

Board of Fire Commissioners
Greenfield Fire District
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The May 20, 2020 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:02 PM.

Flag salute, moment of silence and please keep the Lloyd family in your prayers.

Present were: Commissioners Chandler, Dussault, McGowan, Russo; D/A-Treasurer Petkus, S/K-P/A Ranck. Please see sign in sheet for others in attendance.

Discussion regarding Co #1 interior renovations, the change order invoice received from Chazen in the amount of \$1800 regarding Co #1 roof renovations, and the quote received from CA Group in reference to Co #1 furnace exhaust issues.

RESOLUTION #95 AWARDING THE CO #1 INTERIOR RENOVATIONS BID TO GALLO CONSTRUCTION IN THE AMOUNT OF #347,500.00.

MOTION: Chandler

SECOND: Dussault

RESOLVED to award the Co #1 interior renovations bid to Gallo construction in the amount of #347,500.00.

VOTE: All in favor, motion carried.

RESOLUTION #96 GIVING THE DISTRICT ADMINISTRATOR PERMISSION TO ADVERTISE A PERMISSION REFERENDUM TO WITHDRAW AND EXPEND UP TO \$347,500.00 FROM THE BUILDING RESERVE FUND FOR CO #1 INTERIOR RENOVATIONS PROJECT.

MOTION: Chandler

SECOND: Dussault

RESOLVED to give the District Administrator permission to advertise a permission referendum to withdraw and expend up to \$347,500.00 from the Building Reserve Fund for Co #1 interior renovations project.

VOTE: All in favor, motion carried.

Commissioner Chandler noted anticipated interior renovations completion date is November 15th, with ultimate date December 1st; roof itself is completed and the doors will be done Friday. The Builders Risk policy cancellation form will also need to be completed.

RESOLUTION #97 APPROVING THE APRIL 8, 2020 REMOTE MEETING MINUTES AS WRITTEN.

MOTION: Chandler

SECOND: McGowan

RESOLVED to approve the April 8, 2020 Remote Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

RESOLUTION #98 APPROVING PAYMENT OF ABSTRACT #9 DATED MAY 20, 2020 FROM THE GENERAL FUND, VOUCHER #200179 THROUGH VOUCHER #200221, TOTALING \$54,637.63.

A3410.1	\$ 11,491.64
A3410.2	\$ 10,881.93
A3410.4	\$ 28,097.81
A9000.8	\$ 4,166.25

Total:	\$ 54,637.63

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #9 dated May 20, 2020 from the General Fund, Voucher #200179 through Voucher #200221, totaling \$54,637.63.

VOTE: All in favor, motion carried.

RESOLUTION #99 APPROVING PAYMENT OF ABSTRACT #5 DATED MAY 20, 2020 FROM THE BUILDING RESERVE FUND, VOUCHER #BR20006 THROUGH VOUCHER #BR20007, TOTALING \$329,640.03.

MOTION: Chandler

SECOND: McGowan

RESOLVED to approve payment of Abstract #5 dated May 20, 2020 from the Building Reserve Fund, Voucher #BR20006 through Voucher #BR20007, totaling \$329,640.03.

VOTE: All in favor, motion carried.

RESOLUTION #100 APPROVING PAYMENT OF ABSTRACT #8 DATED APRIL 22, 2020 AND PREVIOUSLY APPROVED VIA EMAIL, FROM THE GENERAL FUND, VOUCHER #200174 THROUGH VOUCHER #200178, TOTALING \$8,256.88.

A3410.1	\$ 5,812.73
A3410.4	\$ 1,987.32
A9000.8	\$ 456.83

Total:	\$ 8,256.88

MOTION: Chandler

SECOND: McGowan

RESOLVED to approve payment of Abstract #8 dated April 22, 2020 and previously approved via email, from the General Fund, Voucher #200174 through Voucher #200178, totaling \$8,256.88.

VOTE: All in favor, motion carried.

RESOLUTION #101 APPROVING PAYMENT OF ABSTRACT #10 DATED MAY 21, 2020 FROM THE GENERAL FUND, VOUCHER #200222 THROUGH VOUCHER #200228, TOTALING \$4,129.30.

A3410.2 \$ 724.24
A3410.4 \$ 3,405.06

Total: \$ 4,129.30

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #10 dated May 21, 2020 from the General Fund, Voucher #200221 through Voucher #200228, totaling \$4,129.30.

