

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
(518) 893-0723
Fax: (518) 893-7006

The August 23, 2017 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Jack Sadousky at 7:00 PM.

Present were:

Commissioners King, Dussault, Miller, Sadousky, D/A & Treasurer Petkus, D/P Chouinard, D/T Thurman. Excused: Commissioner Chandler. See sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members.

2. Payment of Bills:

The Treasurer noted there is a \$5.00 discrepancy in the credit card statement and she is waiting for confirmation from the firefighter that made the charge. Lt. Stanton noted he would call the firefighter directly, and it was confirmed it was a tip and was not recorded correctly on the receipt.

**RESOLUTION #238 APPROVING PAYMENT OF ABSTRACT #16,
VOUCHER #170402 THROUGH #170435 FROM THE GENERAL FUND,
TOTALING \$40,708.93.**

| | | |
|---------|----|-----------|
| A3410.1 | \$ | 5,912.04 |
| A3410.2 | | 13,452.93 |
| A3410.4 | | 20,886.24 |
| A9000.8 | | 457.72 |
| ----- | | |
| Total: | \$ | 40,708.93 |

MOTION: Dussault

SECOND: Miller

RESOLVED to approve pay Abstract #16, Voucher #170402 through #170435 from the General Fund, totaling \$40,708.93.

VOTE: All in favor, motion carried.

RESOLUTION #239 APPROVING PAYMENT OF THE BUILDING RESERVE FUND, ABSTRACT #3, VOUCHER #BR17003 THROUGH VOUCHER # BR17005, TOTALING \$57,886.55.

MOTION: Miller

SECOND: King

RESOLVED to approve payment of the Building Reserve Fund, Abstract #3, Voucher #BR17003 through Voucher #BR17005 totaling \$57,886.55.

VOTE: All in favor, motion carried.

RESOLUTION #240 TO APPROVE PAYMENT OF THE EQUIPMENT RESERVE FUND, ABSTRACT #6, VOUCHER #ER17008 THROUGH VOUCHER #ER17010, TOTALING \$1,014.10.

MOTION: Miller

SECOND: King

RESOLVED to approve payment of the Equipment Reserve Fund, Abstract #6, Voucher #ER17008 through Voucher #ER17010, totaling \$1,014.10.

VOTE: All in favor, motion carried.

3. Reports of the Staff

• **District Administrator – Joyce Petkus:**

- AFDSNY Conference October 12-14. Call if you would like to attend.
- AFDSNY Conference November 11th. (PIO) Call if you would like to attend.

• **Director of Purchasing – Jill Chouinard:**

- RFP is out for Heating & Propane.
- Attended the AFG Meeting with Commissioner Sadousky. Very informative.
- Name badges are in and being distributed.
- Commissioner Chandler asked for work shirt samples. Will table to next meeting.
- Gear inventory is complete at Co #1, #2 and #3. Additional gear may need to be ordered. Co #4 to be done next week.
- Pager inventory is next. D/C Ellsworth questioned pager inventory; brief discussion continued.
- Co #4 generator has been repaired. Please keep an eye on it.
- Will not be in Thursday or Friday.

• **Station Keeper – Don Ranck:**

- Report submitted to the Board.

• **Treasurer/Deputy Treasurer – Joyce Petkus/Chris Thurman:**

- Nothing at this time.

4. Firefighter/Auxiliary Applications/Changes in Membership:

- **Firefighter Applications for Membership:** None.
- **Firefighter Changes in Membership:**
 - Co. #1 – Briana Ahern, terminated

RESOLUTION #241 GIVING THE CHAIRMAN OF THE BOARD PERMISSION TO SIGN OFF ON FIREFIGHTER CHANGE IN MEMBERSHIP.

MOTION: Dussault

SECOND: King

RESOLVED to give the Chairman of the Board permission to sign off on Firefighter Change in Membership.

VOTE: All in favor, motion carried.

- **Auxiliary Applications/Changes in Membership:** None.

Report of the Chief – Chief Burwell:

- Reviewed various trainings.
- Apparatus:
 - 281 failed pump testing; at KME being diagnosed at this time.
 - Ladder service is complete.
- Met recently with the Town of Greenfield Supervisor Pemrick, Highway Superintendent and Deputy Highway Superintendent over the issue of Middle Grove Road. The town will be formally requesting a speed reduction on the entire length of the road to 45 mph and they will be requesting a traffic safety study be done.
- Will be out of town for this weekend for a funeral along with other members from Co #2.

5. Reports of the Companies:

- **Greenfield Center Co #1: D/C Chouinard**
 - All good.
- **Porter Corners Co #2: D/C Middlebrook**
 - Training building is moving along.
 - Working on scheduling an EVOG class with D/A Petkus.
 - Met with Dave Hatin on an In-House Officer Training Class, about 32-36 hours. Cost is approximately \$2,300.00.
- **Middle Grove Co #3: D/C Ellsworth**
 - All good.
- **Maple Avenue Co #4 D/C Bogardus**
 - Nothing.

6. EMS – Ed Petkus:

- Not present this evening.
- Chief Burwell noted he has tasked Ed with working on a call volume report.

7. Reports of the Commissioners:

- Chandler
 - Not present this evening.
- Dussault
 - Nothing at this time.
- King
 - Paul Male has reviewed the tank plans and signed them; next step is to get bid together. Captain Barss requested a copy of the plan.
- Miller

- Nothing at this time.
- Sadousky
 - Nothing at this time.

8. Planning Board:

- **Town of Wilton: Gary Bullard**
 - Nothing at this time.
- **Town of Greenfield: Mike Chandler**
 - Not present this evening.

9. District Guideline Review:

- Firefighter/Auxiliary Injury
- Physical & Fit Test
- Restricted Duty

No changes made.

10. Special Topics of Discussion:

- 2018 Budget: Lengthy discussion continued; draft worksheet attached. Reminder that the draft proposed budget needs to be approved by the Board no later than September 26th, and there is only the September 13th meeting currently scheduled. If the Board does not approve the proposed budget at the September 13th meeting, a special meeting will need to be scheduled.
- Capt. King would like permission to hold a fundraiser at McDonald's on September 12th from 5-7 p.m. Co. #4 will receive 20% of proceeds during that time frame.

RESOLUTION #242 GIVING CO #4 PERMISSION TO HOLD A FUNDRAISER AT MCDONALD'S ON SEPTEMBER 12TH FROM 5-7 PM. CO #4 WILL RECEIVE 20% OF THE PROCEEDS DURING THIS TIME FRAME.

MOTION: Dussault

SECOND: King

RESOLVED to give Co #4 permission to hold a fundraiser at McDonald's on September 12th from 5-7 p.m. Co #4 will receive 20% of the proceeds during this time frame.

VOTE: All in favor, motion carried.

11. Final Comments: None.

12. Dispense with the reading of the minutes

RESOLUTION #243 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Dussault
SECOND: Miller
RESOLVED to dispense with the reading of the minutes.
VOTE: All in favor, motion carried.

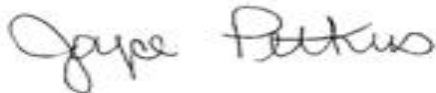
Motion made by Commissioner Dussault with a second from Commissioner Miller to adjourn the meeting at 8:19 PM. All in favor.

Respectfully submitted,



Deidre Chandler
Operations Secretary

Review/Approved By,



Joyce Petkus
District Administrator/Treasurer