

Board of Fire Commissioners

Greenfield Fire District
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The June 2013 Commissioners Meeting of the Greenfield Fire District was called to order at Company #1 by Chairman Richard Spackmann at 7:05 PM on June 12, 2013. The flag salute and a moment of silence were recognized for departed members and troops overseas.

Present were:

Commissioners: Atwell, Barss, Chandler, Spackmann, Waite; Secretary Petkus, D/P Chouinard, Treasurer Perkins. Also present, Shows Leary, Project Manager for the District office building project. Please see sign in sheet for others in attendance.

Chairman Spackmann explained that due to a packed agenda it has been modified and all monthly reports will be very brief. He then noted the first order of business was to open the following bids/RFPs:

Co #3 and Co #4 Sealcoating RFPs:

Prestige Sealcoating, LLC.	\$7,300.00
Luizzi Bros. Sealcoating/Striping	4,390.00
EWS Enterprises, LLC.	4,000.88
CW Sealcoating	4,275.00
Valley Sealing	5,163.00
Marra Enterprises	9,712.96
L & M Property Services, LLC	5,249.00
All Phase Contracting	5,854.69
Bubonia	5,296.00

Power Washing RFP for all firehouses:

Superior Power Washing	\$3,525.00
A-1 Power Washing Services	1,980.00
Indoor air Technologies	5,800.00
L & M Property Services, LLC	2,750.00
Marra Enterprises	9,019.00

Above RFP's were given to D/P Chouinard for review.

District Office Building Mechanical Bid:

J & M Schwarz 9 Walker Way Albany, NY 12205	\$58,276.00
Eckert Mechanical 1062 Central Avenue Albany, NY 12205	80,600.00

Mr. Leary noted that with the inclusion of the apparent mechanical low bid, the cost of the office building comes to \$801,186.00. Mr. Leary was given the mechanical bids for his review. Added to the June 26th workshop to award bid.

Mr. Leary also noted that regarding the special inspections, five quotes were received, he created a spreadsheet for each inspection and Construction Tech was the lowest at \$4,106.05 and the high number was \$5,006.00.

RESOLUTION #123 TO ACCEPT QUOTE FOR SERVICES FROM CONSTRUCTION TECH IN THE AMOUNT OF \$4,106.05.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to accept quote for services from Construction Tech in the amount of \$4,106.05.

VOTE: All in favor, motion carried.

Mr. Leary also noted that the district is responsible for supplying the generator, must be 25 Kw. Brief discussion; D/P Chouinard to research quotes. Mr. Leary noted that he would like to have this ordered no later than the end of July, and it must run on liquid propane.

Regarding the building permit, it was reviewed by Jerry and there were three outstanding items, which as of this afternoon Mr. Leary has resolved and so hopefully the permit is imminent. Brief discussion followed.

Mr. Leary also explained that he will be here tomorrow morning to lay out the length of the building as well as the septic system and then he will be in contact with Walt Barss. The contractor will still have to do his own layout of the building.

Discussion turned to Mr. Leary's contract. Mr. Leary noted on average three ½ day site visits and/or meetings per week, as well as \$2000 for ongoing clerical work, phone calls, emails, etc that he will be dealing with. Looking at about \$20,000.00 to manage the rest of this project. He will put this all in writing.

Mr. Leary also explained that Riverview is ready to go as soon as the permit comes in, they have already ordered the rebar, submittals are in, excavator is online, has received some submittals from the plumber and none from the electrician yet, which is not unusual and is expecting it at the end of the week. Ironed out the schedule of values for the general contractor and the plumber. Has received everyone's bonds and insurance; Dave Meager has reviewed everything and made comments. Secretary Petkus noted she believes the Builder's Risk has not been finalized as Dave was waiting for more paperwork and for the job to begin. Mr. Leary noted that Dave does a good job for the District.

Commissioner Spackmann thanked Mr. Leary for his time, then noted Councilman Chandler was present to give an update regarding the Town ambulance service. Councilman Chandler noted there would be discussion tomorrow evening regarding the different districts of the town, possibly having different ambulance services cover different portions of the town. Councilman Chandler requested assistance in creating the different areas. Councilman Chandler, D/C's Davis, Middlebrook and Ellsworth left the room to work on boundaries.

RESOLUTION #124 TO APPROVE THE MAY 8, 2013 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Spackmann

SECOND: Waite

RESOLVED to approve the May 8, 2013 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Spackmann asked for questions/comments regarding the abstract:

No comments this evening; Chief Lant noted he did not get an abstract for the month, D/P Chouinard made a copy for him. Approvals of the general abstract held off until the Chief had time to review the abstract.

RESOLUTION # 125 TO PAY ABSTRACT #6, CLAIM #ER13005 THROUGH CLAIM #ER13006, FROM THE EQUIPMENT RESERVE FUND, TOTALING \$586.26.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to pay Abstract #6, Claim #ER13005 through claim #ER13006, from the Equipment Reserve Fund, totaling \$586.26.

