

# **Board of Fire Commissioners**

Greenfield Fire District  
P.O. Box 103  
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(518) 893-0723

The July 2009 Meeting of the Greenfield Fire District Board of Fire Commissioners was called to order at Co #4 by Chairman Don Kugler at 7:00 pm on July 8, 2009. The flag salute and a moment of silence were recognized for the departed, including recently departed former auxiliary member Janet Traver.

## **Present were:**

Commissioners: Kugler, Spackmann, Waite; Secretary Petkus, Treasurer J. Bishop, P/A Chouinard, Deputy Treasurer V. Perkins; A/C's: Gibbins, Ellsworth, Lant; 2<sup>nd</sup> A/C's: Middlebrook, King. Please see attached sheet for others in attendance.

## **RESOLUTION #253 TO GO INTO EXECUTIVE SESSION AT 7:02 PM REGARDING FIREFIGHTER JOSEPH POST MEDICAL ISSUE.**

MOTION: Kugler

SECOND: Robarge

RESOLVED to go into executive session at 7:02 PM regarding Firefighter Joseph Post medical issue.

VOTE: All in favor, motion carried.

## **RESOLUTION #254 TO RECONVENE FROM EXECUTIVE SESSION AT 7:38 PM.**

MOTION: Kugler

SECOND: Robarge

RESOLVED to reconvene from executive session at 7:38 PM.

VOTE: All in favor, motion carried.

## **Chairman Kugler asked for any additions/deletions/corrections to the June 2009 Commissioner meeting minutes.**

## **RESOLUTION #255 TO ACCEPT THE JUNE 10, 2009 MEETING MINUTES AS WRITTEN.**

MOTION: Waite

SECOND: Spackmann

RESOLVED to accept the June 10, 2009 Meeting Minutes as written.

VOTE: All in favor, motion carried.

## **Chairman Kugler asked for questions/comments regarding the abstract.**

Treasurer J. Bishop noted the following changes:

- Claim #9406 should be \$525.00 instead of \$725.00 because of the difference to the pad; Milton Cat is paying the electrician for the extra work.

- Claim #9423 should be truck 282, not 283.
- Claim #9408 inspection was done on 263, not 273.

**RESOLUTION #256 TO PAY CLAIM #9314, and 9375 THROUGH CLAIM #9430, TOTALING \$75,683.18.**

A3410.1	\$ 4,233.31
A3410.2	51,214.06
A3410.4	19,896.52
A9030.8	339.29
Total:	\$ 75,683.18

MOTION: Robarge

SECOND: Waite

RESOLVED to pay claim #9314, and 9375 through claim #9430, totaling \$75,683.18.

VOTE: All in favor, motion carried.

**RESOLUTION #257 TO PAY CLAIM #BR907 THROUGH CLAIM #BR913 FROM THE BUILDING RESERVE FUND PER PREVIOUS REFERENDUMS, TOTALING \$32,460.82.**

R3400.0	\$32,460.82
Total:	\$32,460.82

MOTION: Waite

SECOND: Spackmann

RESOLVED to pay claim #BR907 through claim #BR913 from the Building Reserve Fund per previous referendums, totaling \$32,460.82.

VOTE: All in favor, motion carried.

**Correspondence:**

- None.

**Purchasing:**

- Air bottles were distributed by Dennis last week.
- Has been corresponding with Paul Lent via email regarding the pager distribution; she has the total number on the list as 183 plus 10 spares for 193, would like to confirm that number with the Board. Someone will be going around to each company to swap out pagers, one for one. She already emailed him back asking about members who may not be present at that time. Do we want to go with amplified chargers? Brief discussion; no amplifiers to be ordered, just go with full volume. Members need to be present when the pagers are exchanged; this was also discussed at the last officers meeting.

**Applications for membership:**

**Greenfield Center Company #1:** None.

**Porter Corners Company #2:** None.

**Middle Grove Company #3:** None.

**Maple Avenue Company #4:** None.

**Changes in membership:**

**Greenfield Center Company #1:** None.

**Porter Corners Company #2:** None.

**Middle Grove Company #3:** None.

**Maple Avenue Company #4:** Robert Kosh, termination due to lack of activity.

**RESOLUTION #258 TO ACCEPT THE ABOVE MEMBERSHIP TERMINATION.**

MOTION: Spackmann

SECOND: Robarge

RESOLVED to accept the above membership termination.

VOTE: All in favor, motion carried.

**Grants:**

- Co #2 did not get grant, cannot re-apply for it. Co #4 currently working on their grant.

