

Board of Fire Commissioners
Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
Office: (518) 893-0723 Fax: (518)893-7006

The June 12, 2019 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:07 PM.

Flag salute and a moment of silence were recognized for departed members.

Present were: Commissioners Chandler, Davis, King, McGowan; D/A-Treasurer Petkus, S/K-P/A Ranck. Absent: Dussault. Please see sign in sheet for others in attendance.

Open RFP: Sealcoating/stripping Co #3 and Co #4 parking lots:

BDB Paving, Ballston Spa, NY	Co #3: \$3,930.00	
	Co #4: \$5,249.40	Total: \$8,179.40
MJ Pelkey, Cohoes, NY	Co #3: \$3,176.00	
	Co #4: \$3,530.00	Total: \$6,706.00

Open RFP: Heating Oil/Propane for 2019-2020 heating season

Ferrell Gas, Saratoga Springs, NY	Heating oil: None Propane: \$1.490 fixed
G.A. Bove, Mechanicville, NY	Heating oil: \$2.249 fixed Propane: \$1.499 fixed
John Ray & Sons, Troy, NY	Heating oil: \$2.269 fixed Propane: \$1.699 fixed
Mirabito, Binghamton, NY	Heating oil: \$2.42 fixed Propane: \$1.45 fixed

RESOLUTION #152 APPROVING THE MAY 22, 2019 COMMISSIONER MEETING MINUTES AND THE JUNE 5, 2019 SPECIAL MEETING MINUTES AS WRITTEN.

MOTION: Davis

SECOND: McGowan

RESOLVED to approve the May 22, 2019 Commissioner meeting minutes and June 5, 2019 Special Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

Commissioner Davis requested that the Board start receiving the Vander Molen estimates. Brief discussion continued.

Commissioner Davis questioned where the overage for Co #1 tank is going to come from. Brief discussion, money to come from Repairs, Building, Maintenance and Grounds line item.

RESOLUTION #153 APPROVING PAYMENT OF ABSTRACT #11 FROM THE GENERAL FUND, VOUCHER #190245 THROUGH VOUCHER #190274, TOTALING \$36,943.07.

A3410.1	\$ 5,516.25
A3410.2	\$ 1,220.67
A3410.4	\$29,774.80
A9000.8	\$ 431.35

Total: \$ 36,943.07

MOTION: Davis

SECOND: King

RESOLVED to approve payment of Abstract #11 from the General Fund, Voucher #190245 through Voucher #190274, totaling \$36,943.07.

VOTE: All in favor, motion carried.

RESOLUTION #154 APPROVING PAYMENT OF BUILDING RESERVE ABSTRACT #3, VOUCHER #BR19003 THROUGH BR19004 TOTALING \$12,575.25.

MOTION: Chandler

SECOND: King

RESOLVED to approve payment of Building Reserve Abstract #3, Voucher #BR19003 through BR19004 totaling \$12,575.25.

VOTE: All in favor, motion carried.

RESOLUTION #155 APPROVING PAYMENT OF EQUIPMENT RESERVE ABSTRACT #3, VOUCHER #ER19005, TOTALING \$3,951.00.

MOTION: Davis

SECOND: McGowan

RESOLVED to approve payment of Equipment Reserve Abstract #3, Voucher #ER19005, totaling \$3,951.00.

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - Updated physical and fit test report distributed to each company.
 - Class A interior firefighters that are covered under VFIS cancer policy need to fill out Beneficiary forms, which have been prepared.
 - Not in the office this Friday.
 - Commissioner King noted there are several officers on the physical list with outstanding physicals. Commissioner Chandler noted that it is disheartening that an Officer cannot follow the rules. Brief discussion continued.

RESOLUTION #156 THAT ANY OFFICER THAT DOES NOT COMPLETE THE ANNUAL PHYSICAL BY JUNE 30TH IS NO LONGER AN OFFICER THROUGH JANUARY 1, 2020.

MOTION: King

SECOND: Chandler

RESOLVED that any Officer that does not complete the annual physical by June 30th is no longer an Officer through January 1, 2020.

VOTE: All in favor, motion carried.

Chief Ellsworth noted he had no problem with this decision.