VOTE: All in favor, motion carried.

RESOLUTION #126 TO PAY ABSTRACT #6, CLAIM #BR13010 THROUGH CLAIM #BR13013 FROM THE BUILDING RESERVE FUND, TOTALING \$15,076.68.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to pay Abstract #6, Claim #BR13010 through Claim #BR13013 from the Building Reserve Fund, totaling \$15,076.68.

VOTE: All in favor, motion carried.

Correspondence:

- Nothing

Purchasing: D/P J. Chouinard

- Chief's vehicle should be arriving on the vendor's lot the week of June 17th, then 3-4 weeks for build out. A/C Burwell asked her to bring up the ordering of the radios and the streamline equipment for the Chief's truck. Board okay with it.
- Co #1 and Co #3 chain saws still at Spring Valley.
- For sale flyers for 284 have been sent out to various people/vendors.

RESOLUTION #127 APPROVING 280 AND 296 TO GO TO CHIEF'S SHOW AT TURNING STONE ON JUNE 15, 2013.

MOTION: Spackmann

SECOND: Barss

RESOLVED to approve 280 and 296 to go to Chief's Show at Turning Stone on June 15, 2013.

VOTE: All in favor, motion carried.

RESOLUTION #128 GIVING CAPTAIN DEUEL AND LT. CHOUINARD PERMISSION TO TAKE CAR 26 TO HERKIMER COUNTY ON JUNE 18, 2013 TO PICK UP THE NEW SIGN FOR CO #4.

MOTION: Spackmann

SECOND: Barss

RESOLVED to give Captain Deuel and Lt. Chouinard permission to take Car 26 to Herkimer County on June 18, 2013 to pick up the new sign for Co #4.

VOTE: All in favor, motion carried.

Applications for membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: None.

Middle Grove Company #3: None.

Maple Avenue Company #4: Craig Rypkema.

Requests for change in membership:

Greenfield Center Company #1: Christian Alvord, change from 16/17 y/o to active firefighter.

Porter Corners Company #2: None.

Middle Grove Company #3: None.

Maple Avenue Company #4: Matthew Herbert, requested 1 year leave of absence.

RESOLUTION #129 TO ACCEPT NEW MEMBER AND CHANGES IN MEMBERSHIPS AS NOTED ABOVE.

MOTION: Spackmann

SECOND: Barss

RESOLVED to accept new member and changes in memberships as noted above.

VOTE: All in favor, motion carried.

Reports of the Commissioners:

Commissioner Atwell:

- Noted the reason the bills are a little steep this month is that all pump servicing has been done at KME, and trucks should be ready for pump testing.
- 262 and 292, the 2 new trucks had a recall and KME will take care of them in station.

Commissioner Barss:

- Nothing.

Commissioner Chandler:

- Nothing.

Commissioner Waite:

- Nothing.

Commissioner Spackmann:

- Questioned if the Board wanted to pass a permissive referendum for Shows Leary Project Management, or do they want to wait until the June workshop and have some time to think about it? Brief discussion.

RESOLUTION #130 GIVING THE SECRETARY PERMISSION TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND \$25,000.00 FROM THE BUILDING RESERVE FUND TO PAY FOR SHOWS LEARY PROJECT MANAGEMENT SERVICES THROUGH THE REMAINDER OF THE DISTRICT OFFICE BUILDING PROJECT.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to give the Secretary permission to advertise a permissive referendum to withdraw and expend \$25,000.00 from the Building Reserve Fund to pay for Shows Leary Project Management services through the remainder of the District Office Building Project.

VOTE: All in favor, motion carried.

- Firefighter Aaron Deuel's lost pager: to be discussed in executive session.

Miscellaneous Topics of Discussion:

- 2013 OSHA paperwork: make ups not yet scheduled. Chief Lant to speak to Jack King. Added to June workshop for update.

Report of the Chief – Chief Lant:

- Truck repairs: have had some problems, but the trucks are all up to snuff now.
- Training: All companies trained over the last month.
- Billy Goldfeder seminar a few weeks ago and thermal imaging camera training on Sunday at the County training Center.
- Thought they would make some money at the Billy Goldfeder seminar, but they lost \$1000. Would like to see the Board take \$1000 out of training and give it to the officers. Brief discussion; request denied by Board.
- Large trucks and heavy equipment accident seminar scheduled for June 25th. Cost is \$500 for the instructor.
- John McEachron needs a medium mask; D/P Chouinard noted he was given one last night at fit testing.
- Duane Bogardus needs gold collar brass. D/P Chouinard noted gold was not specified and she ordered all silver per the policy. Policy needs to be modified, and to be adopted at the June workshop.
- Previously spoke about streamlining the mentor program, set up committee and will give names to Secretary.
- Set up committees for old car 26 and rules of use, and work uniforms.
- Responded to spill; someone is going to get sued. It was 90 weight gear oil and probably 75' of it. He called the County and they said it is not their responsibility; the Chief explained it is not the fire department's, it is the State's. They said to let the wrecker clean it up, but a sweeper was needed to clean it up. The Chief left the speedy dry out; he is going to get a hold of Mike Smith to take him to West Ave and Route 50 to talk to a supervisor to see who is going to be liable for these things. Concerned that one day there is going to be a lawsuit.

