

Board of Fire Commissioners

Greenfield Fire District
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The September 17, 2018 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:00 PM.

Present were: Commissioners Chandler, King, Miller; D/A & Treasurer Petkus.
Excused: Commissioner's Sadousky and Dussault. See sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members.
2. **Approve Minutes:** August 22, 2018 Commissioner Meeting Minutes, August 28, 2018 Special Meeting Minutes and September 10, 2018 record of no meeting as written.

RESOLUTION #201 APPROVING THE AUGUST 22, 2018 COMMISSIONER MEETING MINUTES, AUGUST 28, 2018 SPECIAL MEETING MINUTES AND SEPTEMBER 10, 2018 RECORD OF NO MEETING MINUTES AS WRITTEN.

MOTION: Miller

SECOND: King

RESOLVED to approve the August 22, 2018 Commissioner Meeting Minutes, August 28, 2018 Special Meeting Minutes and September 10, 2018 record of no meeting minutes as written.

VOTE: All in favor, motion carried.

3. Payment of Bills:

Chief Ellsworth questioned voucher #180457; gloves are for stock. Commissioner King questioned voucher #180473, the amount seems high; EMS supplies were ordered.

RESOLUTION #202 APPROVING PAYMENT OF ABSTRACT #17, VOUCHER #180444 THROUGH #180476 FROM THE GENERAL FUND, TOTALING \$27,488.59.

A3410.1	\$ 11,073.52
A3410.2	4,138.21
A3410.4	11,429.76
A9000.8	847.10

Total: \$27,488.59

MOTION: King

SECOND: Miller

RESOLVED to approve payment of Abstract #17, Voucher #180444 through #180476 from the General Fund, totaling \$27,488.59.

VOTE: All in favor, motion carried.

4. Reports of the Staff

- **District Administrator – Joyce Petkus:**

- Read resignation letter dated September 4th, 2018 from Commissioner Sadousky, effective October 1st, 2018.

RESOLUTION #203 ACCEPTING THE RESIGNATION OF COMMISSIONER JACK SADOUSKY FROM THE BOARD OF FIRE COMMISSIONERS, WITH REGRET, EFFECTIVE OCTOBER 1, 2018.

MOTION: Chandler

SECOND: King

RESOLVED to accept the resignation of Commissioner Jack Sadousky from the Board of Fire Commissioners, with regret, effective October 1, 2018.

- Read resignation letter dated August 30, 2018 received from Walker Chandler from the position of Lieutenant, effective immediately.
- E-CPR cards from May and August classes printed, laminated, distributed and entered into ER.
- Waiting on Bulldog invoice for 293 glass replacement to submit to insurance.
- Old 283 removed from policy effective September 14, 2018.
- Annual meeting with Center for Occupational Health next Tuesday.
- Need to know who wants to go to AFDSNY Workshop in Saratoga.
- Route 9 property deed was received from Bill Young's office.
- **Treasurer – Joyce Petkus:**
 - Received invoice from Alpine Software.
 - Issues with previous Director of Purchasing credit card. Brief discussion, card will be cancelled immediately and new card issued.
 - Crystal Rock now charging for paper invoices, switched to electronic receipts.
 - Reminder that the budget hearing is Tuesday, October 16th.

5. Firefighter/Auxiliary Applications/Changes in Membership:

- **Firefighter Applications for Membership:**

- Co #1: Mikayla Tougas
- Co #4: Kendra Treadway

- **Firefighter Changes in Membership:**

- Co #3: Eric Petkus, return from Military Leave to active status; Sean Ryan, return from leave of absence to active status; Nicole Thurman (now Hammond-Sass), termination, moved out of district without prior notification.

RESOLUTION #204 GIVING THE CHAIRMAN OF THE BOARD PERMISSION TO SIGN OFF ON FIREFIGHTER APPLICATIONS FOR MEMBERSHIP AND FIREFIGHTER CHANGES IN MEMBERSHIP.

MOTION: Miller

SECOND: King

RESOLVED to give the Chairman of the Board permission to sign off on Firefighter applications for membership and Firefighter changes in membership.

VOTE: All in favor, motion carried.

Out of district applicants: Co #2: Cody Cleveland and Co #4, Caitlyn LaPage.

RESOLUTION #205 GIVING CO #2 AND #4 PERMISSION TO MOVE FORWARD WITH OUT OF DISTRICT APPLICANTS CODY CLEVELAND AND CAITLYN LAPAGE.

