

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
(518) 893-0723

The May 2009 Meeting of the Greenfield Fire District Board of Fire Commissioners was called to order at Co #2 by Chairman Don Kugler at 7:03 pm on May 13, 2009. The flag salute and a moment of silence were recognized for the departed.

Present were:

Commissioners: B. Bishop, Kugler, Spackmann, Waite; Secretary Petkus, Treasurer J. Bishop, P/A Chouinard; Deputy Treasurer V. Perkins; Chief McConkey
A/C's: Gibbins, Davis, Ellsworth; 2nd A/C's: King.

Chairman Kugler asked for any additions/deletions/corrections to the April 2009 Commissioner meeting minutes.

RESOLUTION #187 TO ACCEPT THE APRIL 8, 2009 MEETING MINUTES AS WRITTEN.

MOTION: Waite

SECOND: B. Bishop

RESOLVED to accept the April 8, 2009 Meeting Minutes as written.

VOTE: All in favor, motion carried.

RESOLUTION #188 TO ACCEPT THE APRIL 30, 2009 MINUTES OF THE LOSAP MEETING WITH DAVE ROGERS AS WRITTEN.

MOTION: Waite

SECOND: B. Bishop

RESOLVED to accept the April 30, 2009 minutes of the LOSAP Meeting with Dave Rogers as written.

VOTE: All in favor, motion carried.

Chairman Kugler asked for questions/comments regarding the abstract.

Chairman Kugler noted claim #9234, \$540.00 to replace drive shaft and yoke on 291, that it was part of the deal with Spartan, and not to pay for it. He will call Spartan and straighten it out. Treasurer J. Bishop to send the Chairman a copy of the bill.

A/C Ellsworth referenced claim #9236 and asked about the overhead door problem at Co #3; Secretary Petkus noted they were already there and they need a part and will call her when they need to get back into the firehouse again.

RESOLUTION #189 TO PAY CLAIM #9214 THROUGH CLAIM #9292, excluding \$540.00 FROM CLAIM #9234, TOTALING \$76,527.36.

A3410.1	\$ 5,052.21
A3410.2	5,764.61
A3410.4	64,723.75
A9030.8	670.78
<u>A9050.8</u>	<u>316.01</u>
Total:	\$ 76,527.36

MOTION: B. Bishop

SECOND: Waite

RESOLVED to pay claim #9214 through claim #9292, excluding \$540.00 from claim #9234, totaling \$76,527.36.

VOTE: All in favor, motion carried.

RESOLUTION #190 TO PAY CLAIM #BR905 FROM THE BUILDING RESERVE FUND PER PREVIOUS PERMISSIVE REFERENDUM, TOTALING \$2,068.70.

<u>R3400.0</u>	<u>\$2,068.70</u>
Total:	\$2,068.70

MOTION: Spackmann

SECOND: Waite

RESOLVED to pay claim #BR905 from the Building Reserve Fund per previous permissive referendum, totaling \$2,068.70.

VOTE: All in favor, motion carried.

Commissioner Spackmann asked if she had a total on what was left; the Treasurer noted they just started using their other \$11,000.00.

RESOLUTION #191 GIVING TREASURER PERMISSION TO PAY BILL RECEIVED FROM KOHECK FOR HYDRANT WRENCHES, TOTALING \$171.83. MONEY TO COME OUT OF REPAIRS TO EQUIPMENT.

MOTION: Spackmann

SECOND: Waite

RESOLVED to give Treasurer permission to pay bill received from Kocheck for hydrant wrenches, totaling \$171.83. Money to come out of Repairs to Equipment.

VOTE: All in favor, motion carried.

RESOLUTION #192 GIVING TREASURER PERMISSION TO PAY THE FOLLOWING BILLS: PAUL FELTS FOR TRAINING; \$120.00 FOR EMERGENCY CARE CLASS AND \$290.00 FOR CPR RECERTIFICATION CLASS; MONEY TO COME OUT OF TRAINING ACCOUNT. BILL ALSO RECEIVED FROM J & K TRUCKING FOR LOAD OF TOP SOIL DELIVERED TO CO #1, TOTALING \$300.00.