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - W/C has a new mailing address; cards updated and placed in company baskets for distribution.
 - Contacted Occupational Medicine; they are opening back up and continuing with physicals; all firefighters must wear masks, bring ID and completed physical paperwork. Discussion continued; Joyce to have list of those that have received physicals for June 10th meeting.
 - Received a call from Dave Meager regarding Larry's truck damage; she took more pictures and sent them to Dave.
 - 261 generator claim: paperwork sent over to adjuster, he requested more pictures but that is not possible unless the truck is taken apart. Waiting to hear back from adjuster as to how to proceed. Chief Davis requested the Board approve the purchase of the new generator as it will take 4-6 weeks to receive. Brief discussion continued.

RESOLUTION #102 GIVING THE CHIEF PERMISSION TO ORDER A NEW GENERATOR FOR 261 IN THE AMOUNT OF \$13,925.00.

MOTION: Chandler

SECOND: Dussault

RESOLVED to give the Chief permission to order a new generator for 261 in the amount of \$13,925.00.

VOTE: All in favor, motion carried.

- **Purchasing Agent:** Don Ranck
 - Tires ordered for 275 from Adirondack Tire under State contract. Commissioner Chandler also noted that he had Larry look at the truck and the reason it wouldn't start is because the charger had burned up. He also fixed the headlight.
 - 295: small refrigerator and coffee maker need to be replaced. Brief discussion continued. Board okayed replacement of both.
 - 2½" length of yellow hose at Co #4 damaged; cost to replace is \$205.
 - Discussion regarding SCBA bottle replacement; cost is \$11,633.72 on State contract for 8 45-min bottles and 2 RIT bottles. Replacement list to be sent to Board and Chief.

RESOLUTION #103 GIVING THE PURCHASING AGENT PERMISSION TO PURCHASE ON STATE CONTRACT 8 45-MIN. SCBA BOTTLES AND 2 RIT BOTTLES FOR A TOTAL COST OF \$11,633.72.

MOTION: Chandler

SECOND: Dussault

RESOLVED to give the Purchasing Agent permission to purchase on State contract 8 45-min. SCBA bottles and 2 RIT bottles for a total cost of \$11,633.72.

VOTE: All in favor, motion carried.

- Sealcoating/stripping to be redone at Co #3 and #4 at the same price as last year, at the end of May/beginning of June. Co #1 and #2 sealcoating to be pushed off to 2021.
- 283 pump should be in next week.
- Received 3 prices for the plow lights replacement. Brief discussion continued. Commissioner Chandler recommended the Fisher lights. Board okayed purchase from DeJana. Joyce also noted that Dave is not sure how the damaged plow falls under the insurance. Brief discussion continued.
- Looked into credit cards; best deal is through Saratoga National; no annual fee and they have a rewards program. They will also look into changing the due date to match the current due dates.
- Carpets cleaned at some of the stations; recommendation that they be cleaned twice a year. Board also needs to look at replacing the carpet at Co #3. Discussion continued.
- Questioned how to proceed regarding fit testing. To hold off until June 10th meeting.
- **Treasurer:** Joyce Petkus
 - RBC Wealth Management Certificate of Investment Powers form needs to be updated.
 - Worked with the Auditor remotely, paperwork was delivered to Bryans & Gramuglia to complete the District's annual independent audit.

RESOLUTION #104 GIVING THE TREASURER PERMISSION TO APPROPRIATE UNAPPROPRIATED FUNDS OF \$909.30 FROM ARGO INSURANCE CLAIM PAYMENT TO .4 APPARATUS MAINTENANCE/REPAIRS LINE ITEM.

MOTION: Chandler

SECOND: Dussault

RESOLVED to give the Treasurer permission to appropriate unappropriated funds of \$909.30 from ARGO insurance claim payment to .4 Apparatus Maintenance/Repairs line item.

VOTE: All in favor, motion carried.

RESOLUTION #105 APPROVING THE INCREASE TO CHAZEN'S ESTIMATE OF SERVICES FROM \$4600 TO \$6400. MONEY TO COME FROM REPAIRS, BUILDING, MAINTENANCE AND GROUNDS LINE ITEM.

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve the increase to Chazen's estimate of services from \$4600 to \$6400. Money to come from Repairs, Building, Maintenance and Grounds line item.

VOTE: All in favor, motion carried.

Firefighter Applications for/Changes in membership: None.

Auxiliary Applications for membership/Requests for Change in Membership: None.