MOTION: Chandler

SECOND: Miller

RESOLVED to give Co #2 and #4 permission to move forward with out of district applicants Cody Cleveland and Caitlyn LaPage.

VOTE: All in favor, motion carried.

- **Auxiliary Applications/Changes in Membership:**
 - Co #2: Deidre Chandler, resignation; Amber Lloyd, membership termination.

RESOLUTION #206 GIVING THE CHAIRMAN OF THE BOARD PERMISSION TO SIGN OFF ON AUXILIARY CHANGES IN MEMBERSHIP.

MOTION: Miller

SECOND: King

RESOLVED to give the Chairman of the Board permission to sign off on Auxiliary Changes in Membership.

VOTE: All in favor, motion carried.

6. Report of the Chief – Chief Ellsworth:

- Apparatus:
 - 281: very satisfied with paint job; ok to pay invoice.
 - New pick up is due next week.
 - 293 aerial inspection completed last week. Report forthcoming for minor repairs.
- Working on Forestry Grant for helmets and hose.
- Need EHP form for AFG grant.
- Annual fire extinguisher service completed.
- Galway Fire would like to use the fire prevention prop at Galway school on October 20th.
- Old Timer's Dinner is September 29th.
- Would like to see the newly donated property corners marked. Brief discussion; Commissioner Chandler will look into it, he will also be the Commissioner in charge of that project.
- Questioned the status of the by-laws. It was noted they are in the hands of the company administrative officers. Commissioner Miller will contact the other Presidents to schedule a meeting.

RESOLUTION #207 GIVING GALWAY FIRE DEPARTMENT PERMISSION TO USE THE FIRE PREVENTION PROP ON OCTOBER 20, 2018.

MOTION: Chandler

SECOND: Miller

RESOLVED to give Galway Fire Department permission to use the Fire Prevention Prop on October 20, 2018.

VOTE: All in favor, motion carried.

7. Reports of the Companies:

- **Greenfield Center Co #1: Lt. Marshall:**
 - Need access changes for doors. Discussion continued; Joyce will work on it.
- **Porter Corners Co #2: D/C Middlebrook:**
 - Six people will be going to KME/Bulldog in Pennsylvania to look at progress of new truck.

RESOLUTION #208 GIVING CO #2 PERMISSION TO TAKE 270 TO KME/BULLDOG IN PENNSYLVANIA, SEPTEMBER 20-21, 2018.

MOTION: Chandler

SECOND: Miller

RESOLVED to give Co #2 permission to take 270 to KME/Bulldog in Pennsylvania, September 20-21, 2018.

VOTE: All in favor, motion carried.

- **Middle Grove Co #3: D/C Petkus:**
 - Pleased to announce that George Miller will be heading up the By-Law Committee.
- **Maple Avenue Co #4: A/C Bullard:**
 - Slide out tray has been installed in the new pick up. A spec was missed by all involved, the XL value package. The cap for the truck is due in any time. Don is receiving/holding miscellaneous related equipment.
 - Glens Falls Hospital asked to use the fire house on October 5th for a Diabetic Eye Screening. Will use the President's Office.

RESOLUTION #209 GIVING GLENS FALLS HOSPITAL PERMISSION TO USE CO #4 FIREHOUSE ON OCTOBER 5, 2018.

MOTION: Chandler

SECOND: King

RESOLVED to give Glens Falls Hospital permission to use Co #4 firehouse on October 5, 2018.

VOTE: All in favor, motion carried.

8. Report of the District EMS Coordinator – Nate King:

- Two firefighters currently enrolled in EMT class.
- Four EMT's registered for Vital Signs 2018.

RESOLUTION #210 GIVING THE FOLLOWING EMT/FIREFIGHTERS PERMISSION TO ATTEND VITAL SIGNS 2018 IN SYRACUSE, NY OCTOBER 10-14, 2018: D. BOGARDUS, M. BOGARDUS, O. MULLEN, C. REALE. PERMISSION ALSO GIVEN TO TAKE 290.

MOTION: Chandler

SECOND: Miller

RESOLVED to give the following EMT/Firefighters permission to attend Vital Signs 2018 in Syracuse, NY October 10-14, 2018: D. Bogardus, M. Bogardus, O. Mullen, C. Reale. Permission also given to take 290.

9. Report of the Training Committee: A/C Barss:

- Flashover training has been vouchered. Joyce will look into pre-payment.

