

**Board of Fire Commissioners**  
Greenfield Fire District  
P.O. Box 103  
Greenfield Center, NY 12833  
Office: (518) 893-0723 Fax: (518)893-7006

The July 22, 2020 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:01 PM.

Flag salute, moment of silence.

**Present were:** Commissioners Chandler, Dussault, McGowan, Russo; D/A-Treasurer Petkus, S/K-P/A Ranck. Please see sign in sheet for others in attendance.

**RESOLUTION #146 APPROVING THE JULY 8, 2020 COMMISSIONER MEETING MINUTES AS WRITTEN.**

MOTION: Dussault

SECOND: Russo

RESOLVED to approve the July 8, 2020 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

**Chairman Chandler asked for questions/comments regarding the abstract:**

The Treasurer pointed out that the invoice was received for 261 generator replacement and is listed on the abstract for payment, but the insurance has not yet determined if it will pay the claim. Brief discussion continued.

**RESOLUTION #147 APPROVING PAYMENT OF ABSTRACT #14 DATED JULY 22, 2020 FROM THE GENERAL FUND, VOUCHER #200306 THROUGH VOUCHER #200338, TOTALING \$173,314.04.**

A3410.1	\$ 5,773.32
A3410.2	\$ 5,402.73
A3410.4	\$ 41,696.33
A9000.8	\$120,441.66

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Total: \$173,314.04

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #14 dated July 22, 2020 from the General Fund, Voucher #200306 through Voucher #200338, totaling \$173,314.04.

VOTE: All in favor, motion carried.

**RESOLUTION #148 APPROVING PAYMENT OF ABSTRACT #8 DATED JULY 22, 2020 FROM THE BUILDING RESERVE FUND, VOUCHER #BR20010 THROUGH BR20011, TOTALING \$34,105.86.**

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #8 dated July 22, 2020 from the Building Reserve Fund, Voucher #BR20010 through BR20011, totaling \$34,105.86.

VOTE: All in favor, motion carried.

**Reports of the Staff:**

- **District Administrator:** Joyce Petkus
  - Read Thank You letter received from Corinth Central School District.
  - Updated physicals report with completed fit tests placed in Chief and company baskets. Physicals deadline is August 26<sup>th</sup>.
  - Updated Board on drone insurance.
- **Purchasing Agent:** Don Ranck
  - Continues to work on getting prices to replace metal on bottoms of garage doors.
  - Gear fitting scheduled for 6 pm on August 4<sup>th</sup>.
  - Received uniform quote from Rudnick's; \$2516.74.

**RESOLUTION #149 GIVING THE PURCHASING AGENT PERMISSION TO ORDER THE UNIFORMS FROM RUDNICK'S.**

MOTION: Chandler

SECOND: Dussault

RESOLVED to give the Purchasing Agent permission to order the uniforms from Rudnick's.

VOTE: All in favor, motion carried.

- Received two quotes on the exhaust system; was unable to obtain a third quote as there is no other vendor in the Northeast that sells the same system. Discussion continued. Commissioner Russo questioned the warranty; it is noted in the quote.

**RESOLUTION #150 GIVING THE DISTRICT ADMINISTRATOR PERMISSION TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND UP TO \$190,000.00 FROM THE BUILDING RESERVE FUND FOR THE PURCHASE OF THE EXHAUST SYSTEMS FOR ALL FIREHOUSES.**

MOTION: Chandler

SECOND: Dussault

RESOLVED to give the District Administrator permission to advertise a permissive referendum to withdraw and expend up to \$190,000.00 from the Building Reserve Fund for the purchase of the exhaust systems for all firehouses.

VOTE: All in favor, motion carried.

- **Treasurer:** Joyce Petkus
  - Will be meeting with Don next week to start a preliminary budget. 2021 tax cap is 1.56%. Brief discussion continued.

**Firefighter Applications for/Changes in membership:**

- Co #4: new member, Vincent LaClair.
- Co #1: Tyler LaHart, resignation.
- Co #3: Kessiah McConchie, returning from leave of absence.

**Auxiliary Applications for membership/Requests for Change in Membership:** None.

## **RESOLUTION #151 GIVING THE CHAIRMAN PERMISSION TO SIGN OFF ON ABOVE NEW MEMBER APPLICATION AND CHANGES IN MEMBERSHIP.**

MOTION: Dussault

SECOND: McGowan

RESOLVED to give the Chairman permission to sign off on above new member application and changes in membership.

VOTE: All in favor, motion carried.

