

Board of Fire Commissioners

Greenfield Fire District
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The September 2014 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Richard Spackmann at 7:02 PM on September 10, 2014. The flag salute and a moment of silence were recognized for the troops fighting overseas.

Present were:

Commissioners: Atwell, Chandler, Kugler, Spackmann; Secretary Petkus, D/T Thurman
Excused: D/P Chouinard. Please see sign in sheet for others in attendance.

RESOLUTION #176 TO APPROVE THE AUGUST 13, 2014 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Kugler

SECOND: Chandler

RESOLVED to approve the August 13, 2014 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Spackmann asked for questions/comments regarding the abstract:

Commissioner Atwell questioned Voucher #140506 on Page 3, the storz connectors;
Commissioner Chandler noted that each company got one for the hydrants.

RESOLUTION #177 TO PAY ABSTRACT #9, VOUCHER #140486 THROUGH VOUCHER #140525 FROM THE GENERAL FUND, TOTALING \$39,855.38.

A3410.1	\$ 7,943.16
A3410.2	1,501.40
A3410.4	29,771.43
A9030.8	607.64
A9050.8	31.75

Total: \$ 39,855.38

MOTION: Spackmann

SECOND: Kugler

RESOLVED: to pay Abstract #9, Voucher #140486 through Voucher #140525 from the General Fund, totaling \$39,855.38.

VOTE: All in favor, motion carried.

RESOLUTION #178 TO PAY ABSTRACT #8, VOUCHER #BR14025 THROUGH VOUCHER #BR14026 FROM THE BUILDING RESERVE FUND, TOTALING \$4,150.00.

MOTION: Atwell

SECOND: Kugler

RESOLVED: to pay Abstract #8, Voucher #BR14025 through Voucher #BR14026 from the Building Reserve Fund, totaling \$39,855.38.

VOTE: All in favor, motion carried.

RESOLUTION #179 TO PAY ABSTRACT #5, VOUCHER #ER14015 THROUGH VOUCHER #ER14018 FROM THE EQUIPMENT RESERVE FUND, TOTALING \$23,934.24.

MOTION: Chandler

SECOND: Kugler

RESOLVED: to pay Abstract #5, Voucher #ER14015 through Voucher #ER14018 from the Equipment Reserve Fund, totaling \$23,934.24.

VOTE: All in favor, motion carried.

Correspondence/Update: Secretary Petkus

- Worked with Brenda Jennings, the District Auxiliary Liaison to create a contact list. Created auxiliary contact cards; please put them in trucks and wallets.
- Reminder that annual ground ladder testing will be done this Friday and next Friday.
- New Member Orientation starts on the 20th and she has not received RSVP's from most of the those required to participate. Co #4 may want to add a few mentors since they have quite a few new members. Also, a Sexual Harassment/Harassment & Discrimination and Workplace Violence Prevention seminar has been incorporated into NMO and is scheduled for November 13th beginning at 8 pm at the district Office. Those firefighters who have not yet taken it should attend.

Purchasing: D/P Chouinard

- Not present this evening.

Firefighter and Auxiliary Membership:

Firefighter Applications:

- **Greenfield Center Co #1:** None.
- **Porter Corners Co #2:** None.
- **Middle Grove Co #3:** None.
- **Maple Avenue Co #4:** None.

Firefighter Requests for Change in Membership:

- **Greenfield Center Company #1:** None.
- **Porter Corners Company #2:** None.
- **Middle Grove Company #3:** Brian Bunnell, return from military leave to active status.
- **Maple Avenue Company #4:** None.

Auxiliary Applications:

- **Greenfield Center Co #1:** Laura Gibbins, Kelly Hurley, Courtney Potter
- **Porter Corners Co #2:** Kayla Davis, Deidre Lanphear
- **Middle Grove Co #3:** Marilyn King
- **Maple Avenue Co #4:** None.

Auxiliary Requests for Change in Membership:

- **Greenfield Center Company #1:** None.
- **Porter Corners Company #2:** None.
- **Middle Grove Company #3:** None.
- **Maple Avenue Company #4:** None.

