

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
(518) 893-0723
Fax: (518) 893-7006

The September 25, 2019 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Vice Chairman Jack King at 6:59 PM.

Present were: Commissioners Davis, Dussault, King, McGowan; D/A & Treasurer Petkus, P/A Ranck. Excused: Commissioner Chandler. See sign in sheet for others in attendance.

1. Flag salute/moment of silence for departed members.
2. **Approve Minutes:** September 10, 2019 Special Meeting Minutes and the September 11, 2019 Commissioner Meeting Minutes as written.

RESOLUTION #226 APPROVING THE SEPTEMBER 10, 2019 SPECIAL MEETING MINUTES AND THE SEPTEMBER 11, 2019 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Dussault

SECOND: McGowan

RESOLVED to approve the September 10, 2019 Special Meeting Minutes and the September 11, 2019 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

3. Payment of Bills:

RESOLUTION #227 APPROVING PAYMENT OF ABSTRACT #18, VOUCHER #190427 THROUGH #190451, FROM THE GENERAL FUND, TOTALING \$28,818.14.

A3410.1 \$ 5,498.08

A3410.2 7,030.50

A3410.4 15,868.97

A9000.8 420.59

Total: \$ 28,818.14

MOTION: Davis

SECOND: Dussault

RESOLVED to approve payment of Abstract #18, Voucher #190427 through #190451, from the General Fund, totaling \$28,818.14.

VOTE: All in favor, motion carried.

Commissioner Davis would like to see the other invoice from Bulldog be paid this evening. Commissioner King noted he has a question regarding that invoice; the additional decals are usually paid by the companies themselves.

RESOLUTION #228 APPROVING PAYMENT OF EQUIPMENT RESERVE FUND ABSTRACT #8, VOUCHER #ER19014 THROUGH ER19015 IN THE AMOUNT OF \$719,478.00.

MOTION: Dussault

SECOND: McGowan

RESOLVED to approve payment of Equipment Reserve Fund Abstract #8, Voucher #ER19014 through ER19015 in the amount of \$719,478.00.

VOTE: All in favor, motion carried.

RESOLUTION #229 GIVING THE TREASURER PERMISSION TO PAY THE INVOICE RECEIVED FROM BULLDOG IN THE AMOUNT OF \$9,544.98. CO #2 TO REIMBURSE THE DISTRICT \$95.00 FOR THE ADDITIONAL DECALS.

MOTION: Davis

SECOND: Dussault

RESOLVED to giving the Treasurer permission to pay the invoice received from Bulldog in the amount of \$9,544.98. Co #2 to reimburse the district \$95.00 for the additional decals.

VOTE: All in favor, motion carried.

4. Reports of the Staff

• **District Administrator – Joyce Petkus:**

- Center for Occupational Health firefighter medical records and being mailed; the district will keep a copy if the firefighter would like to bring them in, and she will also email them via secure email to Occupational Medicine after a release is signed.
- 26 and 260 have been registered at DMV.
- Received the paperwork today on new 273.
- Will sign the title for old 291 and sending via UPS to Brindlee Mountain. Payment has been received by Brindlee Mountain.
- No updates from Saratoga Spring Public library; will move to the next agenda.
- Received letter from Patty Kellerhouse of her intent to run for District Auxiliary Liaison.
- Working on Larry Ramsey's years of service.
- Will be at the AFDSNY conference next Wednesday through Friday.

RESOLUTION #230 GIVING A/C EDWARD PETKUS PERMISSION TO ATTEND AFDSNY FALL LEADERSHIP CONFERENCE IN NIAGARA FALLS, OCTOBER 3-5, 2019.

MOTION: Davis

SECOND: McGowan

RESOLVED to give A/C Edward Petkus permission to attend AFDSNY Fall Leadership Conference in Niagara Falls, October 3-5, 2019.

VOTE: All in favor, motion carried.

