

**Board of Fire Commissioners**  
Greenfield Fire District  
P.O. Box 103  
Greenfield Center, NY 12833  
Office: (518) 893-0723 Fax: (518)893-7006

The February 12, 2020 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:02 PM.

Flag salute and a moment of silence were recognized for departed members.

**Present were:** Commissioners Chandler, Dussault, McGowan, Russo; D/A-Treasurer Petkus, S/K-P/A Ranck. Please see sign in sheet for others in attendance.

**RESOLUTION #56 APPROVING THE JANUARY 22, 2020 COMMISSIONER MEETING MINUTES AND FEBRUARY 5, 2020 SPECIAL MEETING MINUTES AS WRITTEN.**

MOTION: Dussault

SECOND: Russo

RESOLVED to approve the January 22, 2020 Commissioner meeting minutes and February 5, 2020 Special Meeting minutes as written.

VOTE: All in favor, motion carried.

**Chairman Chandler asked for questions/comments regarding the abstract:**

**RESOLUTION #57 APPROVING PAYMENT OF ABSTRACT #3 FROM THE GENERAL FUND, VOUCHER #200034 THROUGH VOUCHER #200063, TOTALING \$117,858.99.**

A3410.1	\$11,307.36
A3410.2	\$ 2,087.94
A3410.4	\$87,631.42
A9000.8	\$16,832.27

-----  
Total: \$117,858.99

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #3 from the General Fund, Voucher #200034 through Voucher #200063, totaling \$117,858.99.

VOTE: All in favor, motion carried.

**RESOLUTION #58 APPROVING PAYMENT OF BUILDING RESERVE ABSTRACT #1, VOUCHER #BR20001, PER PREVIOUS PERMISSIVE REFERENDUM, TOTALING \$428.25.**

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Building Reserve Abstract #1, Voucher #BR20001, per previous permissive referendum, totaling \$428.25.

All in favor, motion carried.

### **Reports of the Staff:**

- **District Administrator:** Joyce Petkus
  - She and the Chief had a conference call with FEMA Reps today in reference to the 2019 Halloween Storm that was declared a public disaster, and the district's request for public assistance. The next meeting will be in person with the FEMA Reps and that is scheduled for Friday, February 28<sup>th</sup> at 1 pm, and the Chief has requested that at least one Commissioner be present.
  - AFDCA Officers Reception will be held at the Water's Edge Lighthouse in East Glenville on March 14, 2020, and she would like permission to attend. Board okayed.
  - AFDSNY Annual Meeting/Workshops April 30 - May 2, 2020 at the Marriott Long Island, Uniondale.
  - Reminder annual physical bloodwork will be held at the district office next Friday, Feb. 21<sup>st</sup> from 6-9 am. Light Breakfast to be served and there are still a few open slots left.
  - EVOC class scheduled for 2/22 is full.
  - The following staff completed annual sexual harassment training via Capital EAP: Joyce Petkus, Don Ranck, Deidre Chandler, Larry Ramsey.
- **Purchasing Agent:** Don Ranck
  - Discussion regarding replacing the district office copier. Leasing a color copier costs \$125/month with a 5-year lease and includes unlimited copies, maintenance, toner and any supplies that go with it. Discussion continued; Board okayed. Will also keep the old copier, but not renew the service contract.
  - Discussion regarding the NY Shield Act. Original cost thought to be \$6000 annually. My Techs has purchased the software and will be managing it themselves, reducing the cost to \$2,000 annually. District is not required to take this coverage, but the fines will be costly if there is an incident. Commissioner McGowan questioned the Purchasing credit card that keeps getting hacked and obviously something is wrong with the computer system here, and if what is being proposed will protect the District from malware, he is for it. Board okayed.
  - Bottle hydro is scheduled for March 16<sup>th</sup>; there are 25 that need hydro.
  - Hose testing will be conducted by Safety First on June 5<sup>th</sup>.
  - Would like to distribute the misprinted 2017 Installation T-shirts to the companies. Board okayed.
  - 283 repaired, back in station and in service, there is a part that will need to be replaced.
- **Treasurer:** Joyce Petkus
  - Greenfield tax monies have been received and deposited.

### **Firefighter Applications for/Changes in membership:**

- None.

### **Auxiliary Request for Change in Membership:**

- Co #2: Jordan Waite, transfer from Co #2 to Co #1 Auxiliary.

## **RESOLUTION #59 GIVING THE CHAIRMAN PERMISSION TO SIGN THE ABOVE AUXILIARY CHANGE IN MEMBERSHIP FORM.**

MOTION: Dussault

SECOND: McGowan

RESOLVED to give the Chairman permission to sign the above Auxiliary Change in Membership form.

VOTE: All in favor, motion carried.

### **Report of the Chief – Jon Davis:**

- Not present this evening.

### **Reports from Companies:**

#### **Company #1 – D/C Chouinard:**

- A fiberglass flat head ax went missing at the Providence fire; would like to have it replaced. Brief discussion; Board okayed.
- Would like to get four 6' sheet rock hooks; they are approximately \$80 each.

