

Board of Fire Commissioners
Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
Office: (518) 893-0723 Fax: (518)893-7006

The October 14, 2020 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:14 PM.

Flag salute, moment of silence.

Present were: Commissioners Chandler, Dussault, McGowan, Russo; D/A-Treasurer Petkus, S/K-P/A Ranck. Please see sign in sheet for others in attendance.

Bid Opening: Two 2019 Tahoes

Two bids received:	Mangino Chevrolet Amsterdam, NY	\$40,454.50 each	(\$80,909.00 for both)
	Joe Basil Chevrolet, Inc. Depew, NY	\$37,695.00 each	(\$75,390.00 for both)

**RESOLUTION #190 APPROVING THE SEPTEMBER 23, 2020
COMMISSIONER MEETING MINUTES AS WRITTEN.**

MOTION: Dussault

SECOND: McGowan

RESOLVED to approve the September 23, 2020 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

Commissioner Chandler questioned if an invoice has been received from the Hannigan Law Firm yet; Joyce noted no.

**RESOLUTION #191 APPROVING PAYMENT OF ABSTRACT #19, VOUCHER
#200432 THROUGH VOUCHER #200470, FROM THE GENERAL FUND,
TOTALING \$53,710.67.**

A3410.1	\$ 5,704.58
A3410.2	\$ 6,327.97
A3410.4	\$41,241.73
A9000.8	\$ 436.39

Total: \$ 53,710.67

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #19 Voucher #200432 through Voucher #200470 from the General Fund, totaling \$53,710.67.

VOTE: All in favor, motion carried.

RESOLUTION #192 APPROVING PAYMENT OF ABSTRACT #12, VOUCHER #BR20017 THROUGH BR20018, FROM THE BUILDING RESERVE FUND, TOTALING \$104,458.33.

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #12, Voucher #BR20017 through BR20018, from the Building Reserve Fund, totaling \$104,458.33.

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - Firefighter Treadway's access was turned off for lack of annual physical; she is currently Class D due to injury. Brief discussion continued. Board okayed turning access back on until further clearance and physical can be scheduled.
 - Becky Sewell was in last week with a reminder about the "We Are Greenfield" campaign. Information must be in to her by the end of the month.
 - Not sure what is happening with the Annual Election, but called the ballot clerks to find out how they felt about COVID and having an in-person election. Three were removed from the list, but three need to be added. Also needs to know from the Board where they want to hold the election as Co #1 is currently under construction, and since there are quite a few new ballot clerks would like to have three at each firehouse for some training. Brief discussion; election to be moved to district office and Board okay with adding third person at each voting location for training purposes.

RESOLUTION #193 APPROVING THE FOLLOWING ADDITIONAL PEOPLE AS BALLOT CLERKS FOR THE ANNUAL ELECTION ON DECEMBER 8, 2020: DIANE KLEMENTOWSKI, ALICE WILSON, DAVE WILSON.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the following additional people as ballot clerks for the Annual Election on December 8, 2020: Diane Klementowski, Alice Wilson, Dave Wilson.

VOTE: All in favor, motion carried.

- **Purchasing Agent:** Don Ranck
 - Would like to purchase more SCBA masks; 5 medium and 2 large masks totaling \$1,992.62 and one SCBA bottle for \$1,151.46 from MES.

RESOLUTION #194 GIVING THE PURCHASING AGENT PERMISSION TO PURCHASE MASKS AND SCBA BOTTLE FROM MES.

MOTION: Chandler

SECOND: Dussault

RESOLVED to give the Purchasing Agent permission to purchase masks and SCBA bottle from MES.

VOTE: All in favor, motion carried.

- Received request to replace six right angle flashlights; cost is \$94.39 each. Money to come from Miscellaneous Equipment.
- Stoves will be delivered October 28th; knobs and pull handles are in. Refrigerator and dishwasher due November 11th. Brief discussion continued.
- **Treasurer:** Joyce Petkus

- Reminder that the Budget Hearing and post hearing special meeting are next Tuesday beginning at 7 pm.
- Lengthy discussion regarding purchasing policy, vouchers, firefighters making purchases, role of the purchasing agent, sales tax being charged, use of credit card, project planning & budgeting, Training facility site work account. Co #2 to reimburse firefighters for purchases made regarding the training facility and then submit to Treasurer for Board approval and payment. Money to come out of Repairs, Building, Maintenance and Grounds.
-

Firefighter Applications/Changes in Membership:

Applications:

- Co #1: Timothy Wall
- Co #4: Kevin Murphy

Auxiliary Applications/Changes in Membership: None.

RESOLUTION #195 GIVING THE CHAIRMAN PERMISSION TO SIGN OFF ON ABOVE NEW MEMBER APPLICATIONS.

MOTION: Dussault

SECOND: McGowan

RESOLVED to give the Chairman permission to sign off on above New Member Applications.

VOTE: All in favor, motion carried.

Report of the Chief – Jon Davis

- 281 radiator is fixed.
- 295 back in service.
- 272 rear axle repaired.
- Thanks to the firefighters and training committee; the Live Fire training was well organized and everyone did a great job.
- Previously brought up officer qualifications; would like to see requirements waived for current officers that did not meet their requirements due to COVID.

RESOLUTION #196 THAT REQUIREMENTS BE WAIVED FOR CURRENT OFFICERS IN CURRENT POSITIONS THAT DID NOT MEET THEIR REQUIREMENTS DUE TO COVID.

MOTION: Chandler

SECOND: Dussault

RESOLVED that requirements be waived for current officers in current positions that did not meet their requirements due to COVID.

