

# **Board of Fire Commissioners**

Greenfield Fire District  
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The October 2014 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Richard Spackmann at 7:03 PM on October 8, 2014. The flag salute and a moment of silence were recognized for firefighters and troops fighting overseas.

## **Present were:**

Commissioners: Atwell, Chandler, Kugler, Spackmann; Secretary Petkus, D/P Chouinard, D/T Thurman. Please see sign in sheet for others in attendance.

Chairman Spackmann proceeded to open the 2014/2015 snow plow bids:

- Cleveland Brothers Landscaping, 215 Maple Street, Corinth
  - \$5,900.00 each for the Greenfield Center and Maple Avenue firehouses, totaling \$11,800.00
- King Enterprises, 565 Maple Avenue, Saratoga Springs
  - \$16,600.00 total for Greenfield Center, Middle Grove and Maple Avenue firehouses.

Board will review bids before making decision.

**RESOLUTION #198 TO APPROVE THE SEPTEMBER 10, 2014 COMMISSIONER MEETING MINUTES, SEPTEMBER 16, 2014 SPECIAL MEETING MINUTES AND THE SEPTEMBER 23, 2014 SPECIAL MEETING MINUTES AS WRITTEN.**

MOTION: Spackmann

SECOND: Chandler

RESOLVED to approve the September 10, 2014 Commissioner Meeting Minutes, September 16, 2014 Special Meeting Minutes and the September 23, 2014 Special Meeting Minutes as written.

VOTE: All in favor, motion carried.

## **Chairman Spackmann asked for questions/comments regarding the abstract:**

Commissioner Atwell questioned Voucher #140580 on Page 4 for W.D Perkins, the bill should have been submitted to Greenfield Fire Department in New Hampshire.

Commissioner Atwell asked that Maple Avenue, and all firefighters, please start using the highway departments for fuel to help save money. Brief discussion continued.

**RESOLUTION #199 TO PAY ABSTRACT #10, VOUCHER #140526 THROUGH VOUCHER #140584 EXCLUDING VOUCHER #140580 FOR \$857.45, FROM THE GENERAL FUND, TOTALING \$67,112.58.**

A3410.1      \$ 7,166.16

A3410.2      6,392.39

A3410.4	52,992.73
A9030.8	548.20
A9050.8	13.10
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Total:	\$ 67,112.58

MOTION: Spackmann  
 SECOND: Kugler  
 RESOLVED to pay Abstract #10, Voucher #140526 through Voucher #140584, excluding Voucher #140580 for \$857.45, from the General Fund, totaling \$67,112.58.  
 VOTE: All in favor, motion carried.

**RESOLUTION #200 TO PAY ABSTRACT #9, VOUCHER #BR14027 THROUGH VOUCHER #BR14030 FROM THE BUILDING RESERVE FUND, TOTALING \$14,624.90.**

MOTION: Spackmann  
 SECOND: Kugler  
 RESOLVED to pay Abstract #9, Voucher #BR14027 through Voucher #BR14030 from the Building Reserve Fund, totaling \$14,624.90.  
 VOTE: All in favor, motion carried.

**RESOLUTION #201 TO PAY ABSTRACT #6, VOUCHER #ER14019 THROUGH VOUCHER #ER14022 FROM THE EQUIPMENT RESERVE FUND, TOTALING \$6,881.43.**

MOTION: Spackmann  
 SECOND: Atwell  
 RESOLVED to pay Abstract #6, Voucher #ER14019 through Voucher #ER14022 from the Equipment Reserve Fund, totaling \$6,881.43.  
 VOTE: All in favor, motion carried.

D/T Thurman requested permission to move money as follows:

- \$3,000.00 from A3410.4 Newsletter to A3410.4 Dues, Legal fees,
- \$3,000.00 from A3410.4 Physicals to A3410.4 Dues, Legal fees,
- \$700.00 A3410.4 Physicals to A3410.4 Service Award Program

**RESOLUTION #202 GIVING THE DEPUTY TREASURER PERMISSION TO MOVE \$3,000.00 FROM A3410.4 NEWSLETTER TO A3410.4 DUES, LEGAL FEES.**

MOTION: Spackmann  
 SECOND: Kugler  
 RESOLVED to give the Deputy Treasurer permission to move \$3,000.00 from A3410.4 Newsletter to A3410.4 Dues, Legal fees.  
 VOTE: All in favor, motion carried.