- **Purchasing Agent:** Don Ranck
 - Cascade system to be delivered sometime tomorrow, thank you to Casey Cornell for lending us his fork truck.
 - DeCon wipes are on the back table to each company to pick up.
 - Hose testing is this Friday beginning at 8 am.
 - Chief requested purchase of 6 smooth bore nozzles; total is \$1,795.50 + S&H from Fire Hose Direct. Chief Ellsworth noted this is to add to mall packs and to replace the ones on the trucks. Money to be moved from Hazmat.
 - Received lawnmower quotes; John Deere HR Trac mower from Hudson River Tractor in Clifton Park on State Contract is \$8,680.98 and includes 2 year warranty. Other prices were higher.

RESOLUTION #157 GIVING THE PURCHASING AGENT PERMISSION TO PURCHASE THE JOHN DEERE MOWER AT STATE CONTACT FROM HUDSON RIVER TRACTOR COMPANY IN CLIFTON PARK.

MOTION: Chandler

SECOND: Davis

RESOLVED to give the Purchasing Agent permission to purchase the John Deere mower at State Contact from Hudson River Tractor Company in Clifton Park.

VOTE: All in favor, motion carried.

- Reminder to everyone that if you would like to use the district office meeting room, please contact the District office to make sure the room is available and how you would like the room to be set up.
- **Treasurer:** Joyce Petkus
 - Nothing at this time.

Firefighter Applications for/Changes in membership:

- Co #3: Davis Alger, new member.
- Co #4: Edward Ackley, returning member; Robert Williams, new member.
- Co #4: Change in Membership: Kyle Bell, resignation.

Auxiliary Applications for membership/Requests for Change in Membership:

- None.

RESOLUTION #158 GIVING THE CHAIRMAN PERMISSION TO SIGN ABOVE FIREFIGHTER APPLICATIONS AND CHANGE IN MEMBERSHIP FORM.

MOTION: Davis

SECOND: King

RESOLVED to give the Chairman permission to sign above Firefighter applications and Change in Membership form.

VOTE: All in favor, motion carried.

Report of the Chief – Jay Ellsworth:

- Bail out belt is in and will be tested this Saturday. Gear committee will then get together to make final decision.
- Two Greenfield Elementary School kids won the raffle for a ride to school in the fire truck, they had a great time. Brief discussion continued.
- Met with Todd Murray from Wilton Fire Department; Co #4 will become daytime mutual aid south of Ballard Road, effective in a couple of months.
- D/C Barss and A/C Petkus will be assisting with hose testing this Friday.
- Tahoes should be coming in at the end of June.
- Middle School walk through was educational.
- Meeting this past Monday night went well.
- D/C Barss sent out a copy of the roof simulator; is the Board ready to put it out to bid? Discussion continued. D/C Barss to work with the Purchasing Agent on the bid.

Reports from Companies:

Company #1 – D/C Chouinard

- Thanks to the Town Highway Department for their help with the water tank.
- Would like to see a letter of thanks sent to the County for the top soil donation.
- Thanks for letting Co #1 go over the Co #1 renovations.

Company #2 – D/B Barss:

- Ordered the battery powered ram from the Oliver B. Merlyn grant. Request for complete set for Co #1 was denied; will be asking for it in the grant next year.
- Would like to purchase stabilization struts for Co #4 for \$940, rope rescue equipment for \$789 and Petzel ID belay system for \$284.95. Discussion continued.

RESOLUTION #159 GIVING THE PURCHASING AGENT PERMISSION TO PURCHASE THE STABILIZATION STRUTS, ROPE RESCUE EQUIPMENT AND PETZEL ID BELAY SYSTEM. MONEY TO COME FROM RESCUE ACCOUNT.

MOTION: Davis

SECOND: King

RESOLVED to give the Purchasing Agent permission to purchase the Stabilization struts, rope rescue equipment and Petzel ID belay system. Money to come from Rescue Account.

VOTE: All in favor, motion carried.

- Chief Ellsworth requested a letter be sent to the Oliver B. Merlyn Foundation and Tom at LC Insurance thanking him for the Oliver B. Merlyn grants.
- Would like to purchase 2 Ascenders; \$90 each. Brief discussion. Board okayed; money to come from Rescue account.
- Need to coordinate a time to make a trip to KME to look at new truck. Brief discussion continued.
- Co #1 water tank back filled, Saratoga County Storm Water did hydro seed with grant money; would like letter of thanks sent as well.

Company #3 – D/C Murray:

- Would like Jean Bishop to have her access turned back on as she is also an active auxiliary member. Brief discussion continued.

Company #4 – A/C Bullard:

- Questioned if anyone took a look at the column repair. He is not happy about it, looks like it was only caulked and spray foamed, questioned if any welding was done. Brief discussion continued.

Report of District EMS Coordinator: Nate King:

- Nothing at this time.

