

Board of Fire Commissioners

Greenfield Fire District
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The March 2014 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Richard Spackmann at 7:00 PM on March 12, 2014. The flag salute and a moment of silence were recognized for departed members and troops overseas.

Present were:

Commissioners: Atwell, Kugler, Spackmann; Secretary Petkus, D/P Chouinard, Deputy Treasurer Thurman. Excused: Commissioners Barss and Chandler. Please see sign in sheet for others in attendance.

RESOLUTION #52 TO APPROVE THE FEBRUARY 12, 2014 COMMISSIONER MEETING MINUTES WITH THE FOLLOWING CORRECTIONS: VOUCHER #140094 CORRECTED TO \$195.00 FROM \$150.00 AND VOUCHER #140080 CORRECTED TO \$965.00 FROM \$525.00. THE NEW TOTAL FOR FEBRUARY 2014 GENERAL ABSTRACT #2 IS \$70,122.23.

MOTION: Kugler

SECOND: Atwell

RESOLVED to approve the February 12, 2014 Commissioner Meeting Minutes with the following corrections: Voucher #140094 corrected to \$195.00 from \$150.00 and Voucher #140080 corrected to \$965.00 from \$525.00. The new total for February 2014 General Abstract #2 is \$70,122.23.

VOTE: All in favor, motion carried.

Chairman Spackmann asked for questions/comments regarding the abstract:

Commissioner Atwell questioned the radio batteries, voucher #140114 on Page 1, are they for the portables? D/P Chouinard noted they are.

Commissioner Spackmann noted the following changes to the abstract:

- Page 3, Voucher #140149 for \$270, corrected to \$250;
- Page 3, Voucher #140151 for \$71.88 listed under Office Cleaning should be moved to Office Supplies & Maintenance;
- Page 3, Voucher #140145 for \$64.14 listed under Office Supplies & Maintenance should be moved to the Building Reserve fund;
- Page 4, Voucher #140151 finance charges for \$49.39 has been corrected and removed by the bank;
- Page 5, Voucher #140112 for \$150 should be split between Co #2 and Co #3 (\$75 each);
- Page 5, Voucher #140133 under 281 should be moved to 283.

RESOLUTION #53 TO PAY ABSTRACT #3, VOUCHER #140096 THROUGH VOUCHER #140156 WITH CHANGES AS NOTED ABOVE, FROM THE GENERAL FUND, TOTALING \$130,862.23.

A3410.1 \$ 7,477.14
A3410.2 \$ 2,592.87
A3410.4 \$ 109,450.76
A9030.8 \$ 572.01
A9040.8 \$ 961.00
A9050.8 \$ 179.45
A9060.8 \$ 9629.00

Total: \$ 130,862.23

MOTION: Spackmann

SECOND: Atwell

RESOLVED to pay Abstract #3, Voucher #140096 through Voucher #140156 with changes as noted above, from the General Fund, totaling \$130,862.23.

VOTE: All in favor, motion carried.

RESOLUTION #54 GIVING DEPUTY TREASURER PERMISSION TO PAY INVOICE RECEIVED FROM NAPA AUTO PARTS, TOTALING \$434.92 FOR BRAKES ON 280.

MOTION: Spackmann

SECOND: Kugler

RESOLVED to give Deputy Treasurer permission to pay invoice received from NAPA Auto Parts, totaling \$434.92 for brakes on 280.

VOTE: All in favor, motion carried.

RESOLUTION #55 TO PAY ABSTRACT #3, VOUCHER #BR14013 THROUGH VOUCHER #BR14014 WITH CHANGES AS NOTED ABOVE, FROM THE BUILDING RESERVE FUND, TOTALING \$519.13.

MOTION: Spackmann

SECOND: Kugler

RESOLVED to pay Abstract #3, Voucher #BR14013 through Voucher #BR14014 with changes as noted above, from the Building Reserve Fund, totaling \$519.13.

VOTE: All in favor, motion carried.

Commissioner Atwell noted that he turned in some receipts to the Deputy Treasurer for approval. Brief discussion, payment should be made to Harold Hall:

- \$120.01 Drills/refreshments
- \$105.84 Apparatus repairs
- \$217.97 Operations

RESOLUTION #56 GIVING THE DEPUTY TREASURER PERMISSION TO PAY THE ABOVE NOTED BILLS.