VOTE: All in favor, motion carried.

- Emphasized commitment and communication at the last officers meeting.
- Annual meeting is being at Co #1 on December 10th beginning at 6 pm; would like the district staff to attend, and there will be awards that evening as well.
- Relocation drill from Greenfield Elementary to the church scheduled for tomorrow at 10 am; fire police will be involved.
- Requested from the Board \$10,000 for the annual meeting due to the lack of an annual installation banquet this year. Will have it catered, with auxiliary serving, and will be COVID compliant. Would also like to hand out gifts to the members.

RESOLUTION #197 GIVING THE CHIEF \$10,000 FROM THE INSTALLATION/INSPECTION FOR THE ANNUAL MEETING ON DECEMBER 10, 2020.

MOTION: Chandler

SECOND: Dussault

RESOLVED to give the Chief \$10,000 from the Installation/Inspection for the Annual Meeting on December 10, 2020.

VOTE: All in favor, motion carried.

- Requested approval to purchase 14 iPads; 2 for each company, 1 in each of the Chiefs vehicles, 1 to the EMS Coordinator, 13 mounts and activation fees. Would like to use the money received from FEMA for last year's October storm reimbursement. There are 5 old ones that can be deactivated but still be used for station checks through the WiFi. Discussion continued.

RESOLUTION #198 APPROVING THE PURCHASE OF 14 IPADS AND RELATED EQUIPMENT. MONEY TO COME FROM .2 COMPUTERS.

MOTION: Dussault

SECOND: Russo

RESOLVED to approve the purchase of 14 iPads and related equipment. Money to come from .2 Computers.

VOTE: Chandler, no. Dussault, yes. McGowan, yes. Russo, yes. Motion carried.

RESOLUTION #199 GIVING THE TREASURER PERMISSION TO APPROPRIATE UNAPPROPRIATED FUNDS OF \$10,117.52 FROM A4389 TO .2 COMPUTERS.

MOTION: Chandler

SECOND: Dussault

RESOLVED to give the Treasurer permission to appropriate unappropriated funds of \$10,117.52 from A4389 to .2 Computers.

VOTE: All in favor, motion carried.

Reports from Companies:

Company #1 – D/C Chouinard:

- Questioned where the upcoming general election is going to be held; Joyce has already made arrangements with the County Board of Elections to use the meeting room in the district office.
- Greenfield School fire prevention will be held on Friday October 23rd and Monday October 26th in the school parking lot. Rain dates are November 2nd and November 6th. Dorothy Nolan is not allowing the fire district to do anything this year. Brief discussion continued.
- Discussion regarding new tables/chairs for Co #1. They would like rectangle tables and about 150 chairs, with table and chair carts. Don to look into, measure out the room. Money to come from Operations.

Company #2 - D/C Barss

- Extension ladder is out of service, but Don is aware.
- Training building is 80% complete; new smoke machine has been installed.
- Another Live Fire training is coming up on a Saturday.
- Setting up a 4 company extrication drill.

- Would like to know what may be left in the fire training budget that can be put towards capital; understands upcoming EMT class expenses may be coming out of that money. Discussion continued.

Company #3 – D/C Ellsworth:

- 282 suction was damaged at FF1 class; Don to look at.
- Small SCBA mask needed for Firefighter LaCross.

Company #4 - D/C Bogardus

- Requested permission to move forward with out of district applicant Dillon Monks. Board okayed.
- Warren Tire is officially open.
- Artisanal Brewery is moving temporarily into the building next to the firehouse, then they will be moving into the current Cole's building. A town water line is being brought down to that building, and the Town has approached him to see if we would pay to have the water line hooked into Co #4. Received rough estimate of \$100/ft, and it is approximately 100' long. There will also be 4 additional fire hydrants along the route. Discussion continued.

Report of the District EMS Coordinator – Christian Alvord:

- Not present this evening.

Reports of the Commissioners:

- Dussault
 - Live Fire was well organized, multiple evolutions were completed and received a lot of positive feedback.
 - Town of Wilton is hosting a tire recycle program on November 3rd and is open to all Saratoga County residents. Details are on the town website.
 - Thanks for another good month and stay safe.
- McGowan
 - Has draft drone policy ready for review, will send out to Commissioners, Chief Davis, firefighters Justin Burwell and Connor Kreuger. Added to October 28th agenda.
 - Packs are in from the grant. Ranger will be back in a couple of weeks to cut a check.
 - Mackey Dealership in Saratoga is currently without power and running on generator power. Brief discussion continued.
 - The DDSO home across from him is going to become an issue with the Town of Greenfield. Brief discussion continued.
- Russo
 - Nothing at this time.
- Chandler
 - 291 needs to go to Vander Molen; Don to call and schedule for next week.
 - 295 needs an inspection.
 - Would like to see the Chief and D/C Ellsworth after the meeting.

Reports of the Town Board/Planning Board Liaisons

- **Town of Greenfield:** McGowan
 - Nothing at this time.
- **Town of Wilton:** Dussault
 - Nothing at this time.

Special Topics of Discussion/Final Comments:

- Captain W. Chandler noted 271 will be at the training center on October 21st and 273 on October 24th.
- Final online training is being completed for Explorer Program.

- Firefighter Stanton thanked the Board for the iPads.

RESOLUTION #200 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler


SECOND: Dussault

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Dussault with a second from Commissioner McGowan to adjourn the meeting at 8:16 PM. All in favor, meeting adjourned.

Respectfully submitted,



Joyce A. Petkus

District Administrator/Treasurer