**Report of the Chief: report given by A/C Lant in the Chief's absence:**

Handed out report and noted the following:

- Asked if there will be a 2<sup>nd</sup> channel in the pagers. Brief discussion; it was noted that Paul Lent will put in a dummy channel for future use. P/A Chouinard to email Paul Lent to ask for dummy channel.
- Asked for specifics regarding September inspection; it was noted that Commissioner B. Bishop would have that list ready for the July workshop.
- SOG/Hazmat: met and will be meeting again
- Hazmat would like to buy 2 Freon gas meters
- Rescue: talked about purchasing rescue ropes
- Fire prevention/Pre-plan: have not met
- Gear/uniforms: did not meet
- Hose/details: list of all members being rechecked
- EMS talked about EMS drill Thursday evening
- Fire police: not present
- 281 bill from Nichols was rectified and there are 9 hours labor credit
- 283/292 having same problem with air leaks
- Waterway contacted; dates given are 8/17, 18, 19. One person needs to be present and they need a water source; recommended order Co #2, Co #3, Co #1, Co #4.
- 273 needs auto injector; Dave Kenyon has it ordered.

**RESOLUTION #259 GIVING CO #4 PERMISSION TO TAKE THE LADDER TRUCK TO THE SARATOGA COUNTY FAIR ON JULY 16, 2009.**

MOTION: Spackmann

SECOND: Robarge

RESOLVED to give Co #4 permission to take the ladder truck to the Saratoga County Fair on July 16, 2009.

VOTE: All in favor, motion carried.

## RESOLUTION #260 GIVING CO #2 PERMISSION TO TAKE 272 TO THE HUDSON-MOHAWK CONVENTION IN MECHANICVILLE ON JULY 11, 2009.

MOTION: Robarge

SECOND: Waite

RESOLVED to give Co #2 permission to take 272 to the Hudson-Mohawk Convention in Mechanicville on July 11, 2009.

VOTE: All in favor, motion carried.

- Would like to give Deputy Sheriff Robert Kane access to the firehouse. He is to contact the District Secretary to make arrangements to get an access card.
- Dumped 2 dry chems out of the Chief's vehicle at a car fire last night. Need to have Tri-City refill them. A/C Davis added that he needs more bottle hydro'ed again.
- Needs 24V batteries; P/A Chouinard to order Dewalts.
- 291: Paul adjusted the packings, both pipes are leaking and the manifold on drivers side is leaking, will be about 3 days work. Will be getting a price.
- 292 is out of service: transmission has antifreeze in it; oil cooler went and flooded transmission. Atlantic Detroit came up, needs a new transmission. More discussion, including engine being flushed, radiator problem as well, Alison doing the whole job. Dave Kenyon to get a price on a rebuilt transmission; they won't give a price on the radiator unless they look at it first, but he thinks it could be about \$1200.00. He will contact the Chairman when he gets the prices. Treasurer J. Bishop noted that the cost of the transmission on August 16, 2006 to Atlantic Detroit was \$8356.00.
- Co #4 is going to Gavin Park with equipment this Saturday.

### **Reports from Companies:**

#### **Company #1 – A/C Gibbins:**

- Asked about the camera; the purchasing agent noted she has not heard anything on it
- Handed out a flyer to the Board regarding hybrid vehicle tool kits, cost is \$795.00 each and he would like to order 4, totaling \$3180.00. Would also like to order 2 air conditioning leak detector kits at \$411.00 each, totaling \$822.00.
- Low angle rope rescue equipment is \$10,000.00 as well. Commissioner Robarge noted he had no problem with this as long as it would be replaced with any year end money.

## RESOLUTION #261 TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND FIFTEEN THOUSAND \$15,000 DOLLARS FROM THE EQUIPMENT RESERVE FUND TO PURCHASE THE HYBRID VEHICLE TOOL KITS, THE AIR CONDITIONING LEAK DETECTOR METERS AND LOW ANGLE ROPE RESCUE EQUIPMENT. MONEY TO BE REPLACED WITH ANY LEFT OVER YEAR END MONEY.

MOTION: Spackmann

SECOND: Waite

RESOLVED to advertise a permissive referendum to withdraw and expend fifteen thousand \$15,000 dollars from the Equipment Reserve Fund to purchase the hybrid vehicle tool kits, the air conditioning leak detector meters and low angle rope rescue equipment. Money to be replaced with any left over year end money.

VOTE: All in favor, motion carried.

- All his trucks have been inspected. Asked A/C Ellsworth if he wanted to take his up or should he make arrangements. A/C Ellsworth noted he could take care of it. Co #2 also needs to be done.

**Company #2 – A/C Davis:**

- FF Josh Clothier needs fit testing; is it okay for Gibby's Professional Fit Testing do it? Commissioner Robarge asked if A/C Gibbins was up and running yet; A/C Gibbins noted he was. Commissioner Robarge asked if his certificate of insurance will blanket him for this as well; A/C Gibbins noted it would. Commissioner Spackmann suggested a resolution to making him the approved vendor.