MOTION: Spackmann

SECOND: Waite

RESOLVED to give Treasurer permission to pay the following bills: Paul Felts for training; \$120.00 for Emergency Care class and \$290.00 for CPR Recertification class; money to come

out of training account. Bill also received from J & K Trucking for load of top soil delivered to Co #1, totaling \$300.00.

VOTE: All in favor, motion carried.

P/A Chouinard also had a question regarding a bill she received from KME for a bell for Co #4 new truck. No PO was issued; bill is for \$1,652.00. Commissioners Kugler and Spackmann noted it was all part of the truck to come out of Equipment Reserve. It was noted the new truck would be here this Saturday and a check needs to be cut. Commissioners will be meeting Saturday morning at 9:00; if truck is accepted we need to give them a check.

Captain Bullard noted he had quite a bit to add; he and Duane were going down tomorrow night to look at the truck and wrap up all the loose ends. Still a couple of issues including:

- ❖ Currently over budget by \$320.00
- ❖ Sign hangs off side of box for the ventilation saws; it was fixed but not sure how
- ❖ Little giant was supposed to be in a box to hide it, but now it just has a couple of brackets holding it in place
- ❖ Our fault, we overlooked power in the EMS cabinet, not sure if it needs to be 110 @ \$300.00, or just a 12v cigarette lighter
- ❖ When the ladder turn table rotates it hits the stokes basket bracket, need to find another place to store that
- ❖ Vehicle is underweight so the ladder does not need to be recertified
- ❖ If truck is not acceptable, it goes back and they are okay with it

Regarding going over budget, the company is willing to kick something in from their allotment; Commissioner Spackmann asked if he was thinking 50/50. Commissioner B. Bishop noted his disappointment going over budget and that \$810,000.00 was plenty of money; Commissioner Waite asked where the money is going to come from?

Discussion continued regarding cutting a check for Saturday, and that KME may have to wait for another check if all issues not resolved before then. Total for bills received from KME:

- ❖ \$804,719.00 for aerial platform
- ❖ C/O #4 - \$2,197.00
- ❖ C/O #5 - \$500.00
- ❖ Contract additions/upgrades: \$1,110.00
- ❖ C/O #4 again - \$1652.00
- ❖ Total comes to \$810,178.00
- ❖ Need to subtract out \$210.00 for the Vulcan lights as that is coming from Co #4 allotment.

Treasurer noted 2 checks to be cut: \$809,968.00 and \$210.00.

RESOLUTION #193 GIVING TREASURER PERMISSION TO WRITE A CHECK TO KME FOR A TOTAL OF \$809,968.00 FOR THE NEW EL-293. MONEY TO COME OUT OF THE EQUIPMENT RESERVE FUND PER PREVIOUS PERMISSIVE REFERENDUM.

MOTION: B. Bishop
SECOND: Spackmann

RESOLVED to give Treasurer permission to write a check to KME for a total of \$809,968.00 for the new EL-293. Money to come out of the Equipment Reserve Fund per previous permissive referendum.

VOTE: All in favor, motion carried.

RESOLUTION #194 GIVING TREASURER PERMISSION TO WRITE A CHECK FOR \$210.00 TO KME TO UPGRADE TO LED VULCAN LIGHTS. MONEY TO COME OUT OF CO #4 ALLOTMENT.

MOTION: Spackmann

SECOND: B. Bishop

RESOLVED to give Treasurer permission to write a check for \$210.00 to KME to upgrade to LED Vulcan lights. Money to come out of Co #4 allotment.

VOTE: All in favor, motion carried.

Captain Bullard also noted that the letter of intent from Keeseville was received, and they have agreed to purchase EL-293 for \$75,000.00. We will have to take the lettering off.

Correspondence:

- Received, and read, letter from Saratoga Wilton Elks offering \$3000.00 for Co #4 generator. They requested that one of their members be present for the dismantling of the generator; Secretary Petkus to send acceptance letter.

RESOLUTION #195 ACCEPTING THE OFFER OF \$3000.00 FROM SARATOGA WILTON ELKS TO PURCHASE CO #4 GENERATOR.

MOTION: Spackmann

SECOND: B. Bishop

RESOLVED to accept the offer of \$3000.00 from Saratoga Wilton Elks to purchase Co #4 generator.

VOTE: All in favor, motion carried.

