

# **Board of Fire Commissioners**

Greenfield Fire District  
P.O. Box 103  
Greenfield Center, NY 12833  
(518) 893-0723

A Special Meeting of the Greenfield Fire District Board of Fire Commissioners was called to order at Co #1 by Chairman Kugler at 7:00 pm on July 21, 2008. The flag salute and a moment of silence were recognized for the departed.

## **Present were:**

Commissioners: B. Bishop, Kugler, Robarge, Spackmann, Waite; Secretary Petkus, P/A Chouinard. See attendance sheet for others present.

## **RESOLUTION #220 TO GO INTO EXECUTIVE SESSION AT 7:04 PM REGARDING PAPERWORK DISCREPANCIES INVOLVING FIREFIGHTER MIKE SMITH.**

MOTION: B. Bishop

SECOND: Spackmann

RESOLVED to go into executive session at 7:04 PM regarding paperwork discrepancies involving firefighter Mike Smith.

VOTE: All in favor, motion carried.

## **RESOLUTION #221 TO RECONVENE FROM EXECUTIVE SESSION AT 7:25 PM.**

MOTION: Kugler

SECOND: Robarge

RESOLVED to reconvene from executive session at 7:25 PM.

VOTE: All in favor, motion carried.

## **RESOLUTION #222 APPROVING THE JUNE 26, 2008 WORKSHOP MINUTES.**

MOTION: B. Bishop

SECOND: Waite

RESOLVED to approve the June 26, 2008 Workshop Minutes.

VOTE: All in favor, motion carried.

Commissioner Robarge gave a brief overview of the process last Wednesday for getting the emergency generator delivered to Middle Grove firehouse, noting Jim Curran was there when the generator was delivered, and has been a pleasure to work with throughout this process, and Biondi Rigging for transporting/offloading/setting the generator on the pad.

## **RESOLUTION #223 GIVING TREASURER PERMISSION TO PAY BIONDI RIGGING \$800.00 FOR TRANSPORTING/OFFLOADING/SETTING MIDDLE GROVE'S GENERATOR.**

MOTION: Robarge

SECOND: Waite

RESOLVED to give Treasurer permission to pay Biondi Rigging \$800.00 for transporting/offloading/setting Middle Grove's generator.

VOTE: All in favor, motion carried.

Commissioner Robarge also explained that Dave Lavender had spoken to the factory reps and they have no issue with the pad; Commissioner Bishop noted that they would do some simple landscaping around it. Joyce noted she had the grant finalized and signed by Don, and she would be submitting that tomorrow. Hopefully we will have the money by the end of August.

Joyce noted she had the following items to quickly go over:

- Toby Middlebrook took apart Co #3 water heater and she has his report that needs to be submitted to the insurance company before they will determine if they will pay. Commissioner Bishop added that Bill Reed was over at Co #3 with Mickey McGrath looking over the damage for an estimate; it was suggested to give John Munter a call; Brian to take care of that.
- Currently working on Co #2 issue with the Internet going down frequently. Thought she would have an answer tonight, but she will keep working on it. TWC was called.
- Just received some LOSAP sheets from June and got 3 weeks late; should she not accept them? Picked them up on July 18<sup>th</sup>. She should have had them when she picked them up back on July 7<sup>th</sup>. She noted the lack of timeliness in getting the sheets in was discussed previously at another meeting; the Commissioners agreed that she should compare the signatures on the sheet to the time clock and if they do not match, no credit is to be given. Joyce also noted that in going around to pick up the sheets, she quite often sees sheets lying around from previous days that are still sitting out. The commissioner agreed that she should pick up the sheets from previous days that are still lying out. Commissioner Kugler asked who would be picking up the sheets while she was on vacation next week; Joyce noted she would give that responsibility on Jill. There was further discussion regarding other discrepancies on the LOSAP sheets; the Commissioners asked Joyce to go through all four companies LOSAP sheets and pull out the sheets with discrepancies on them for the Commissioners to review.

## **RESOLUTION #224 TO GO INTO EXECUTIVE SESSION AT 7:45 PM REGARDING PAPERWORK DISCREPANCIES INVOLVING FIREFIGHTERS CURT BULLARD AND JOHN MCEACHRON.**

MOTION: Kugler

SECOND: Robarge

RESOLVED to go into executive session at 7:45 PM regarding paperwork discrepancies involving firefighters Curt Bullard and John McEachron.

VOTE: All in favor, motion carried.