Report of the Training Committee: Lt. Chandler

- New firefighter Dan Crumb got into Daytime Firefighter 1 Blended program; needs \$40 to log into online program.

RESOLUTION #160 GIVING THE TREASURER PERMISSION TO REIMBURSE \$40 TO FIREFIGHTER DANIEL CRUMB.

MOTION:

SECOND:

RESOLVED to give the Treasurer permission to reimburse \$40 to Firefighter Daniel Crumb.

VOTE: All in favor, motion carried.

- Sexual Harassment class scheduled for July 9th, with additional independent study as well. Will also be doing a Decon training that same evening. Discussion continued, including possibly adding the Sexual Harassment class to New Member Orientation.
- Nate King is working on Tick Borne Illness policy.
- May 19th was Live Fire.
- Driver qualification books have been distributed.
- Maple Avenue Middle School building has been acquired for training.
- Sean Brimhall from OFPC would like to use Co #2 and the training building for water supply training September 20-22. Board okayed.
- Working on components and getting prices for making a pressurized hydrant at Co #2.

Reports of the Commissioners:

- Davis
 - Quiet.
- Dussault
 - Not present this evening.
- King
 - Cascade system to be delivered to Co #1; was not happy with the lack of advanced delivery notice. Brief discussion continued.
 - Made some minor changes to Co #1 plans.
- McGowan
 - Co #2 held some really great training the last couple of weeks, including recent raining with DAB Towing, who took a lot of pictures. Would like to post them on the website and FaceBook. Board okayed, Chief to review first.
- Chandler
 - Agreed the recent training has been really good.
 - Brief discussion regarding increasing the P/T Maintenance hours.

Reports of the Town Board Liaisons

- **Town of Greenfield:**
 - Chief Ellsworth noted he spoke to Butch Duffney, who has requested to get together to

put something together for driveways for the Planning Board. Commissioner Chandler to pick a date.

- **Town of Wilton:** Dussault
 - Not present this evening.

Reports of the Town Board Planning Liaisons

- **Town of Greenfield:** Chandler
 - Nothing to report.
- **Town of Wilton:** A/C Bullard
 - Cole's Collision, Warren Tire and Valvoline are going into 3 lots adjacent next to Co #4. Brief discussion regarding extending the waterline; Chief Ellsworth suggested a letter be sent to the school district advising them of this, President King noted it is going to be addressed after the 1st.

Special Topics of Discussion:

Employee Manual: requested Don to resend email and Joyce to email manual to Commissioner Davis.

President Gibbins noted that the Board of Elections may need to change the location of any elections while Co #1 is under renovations.

Chief Ellsworth noted he will be gone this Friday, Saturday and Sunday.

RESOLUTION #161 ENTERING INTO EXECUTIVE SESSION AT 8:22 PM IN REFERENCE TO AN EMPLOYMENT MATTER.

MOTION: Chandler

SECOND: Davis

RESOLVED to enter into executive session at 8:22 PM in reference to an employment matter.

VOTE: All in favor, motion carried.

RESOLUTION #162 RECONVENING FROM EXECUTIVE SESSION AT 8:36 PM.

MOTION: McGowan

SECOND: King

RESOLVED to reconvene from executive session at 8:36 PM.

VOTE: All in favor, motion carried.

Commissioner Chandler noted no decision made in executive session.

RESOLUTION #163 ENTERING INTO EXECUTIVE SESSION AT 8:37 PM IN REFERENCE TO AN EMPLOYMENT MATTER.

MOTION: Chandler

SECOND: King

RESOLVED to enter into executive session at 8:37 PM in reference to an employment matter.

VOTE: All in favor, motion carried.

RESOLUTION #164 RECONVENING FROM EXECUTIVE SESSION AT 9:18 PM.

MOTION: Chandler
SECOND: Davis
RESOLVED to reconvene from executive session at 9:18 PM.
VOTE: All in favor, motion carried.

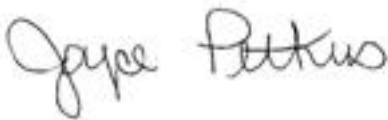
Commissioner Chandler noted no decision made in executive session.

RESOLUTION #165 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: McGowan
SECOND: King
RESOLVED to dispense with the reading of the minutes.
VOTE: All in favor, motion carried.

Motion was made by Commissioner Davis with a second from Commissioner King to adjourn the meeting at 9:17 PM. All in favor, meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joyce Petkus".

Joyce A. Petkus
District Administrator/Treasurer