#### **Company #2 – A/C Richards:**

- Thanks for the vent saw.
- KME is building a new wire harness on 273.
- Finishing up OSHA and driver qualifications.

#### **Company #3 – D/C Murray:**

- Nothing at this time.

#### **Company #4 – D/C Bogardus:**

- Has an out of district applicant, Caleb Bentley. Brief discussion; Board okayed.
- Thanks to everyone for helping out at Co #4.

### **Report of District EMS Coordinator: Christian Alvord:**

- Not present this evening.

### **Report of the Training Committee: D/C Barss**

- Not present this evening.

### **Reports of the Commissioners:**

- Dussault
  - Thanks to everyone for all that was done during this past weekend's storm.
  - In reference to the new Discovery law, Senator Tedisco is introducing a bill, S7280, that would keep names confidential; the Wilton Town Board is supporting.
- McGowan
  - Nothing at this time.
- Russo
  - Echoed sentiment of Commissioner Dussault regarding recent storm.
  - Questioned D/C Murray how the trucks are looking with the new cleaner; they are looking better. Thanked the members for working on it.
- Chandler
  - Need to do asbestos check before work can be done at Co #1. Received a proposal from Adelaide for \$1,250 plus cost of samples and \$500 for report. Discussion continued. Total cost between \$2,000-3,000. Board okayed. Permissive referendum needs to be made at the next meeting for the full project.
  - Becca still has not confirmed if apparatus, equipment, etc. needs to be moved before the roof is replaced.
  - Rear window will be about an additional \$1,800; still waiting for the paperwork from Becca. Center for Security will have to re-hook up the doors, and that will also be an additional cost.
  - Board needs to decide what to do with the Provident Insurance Group Accident Policy; stay with the current plan or choose one of the other two options for an increased premium. Discussion continued.

## RESOLUTION #60 INCREASING THE GROUP ACCIDENT POLICY COVERAGE TO PLAN 1.

MOTION: Chandler

SECOND: Dussault

RESOLVED to increase the Group Accident Policy coverage to Plan 1.

VOTE: All in favor, motion carried.

- Found an electric scissor lift and would like to purchase it for the district. Brief discussion continued.

## RESOLUTION #61 APPROVING THE PURCHASE OF THE SCISSOR LIFT IN THE AMOUNT OF \$2,500. MONEY TO COME FROM THE MISCELLANEOUS EQUIPMENT ACCOUNT.

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve the purchase of the scissor lift in the amount of \$2,500. Money to come from the Miscellaneous Equipment account.

VOTE: All in favor, motion carried.

- Questioned where the Moto fuel is purchased from; it was noted Allerdice. Commissioner Chandler noted that Steve from Trax would like to offer a quote.

### **Special Topics of Discussion:**

- Captain Chandler gave presentation on Explorer Program, including:
  - Open to those aged 14-20 and is run through the Twin Rivers Council. Participants 18-20 years of age fill out a different application and are subject to background checks.
  - Requires a committee, minimum consisting of a committee chair, two committee members and an advisor. The advisor must be at least 18 and take a one-hour online training course.
  - The district will have to pay an annual charter fee, currently \$60 and subject to change.
  - Those joining the program pay a registration fee that also covers insurance fees.
  - Insurance required, the district has a choice of either a \$1 million or \$2 million policy.
  - Plan is to run the program one to two times per month on Monday nights during the school year, beginning at 6:30 pm. Location will be at Porter Corners Co #2.
  - Would like Board approval to make/post flyers, advertise.
  - Would also like permission to issue old turnout gear and black helmets to explorers.
  - District will need to complete forms, and committee formed before implementation. Would like a Commissioner and one of the Chiefs to sit on committee with representatives from the four fire companies.

Commissioner McGowan questioned the insurance; is this something the district has to add to their insurance or is it part of the registration fees? Captain Chandler explained that the district chooses the policy, the coverage is paid for through the registration fees.

Past Chief Ellsworth noted this program has been talked about in the past and it is a good program, but questioned why the program will only be held at one firehouse. Captain Chandler noted Co #2 was chosen because of the training building and they planned on taking the kids to all of the firehouses. Brief discussion continued.

Commissioner McGowan questioned if the Explorers would be allowed on district apparatus, and if so, questioned if the district's insurance would then cover them. It was noted they can ride on apparatus and are covered under the Council's coverage. Joyce suggested sending a copy of the Explorer insurance policy over to Bill Young and Dave Meager for their review. Captain Chandler noted he would get a copy.

Brief discussion continued. Captain Chandler to send the Board a link to the website. Board okayed moving forward with Explorer Program.

- Co #1 President Gibbins questioned if the Board figured out the change order comment in reference to the roof color. Commissioner Chandler noted it is just a delay in order to get the color that matches the district office roof.

## RESOLUTION #62 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Chandler

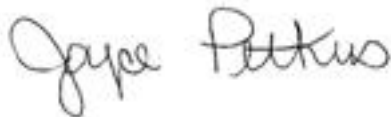
SECOND: McGowan

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Dussault with a second from Commissioner McGowan to adjourn the meeting at 7:37 PM. All in favor, meeting adjourned.

Respectfully submitted,



Joyce A. Petkus  
District Administrator/Treasurer