RESOLUTION #180 PERMITTING THE CHAIRMAN TO SIGN OFF ON NEW FIREFIGHTER AND AUXILIARY APPLICATIONS AND CHANGES IN MEMBERSHIP AS READ.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to permit the Chairman to sign off on new firefighter and auxiliary applications and changes in membership as read.

VOTE: All in favor, motion carried.

Grants:

- Commissioner Atwell noted there is the Wildfire grant.

Report of the District Chief – John Lant:

- Companies are training.
- Bail out training has started.
- Pump testing is set up for Saturday, thanks to Justin and Dave.
- Thinks new 297 should go to Joe Ernst for servicing.
- 266 siren went off when it was on a call; questioned who takes care of it. Brief discussion; Jill to see who fixed it last time

Reports from Companies:

Company #1: A/C Kenyon

- Fire Prevention on October 10th, all are welcome to participate.
- Rescue truck to go to Co #2 burn on October 26th at the FTC.
- FTC is requesting 261 on October 5th and October 25th.
- Tim Kemp away, A/C Kenyon has key to EMS storage area, call him if you need supplies.

Company #2 – D/C Burwell:

- Will be at the training center on October 26th.
- Regarding I Am Responding, seems like Co #2 and Co #3 are not getting hit with dispatch info. Brief discussion; it is apparently a county issue and Commissioner Spackmann has been working with Ed Tremblay on it. Also would like to have “delayed” and “unavailable” added back in. Brief discussion, “delayed” to be added back in.
- Would like a mobile for the brush truck as it is also used as the tow vehicle. Chief Lant noted 260 mobile is in storage. Brief discussion; Jill to order two mobiles, money to come out of radio account.

Company #3 – D/C Ellsworth:

- CO meter is down, thinks it might be the one that just came back. Left it on his office desk. Joyce will notify Jill.
- Brian Bunnell just returned from military leave; can they postpone OSHA for him until January? Board okayed.

- Is it okay to act on an application at the September company meeting if the person does not turn 16 until October 1st? Brief discussion, okay as it will not be approved by the Board until after he is already 16 anyway.
- Leaving for vacation, if you need to contact him please call him on his cell phone.

Company #4 – D/C King:

- Thanks for the bus.

Report of District EMS Coordinator – Tim Kemp:

- Not present this evening.

Planning Board:

***For Town of Greenfield, Mike Chandler:**

- Still discussing the trailer park expansion on 9N, as well as Prestwick Chase.
- Small subdivision on the mountain in Middle Grove's area, would like to get together with the Chief and D/C Ellsworth for comments before the next town meeting on it.
- Nothing regarding Daniel's Road.

***For Town of Wilton, Gary Bullard:**

- Not present this evening.

Reports of the Commissioners:

Commissioner Atwell:

- Asked if the Foreign Insurance check had been received; D/T Thurman noted that it was received and it will be ready for the next abstract.
- The new bus will be getting serviced; thanked Nate King for picking it up.
- Flu vaccinations are in; Secretary Petkus working on schedule.
- Problem with 273 shifting; Kenyon is repairing it.
- Generator maintenance completed at Co #1, 2 and 4. Secretary Petkus noted the 9 volt battery in the transfer case at Co #4 needs to be replaced. D/C Ellsworth noted that they have had to add ½ a gallon of antifreeze to their generator. Brief discussion continued; when Co #3 generator maintenance scheduled, they will be notified of the issue.
- Fit test machine back from calibration.
- Co #2 positive pressure fan will be going out for repair.
- Waiting for Bill Reid to get back to him regarding Co #1 bathroom renovations.
- Pump servicing/inspections completed, repairs are being made as necessary, should be done by Friday. 292 may need to go out of service for the check engine light. Thanks to everyone for keeping the trucks flushed, all the pump repairs were fairly minor.