- **Director of Purchasing – Don Ranck:**

- Cost on State contract is \$152.64 each for two front tires on 275. To be done at Adirondack Tires. Board okayed.
- NY Fire and Security will be doing this year's fire extinguisher inspections and Co #2 kitchen suppression system inspection. Also received quote for the installation of the heat detector that the insurance company recommend be installed in Co #2 pole barn for \$1,225. Tabled.
- Air pack testing pushed back one week; will start week of October 28th.
- 272 new pump leaks at mechanical seal. Brief discussion; pump being sent back to Waterous.
- Quote to change 273 lettering to 291 is \$260 plus \$75/hour labor. A/C Bullard requested that "Serving Greenfield and Wilton" also be added to the truck. Board okayed. Need to decide where it will go on the truck.
- May be on jury duty next week.

RESOLUTION #231 THAT THE LETTERING ON 291 NOT EXCEED \$1000.00.

MOTION: Davis

SECOND: McGowan

RESOLVED that the lettering on 291 not exceed \$1000.00.

VOTE: All in favor, motion carried.

- **Treasurer – Joyce Petkus:**

- 2020 Proposed budget process moving ahead.
- October 9th abstract may be delayed.

5. Firefighter/Auxiliary Applications/Changes in Membership:

Change in Membership: Firefighter Anthony Lloyd change from Active Probationary to Active Firefighter.

RESOLUTION #232 GIVING THE VICE CHAIRMAN PERMISSION TO SIGN OFF ON THE ABOVE CHANGE IN MEMBERSHIP.

MOTION: Davis

SECOND: McGowan

RESOLVED to give the Vice Chairman permission to sign off on the above Change in Membership.

VOTE: All in favor, motion carried.

Applications from Tim Morse and Ronald Alger have been destroyed at the companies requests.

6. Report of the Chief – Jay Ellsworth:

- 271 light tower out of service; to go Vander Molen. Seal was also ordered and will be replaced on the gear box.

- New 260 arrived today.
- 293 projected to be back in the district on October 9th.
- Old 273 moved to Co #4; 291 to be moved to the district office.
- New 273 is here, looks good, training done, put in service.
- Seat covers and mats are in.
- Old Timers' night has been cancelled.
- Flashover went well.
- New Member Orientation is this Saturday. Would like to see the Chiefs and Commissioners attend.
- Questioned the status of the gear order; Don noted the hoods, glove and boots have arrived. Projected ship date for the rest of the gear at the end of October.
- Received letters from the following fire organizations of their interest in the Tahoe and Suburban: Edinburg, Galway, Harmony Corners, Providence and Wells. Brief discussion continued.

RESOLUTION #233 DONATING THE TAHOE TO EDINBURG AND THE SUBURBAN TO HARMONY CORNERS.

MOTION: King

SECOND: Dussault

RESOLVED to donate the Tahoe to Edinburg and the Suburban to Harmony Corners.

VOTE: All in favor, motion carried.

7. Reports of the Companies:

- **Greenfield Center Co #1: D/C Chouinard**
 - Nothing at this time.
- **Porter Corners Co #2: D/C Barss**
 - Thanks for new 273.
 - Thanks for 272 pump.
- **Middle Grove Co #3: D/C Murray**
 - Water issue that is leaving spots on trucks. Discussion continued; water samples to be taken to CNA.
- **Maple Avenue Co #4: A/C Bullard**
 - Working on moving equipment from old 291 to new 291.
 - Questioned the status of the AC unit; Toby is waiting on information.

8. Report of the District EMS Coordinator – Nate King:

- Not present this evening.

9. Report of the Training Committee: D/C Barss

- Flashover went well.
- Bail Out revision is being tabled as the State is going to be making revisions.
- Still have access to the building by the school for training.
- NMO is this Saturday.
- Commissioner King questioned the status of the Sexual Harassment training; waiting for final numbers, then access will be deactivated as agreed. Discussion continued, including what to do with Officers that have not completed it. The Chief requested lists be sent to each company.