**RESOLUTION #262 APPROVING GIBBY'S PROFESSIONAL FIT TESTING AS THE APPROVED FIT TESTING VENDOR FOR THE DISTRICT.**

MOTION: Waite

SECOND: Spackmann

RESOLVED to approve Gibby's Professional Fit Testing as the approved fit testing vendor for the District.

VOTE: All in favor, motion carried.

Commissioner Spackmann asked if it should be the assistant chief's who work it out with Gary to get fit testing done or the District Secretary. Secretary Petkus noted she had no problem with the assistant chiefs taking over the responsibility.

- Asked if there was any word back regarding CT Male. Commissioner Spackmann noted that they received information via email today. Secretary Petkus to forward that email to A/C Davis. Tabled to the July workshop so the Commissioners would have time to review it for discussion.
- Would like a motion to get the area by the pole barn black topped. Commissioner Spackmann questioned getting that done right now because the report they just received mentions possibly having to regrade some of that area. More discussion, including doing only the section in the front of the pole barn, and having binder and topping, not just topping.
- Would also like to put in a 30x30 or 40x40 landing pad. Commissioner Spackmann noted that A/C Davis may be biting off more than he can chew, they are trying to fix the structural issues at Co #2, they are going to be digging a bunch of stuff up, regrading, paving the front and eventually the back, and now he wants a helicopter pad put in, and he thinks that he is just getting ahead of himself a little bit.
- Thanks for the ropes.
- The bottles are getting hydro'ed; they are in the same place as last time.

**Company #3 – A/C Jay Ellsworth:**

- Would like permission to go to the Saratoga County Fair

**RESOLUTION #263 GIVING CO #3 PERMISSION TO TAKE 281 TO THE SARATOGA COUNTY FAIR ON JULY 14, 2009.**

MOTION: Robarge

SECOND: Spackmann

RESOLVED to give Co #3 permission to take 281 to the Saratoga County Fair on July 14, 2009.

VOTE: All in favor, motion carried.

#### **Company #4 – A/C Lant:**

- A few months ago he asked for a magnetic antenna for his truck; P/A Chouinard noted it had been ordered and she will check with Wayne.
- Got that trailer a while back and need 12 sheets of 4x8 diamond plate aluminum. Treasurer J. Bishop noted that money was carried over from the previous year and there is no carry over money any more. Brief discussion; P/A Chouinard to get prices ready for discussion at next month's meeting.
- Ladder truck is down at KME for punch list finalization.

#### **Report of District EMS Coordinator: Gary Gibbins**

- Getting prices on batteries.
- Commissioner Robarge asked about the Hep B titers; A/C Gibbins noted he was waiting on the Commissioners. Commissioner Spackmann noted it was on the agenda.
- Commissioner Spackmann asked about the list of EMT's for the Secretary; A/C Gibbins noted he is still working on it, has not received the list from any of the companies. He spoke to Clark Hayward on Thursday night and Duane Bogardus at the funeral. A/C Ellsworth noted Clark emailed Co #3 list today, but he would think A/C Gibbins would already have it since he is the EMS Coordinator. A/C Gibbins noted he does not have the updated list. CPR cards are needed as well.

#### **Planning Board:**

##### **\*For Town of Greenfield, Mike Chandler:**

- Not present; Commissioner Waite noted there are a lot of hydrants going in on Daniel's Road and noted Mike spoke to the Town Supervisor, the engineer in charge and the construction company and the Stortz fittings are ordered.

##### **\*For Town of Wilton, Gary Bullard:**

- Not present; A/C Lant noted it was quiet, just a lot of housing.

#### **Reports of the Commissioners:**

##### **Commissioner B. Bishop:**

- Not present.

##### **Commissioner Robarge:**

- Co #4 generator is going to be started on Monday, if you want someone there for training on it.

##### **Commissioner Spackmann:**

#### **RESOLUTION #264 DEDICATING A PAGE OF THE MINUTES TO JANET TRAVER.**

MOTION: Spackmann

SECOND: Robarge

RESOLVED to dedicate a page of the minutes to Janet Traver.

VOTE: All in favor, motion carried.

- The difference in the contract price regarding CT Male is \$8850.00, understands it is on the July workshop agenda for discussion in order to give the Commissioners time to review the proposal for additional services; would like to know if the Commissioners

want to advertise a permissive referendum now or wait for the workshop. Brief discussion, including adding in the money for the black top.

**RESOLUTION #265 TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND FIFTEEN THOUSAND \$15,000 DOLLARS FROM THE BUILDING RESERVE FUND FOR THE APPROVAL OF THE CHANGE ORDER FROM CT MALE AND THE ASPHALT FOR THE FRONT OF THE POLE BARN.**

MOTION: Spackmann

SECOND: Waite

RESOLVED to advertise a permissive referendum to withdraw and expend fifteen thousand \$15,000 dollars from the Building Reserve Fund for the approval of the change order from CT Male and the asphalt for the front of the pole barn.