RESOLUTION #211 GIVING THE FOLLOWING FIREFIGHTERS PERMISSION TO ATTEND FLASHOVER TRAINING AT JOHNSTOWN FIRE DEPT., FULTON COUNTY, SEPTEMBER 29-30, 2018: W. CHANDLER, B. CHOUINARD, J. CHOUINARD, W. COFFEY, J. MARSHALL, C. THURMAN, B. MURRAY, ERIC. PETKUS, M. PETKUS, B. RAY, D. BOGARDUS, M. BOGARDUS, S. BOGARDUS, G. BULLARD, R. CONNIFF, O. MULLEN. PERMISSION ALSO GIVEN TO TAKE 284, 260 AND 295.

MOTION: Chandler

SECOND: King

RESOLVED to give the following Firefighters permission to attend Flashover Training at Johnstown Fire Dept., Fulton County, September 29-30, 2018: W. Chandler, B. Chouinard, J. Chouinard, W. Coffey, J. Marshall, C. Thurman, B. Murray, Eric Petkus, M. Petkus, B. Ray, D. Bogardus, M. Bogardus, S. Bogardus, G. Bullard, R. Conniff, O. Mullen. Permission also given to take 284, 260 and 295.

VOTE: All in favor, motion carried.

- NMO went well. Next session September 25th. Two firefighters will need PPE.
- Two state classes coming soon, one to be held at Co #1 starting October 1st.
- Would like permission to use Bonton at Wilton Mall for training tomorrow night and next Tuesday.

RESOLUTION #212 GIVING THE FIREFIGHTERS PERMISSION TO USE BONTON AT THE WILTON MALL FOR TRAINING SEPTEMBER 18, 2018 AND SEPTEMBER 25, 2018

MOTION: Chandler

SECOND: King

RESOLVED to give the firefighters permission to use Bonton at the Wilton Mall for training September 18, 2018 and September 25, 2018.

VOTE: All in favor, motion carried.

10. Reports of the Commissioners:

- Dussault
 - Not present this evening.
- King
 - Co #1 water tank project to start this week.
 - Questioned the status of Co #4 steel column project; Commissioner Chandler sent out requests, nothing has come back yet.
 - Keys were missing for Co #1; they have been returned except for one.
 - Also missing Knox Box key.
- Miller
 - Don Ranck has been promoted internally as Purchasing Agent/Station Keeper. He has the experience needed. He will be working about 20 hours a week as Purchasing Agent and 20 hours a week as Station Keeper. Will remove from his responsibilities lawn care, snow removal and general cleaning. Ad was posted for part time lawn care. Co #3 will do their own lawn for this year; the companies will need to start cleaning their own firehouses. Will send an email to the Presidents.

RESOLUTION #213 APPROVING DON RANCK AS PURCHASING AGENT, WITH A SALARY INCREASE OF 5%, EFFECTIVE SEPTEMBER 1, 2018.

MOTION: Miller

SECOND: Chandler

RESOLVED to approve Don Ranck as Purchasing Agent, with a salary increase of 5%, effective September 1, 2018.

VOTE: All in favor, motion carried.

- Sadousky
 - Not present this evening.
- Chandler
 - Signed Brindlee Mountain contract for sale of 291.

11. Reports of the Town Board Liaisons:

- Town of Greenfield: Jack Sadousky
 - Not present this evening.
- Town of Wilton: Scott Dussault
 - Not present this evening.

12. Reports of the Town Planning Board Liaisons:

- Town of Greenfield: Michael Chandler
 - Nothing at this time.
- Town of Wilton: Gary Bullard
 - Office building coming up on Maple Avenue.

13. Special Topics of Discussion:

- 2019 Budget discussion:
 - Chief Ellsworth requested additional monies be added to the Rescue Acct.
 - Proposed budget needs to be approved on/before September 25th.

- September 26th Commissioner Meeting moved to September 24th, beginning at 7:30 pm.
- Chief Ellsworth requested a small fridge for the Chief's Office.
- Request made to have Don look into doing N95 mask fit testing.
- Knox box core for Cumberland Farms was ordered a while ago but has not come in yet. Joyce will look into it.

14. Final Comments: None.

15. Dispense with the reading of the minutes

RESOLUTION #214 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: King

SECOND: Miller

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

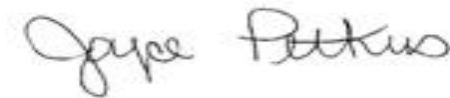
Motion made by Commissioner Miller with a second from Commissioner King to adjourn the meeting at 8:47 PM. All in favor.

Respectfully submitted,



Deidre Chandler
Operations Secretary

Reviewed/approved by,



Joyce Petkus
District Administrator/Treasurer