## **RESOLUTION #225 TO RECONVENE FROM EXECUTIVE SESSION AT 8:03 PM.**

MOTION: Robarge

SECOND: B. Bishop

RESOLVED to reconvene from executive session at 8:03 PM.

VOTE: All in favor, motion carried.

There was lengthy discussion regarding Mike Smith's missing pager, and Dean Deuel's request for more pager chargers, including the following:

- Currently Jill does not know where the page is, she has asked many times and the only one to respond to her requests was Commissioner Spackmann;
- Commissioner Waite thinks that Mike picked it up after it came back the first time;
- Jill explained that Albany Communications called her and told her someone had called them and said they would be dropping it off to them; they have not yet received it. She also noted that Wayne is great about calling her and coming to her work to pick up/drop off pagers;
- Jill does not have a list of serial numbers or who is assigned pagers; Commissioner Kugler thinks that the Chief had asked for a list from each company at one point.;
- Commissioner Waite to contact A/C Lant and find out where the pager is.
- Jill to ask officers to provide a list by the August 13<sup>th</sup> Commissioners meeting of pagers, corresponding serial numbers and who has been assigned each particular pager.
- Fixing the Minitor II pagers; there is a company out in Missouri that will fix Minitor II's. Information to go to Jill to research.

After more discussion, the Commissioners agreed that only Purchasing Agent would handle all pagers. Each Assistant Chief to have only two spare pagers; when a pager needs to go for repair, the Assistant Chief is to issue a spare pager to the firefighter. They are also responsible to get the broken pager to Jill, as well as giving her the serial number of the spare pager that was issued to the firefighter, so Jill can keep track of it. Firefighter not to receive repaired pager until spare has been turned in to Jill. In the meantime, Jill and Joyce to work on a Pager/Radio Repair Policy.

Commissioner Waite brought up a bill to be paid:

**RESOLUTION #226 APPROVING PAYMENT OF \$131.77 TO PORTER CORNERS FOR MISCELLANEOUS MATERIALS TO WIRE THE PROJECTOR. MONEY TO COME OUT OF THE TRAINING ACCOUNT.**

MOTION: Kugler

SECOND: Waite

RESOLVED to approve payment of \$131.77 to Porter Corners for miscellaneous materials to wire the projector. Money to come out of the training account.

VOTE: All in favor, motion carried.

Jill noted she had received a bill from Middle Grove for Steve Van Dyk for conduit for the access system.

**RESOLUTION #227 APPROVING PAYMENT OF \$165.12 FOR CONDUIT AND OTHER MISCELLANEOUS MATERIALS FOR THE ACCESS SYSTEM FOR CO #3. MONEY TO COME OUT OF THE SECURITY SYSTEM ACCOUNT.**

MOTION: Spackmann

SECOND: B. Bishop

RESOLVED to approve payment of \$165.12 for conduit and other miscellaneous materials for the access system for co #3. Money to come out of the Security System account.

VOTE: All in favor, motion carried.

Commissioner B. Bishop noted since they have the trench dug already, they would like to run phone/cable and water lines to the garage in anticipation of someday having a pavilion out there. Does not expect it to be more than \$200.00.

**RESOLUTION #228 GIVING CO #3 PERMISSION TO PURCHASE MATERIALS FOR PHONE/CABLE AND WATER TO GARAGE.**

MOTION: Kugler

SECOND: B. Bishop

RESOLVED to give Co #3 permission to purchase materials for phone/cable and water to garage.

VOTE: All in favor, motion carried.

Joyce noted she had received an email from a firefighter that he would not be able to make any of the fit testings are scheduled. She also noted that he is a new member and she thinks he needs to take FF1 before he can be interior. Brief discussion continued; Joyce to schedule another fit test when the next FF1 course comes around.

Jill noted she had gotten some FF1 pictures, and would be putting them on the website.

**RESOLUTION #229 TO GO INTO EXECUTIVE SESSION AT 8:40 PM REGARDING THE PERFORMANCE OF THE CHIEF.**

MOTION: Kugler

SECOND: B. Bishop

RESOLVED to go into executive session at 8:40 PM regarding the performance of the Chief.

VOTE: All in favor, motion carried.

**RESOLUTION #230 TO RECONVENE FROM EXECUTIVE SESSION AT 9:20 PM.**

MOTION: Kugler

SECOND: Robarge

RESOLVED to reconvene from executive session at 9:20 PM.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Robarge with a second from Commissioner Spackmann to dispense with the reading of the minutes. All in favor, meeting adjourned.

Motion was made by Commissioner Waite with a second from Commissioner B. Bishop to adjourn the meeting at 9:22 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus  
District Secretary