

Board of Fire Commissioners

Greenfield Fire District
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The September 24, 2018 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:32 PM.

Present were: Commissioners Chandler, Dussault, King, Miller; D/A & Treasurer Petkus, SK/PA Ranck. Excused: Commissioner Sadousky. See sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members.
2. **Approve Minutes:** None.
3. **Payment of Bills:**

RESOLUTION #215 APPROVING PAYMENT OF ABSTRACT #18, VOUCHER #180378-2; 180477 THROUGH #180496 FROM THE GENERAL FUND, TOTALING \$30,097.60.

A3410.1	\$ 4,648.08
A3410.2	2,352.26
A3410.4	22,741.67
A9000.8	355.59

Total:	\$30,097.60

MOTION: King

SECOND: Dussault

RESOLVED to approve payment of Abstract #18, Voucher #180378-2; 180477 through #180496 from the General Fund, totaling \$30,097.60.

VOTE: All in favor, motion carried.

RESOLUTION #216 APPROVING PAYMENT OF EQUIPMENT RESERVE FUND ABSTRACT #1, VOUCHER #ER18001, TOTALING #36,000.00.

MOTION: Chandler

SECOND: Miller

RESOLVED to approve payment of Equipment Reserve Fund Abstract #1, Voucher #ER18001, totaling #36,000.00.

VOTE: All in favor, motion carried.

4. **Reports of the Staff**

- **District Administrator – Joyce Petkus:**
 - Still waiting for 293 glass replacement invoice to submit to insurance.

- New 294 was added to insurance policy effective September 25th.
- Annual meeting with Center for Occupational Health is tomorrow.
- AFDSNY Fall Leadership Workshops October 11-14, 2018 in Saratoga Springs.
- AFDCFA Fall Workshop November 10, 2018 at Westmere FD.
- Sent Alpine/Red NMX discontinuation notice last week.

RESOLUTION #217 GIVING JOYCE PETKUS AND DON RANCK PERMISSION TO ATTEND THE AFDSNY FALL LEADERSHIP CONFERENCE AT THE SARATOGA SPRINGS CITY CENTER, OCTOBER 11-13, 2018.

MOTION: Chandler

SECOND: Dussault

RESOLVED to give Joyce Petkus and Don Ranck permission to attend the AFDSNY Fall Leadership Conference at the Saratoga Springs City Center, October 11-13, 2018.

VOTE: All in favor, motion carried.

- **Purchasing Agent – Don Ranck**

- Heating RFP ready to go out. Opening at October 10th meeting, awarding of RFP at October 24th meeting.
- Fit test machine does not accommodate for N95 testing. Contacted the vendor for pricing, trade-in of current machine allowed.
- Will get updated prices for the Blitz fire/Portopond. Recommends aluminum.
- Needs to know where to take money from for the equipment for new 294 pick-up; total is approximately \$17,505.00 and does not include shipping on some items. Discussion continued; money to be moved from .1 account and any overage to come from the .2 PPE line item.

RESOLUTION #218 GIVING THE TREASURER PERMISSION TO MOVE \$13,000.00 FROM THE .1 DIRECTOR OF PURCHASING LINE ITEM TO THE .2 MISCELLANEOUS EQUIPMENT LINE ITEM.

MOTION: Chandler

SECOND: Miller

RESOLVED to give the Treasurer permission to move \$13,000.00 from the .1 Director of Purchasing line item to the .2 Miscellaneous Equipment line item.

VOTE: All in favor, motion carried.

- **Treasurer – Joyce Petkus:**

- New purchasing credit card should be in tomorrow, new online account will also be set up. Commissioner King was added to the Treasurer credit card so now Commissioners are on both credit cards.

5. Firefighter/Auxiliary Applications/Changes in Membership:

- **Firefighter Applications for Membership:** None.
- **Firefighter Changes in Membership:**
 - Co #1: Walker Chandler requested transfer from Co #1 to Co #2.
- **Auxiliary Applications/Changes in Membership:** None.

RESOLUTION #219 GIVING THE CHAIRMAN OF THE BOARD PERMISSION TO SIGN OFF ON FIREFIGHTER CHANGE IN MEMBERSHIP.