Commissioner Chandler:

- Co #2 has been looking into building a fire prevention prop. Captain Barss presented a report to the Board from the Fire Prevention committee. Discussion continued; Commissioner Chandler suggested Co #2 to fund it, the balance left in this year's fire prevention to cover some of it, and the balance to be taken out of fire prevention next year.

RESOLUTION #181 THAT \$300 TO COME OUT OF 2014 FIRE PREVENTION ACCOUNT TO FUND BUILDING A FIRE PREVENTION PROP, AND \$250 TO COME OUT OF 2015 FIRE PREVENTION ACCOUNT, AND THE REMAINDER OF THIS YEAR TO COME OUT OF OPERATIONS.

MOTION: Kugler

SECOND: Atwell

RESOLVED that \$300 to come out of 2014 fire prevention account to fund building a fire prevention prop, and \$250 to come out of 2015 fire prevention account, and the remainder of this year to come out of operations.

VOTE: All in favor, motion carried.

- Co #2 would like to update the bailout room and smoke house. Approximate cost is \$500.

RESOLUTION #182 APPROVING BAIL OUT TRAINING UPGRADES; MONEY TO COME OUT OF TRAINING ACCOUNT.

MOTION: Kugler

SECOND: Chandler

RESOLVED to approve bail out training upgrades; money to come out of training account.

VOTE: All in favor, motion carried.

- Brief discussion regarding paperwork and the LOSAP boxes.

Commissioner Kugler:

- Nothing at this time.

Chairman Spackmann:

- Questioned how much is in the EMS training account as FF Reynolds and A/C Bogardus would like to go to the Vital Signs Conference. D/T Thurman noted there is \$4,560.00. Approximate cost to send both is around \$2500-3000. Discussion continued. Commissioner Chandler to handle.

New Business/Special Topics:

- BoFC set meeting for employee evaluations on Tuesday, September 16th beginning at 6:30 PM. and meeting for Tuesday September 23rd with all the Chiefs at 7 PM. D/C Burwell noted he will be teaching New Member Orientation that evening. Secretary Petkus to advertise meetings.
- Budget discussions to continue at September workshop.
- Co #1 President Brian Gibbins noted there was a private discussion regarding the sheds outside and the placement. President Gibbins asked if one of the sheds could remain next to the generator and the other kept down below. Commissioner Spackmann noted he had spoken to the Board members and believes their preference is that both sheds be relocated behind the office building. President Gibbins asked about the type of surface they would sit on and lighting; it was noted the plan is to blacktop and although there is already lighting on the back of the office building, if another light needs to be added it will be addressed, as the intent is to run power out there. He also questioned if it would be site ready in 30 days; Commissioner Chandler noted it is still being taken care of. President Gibbins requested the Board make it a motion; Commissioner Spackmann noted they have an agreement and this is what they are going to do, but they will make a resolution if it makes him feel better.

RESOLUTION #183 TO CONTINUE WITH THE PLAN TO BLACKTOP FROM THE EXISTING BLACKTOP AT THE END OF THE DRIVEWAY AROUND TO THE CLEARED LAND, THAT FILL CONTINUES TO BE BROUGHT IN PER MIKE

CHANDLER'S DONATION, AND THAT ELECTRICITY IS RUN IF IT NEEDS TO BE ADDRESSED.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to continue with the plan to blacktop from the existing blacktop at the end of the driveway around to the cleared land, that fill continues to be brought in per Mike Chandler's donation, and that electricity is run if it needs to be addressed.

VOTE: All in favor, motion carried.

- Lt. Burwell asked if the Board had received her request about the T-shirts; gave a brief overview regarding creating T-shirts for breast cancer awareness month. Would like to make up district T-shirts using the district logo. D/C Burwell noted that with the money Co #2 received from their company T-shirt sales would go to the cancer foundation at Saratoga Hospital. Discussion continued. Board okayed using district logo.

RESOLUTION #184 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Spackmann

SECOND: Kugler

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Atwell with a second from Commissioner Chandler to adjourn the meeting at 7:49 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce A. Petkus

Joyce A. Petkus
District Secretary