MOTION: Spackmann

SECOND: Kugler

RESOLVED to give the Deputy Treasurer permission to pay the above noted bills.

VOTE: All in favor, motion carried.

Correspondence:

RESOLUTION #57 GIVING FF JACK SADOUSKY PERMISSION TO ATTEND THE JUVENILE FIRESETTER INTERVENTION PROGRAM, APRIL 29-30, 2014 AND VEHICLE FIRE INVESTIGATION , MAY 28-30, 2014 AT MONTOUR FALLS FIRE ACADEMY.

MOTION: Spackmann

SECOND: Kugler

RESOLVED to give FF Jack Sadousky permission to attend the Juvenile Firesetter Intervention Program, April 29-30, 2014 and Vehicle Fire Investigation, May 28-30, 2014 at Montour Falls Fire Academy.

VOTE: All in favor, motion carried.

- Stan DeLong has been tentatively scheduled for April 24, 2014 for his Vehicle Safety Class for New Member Orientation. Brief Discussion; approved by Board.

Purchasing:

- Kaspersky is being updated throughout the District for 2014. Brief discussion.
- Annual SCBA pack testing underway.
- New computers for Co #2 and Co #3 installed. Brief discussion.
- 7 sets of gear currently on order, looking to get 3 more sets.
- Work uniform meeting was cancelled due to Captain Jennings being ill. Not yet rescheduled.
- ISG Thermal Camera meeting scheduled for April 22nd at District Office beginning at 7 pm.
- Called and left a message with Fire Tec regarding sale of 284.
- New 284 is set to be delivered Friday. Brief discussion, to be temporarily housed at Co #1 until it is put into service.

Applications for membership:

Greenfield Center Company #1: Travis Hetrick, Jeremy Martin, Justin Siskovich, under 18.

Porter Corners Company #2: None.

Middle Grove Company #3: None.

Maple Avenue Company #4: None.

Brief discussion regarding physicals and arson checks on above new applicants.

Requests for change in membership:

Greenfield Center Company #1: Jeremy Rolleston, resigned, moved to Plattsburgh; Tyler LaHart, 16/17 year old to active firefighter.

Porter Corners Company #2: None.

Middle Grove Company #3: Chris Northrop, transfer from Co #3 to Co #1.

Maple Avenue Company #4: None.

RESOLUTION #58 PERMITTING THE CHAIRMAN TO SIGN OFF ON ALL NEW MEMBERS CONTINGENT ON RECEIVING ALL NECESSARY PAPERWORK AND CHANGES IN MEMBERSHIPS AS READ.

MOTION: Spackmann

SECOND: kugler

RESOLVED to permit the Chairman to sign off on all new members contingent on receiving all necessary paperwork and changes in memberships as read.

VOTE: All in favor, motion carried.

Grants:

Commissioner Kugler noted they are in the process of applying for the Oliver B. Merlyn grant with assistance from Andrea Mann and D/C Ellsworth. Brief discussion continued regarding the Board putting \$4000 toward the grant and Mann Wireless has offered to donate \$1000.00.

RESOLUTION #59 APPROVING MOVING FORWARD WITH THE OLIVER B. MERLYN GRANT, INCLUDING THE DISTRICT CONTRIBUTING \$4000.

MOTION: Kugler

SECOND: Spackmann

RESOLVED to approve moving forward with the Oliver B. Merlyn grant, including the District contributing \$4000.

VOTE: All in favor, motion carried.

Report of the District Chief – John Lant:

- All companies trained hard last month, OSHA is going well.
- Good move going with Joe Ernst regarding the trucks.
- Apparatus update:
 - 293 has another flat tire; they are there now trying to fix it. Brief discussion.
- The Mayday training was very worthwhile. Thanked the Board for all the training they allow.

Reports from Companies:

Company #1:

- FF Ackley gave a brief update on the Explorer Program he has been researching, noting he cannot find anything negative about it. Discussion continued. Commissioner Spackmann noted there has been a lot of discussion amongst the officers about trying to do something in-house and not the actual Explorer program; there definitely needs to be more talk about this and what direction the District wants to go in. Chief Lant, FF Ackley and the rest of the officers should meet, discuss it further and decide what direction to go in.
- FF Ackley noted he dedicated a computer at Co #1 for training and everyone has access to it. It is located in the meeting room and all are welcome to use it. In the future, would like to be able to get a large screen and projector at Co #1. Commissioner Spackmann noted it would be nice to have a District classroom; we are just not there yet.