VOTE: All in favor, motion carried.

**Commissioner Waite:**

- Commissioner Kugler asked about the seal coating; Commissioner Waite noted it was Co #2 and #4 this year but he was going to hold off on Co #2 because of the situation with the water. Commissioner Kugler asked him to get some prices on Co #4 now.

**Commissioner Kugler:**

- Nothing this evening.

**New Business:**

- Update/discussion: Co #4 water softener. 2<sup>nd</sup> A/C King explained that he got in touch with TNT and he has not gotten back yet, but the water has been tested and we definitely need something, and not to even try to fire up the system we already have. Commissioner Kugler added that he had at one time asked Hawk to come up and look at it and they said that system could be modified. He will also ask Toby Middlebrook to take a look and see if he has any ideas. Tabled to July workshop.
- Update/discussion: Funding for Hepatitis B titers. Approximate cost may be about \$3200.00. Treasurer J. Bishop noted that there is a previous referendum for the Hepatitis B shots to take it out of EMS, but it was not taken out of EMS, it was taken out of the contingency fund, so there is still \$4500.00 available in the EMS Reserve that is already pre-approved. Brief discussion; including adding a line item to the 2010 budget for vaccinations.
- Dean Deuel, Jr. has a member who lives outside the District and would like to move forward with the application process.

**RESOLUTION #266 GIVING CO #4 PERMISSION TO MOVE FORWARD WITH OUT OF DISTRICT APPLICANT DERRICK BOCCUTO.**

MOTION: Spackmann

SECOND: Robarge

RESOLVED to give Co #4 permission to move forward with out of District applicant Derrick Boccuto.

VOTE: All in favor, motion carried.



- Dean Deuel, Jr. thanked the Board for the money given to them to renovate the firehouse. Just about compete.
- Resident George Habig noted that with six months of the year already gone, could we get a half time report on how we are doing; are we busting the budget, on budget, or in between? Commissioner Spackmann suggested that the Treasurer give Mr. Habig a copy of the June 10<sup>th</sup> Treasurer's report, as he believes that would answer his question. Copy made and given to Mr. Habig.
- A/C Davis noted that with all the rain, the basement is getting real damp and could they get a dehumidifier? P/A Chouinard to look at Grainger and order one.

**RESOLUTION #267 GIVING CO #2 PERMISSION TO PURCHASE A DEHUMIDIFIER FOR THE BASEMENT AT CO #2. AMOUNT NOT TO EXCEED \$250.00 AND MONEY TO COME OUT OF BUILDING REPAIR.**

MOTION: Spackmann

SECOND: Waite

RESOLVED to give Co #2 permission to purchase a dehumidifier for the basement at Co #2. Amount not to exceed \$250.00 and money to come out of Building Repair.

VOTE: All in favor, motion carried.

- Recommendations by the By-law committee regarding changes tabled to the July workshop.
- Laptops: Proposed taking \$5000.00 out of the training account as originally proposed for the laptops, and take the difference out of the computer account. State contract is \$1271.00 per laptop, and he recommends going with that. Discussion; including concerns of depleting the training account. Further discussion tabled to the July workshop.

**RESOLUTION #268 TO GO INTO EXECUTIVE SESSION AT 9:00 PM IN REFERENCE TO AN EMPLOYMENT ISSUE REGARDING JOYCE PETKUS.**

MOTION: Waite

SECOND: Spackmann

RESOLVED to go into executive session at 9:00 pm in reference to an employment issue regarding Joyce Petkus.

VOTE: All in favor, motion carried.

**RESOLUTION #269 TO RECONVENE FROM EXECUTIVE SESSION AT 9:09 PM.**

MOTION: Robarge

SECOND: Spackmann

RESOLVED to reconvene from executive session at 9:09 PM.

VOTE: All in favor, motion carried.

- A/C Davis asked if a motion was made on how many spare pagers we are going to buy? Commissioner Spackmann noted there is about \$55,000.00 in the Radio Reserve account. Discussion regarding that the exchange is pager for pager, but the members must be present with their pager for the exchange. P/A Chouinard noted she put in for 198 pagers and her understanding is that Paul Lent will be distributing the pagers, each



member will meet with him to hand over their pager and will be given another pager. The name of the member and the serial number of the pager received will be written down and then she will get the list from Mr. Lent.

## RESOLUTION #270 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Robarge

SECOND: Spackmann

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Spackmann with a second from Commissioner Robarge to adjourn the meeting at 9:17 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus  
District Secretary

**IN MEMORY OF**

***JANET TRAVER***

**YOU WILL BE**

**MISSED BY ALL**