

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
(518) 893-0723
Fax: (518) 893-7006

The September Commissioners Workshop of the Greenfield Fire District was called to order at the District Office by Chairman Richard Spackmann at 7:06 PM on September 24, 2014.

Present were:

Commissioners Atwell, Chandler, Kugler, Spackmann; Secretary Petkus, D/P Chouinard, D/T Thurman. Please see sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members.
2. **Approve Minutes:** August 27, 2014 Workshop Minutes

RESOLUTION #189 APPROVING THE AUGUST 27, 2014 COMMISSIONER WORKSHOP MINUTES AS WRITTEN.

MOTION: Spackmann

SECOND: Atwell

RESOLVED to approve the August 27, 2014 Commissioner Workshop Minutes as written.

VOTE: All in favor, motion carried.

3. Secretary Update – Joyce Petkus

- Flu vaccinations are in; Dr. Peacock would like to come in for one night on October 28th. Brief discussion; Dr. Peacock to come to the District Office; flyer to be posted in district bulletin boards.
- Last call for Honors Haven Conference registration; Hudson Valley is only hotel not sold out.
- Last call for AFDCA Fall workshop on November 8th at Boght FD.
- Official plates finally manufactured on September 18th, but still can take a few more weeks to receive.

4. Purchasing Update – Jill Chouinard:

- Snow removal spec was sent out, and due back October 8th; advertised in newspaper and on District website.
- Fit test machine back from servicing/calibration.
- New bus window was repaired yesterday.
- All fire prevention orders for this year are in and delivered.
- Co #2 positive pressure fan received by company in California; no feedback yet on what is wrong with it.
- Co #3 and #4 chains saws repaired and back.

- Co #1 5-gas, gas meter is back and ready for pick up. Two other gas meters still down.
- Ground ladder testing not yet complete.
- AED supplies are in; Commissioner Chandler noted they should go to A/C Kenyon.

5. Treasurer Update - D/T Chris Thurman:

- Nothing at this time.

6. New Members/Changes in Membership

Firefighter Applications for Membership:

Greenfield Center Co #1: Victoria Cunningham; under 18. Reminder that she needs to come to the District Office to sign her final paperwork before she can participate as an active member.

Porter Corners Co #2: None.

Middle Grove Co #3: None.

Maple Avenue Co #4: None.

Firefighter Changes in Membership:

Greenfield Center Co #1: Chelsea Denton, resignation; Tyler LaFountaine, 6 month leave of absence; Chris Northrop, termination.

Porter Corners Co #2: Garret Jenkins, resignation.

Middle Grove Co #3: None.

Maple Avenue Co #4: None.

Auxiliary Applications/Changes for Membership: None.

RESOLUTION #190 AUTHORIZING THE CHAIRMAN TO SIGN OFF ON ALL ABOVE FIREFIGHTER APPLICATIONS AND CHANGES IN MEMBERSHIP AS READ.

MOTION: Atwell

SECOND: Chandler

RESOLVED to authorize the Chairman to sign off on all above firefighter applications and changes in membership as read.

VOTE: All in favor, motion carried.

7. Commissioner Updates:

- Atwell
 - Annual pump testing completed; all passed except 273, pumps fine but it will not pump 250 PSI at maximum capacity. All pump related repairs also completed. Brief discussion continued.
 - On board charging system on 261 not working, which is why batteries are going dead. Alternator is down as well. Lengthy discussion continued; including rebuilt alternator vs. new alternator with warranty and associated costs, the need to freeze all spending for the rest of the year. Chief to handle repairs.
 - New rehab bus was sent to KJ Stearns for servicing, in really good shape;

- tranny was serviced, changed all the filters.
- Questioned if the imaging camera payments were taken care of; D/T Thurman noted yes, it was on the last abstract.
- Vischer Ferry is hosting a Step Up and Lead class. Chief Lant noted it is a great course if the guys can get to it.
- Jaws maintenance should be completed by the first week in October. Unfortunately Jill has had some issues with getting Garrison here to do it.
- Chandler
 - Nothing at this time.
- Kugler
 - Reminder that Greenfield Elementary School fire prevention is October 10th at Co #1. Please be here by 8 am to help set up.
- Spackmann
 - Work is continuing on shed fill.
 - I Am Responding is in full install mode. Co #2 needs different arm attachment to mount monitor. Will be starting with Co #1, #3, #2 and then #4. Regarding county issues, they are being worked on; he will be touching base with Ed tomorrow. Maybe an in-service will be scheduled in early October.

8. Chief Report:

- Spoke to Mr. Mooney, head of water authority in Wilton; in next year's budget he will get us about 50 5" storz, to be shared with Wilton FD. Brief discussion continued.
- Captain Bullard drafted up a nice letter to Mr. Hug regarding the property behind the fire house. Brief discussion continued.

9. Company Reports:

- **Co #1: A/C Kenyon**
 - Lion's Club would like to once again host their Children's Halloween Party at Co #1. Brief discussion; President Gibbins to get date and time for next meeting for Board resolution.
 - Looking for all the help they can get for fire prevention; the kids have a great time, so do the firefighters.
- **Co #2: A/C Middlebrook**
 - All quiet.
- **Co #3 D/C Ellsworth:**
 - Need a couple of shelves built for 284. Brief discussion; there is a couple hundred dollars left and Board okayed as long as they stay within budget.
- **Co #4 D/C King:**
 - Everything is good

10. EMS Report – Tim Kemp:

- Not present this evening.