Report of the Chief – Jon Davis:

- EMS Council did approve the EMT class. There may be a cost associated with this approximately \$14,000.00. EMS Council is going to try to work with Mike McAvoy on this. Discussion continued.
- Hose testing still on for June 5th.
- Should be getting an updated list on OSHA training this Friday; then fobs will be deactivated.

- Questioned the status of Co #3 water. Don noted he sent all the information over to Well-Dun, but they have not gotten back to him. Brief discussion continued. Don to contact Hawk Drilling.
- Questioned status of Co #4 upstairs A/C. Brief discussion; Don to call toby Middlebrook.
- Questioned if the discussion of replacing 275 is done; it was noted yes at this time.
- Department has been busy; they have had over 553 calls to date, not including mutual aid.
- Banquet has been cancelled for 2020. Would like to use the money for an Old Timer's night, awards need to be handed out. Will have it at the firehouse sometime in November, would like about \$5,000-6,000. Brief discussion continued. Board okayed.
- Training started back up last Tuesday; Company meetings are starting up as well.

Reports from Companies:

Company #1 – D/C Chouinard:

- Thanks to the Board regarding new roof, contractor was great to work with.
- Old furnace stacks are in the compressor room; would like to get rid of them. Brief discussion continued. They are to be left there at this time.

Company #2 – D/C Barss:

- Carpet cleaned today, looks great.

Company #3 – D/C Murray:

- Questioned the status of the exhaust system the Board talked about last year. Commissioner Chandler noted that project was on hold due to Co #1 project.
- Questioned when the lawns are going to be done; they have not been done at all. Will probably need some top soil as well. Brief discussion continued. Commissioner Chandler to contact Larry.

Company #4 – D/C Bogardus:

- Thanks to everyone for the assistance at the two recent fires.
- Thanks to Don for all his help.

Reports of the Commissioners:

- Dussault
 - Lot of things have gone on this year already; what the firefighters have done has been extraordinary.
- McGowan
 - Finishing up DEC Grant request. Brief discussion continued.
 - House across the street from him is going to become a group home. Discussion continued. Chief Davis to contact Building Inspector.
- Russo
 - Great effort by firefighters.
 - Was questioned why Life Members are not on IAR, or can they be. Brief discussion continued; Chief Dave to contact A/C Stanton to create their own group.
 - Was also asked why the Board is not looking into a 5th Commissioner? Commissioner Chandler because they previously decided not to. Commissioner Dussault noted that there will be a spot open this year to run, so the person interested in running should do so at the election at the end of the year.
- Chandler
 - Replacing the three stacks 6", 8" and 10" on Co #1 would cost \$12,300. The 10" would need to be replaced with stainless steel. He contacted Toby Middlebrook, who is not able to get the stack, so then he contacted CA Group, and the cost to replace the 10" is \$4,500 plus \$700 for the lift rental. Discussion continued.

RESOLUTION #106 APPROVING CA GROUP TO REPLACE THE 10" PIPE IN THE AMOUNT OF \$5,200.00. MONEY TO COME FROM REPAIRS, BUILDING, MAINTENANCE AND GROUNDS LINE ITEM.

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve CA Group to replace the 10" pipe in the amount of \$5,200.00. Money to come from Repairs, Building, Maintenance and Grounds line item.

VOTE: All in favor, motion carried.

- June 3rd is the tentative date that clerical workers can go back to work. Brief discussion; Joyce to send to email to the staff to come back to work on that date unless that date changes. Plexiglass also to be put in Joyce's office counter window.
- New 273 is out of service once again. Lengthy discussion continued. The truck has already previously been sent both back to the factory and to Bulldog and the problem still persists. Information has been sent to Bill Young, who can recommend a litigation attorney. Truck has been stripped of all equipment, except for radio. They are not happy with the way KME has handled this whole thing, they have not called, or offered a truck to use in the meantime. Commissioner Chandler noted this is a good example of why we need to do better with paperwork and follow up. Commissioner Chandler to call John Cameron and let him know the truck needs to go back to the factory. Don to pull radio and antenna. Bill Young to be contacted for attorney references.
- Commissioner Chandler noted that they have come up with a plan at least for the interim until the mess with 273 is straightened out. Lengthy discussion continued, with the following points noted:
 - 291 will be returned to Co #2;
 - A two-man cab, commercial truck with 3000 gallons of water will be purchased.
 - A truck has been found down south, Deep South Trucks, he has been in contact with them many times over the past week.
 - They have 3 trucks available; one is a demo truck that only went to shows and has only 2000 miles on it.
 - The Board can supply Co #4 with skid tanks to utilize on the pickup that was purchased as dual-purpose truck.
 - This could be done for approximately \$300,000, which leaves about \$400,000.00 in the account.
 - Parts can be ordered locally.
 - It would need to be re-painted to match the GFD scheme.
- Commissioner McGowan questioned the truck replacement schedule; how does it affect Co #1 as he believes they are the next company to begin specs on a new truck. Chief Davis noted they are probably not going to start until the end of 2021, but the Board still needs to worry about 271. He also noted the rotation schedule has gotten things screwed up and everybody thinks it's their turn, he is not trying to be the bearer of bad news, but the rotation schedule needs to be looked at. Discussion continued, including that morale has been up.