10. Reports of the Commissioners:

- Davis
 - Questioned the status of the old Cascade system; it was noted there has been no interest shown. The Chief will send out letters.
 - Should have two prices by the next meeting regarding the roof simulator.
 - Requested Don call Plymovent exhaust systems and set up meeting.
- Dussault
 - Stressed the importance of following the membership application process.
- McGowan
 - Heard that the Wilton Mall is allowing the Farmers Market to use the Bonton space for the winter months.
 - Spoke to Nate and Christian; would like to get a quote for an AED for 273. Lengthy, spirited discussion continued. Commissioner McGowan will not authorize purchasing anything this year until the District EMS Coordinators complete an EMS inventory and work it out.
- Chandler
 - Not present this evening.
- King
 - Nothing at this time.

11. Reports of the Town Board Liaisons:

- Town of Greenfield: Mike Chandler
 - Not present this evening.
- Town of Wilton: Scott Dussault
 - Nothing at this time.

12. Reports of the Town Planning Board Liaisons:

- Town of Greenfield: Michael Chandler
 - Not present this evening.
- Town of Wilton: Scott Dussault
 - Johnson's Auto Crushers land has been subdivided and the new owner found tires on the property.
 - Still a question regarding Valvoline's trademark look.
 - Motorcycle repair shop is moving forward.
 - Land at 628 Maple Avenue has been cleared.
 - Warren tires still in progress.
 - Nothing happening with Cole's Collision.
 - Nate went to the Wilton Water Authority in reference to them looking into extending the water line. Cost estimated at \$750,000.00. Brief discussion continued.

13. District Policy Review:

- **Firefighter Pager:** no changes made.
- **Firefighter Training/Officer Requirements:** changes made.
- **SCBA Qualified Firefighter:** no changes made.
- **Training Approval:** no changes made.

RESOLUTION #234 APPROVING CHANGES TO THE FIREFIGHTERS TRAINING AND OFFICER REQUIREMENTS POLICY AS SUBMITTED.

MOTION: Davis
SECOND: McGowan
RESOLVED to approving changes to the Firefighters Training and Officer Requirements Policy as submitted.
VOTE: All in favor, motion carried.

14. Special Topics of Discussion:

- Partnership with Saratoga Springs Library table to next meeting.

15. Final Comments:

- D/C Barss requested applicant Shawne Coonradt be allowed to attend upcoming New Member Orientation. D/C Chouinard also requested their applicant also be allowed to attend; applicant is Alexandra Sutton. Applicants are allowed to attend lecture portion and CPR class.
- Chief Ellsworth questioned when the Chiefs from Edinburg and Harmony Corners should contact the District Administrator and complete the paperwork for the donated vehicles. Brief discussion continued.
President Gibbins questioned the status of the asbestos quote; Commissioner Davis noted they should have one at the next meeting.
- Chief Ellsworth questioned if any of the lettering needs to come off the donated vehicles. Brief discussion continued; Don to remove "Greenfield".
- Commissioner Davis questioned the status of the sealcoating. P/A Ranck noted that Co #3 was mostly completed but Co #4 had a Vendor Fair that he did not find out about until Friday evening and had to cancel the sealcoating. Brief discussion continued. Should be done this weekend.

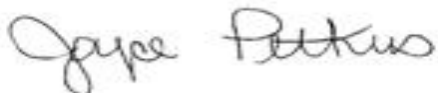
16. Dispense with the reading of the minutes

RESOLUTION #235 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Davis
SECOND: McGowan
RESOLVED to dispense with the reading of the minutes.
VOTE: All in favor, motion carried.

Motion made by Commissioner Dussault with a second from Commissioner McGowan to adjourn the meeting at 7:50 PM. All in favor.

Respectfully submitted,



Joyce Petkus
District Administrator/Treasurer