**RESOLUTION #203 GIVING THE DEPUTY TREASURER PERMISSION TO MOVE \$3,000.00 FROM A3410.4 PHYSICALS TO A3410.4 DUES, LEGAL FEES.**

MOTION: Spackmann

SECOND: Chandler

RESOLVED to give the Deputy Treasurer permission to move \$3,000.00 from A3410.4 Physicals to A3410.4 Dues, Legal fees.

VOTE: All in favor, motion carried.

**RESOLUTION #204 GIVING THE DEPUTY TREASURER PERMISSION TO MOVE \$700.00 A3410.4 PHYSICALS TO A3410.4 SERVICE AWARD PROGRAM.**

MOTION: Spackmann

SECOND: Atwell

RESOLVED to give the Deputy Treasurer permission to move \$700.00 A3410.4 Physicals to A3410.4 Service Award Program.

VOTE: All in favor, motion carried.

**RESOLUTION #205 GIVING THE SECRETARY PERMISSION TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND \$50,000.00 FROM THE BUILDING RESERVE FUND FOR THE ONGOING DISTRICT OFFICE BUILDING PROJECT.**

MOTION: Spackmann

SECOND: Atwell

RESOLVED to give the Secretary permission to advertise a permissive referendum to withdraw and expend \$50,000.00 from the Building Reserve Fund for the ongoing District office Building project.

VOTE: All in favor, motion carried.

D/T Thurman also requested permission to pay the following bills received that are not on tonight's abstract, with discussion:

- Joe's ARGO Repairs in the amount of \$840.93 for the annual ARGO servicing
- NAPA in the amount of \$9.70 for Co #1 repairs
- NAPA in the amount of \$582.96 for batteries in 261.

**RESOLUTION #206 GIVING THE DEPUTY TREASURER PERMISSION TO PAY BILLS RECEIVED FROM JOE'S ARGO REPAIRS IN THE AMOUNT OF \$840.93 FOR THE ANNUAL ARGO SERVICING, MONEY TO COME OUT OF APPARATUS MAINTENANCE; NAPA IN THE AMOUNT OF \$9.70 FOR CO #1 REPAIRS, MONEY TO COME OUT OF REPAIRS TO EQUIPMENT; AND NAPA IN THE AMOUNT OF \$582.96 FOR BATTERIES IN 261, MONEY TO COME OUT OF REPAIRS TO APPARATUS.**

MOTION: Spackmann

SECOND: Chandler

RESOLVED to give the Deputy Treasurer permission to pay bills received from Joe's ARGO Repairs in the amount of \$840.93 for the annual ARGO servicing, money to come out of Apparatus Maintenance; NAPA in the amount of \$9.70 for Co #1 repairs, money to come out of Repairs to Equipment; and NAPA in the amount of \$582.96 for batteries in 261, money to come out of Repairs to Apparatus.

VOTE: All in favor, motion carried.

**RESOLUTION #207 GIVING A/C DUANE BOGARDUS AND FF MATTHEW REYNOLDS PERMISSION TO ATTEND THE VITAL SIGNS CONFERENCE IN ROCHESTER NY, OCTOBER 22 – 26, 2014. PERMISSION TO TAKE DISTRICT VEHICLE MED296.**

MOTION: Spackmann

SECOND: Chandler

RESOLVED to give A/C Duane Bogardus and FF Matthew Reynolds permission to attend the Vital Signs Conference in Rochester NY, October 22 – 26, 2014. Permission to take district vehicle MED296.

VOTE: All in favor, motion carried.

The Board clarified that if they did not want to take 296, they could take the District credit card for gas use, or will have to pay for their own travel expenses.

**RESOLUTION #208 GIVING JOYCE PETKUS AND JILL CHOUINARD PERMISSION TO ATTEND THE HONORS HAVEN CONFERENCE IN ELLENVILLE NY, OCTOBER 29 – NOVEMBER 1, 2014.**

MOTION: Spackmann

SECOND: Chandler

RESOLVED to give Joyce Petkus and Jill Chouinard permission to attend the Honors Haven Conference in Ellenville NY, October 29 – November 1, 2014.

VOTE: All in favor, motion carried.

**Correspondence/Update: Secretary Petkus**

- Read letters received from D/C Ellsworth and Chief Lant to have their names added to the ballot for Chief for 2015.
- Reminder that flu vaccination night is set up for October 28<sup>th</sup> at the District Office.
- Official plates have come in, ready to be picked up this evening.