Company #2 – D/C Burwell:

- Camera batteries are back and everything seems to be working well.
- 273 is out being serviced; 271 is done.

Company #3 – D/C Ellsworth:

- He is going to need to sign off on the Oliver B. Meryln grant, and Lt. Thurman is going to email Joyce another form that needs to go with the grant paperwork.
- Would like to send Andrea Mann a thank you note for her help on the grant.
- When new 284 delivered, D/C Burwell will go over it to make sure it is within spec.
- May want to contact Red Truck Sales; he saw the rep recently and there were a ton of people who put in bids but they were under the asking price. Brief discussion continued.
- Jill has the last quote for the Space Kap, it is around \$22,000.00. Brief discussion.

RESOLUTION #60 TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND \$24,000.00 FROM THE EQUIPMENT RESERVE FUND FOR THE PURCHASE OF THE SPACE KAP FOR NEW 284.

MOTION: Kugler

SECOND: Spackmann

RESOLVED to advertise a permissive referendum to withdraw and expend \$24,000.00 from the Equipment Reserve Fund for the purchase of the Space Kap for new 284.

VOTE: All in favor, motion carried.

- Would like Jill to get in touch with Chris Northrop regarding moving the radios from old 284 into new 284. Brief discussion regarding console, needs to fit 3 radios. Will also need prices on striping, light package. Discussion continued; once the committee gets the light package figured out, come back to the Board for another permissive referendum for that. It was also noted that the lights for the fire police truck have not yet been ordered. All lights to be ordered at the same time.
- Old jaws were donated from KAPPL; needs okay to get rid of them. Brief discussion, to be donated to Edinburgh.

RESOLUTION #61 DECLARING THE OLD JAWS TOOLS AT CO #3 SURPLUS EQUIPMENT.

MOTION: Spackmann

SECOND: Kugler

RESOLVED to declare the old jaws tools at Co #3 surplus equipment.

VOTE: All in favor, motion carried.

RESOLUTION #62 GIFTING THE JAWS RECENTLY DECLARED SURPLUS TO EDINBURGH FIRE COMPANY FOR \$1.00 AND PENDING RELEASE OF HOLD HARMLESS AGREEMENT.

MOTION: Spackmann

SECOND: Kugler

RESOLVED to gift the jaws recently declared surplus to Edinburgh Fire Company for \$1.00 and pending release of Hold Harmless agreement.

VOTE: All in favor, motion carried.

- Slight problem with the new jaws; the transmission on the truck only has one port that is running the generator and 2 ports are needed. Lengthy discussion continued. D/C Ellsworth noted the cost to upgrade the generator is about \$10,000.00, and if the Board approves, KME is going to have to come up again to measure to see if the new generator will even fit. Commissioner Atwell asked for a total price for the conversion; Chief Lant to handle.
- Would like to see the Board invest in a laptop for Jack King for training. Brief discussion; maybe at year end.

Company #4 – D/C King:

- Would like to see the Board invest in a large screen. Brief discussion; the Board noted not at this time, but Jill to get a price on an 8 x 8 for informational purposes.
- 14-16 year olds have found a niche in community service. Brief discussion.

- Chief Lant noted Tom Rug called him; he is still interested in the property out back of the firehouse. Captain Bullard to get the requested information.

Report of District EMS Coordinator – Tim Kemp:

- Not present this evening.

Reports of the Commissioners:

Commissioner Atwell:

- Questioned Co #3 if their air compressor was working good; D/C Ellsworth noted yes.
- Co #1 truck maintenance completed, in the process of Co #2. Next will be Co #3. D/C Ellsworth noted when 281 goes, it is leaking air. Brief discussion continued, including requesting KJ Stearns to break out maintenance from any repairs that they do, checking inspections stickers, showing them how to open cab overs.
- Questioned if the email received from Whispering Pines was taken care of; D/C Ellsworth noted it was.
- Fire Police would like permission to go to the Ballston Spa Memorial Day Parade on May 24, 2014.