11. District Guideline Review:

- Computer Use Policy
- Internet Use Policy
- Pager Policy
- District Photographer Policy

- Employee Privacy Policy
- Pregnant Firefighter Policy

By-law committee previously submitted recommended changes to above policies to the Board for review approval. Brief discussion.

RESOLUTION #191 ACCEPTING POLICY CHANGES AS SUBMITTED BY THE BY-LAW COMMITTEE.

MOTION: Spackmann

SECOND: Kugler

RESOLVED to accept policy changes as submitted by the By-law Committee.

VOTE: All in favor, motion carried.

By-law committee also submitted By-law change regarding military personnel. Will be posted for 30 days before going into effect.

RESOLUTION #192 APPROVING THE BY-LAW CHANGE REGARDING MILITARY PERSONNEL AS SUBMITTED BY THE BY-LAW COMMITTEE.

MOTION: Spackmann

SECOND: Kugler

RESOLVED to approve the by-law change regarding military personnel as submitted by the by-law committee.

VOTE: All in favor, motion carried.

12. District Projects

- Current:
 - District Office Building: Rear gutters: never installed as per the spec. Does the Board really want them on the back of the building or take the credit instead? Brief discussion; Joyce to find out how much the credit would be before making decision.
 - Co #3 roof: Toby Middlebrook to start next week. Commissioner Kugler to follow up with him.
 - Co #1 and Co #2 bathrooms: Co #2 bathrooms completed. Bill Reid has not gotten back to anyone regarding Co #1 bathrooms. Brief discussion; Jill to contact Fine Line Builders for quote.
- Future:
 - Co #3 pavilion
 - Co #1 radio room floor.

13. Special Topics of Discussion:

- Tech II will be the ones to hook up the computers for I Am Responding; need to purchase a bank of hours. Brief discussion continued. Jill to contact Tech II and purchase a bank of 20 hours at \$2,100.00.
- 2015 Budget: Commissioner Spackmann noted there have been some changes to the budget since the Board last talked about it. He then gave a brief overview of the 2015 draft budget, including the totals to various general fund accounts, reserve accounts, changes/additions to personnel and the addition of various

benefits. The final total is an increase of \$73,000 from last year's budget, which is approximately a 4.9% increase. Reminder also that the budget hearing is scheduled for October 21st; proposed budget to be posted on the district website.

RESOLUTION #193 ADOPTING THE 2015 PROPOSED BUDGET AS SUBMITTED TO THE SECRETARY.

MOTION: Spackmann

SECOND: Chandler

RESOLVED to adopt the 2015 Proposed Budget as submitted to the Secretary.

VOTE: All in favor, motion carried.

RESOLUTION #194 TO GO INTO EXECUTIVE SESSION AT 7:50 PM IN REFERENCE TO MATTERS LEADING TO THE APPOINTMENT OF JON DAVIS AS DEPUTY CHIEF OF CO #1.

MOTION: Spackmann

SECOND: Kugler

RESOLVED to go into executive session at 7:50 PM in reference to matters leading to the appointment of Jon Davis as Deputy Chief of Co #1.

VOTE: All in favor, motion carried.

RESOLUTION #195 TO RECONVENE FROM EXECUTIVE SESSION AT 8:10 PM.

MOTION: Spackmann

SECOND: Kugler

RESOLVED to reconvene from executive session at 8:10 PM.

VOTE: All in favor, motion carried.

RESOLUTION #196 APPOINTING JON DAVIS AS CO #1 DEPUTY CHIEF EFFECTIVE IMMEDIATELY.

MOTION: Spackmann

SECOND: Kugler

RESOLVED to appoint Jon Davis as Co #1 Deputy Chief effective immediately.

VOTE: All in favor, motion carried.

- FF Nate King made a recommendation that if the District is buying new pagers, to purchase ones with the multi frequency. If we had high band radios we could tone ourselves if we had our own frequencies, noting if the Chief had a high band radio he could relay information over the pagers, which is not happening now. Also suggested writing to the County to ask for a tac frequency just for Greenfield. Discussion continued. Chief Lant to speak to Carl tomorrow about it.
- Commissioner Chandler asked FF Matt Reynolds where he is at with the Vital signs conference; FF Reynolds noted he just handed in the paperwork to Joyce today. Brief discussion continued; Joyce to register him tomorrow.
- Regarding Co #2 request to embroider their hoods, it was noted that research

was done and you cannot embroider anything on the hoods because NFPA compliance is compromised as well as fire retardency. Hoods can be purchased from the factory with the American flag embroidered on them only to stay within NFPA compliance. Brief discussion continued.

14. Dispense with the reading of the minutes

RESOLUTION #197 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Spackmann

SECOND: Kugler

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion made by Commissioner Chandler with a second from Commissioner Atwell to adjourn the workshop at 8:20 PM. All in favor.

Respectfully submitted,

Joyce A. Petkus

Joyce A. Petkus
District Secretary