- Received, and read, letter from 2nd A/C Petkus requesting permission for Co #3 to bring ETA-282 to Long Island to participate in the Wet Down celebration of East Meadow Fire Department's new ladder truck on June 7, 2009. This will also serve as a thank you to the East Meadow Fire District's recent donation to the Greenfield Fire District of one of their Chief's vehicles. They will return on June 8, 2009.

RESOLUTION #196 GIVING CO #3 PERMISSION TO BRING ETA-282 TO LONG ISLAND TO PARTICIPATE IN THE WET DOWN CELEBRATION OF EAST MEADOW FIRE DEPARTMENT'S NEW LADDER TRUCK JUNE 7-8, 2009.

MOTION: B. Bishop

SECOND: Spackmann

RESOLVED to give Co #3 permission to bring ETA-282 to Long Island to participate in the Wet Down Celebration of East Meadow Fire Department's new ladder truck June 7-8, 2009.

VOTE: All in favor, motion carried.

- Need resolution to approve the changes to the Restricted Duty Policy; she has spoken to Dr. Peacock about it, who noted that she definitely needs this form. Commissioner Waite asked if Secretary Petkus could send out the one page clearance form when she sends the letter to the firefighter; she noted she and Dr. Peacock were ironing out the details and it would be no problem.

RESOLUTION #197 ACCEPTING THE CHANGES TO THE RESTRICTED DUTY POLICY.

MOTION: Kugler

SECOND: B. Bishop

RESOLVED to accept the changes to the Restricted Duty Policy.

VOTE: All in favor, motion carried.

Purchasing:

- Foam is in, Town garage took delivery of it yesterday
- Has sledge hammer for Co #2
- New laptop is in
- Helmet shields are in; if any are incorrect, please let her know
- Has some stock left of safety vests at the office
- Co #4 hose reel shipped and should be in next week
- Received, and read, email from Albany Communications regarding buying back Minitor 5 pagers
- Touch free hand sanitizing stations are \$22.49 each, need 4, the sanitizing gel is an additional \$62 per case, total cost approximately \$359.84. It would come to approximately. Brief discussion; Treasurer J. Bishop to check with Hillen Marks as well; tabled for further discussion at May workshop.

Applications for membership:

Greenfield Center Company #1: None

Porter Corners Company #2: Josh Clothier, already received his District Manual

Middle Grove Company #3: None

Maple Avenue Company #4: None

Changes in membership:

Greenfield Center Company #1: None.

Porter Corners Company #2: Lawrence Baker, Brian Ray, Alicia Tuller, Daniel Tuller

Middle Grove Company #3: None.

Maple Avenue Company #4: Dean Deuel, Sr. requesting life membership for health reasons

Commissioner Spackmann requested that Dean Deuel, Sr. retain his access to the firehouse.

RESOLUTION #198 GRANTING PERMISSION TO DEAN DEUEL, SR. TO RETAIN HIS ACCESS CARD/FOB.

MOTION: Spackmann

SECOND: Kugler

RESOLVED to grant permission to Dean Deuel, Sr. to retain his access card/fob.

VOTE: All in favor, motion carried.

Chairman Kugler asked if Alicia Tuller, who is the District Photographer, has returned all the District photography equipment given to her; P/A Chouinard and Secretary Petkus noted no. Secretary Petkus to send letter requesting equipment be returned immediately.

RESOLUTION #199 TO ACCEPT ABOVE NEW MEMBERS AND CHANGES IN MEMBERSHIP.

MOTION: B. Bishop

SECOND: Waite

RESOLVED to accept above new members and changes in membership.

VOTE: All in favor, motion carried.

Grants:

- Assistance to Firefighters grant expires on May 20, 2009.

Reports from Companies:

Company #1 – A/C Gibbins:

- 263 – Awning acting up, arms are deteriorated from the weather, material and labor is \$540.00 through his business. Commissioner B. Bishop noted he would like to see a couple of other estimates, even if it takes a couple of months, for audit purposes, we are supposed to have three estimates. Commissioner Spackmann felt we are in a gray area now. More discussion; including emergency repairs and the need to update the Purchasing Policy. Further discussion of Purchasing Policy added to May workshop agenda.