RESOLUTION #107 GIVING THE DISTRICT ADMINISTRATOR PERMISSION TO ADVERTISE A PERMISSION REFERENDUM TO WITHDRAW AND EXPEND UP TO \$320,000.00 FROM THE EQUIPMENT RESERVE FUND FOR THE PURCHASE OF A NEW TANKER AND SKID UNIT FOR CO #4.

MOTION: Chandler

SECOND: Dussault

RESOLVED to give the District Administrator permission to advertise a permission referendum to withdraw and expend up to \$320,000.00 from the Equipment Reserve Fund for the purchase of a new tanker and skid unit for Co #4.

VOTE: All in favor, motion carried.

D/C Barss restated that 273 will be going back to the factory, the Board is still going to pursue a Lemon Law case, and that he could bring this back to his membership. Commissioner Chandler noted that is correct, and in approximately 45 days Co #2 will be getting the old truck back, the new one should be here for Co #4 in 30 days. It was also noted in a perfect world that new 273 could be back.

Commissioner Russo questioned taking back delivery of 273 after repairs. Chief Davis noted that do not have accept it, if the lemon law case goes. A judge would have to tell them they do not have a case and to take the truck back. Commissioner Russo requested information on what was done to the truck so it can be kept in the files. Brief discussion continued. Also noted that there have been no phone calls from KME and they were not responsive when the truck went on fire.

Commissioner Chandler noted that he will be calling John Cameron in the morning, and the Board has decided to send the truck back. John will make arrangements for a trailer to pick up 273. Chief noted that everything that came with the truck should go back with the truck. The air packs and portable tank are not part of the truck purchase.

Chief Davis noted he had Don order some Tyvek suits; N95 masks were also ordered. Would like to be prepared and have a stock of suits and masks. Discussion continued. Don to get prices together, including wraparound safety glasses.

Reports of the Town Board/Planning Board Liaisons

- **Town of Greenfield:** McGowan
 - Nothing at this time.
- **Town of Wilton:** Dussault
 - Nothing at this time.

District Policy Review:

- Disciplinary
- Harassment & Discrimination
- Sexual Harassment
- Workplace Violence Prevention
- Drug & Alcohol
- Smoking & Other Tobacco Products
- Social Media
- Whistleblower

No changes made to above policies.

Special Topics of Discussion/Final Comments:

- Commissioner Chandler noted that the May 27th meeting will be cancelled and will go back back to the regular schedule starting in June.
- Auxiliary Liaison requested boots for on-scene. Don noted he would contact her as he already has older bunker boots in inventory.

- Don received a quote on 100' length of 5" hose; \$622.50 plus S&H. Brief discussion continued. Board okayed the purchase of 5 lengths of hose, one length for each company plus one length replacement for the damaged hose.
- Chief Davis asked when gear fitting will be this year. Brief discussion continued; Don to set up fitting for July or August, and the Chef will look at the budget. Prices have increased about 15%, the new cost per set will be about \$3500-3700. Don noted he was also going to look into buying 40 or so carbon hoods.

RESOLUTION #108 TO DISPENSE WITH THE READING OF THE MINUTES.

MOTION: Chandler

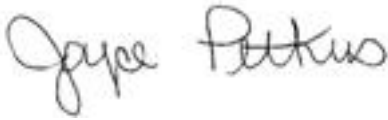
SECOND: Dussault

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Dussault to adjourn the meeting at 9:00 PM. All in favor, meeting adjourned.

Respectfully submitted,



Joyce A. Petkus
District Administrator/Treasurer