MOTION: King

SECOND: Dussault

RESOLVED to give the Chairman of the Board permission to sign off on Firefighter Change in Membership.

VOTE: All in favor, motion carried.

6. Report of the Chief – Chief Ellsworth:

- Training Update:
 - Various training overview, including mall drill. Wilton FD also involved in those drills.
- Spoke to A/C Barss in reference to new training building at Co #4; he is working on it.
- Old Timer's night is this Saturday.
- Thanks for the new refrigerator.

7. Reports of the Companies:

- **Greenfield Center Co #1: Lt. Marshall**
 - All quiet.
 - Asked for prices on a gated Y and two hose straps.
- **Porter Corners Co #2: D/C Middlebrook**
 - Trip to Bulldog went well, next trip not till May, possible delivery of new truck June or July 2019.
- **Middle Grove Co #3: D/C Ed Petkus**
 - Nothing new.
- **Maple Avenue Co #4: D/C D. Bogardus**
 - Wilton Mall drill tomorrow evening. Red box on roof missing, standpipe to JC Penney roof removed. May be allowed a third night of training. Discussion continued.

8. Report of the District EMS Coordinator – Nate King:

- Nothing at this time.

9. Report of the Training Committee:

- No one present this evening.

10. Reports of the Commissioners:

- Dussault
 - Thanks to everyone for their support, attending his father's services.
- King
 - Co #1 water tank installation underway. Discussion continued.
 - Emergency Plan is under review by the Town Board.
- Miller
 - By-law committee meeting is this Wednesday at the District Office at 7 PM.
- Sadosky
 - Not present this evening.

- Chandler
 - The truck committee made some deletions and modifications to the new truck; paperwork should be received in the next few weeks.

11. Reports of the Town Board Liaisons:

- Town of Greenfield: Jack Sadousky
 - Not present this evening.
- Town of Wilton: Scott Dussault
 - Town is still running some bicentennial events.

12. Reports of the Town Planning Board Liaisons:

- Town of Greenfield: Michael Chandler
 - Nothing at this time.
- Town of Wilton: Gary Bullard
 - Nothing at this time.

13. District Policy Review:

- **Firefighter Pager:** no changes made.
- **Firefighter Training/Officer Requirements:** Brief discussion; moved to October 10th agenda.
- **SCBA Qualified Firefighter:** no changes made.
- **Training Approval:** no changes made.

14. Special Topics of Discussion:

- 2019 Budget: Brief review by Commissioner Miller.

RESOLUTION #220 ADOPTING THE 2019 PROPOSED BUDGET A-100 PERSONAL SERVICES.

MOTION: Miller

SECOND: Dussault

RESOLVED to adopt the 2019 Proposed Budget A-100 Personal Services.

VOTE: Chandler, recused; Dussault, yes; King, yes; Miller, yes.

Motion carried.

RESOLUTION #221 ADOPTING THE 2019 PROPOSED BUDGET A-200 EQUIPMENT & CAPITAL OUTLAY, A-400 CONTRACTUAL & OTHER, A-800 EMPLOYEE BENEFITS AND A-962 OTHER BUDGETARY PURPOSES.

MOTION: Miller

SECOND: Chandler

RESOLVED to adopt the 2019 Proposed Budget A-200 Equipment & Capital Outlay, A-400 Contractual & Other, A-800 Employee Benefits and A-962 Other Budgetary Purposes.

VOTE: All in favor, motion carried.

Commissioner Chandler thanked Commissioner Miller for his time and effort working on the budget.

- Captain Nate King noted they lost two wheel chocks, one solid and one collapsible and would like replacements.
- D/C Middlebrook noted the battery operated jaws were received; would like to get a battery operated ram, received price from Garrison for \$9,250.
- Commissioner Miller announced that he will not be running for the five year Commissioner term in December.

15. Final Comments:

- None.

16. Dispense with the reading of the minutes

RESOLUTION #222 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Miller


SECOND: Dussault

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion made by Commissioner Chandler with a second from Commissioner King to adjourn the meeting at 8:07 PM. All in favor.

Respectfully submitted,



Joyce Petkus

District Administrator/Treasurer