RESOLUTION #63 GIVING FIRE POLICE PERMISSION TO PARTICIPATE IN THE BALLSTON SPA MEMORIAL DAY PARADE ON MAY 24, 2014.

MOTION: Atwell

SECOND: Kugler

RESOLVED to give Fire Police permission to participate in the Ballston Spa Memorial Day Parade on May 24, 2014.

VOTE: All in favor, motion carried.

- Reminder that FF1 is starting in Wilton and there is also Live Fire scheduled through the County.
- Reminder that there is a data entry meeting on March 20th at the District Office beginning at 7 pm. D/C Ellsworth noted that Lt. Murray should come off and FF Nicole Thurman added
- Greenfield auxiliary would like permission to use Co #1 for a fundraiser. Resolution to be made once the date is given.
- Fire Police truck is due to be painted next week; confirmed the whole truck is to be painted red. Lengthy discussion continued. Truck committee says whole truck is to be painted including cap. Commissioner Atwell to call Todd and confirm.
- Co #1 bathroom floors. Brief discussion; no decision made.

Commissioner Barss:

- Not present this evening.

Commissioner Chandler:

- Not present this evening.

Commissioner Kugler:

- Dave Meager was recently in to go over annual insurance review, and had made some suggestions. Board to insure 284 for \$100,000.00, increase limit of supplemental uninsured to \$1,000,000.00. Joyce to contact Adirondack and make changes.

RESOLUTION #64 TO MODIFY DISTRICT INSURANCE POLICY AS NOTED ABOVE.

MOTION: Kugler

SECOND: Atwell

RESOLVED to modify District Insurance policy as noted above.

VOTE: All in favor, motion carried.

RESOLUTION #65 TO AUTHORIZE TREASURER TO PAY CURRENT BILL RECEIVED FOR FIREFIGHTER PHYSICALS AS WELL AS ALL FUTURE BILLS AS RECEIVED FROM GREENFIELD COUNTRY MEDICINE.

MOTION: Kugler

SECOND: Atwell

RESOLVED to authorize Treasurer to pay current bill received for firefighter physicals as well as all future bills as received from Greenfield Country Medicine.

VOTE: All in favor, motion carried.

Chairman Spackmann:

- Asked about the progress of the EMS office at Co #1. Discussion continued, including regarding the outstanding key, access system on records room door. Commissioner Atwell to handle.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

- Not present this evening.

***For Town of Wilton, Gary Bullard:**

- The building across from the Middle School that Saratoga Health & Wellness is going to tear down and put up a new building. They will be allowed to use the building for a couple of weeks for non-live fire training. Captain Bullard to get Hold Harmless agreement from them for our Attorney to review and approve prior to training.

New Business:

- Commissioner Spackmann announced that the District Treasurer, Vanessa Perkins, has resigned. The Board will need to go into executive session to talk about replacement of the District Treasurer.

RESOLUTION #66 TO GO INTO EXECUTIVE SESSION AT 8:07 PM IN REFERENCE TO THE POSSIBLE APPOINTMENT OF RACHEL NARDIN AS DISTRICT TREASURER.

MOTION: Spackmann

SECOND: Kugler

RESOLVED to go into executive session at 8:07 PM in reference to the possible appointment of Rachel Nardin as the District Treasurer.

VOTE: All in favor, motion carried.

RESOLUTION #67 TO RECONVENE FROM EXECUTIVE SESSION AT 8:35 PM.

MOTION: Spackmann

SECOND: Kugler
RESOLVED to reconvene from executive session at 8:35 PM.
VOTE: All in favor, motion carried.

RESOLUTION #68 TO RESCIND PAYMENT OF VOUCHER #140127 TOTALING \$2870.00 FROM J & K TRUCKING FOR SNOW PLOWING.

MOTION: Kugler
SECOND: Spackmann
RESOLVED to rescind payment of Voucher #140127 totaling \$2870.00 from J & K Trucking for snow plowing.
VOTE: All in favor, motion carried.

Commissioners Chandler and Atwell to speak to Jon; added to March Workshop for discussion.

RESOLUTION #69 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Spackmann
SECOND: Kugler
RESOLVED to dispense with the reading of the minutes.
VOTE: All in favor, motion carried.

Motion was made by Commissioner Atwell with a second from Commissioner Kugler to adjourn the meeting at 8:40 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus

Joyce A. Petkus
District Secretary