the Board.

### **Commissioner Kugler:**

\*Noted he had nothing at this time, the Officers had a meeting after the Commissioners meeting ended, and that the Board would be going into executive session regarding a personnel issue on new applicant Andrew Herbert, so he would entertain questions from the floor for 2 minutes.

\*Chief McConkey requested executive session for a personnel issue regarding FF John LaRue.

\*FF Brian Gibbins asked for the balance of the Equipment Reserve Fund. Chairman Kugler said he could get that from the Treasurer.

\*A/C Gibbins asked for a light by the generator; Commissioner Robarge said he would talk to him about getting it done after the meeting.

\*Captain Gary Bullard noted that the new light out front is broken. Commissioner Spackmann noted it was working this afternoon, but the lens is cracked and needs to be fixed.

\*A/C Lant apologized for the new applicant that gave Secretary Petkus and Commissioner Kugler a hard time earlier and that he would be taking care of it.

**RESOLUTION #140 TO GO INTO EXECUTIVE SESSION at 7:40 PM FOR PERSONNEL MATTERS REGARDING FF DANIELLE CUMM, FF JOHN LARUE AND NEW APPLICANT ANDREW HERBERT.**

MOTION: Kugler

SECOND: Spackmann

RESOLVED to go into executive session at 7:40 pm for personnel matters regarding FF Danielle Cumm, FF John LaRue and new applicant Andrew Herbert.

VOTE: All in favor, motion carried.

**RESOLUTION #141 TO RECONVENE FROM EXECUTIVE SESSION AT 8:15 PM, WITH THE DECISION THAT CO #4 GO AHEAD WITH THE APPLICATION OF CANDIDATE ANDREW HERBERT.**

MOTION: Kugler

SECOND: Robarge

RESOLVED to reconvene from executive session at 8:15 pm, with the decision that Co #4 go ahead with the application of candidate Andrew Herbert.

Vote: all in favor, motion carried.

Chairman Kugler asked for any final comments from the floor before he closed the meeting.

**RESOLUTION #142 TO DISPENSE WITH THE READING OF THE MINUTES.**

MOTION: Robarge

SECOND: Waite

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Spackmann with a second from Commissioner King to adjourn the meeting at 8:17 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus  
District Secretary