RESOLUTION #200 GIVING GARY GIBBINS PERMISSION TO FIX THE AWNING ON 263 FOR \$540.00.

MOTION: Kugler

SECOND: Waite

RESOLVED to give Gary Gibbins permission to fix the awning on 263 for \$540.00.

VOTE: All in favor, motion carried.

- Needs 4 dozen memorial flags; P/A Chouinard to handle it
- 261 bumper is done, finish is not done the way they liked it and so they ordered a special polish; brakes also need to get done on it.
- Greenfield HSA would like Co #1 to help out on May 30, 2009 for the Greenfield Dragons 5k Run; submitted letter.

RESOLUTION #201 GIVING CO #1 PERMISSION TO HELP OUT THE GREENFIELD HSA AT THE GREENFIELD DRAGON 5K RUN ON 5/30/09.

MOTION: Spackmann

SECOND: B. Bishop

RESOLVED to give Co #1 permission to help out the Greenfield HSA at the Greenfield Dragon 5k Run on 5/30/09.

VOTE: All in favor, motion carried.

- Got the quote for the chain saw safety gear – total is \$2832.94. Money to come out of the gear account. Commissioner B. Bishop cautioned again going to only one vendor for quotes. Further discussion; A/C Ellsworth suggested having the Purchasing Agent look into getting more quotes.

RESOLUTION #202 GIVING A/C GIBBINS PERMISSION TO ORDER THE CHAIN SAW SAFETY EQUIPMENT.

MOTION: Waite

SECOND: Spackmann

RESOLVED to give A/C Gibbins permission to order the chain saw safety equipment.

VOTE: All in favor, motion carried.

- Chief handed over to him the DEC grant; are the Commissioners going to match funds again this year? Commissioners agreed they will match grant.

Company #2 – A/C Davis:

- Asked if anybody heard from CT Male; he is still waiting on a phone call from 2 weeks ago regarding re-boring; Commissioner Spackmann suggested he call every day until he hears back
- Has 7 bottles that need to be hydro'd; It was noted Co #4 has 12
- 1 fire extinguisher needs to be recharged
- Needs 3 dozen memorial flags
- On June 7, 2009 the GCBA is having a car show at Dr. Peacock's; they would like 1 truck from each company represented. The trucks will be able to respond, as they will be parked near the road. Commissioner B. Bishop noted he was at that meeting, and they would like 1 engine and then the rest specialty vehicles.

RESOLUTION #203 APPROVING ONE TRUCK FROM EACH COMPANY TO BE PRESENT AT THE GCBA CAR SHOW ON JUNE 7, 2009.

MOTION: Waite

SECOND: Spackmann

RESOLVED to approve one truck from each company to be present at the GCBA car show on June 7, 2009.

VOTE: All in favor, motion carried.

- Last Sunday the 4 wheeler fell apart at the drill; A/C Gibbins noted the battery recoil fell off and he has begun working on it
- Needs help hooking up the wireless printer
- They will need to pull the sheet rock down Friday night, per agreement with CT Male

Company #3 – A/C Jay Ellsworth:

- Needs the usual amount of flags and 1 markers
- HME rep was at the fire house last night regarding 281, valves are sticking, 2 recalls behind. He took pictures to send to HME, as well as taking pictures of the generator. Chief to talk to Dave. No heater on the pan regarding the freeze up problem, will look at spec
- 281 needs to go to Franks for painting; has never been there for painting; Chairman Kugler asked Secretary Petkus to pull the books

Company #4 – 2nd A/C King:

- Drill held last night at Wilton Medical Arts and they were impressed. Their response was they are going to have to do a whole lot more drilling. We asked them to install doors in the long hallway as there is a flow shot from one end of the building to the other.