RESOLUTION #131 TO PAY ABSTRACT #6, CLAIM #130365 THROUGH CLAIM #130465 FROM THE GENERAL FUND, TOTALING \$167,082.13.

A3410.1	\$12,142.24
A3410.2	2,980.81
A3410.4	40,804.12
A9025.8	110,000.00

A9030.8 1,154.96

Total: \$167,082.13

MOTION: Spackmann

SECOND: Barss

RESOLVED: to pay Abstract #6, Claim #130365 through Claim #130465 from the General Fund, totaling \$167,082.13.

VOTE: All in favor, motion carried.

Regarding the ambulance issue, the Board noted they are comfortable with whatever decisions are made by the group still meeting.

RESOLUTION #132 TO GO INTO EXECUTIVE SESSION AT 7:50 PM IN REFERENCE TO FIREFIGHTER AARON DEUEL'S LOST PAGER.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to go into executive session at 7:50 PM in reference to Firefighter Aaron Deuel's lost pager.

VOTE: All in favor, motion carried.

RESOLUTION #133 TO RECONVENE FROM EXECUTIVE SESSION AT 8:06 PM.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to reconvene from executive session at 8:06 PM.

VOTE: All in favor, motion carried.

RESOLUTION #134 REQUIRING FIREFIGHTER AARON DEUEL TO REMIT THE SUM OF \$50 TO THE GREENFIELD FIRE DISTRICT BEFORE HE CAN RECEIVE A REPLACEMENT PAGER.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to require Firefighter Aaron Deuel to remit the sum of \$50 to the Greenfield Fire District before he can receive a replacement pager.

VOTE: All in favor, motion carried.

RESOLUTION #135 TO GO INTO EXECUTIVE SESSION AT 8:07 PM IN REFERENCE TO A DISCIPLINARY MATTER REGARDING LT. MICHAEL POTTER.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to go into executive session at 8:07 pm in reference to a disciplinary matter regarding Lt. Michael Potter.

VOTE: All in favor, motion carried.

RESOLUTION #136 TO RECONVENE FROM EXECUTIVE SESSION AT 8:45 PM.

MOTION: Spackmann
SECOND: Atwell
RESOLVED to reconvene from executive session at 8:45 PM.
VOTE: All in favor, motion carried.

RESOLUTION #137 TO GO INTO EXECUTIVE SESSION AT 8:46 PM TO DISCUSS THE DEPUTY TREASURER VACANCY.

MOTION: Spackmann
SECOND: Chandler
RESOLVED to go into executive session at 8:46 pm to discuss the Deputy Treasurer vacancy.
VOTE: All in favor, motion carried.

RESOLUTION #138 TO RECONVENE FROM EXECUTIVE SESSION AT 9:25 PM.

MOTION: Spackmann
SECOND: Chandler
RESOLVED to reconvene from executive session at 9:25 PM.
VOTE: All in favor, motion carried.

RESOLUTION #139 TO GO INTO EXECUTIVE SESSION AT 9:26 PM IN REFERENCE TO A DISCIPLINARY MATTER REGARDING LT. MICHAEL POTTER.

MOTION: Spackmann
SECOND: Chandler
RESOLVED to go into executive session at 9:26 pm in reference to a disciplinary matter regarding Lt. Michael Potter.
VOTE: All in favor, motion carried.

RESOLUTION #140 TO RECONVENE FROM EXECUTIVE SESSION AT 9:35 PM.

MOTION: Spackmann
SECOND: Atwell
RESOLVED to reconvene from executive session at 9:35 PM.
VOTE: All in favor, motion carried.

RESOLUTION #141 THAT IN THE DISCIPLINARY MATTER PERTAINING TO FIREFIGHTER MICHAEL POTTER, FIREFIGHTER POTTER SHALL BE SUSPENDED UNTIL MIDNIGHT, JUNE 30, 2013.

MOTION: Spackmann
SECOND: Barss

RESOLVED that in the disciplinary matter pertaining to Firefighter Michael Potter, Firefighter Potter shall be suspended until midnight, June 30, 2013.

VOTE: All in favor, motion carried.

RESOLUTION #142 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Spackmann with a second from Commissioner Chandler to adjourn the meeting at 9:38 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus

Joyce A. Petkus
District Secretary