**Purchasing: D/P Chouinard**

- Ground ladder testing this Friday night.
- Power unit on jaws at Co #2 is at Spring Valley being repaired; using a loaner from Garrison.
- Jaws maintenance was also done; received a phone call from Captain Bullard last night that there is leak on the jaws on 292. Brief discussion continued.
- D/C Burwell had a conversation with the company that is fixing their Co #2 PPV fan. Brief discussion continued.
- Still do not have the identifiers for 266 and 272 from the County. Brief discussion; Chief Lant to call Carl.
- I Am Responding install completed at Co #1. Co #3 will be done on October 13<sup>th</sup> at 11 am.
- Received light bar quote for 280. Brief discussion; to add to year end money discussion.
- Received broken pager from FF Aaron Deuel. Discussion continued; pager to be fixed.
- Reminder that everyone should be making sure their dress uniforms fit and do not need anything as the banquet is coming up in January.

**Firefighter and Auxiliary Membership:**

**Firefighter Applications:**

- **Greenfield Center Co #1:** None.

- **Porter Corners Co #2:** None.
- **Middle Grove Co #3:** None.
- **Maple Avenue Co #4:** None.

**Firefighter Requests for Change in Membership:**

- **Greenfield Center Company #1:** None.
- **Porter Corners Company #2:** None.
- **Middle Grove Company #3:** None.
- **Maple Avenue Company #4:** Roger Bechard, termination of membership.

**Auxiliary Applications:**

- **Greenfield Center Co #1:** None.
- **Porter Corners Co #2:** None.
- **Middle Grove Co #3:** Kimberly Barber, Taylor Robarge.
- **Maple Avenue Co #4:** None.

**Auxiliary Requests for Change in Membership:**

- **Greenfield Center Company #1:** None.
- **Porter Corners Company #2:** None.
- **Middle Grove Company #3:** None.
- **Maple Avenue Company #4:** None.

**RESOLUTION #209 PERMITTING THE CHAIRMAN TO SIGN OFF ON ABOVE FIREFIGHTER AND AUXILIARY APPLICATIONS AND CHANGES IN MEMBERSHIP AS READ.**

MOTION: Atwell

SECOND: Chandler

RESOLVED to permit the Chairman to sign off on above firefighter and auxiliary applications and changes in membership as read.

VOTE: All in favor, motion carried.

**Grants:**

- Nothing at this time.

**Report of the District Chief – John Lant:**

- Reported on various truck repairs
- Reported on various training over the past month.
- Sent an email regarding the 14/15 year old youth program. Would also like the by-law committee to review. Added to October workshop agenda for discussion.
- Brought up at the Officers meeting to get sizes for work uniforms.

**Reports from Companies:**

**Company #1: A/C Kenyon**

- Greenfield Elementary School fire prevention day is this Friday at Greenfield Center firehouse. Still looking for volunteers.
- Lion's Club having their Halloween party at the firehouse.
- 262 going to FF1 training on October 25<sup>th</sup> and 263 going on October 26<sup>th</sup>.
- Co #2 needs 263 at fire training center on October 26<sup>th</sup>.

Secretary Petkus noted that no resolution was made for the Lion's Club Halloween party because Co #1 President did not have the date and time. To be done at the workshop.

**Company #2 – D/C Burwell:**

- Argo came back Monday from servicing.
- Deputy Chiefs are working on Officers job descriptions.
- Received a quote of \$3000 to paint 297.

**Company #3 – D/C Ellsworth:**

- Asked if a price quote was received for the light bar; D/P Chouinard noted not for the light bar, but it is \$925 for the console, which has already been approved by the Board. Brief discussion continued.

**Company #4 – D/C King:**

- Adopt a Soldier has a Haunted Hayride on October 17<sup>th</sup>, 18<sup>th</sup>, 24<sup>th</sup>, 25<sup>th</sup> and 31<sup>st</sup>; they usually have a truck there.

**RESOLUTION #210 GIVING CO #4 PERMISSION TO PARTICIPATE IN THE ADOPT A SOLDIER HAUNTED HAYRIDES ON OCTOBER 17<sup>TH</sup>, 18<sup>TH</sup>, 24<sup>TH</sup>, 25<sup>TH</sup>, AND 31<sup>ST</sup>, 2014.**

MOTION: Spackmann

SECOND: Kugler

RESOLVED to give Co #4 permission to participate in the Adopt A Soldier Haunted Hayrides on October 17<sup>th</sup>, 18<sup>th</sup>, 24<sup>th</sup>, 25<sup>th</sup>, and 31<sup>st</sup>, 2014.

VOTE: All in favor, motion carried.

- Getting prices on the bus to install the generator, spoke to Arrowhead and they may throw in the paint job.
- Asked if they were done with the lift; Commissioner Spackmann noted yes.
- Old Timers night was a big success; missed the Commissioners. Brief discussion continued.