### **Report of the Chief – given by D/C Barss:**

- Nothing to report.

### **Reports from Companies:**

#### **Company #1 – D/C Chouinard:**

- All good.

#### **Company #2 – A/C Richards:**

- 271 needs new ladder brackets.

#### **Company #3 – D/C Stanton:**

- Thank you for the water system.

#### **Company #4 – Captain Ackley**

- Thank you for the upstairs AC unit.
- Would like to add names and company badge to district work shirts. Discussion continued; brass is okay.
- Entire flagpole light fixture needs to be replaced. Brief discussion continued.
- Would like to order a flag for 293 for ceremonial reasons. Brief discussion continued; Captain Ackley to get measurements to Don.
- Would like to pick up some district work shirts for the new members.
- Wilton Medical Arts has a new MRI; they will be doing a walk through. Brief discussion continued. Captain Ackley will coordinate various sessions for the officers and firefighters to attend.

### **District EMS Coordinator Report: Christian Alvord**

- Not present this evening.

### **Report of the Training Committee – D/C Barss**

- Training has started to open up.
- Live Fire is scheduled for the fall.

### **Reports of the Commissioners:**

- Dussault
  - The Dave Hatin hybrid training was very good.
- McGowan
  - Lettering has been removed from old 291. Don noted he has already scheduled AJ Signs to do the new lettering.
  - Questioned D/C Chouinard if he ever submitted the Oliver B. Merlyn grant. D/C Chouinard noted he is still having trouble getting prices, and not sure if the grant deadline passed.
- Russo
  - Nothing at this time.
- Chandler
  - Co #1 stack completed, had Larry put the other two together and seal the wall up.

Commissioner Chandler donated the lift.

- Contacted Becca to get all the interior samples together at one time. She will also be sending an updated schedule.
- Spoke to D/C Chouinard about the kitchen cabinets; A/C Coffey has a meeting with Curtis Lumber next week.
- Spoke to Justin regarding the area where the roof simulator will be going; he is going to prep the area at the end of August. Brief discussion continued.
- Questioned the boxes at the front door; Joyce noted they are Co #1 old alarm reports. Joyce to move them.
- Asked Don if he received the door colors; he noted he did and picked up the paint earlier this afternoon. Brief discussion continued.

### **Reports of the Town Board/Planning Board Liaisons**

- **Town of Greenfield:** McGowan
  - Nothing at this time.
- **Town of Wilton:** Dussault
  - Still conducting Zoom meetings.
  - They are in the talking stages regarding a distillery.
  - Aldi's is moving along. There is also discussion regarding a sidewalk.

### **District Policy Review:**

- Annual Installation Inspection: no changes made.
- District Awards: no changes made.
- Funeral: no changes made.
- Uniform: Commissioner Chandler noted he will be meeting with the Chief to go over the policy. Commissioner Dussault asked that they discuss the brass as well. Tabled to September 23<sup>rd</sup> Board meeting.

### **Special Topics of Discussion/Final Comments:**

- Captain Marshall received prices for CPR books; the Heartsaver books are \$2.50 each and the BLS books are \$15 each. Heartsaver is the most common class. He has received requests for non-members to take the class. Brief discussion continued. Participants will be responsible for payment of the CPR card; Board is okay with providing the books free of charge at this time.

## **RESOLUTION #152 THAT THE FIRE DISTRICT WILL PROVIDE CPR BOOKS TO CPR CLASS PARTICIPANTS FREE OF CHARGE.**

MOTION: Chandler

SECOND: Dussault

RESOLVED that the fire district will provide CPR books to CPR class participants free of charge.

VOTE: All in favor, motion carried.

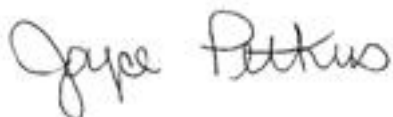
- D/C Stanton noted he and the EMS Coordinator have been working with the representative from Halligan; quote has been received and they are currently working on a presentation to the Board. Currently on the August 12<sup>th</sup> meeting agenda.
- President Gibbins asked who the go-to Commissioner will be during the interior renovations; it is noted it will be Commissioner McGowan.

## **RESOLUTION #153 DISPENSING WITH THE READING OF THE MINUTES.**

MOTION: Chandler  
SECOND: Dussault  
RESOLVED to dispense with the reading of the minutes.  
VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Dussault to adjourn the meeting at 7:36 PM. All in favor, meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joyce Petkus". The signature is written in black ink and is positioned above the typed name.

Joyce A. Petkus  
District Administrator/Treasurer