Report of the Chief - Dennis McConkey:

- Four company drill went well last night
- Asked if Inspection Day could be sometime in September
- SOG/Hazmat and Gear/Uniform committees were combined as they need a lot of help revamping the SOG's
- Hose, Details and Awards committee is being chaired by Scott Older
- 291 – tires on, alignment, tie rods are frozen; Dave Kenyon to get prices. Captain Bullard thought that maybe the tie rods would still be covered under warranty
- 294 – skid unit went down
- 283 and 293 are fixed
- Primer pump went on 281, covered under warranty and fixed

Report of District EMS Coordinator: Gary Gibbins

- Have 3 new EMT's, 2 from Co #1 and 1 from Co #2
- Gave A/C Davis EMT equipment to respond
- Going to be doing quite a bit of EMS gear replacement, especially defibrillator batteries. Must use Philips batteries and they are expensive
- Hepatitis B consent sheets are slowly coming in – A/C Gibbins to have numbers by the May workshop for the Commissioners

Planning Board:***For Town of Greenfield, Mike Chandler:**

- Not present

***For Town of Wilton, Gary Bullard:**

- Nothing

Discussion occurred regarding apparatus inspections; A/C Gibbins noted that Arrowhead could do the inspections. Commercial can as well. Brief discussion; A/C Ellsworth asked if they are okay to drive our trucks. Secretary Petkus to check with Adirondack Insurance.

RESOLUTION #204 APPROVING ARROWHEAD AND COMMERCIAL FOR APPARATUS INSPECTIONS.

MOTION: Kugler

SECOND: Spackmann

RESOLVED to approve Arrowhead and Commercial for apparatus inspections.

VOTE: All in favor, motion carried.

Reports of the Commissioners:**Commissioner B. Bishop:**

- Inspection Day – suggested Saturday September 12, 2009

- Asked by Commissioner Robarge to check on the specs for the installation of Co #3 generator. Having difficulty getting a hold of Mr. Curran to put up the barriers, and still not done; if not in the specs would like to call Mr. DeChristofaro
- Mr. DeChristofaro is ready to start work on Co #4 generator. President Dean Deuel, Jr. noted that someone from the Elks would like to be present when the old generator is removed

Commissioner Robarge:

- Not present

Commissioner Spackmann:

- Lot of discussion/opinions regarding the Physical Policy; met with officers for suggestions, including membership needing to take responsibility, giving notice prior to access being shut off, not shutting off access on a Friday. Commissioner B. Bishop noted the membership had 2 months to make a phone call, and if you can't take 5 minutes to make a simple phone call then you can wait the weekend. Further detailed discussion; Physical Policy tabled to the May workshop.
- Gear purchases taken care of
- He and Justin Burwell would like to go to Montour Falls for Fire instructor training in August. Would like resolution from the Board, and asked the Purchasing Agent to sign them up for it.

RESOLUTION #205 GIVING JUSTIN BURWELL AND RICHARD SPACKMANN PERMISSION TO ATTEND FIRE INSTRUCTOR TRAINING AT MONTOUR FALLS IN AUGUST 2009.

MOTION: B. Bishop

SECOND: Waite

RESOLVED to give Justin Burwell and Richard Spackmann permission to attend Fire Instructor training at Montour Falls in August 2009.

VOTE: All in favor, motion carried.

- Met with Fire Police Captains, they raised some concern regarding that the 2nd round of radios did not happen; Commissioner Waite noted it did happen. Some radios are 25 years old and they are currently about 10 radios short; would like to get the gear stuff taken care of now and then focus attention on the radios. Commissioner Waite had a call in to Adirondack
- Talked about getting quotes to have fire alarms serviced; NY Fire and Signal is \$150.00 per station.

RESOLUTION #206 APPROVING NEW YORK FIRE AND SIGNAL TO SERVICE FIRE ALARMS IN EACH FIREHOUSE.

MOTION: Spackmann

SECOND: Waite

RESOLVED to approve New York Fire and Signal to service fire alarms in each firehouse.

VOTE: All in favor, motion carried.

- Has the RAM for Co #2 desktop in radio room

- Doing testing on laptop regarding compatibility on overhead monitors; will update Board at May workshop
- Asked about By-law committee update; Commissioner Waite noted it went back to each company and have it voted on. Tabled to May workshop.
- A/C Davis, in his service to the community, damaged his vehicle, specifically blew out one of his tires, at a fire call. Woud like to see the Board replace 2 of his tires out of Equipment Reserve.

RESOLUTION #207 REIMBURSING A/C DAVIS FOR THE TWO TIRES HE HAD TO REPLACE ON HIS VEHICLE DUE TO A BLOWN TIRE AT A FIRE CALL, TOTALING \$535.00. MONEY TO COME OUT REPAIRS TO EQUIPMENT.