**Report of District EMS Coordinator – Tim Kemp:**

- List of supplies put together and given to Jill and Commissioner Chandler.
- Two people going to the Vital Signs Conference; received a good report last year about it.
- Lake Desolation Association inquired about having some CPR training; he is trying to coordinate it. It will not cost the District any money; there will be a fee through Wilton EMS.

**Planning Board:**

**\*For Town of Greenfield, Mike Chandler:**

- Prestwick Chase expansion is at the Town Board level. Brief discussion.
- Planning Board is pretty quiet right now.
- Was invited to the Town Board budget workshop because they were discussing ambulance service. Brief discussion continued; noting Wilton EMS is covering about 52% of calls and will be increasing their rate; Corinth handling about 27-30% and they will be lowering their rate; Community is handling the least amount of calls but they want to increase their rate. Supervisor is doing a really good job looking into different options regarding the ambulance. WEMS also going for their CON again as they got denied the first time.

**\*For Town of Wilton, Gary Bullard:**

- Not present this evening.

## **Reports of the Commissioners:**

### **Commissioner Atwell:**

- Asked if Toby started the project at Co #3; it was noted there were issues with the wrong coil being delivered so he is waiting for the correct coil. D/C Ellsworth noted his office is still cold. Brief discussion continued.
- District office beams are installed and painted. Electrical boxes installed as well. Ductwork to be completed in about 2 weeks. Brief discussion continued.
- 292 repair/pump packing: Spoke to John about it.
- Asked about the electrical work at Co #2; Joyce noted it was completed. Brief discussion.
- Elections are coming up; reminder to please try to do a better job regarding officer qualifications.
- Asked about the district office doorbells; brief explanation by Secretary Petkus, one ringer is out of range, she has notified Shows about it.
- Last December money was appropriated for work uniforms and they are still not ordered. Feels there are other things that are needed more than work uniforms, the money would be better spend replacing hose. Captain Jennings apologized as he is in charge of that committee. Lengthy discussion continued. Work uniforms put on hold, money to be spent elsewhere.

### **Commissioner Chandler:**

- New fire prevention prop completed; thanks to the Board for approving its construction.

### **Commissioner Kugler:**

- Fire Prevention at Co #1 this Friday; Dorothy Nolan Fire Prevention is next Friday, looking for volunteers to help out. Brief discussion continued.

### **Chairman Spackmann:**

## **RESOLUTION #211 APPOINTING JOYCE PETKUS DISTRICT TREASURER.**

MOTION: Spackmann

SECOND: Kugler

RESOLVED to appoint Joyce Petkus District Treasurer.

VOTE: All in favor, motion carried.

- Would like to discuss policy regarding firefighter leave of absence and what to do with their gear. Discussion continued. Suggestion that the officers discuss this at their next meeting. D/C Burwell noted that the Deputy Chiefs will be meeting on Tuesday evening and will discuss it then.
- New York State is modeling the FF1 curriculum after the National Standards, and will supposedly go into effect by January 1<sup>st</sup>. Will be instituting the Task Oriented Air Consumption test, as well as requiring CPR and first aid, and the District will be required to purchase books. Highlights the need for a training center, and the need to train our firefighters for success. Lengthy discussion continued.

## **RESOLUTION #212 GIVING THE SECRETARY PERMISSION TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND \$3,000.00 FROM THE EQUIPMENT RESERVE FUND TO COMPLETE THE I AM RESPONDING PROJECT.**

MOTION: Spackmann

SECOND: Kugler

RESOLVED to give the Secretary permission to advertise a permissive referendum to withdraw and expend \$3,000.00 from the Equipment Reserve Fund to complete the I Am Responding project.

VOTE: All in favor, motion carried.

**New Business/Special Topics:**

- D/C Ellsworth asked if the dialer maintenance was completed. Secretary Petkus noted it was done this past Monday, she has not heard anything yet. Brief discussion continued.
- D/P Chouinard noted she would like to send out the heating oil RFP with bid opening at the October 22<sup>nd</sup> workshop. Brief discussion; propane to be added to the RFP.
- D/C King asked permission to move forward with an out of district applicant, Connor Krueger. Brief discussion; Board okayed.

**RESOLUTION #213 TO DISPENSE WITH THE READING OF THE MINUTES.**

MOTION: Spackmann

SECOND: Kugler

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Atwell to adjourn the meeting at 8:35 PM. All in favor, meeting adjourned.

Respectfully submitted,

*Joyce A. Petkus*

Joyce A. Petkus  
District Secretary