MOTION: Spackmann

SECOND: Waite

RESOLVED to reimburse A/C Davis for the two tires he had to replace on his vehicle due to a blown tire at a fire call, totaling \$535.00. Money to come out Repairs to Equipment.

VOTE: All in favor, motion carried.

- Brought up the issue of Chief's vehicles. Keesville has one available. Would like to send it back to the truck committee to see what they think and have them report back at the May workshop. Tabled to May workshop
- Co #4 mascot has been prototyped, the company voted on which design they liked best; he will bring it to the workshop
- Co #4 would like to have an open house on June 27, 2009. There will be carnival games, bouncy bounces, etc.

RESOLUTION #208 GIVING CO #4 PERMISSION TO HOLD AN OPEN HOUSE ON JUNE 27, 2009.

MOTION: B. Bishop

SECOND: Waite

RESOLVED to give Co #4 permission to hold an open house on June 27, 2009.

VOTE: All in favor, motion carried.

- Hose/pump testing: tabled to May workshop
- Would like to take a look at maybe having a district photographer from each firehouse; knows it is going to cost money but he believes the actions of our volunteers are not documented enough. A/C Ellsworth suggested getting a vest or jacket identifying the photographers on scene.

Commissioner Waite:

- Nothing

Commissioner Kugler:

- Fire Police will be meeting in May and June per the Fire Police by laws; Ed Jewell will be adjusting schedule and contacting the Captains of the other companies.

- Asked if everything was ever received from Richard Coonradt; it was noted that everything came back but the book.

New Business:

- A/C Davis asked for permission for Co #2 to hold a coin drop.

RESOLUTION #209 GIVING ALL FOUR COMPANIES PERMISSION TO HOLD THEIR ANNUAL COIN DROPS.

MOTION: B. Bishop

SECOND: Waite

RESOLVED to give all four companies permission to hold their annual coin drops.

VOTE: All in favor, motion carried.

RESOLUTION #210 GIVING PURCHASING AGENT PERMISSION TO ORDER FOUR PHOTOGRAPHER VESTS AS PER NFPA REQUIREMENTS, AFTER RECEIVING SIZES FROM EACH COMPANY. MONEY TO COME OUT OF GEAR ACCOUNT.

MOTION: B. Bishop

SECOND: Spackmann

RESOLVED to give Purchasing Agent permission to order four photographer vests as per NFPA requirements, after receiving sizes from each company. Money to come out of gear account.

VOTE: All in favor, motion carried.

- A/C Davis asked if we are going to have a uniform fitting; Commissioner B. Bishop noted that the uniform specs have not been finalized, he was unable to attend a meeting they had, but he has not received any of the specifications.
- Resident George Habig noted that we can use all the money we can get our hands on, he asked for a little clarification on 293 minimum bid and how that was established. From what he heard at other meetings and what he got out of the Internet, he thought that the truck was worth a lot more, like over \$100,000.00. Why is the minimum bid so low? He referred back to the April 17, 2008 meeting with Bill Young, where someone noted that the truck was worth \$125,000.00. Commissioner Spackmann explained that that was just an estimate and the trade in value was \$30,000.00. In his opinion, \$75,000.00 is fair market value for that truck. Brief discussion continued; it was noted that if the voters vote it down, the district will be stuck with 2 ladder trucks.

RESOLUTION #211 TO GO INTO EXECUTIVE SESSION AT 9:15 PM REGARDING THE DISMISSAL OF DANIEL AND ALICIA TULLER.

MOTION: Spackmann

SECOND: Waite

RESOLVED to go into executive session at 9:15 PM regarding the dismissal of Daniel and Alicia Tuller.

VOTE: All in favor, motion carried.

RESOLUTION #212 TO RECONVENE FROM EXECUTIVE SESSION AT 9:35 PM.

MOTION: Spackmann
SECOND: B. Bishop
RESOLVED to reconvene from executive session at 9:35 PM.
VOTE: All in favor, motion carried.

RESOLUTION #213 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: B. Bishop
SECOND: Spackmann
RESOLVED to dispense with the reading of the minutes.
VOTE: All in favor, motion carried.

Motion was made by Commissioner B. Bishop with a second from Commissioner Spackmann to adjourn the meeting at 9:37 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus
District Secretary