

Board of Fire Commissioners
Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
Office: (518) 893-0723 Fax: (518)893-7006

The September 23, 2020 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7: PM.

Flag salute, moment of silence.

Present were: Commissioners Chandler, Dussault, Russo; D/A-Treasurer Petkus, S/K-P/A Ranck. Excused: Commissioner McGowan. Please see sign in sheet for others in attendance.

RESOLUTION #179 APPROVING THE SEPTEMBER 9, 2020 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve the September 9, 2020 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

RESOLUTION #180 APPROVING PAYMENT OF ABSTRACT #18 DATED SEPTEMBER 23, 2020 FROM THE GENERAL FUND, VOUCHER #200410 THROUGH VOUCHER #200431, TOTALING \$28,494.57.

A3410.1	\$	6,043.12
A3410.2	\$	902.02
A3410.4	\$	21,087.11
A9000.8	\$	462.32

Total:	\$	28,494.57

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #18 dated September 23, 2020 from the General Fund, Voucher #200410 through Voucher #200431, totaling \$28,494.57.

VOTE: All in favor, motion carried.

RESOLUTION #181 APPROVING PAYMENT OF ABSTRACT #11 DATED SEPTEMBER 23, 2020 FROM THE BUILDING RESERVE FUND, VOUCHER #BR20016, TOTALING \$733.16.

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #11 dated September 23, 2020 from the Building Reserve Fund, Voucher #BR20016, totaling \$733.16.

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - Received a Notice of Promotional Advertising from the Town of Greenfield. Brief discussion continued.
 - Physical and fit test reports placed in Chief baskets.
 - Flu vaccinations: firefighters can walk in anytime during business hours.
 - Sheriff John Murphy is requesting access to firehouses. Board okayed.
 - Any update on the CAD System? Chief to check with firefighter Stanton.
- **Purchasing Agent:** Don Ranck
 - 281 should be ready no later than Friday.
 - Tahoe cages have been ordered.
 - Received 3 quotes for Co #3 overhead doors: Winchip, \$16,853; O'Leary, \$17,100; Overhead Door, \$18,695. Quotes are for high R value doors. Board to review.
- **Treasurer:** Joyce Petkus
 - Need approval for receipts totaling \$494.35 to be paid to Commissioner Chandler for the picnic, and My Techs for \$1400.

RESOLUTION #182 GIVING THE TREASURER PERMISSION TO REIMBURSE COMMISSIONER M. CHANDLER \$494.35 FOR THE PURCHASE OF PICNIC FOOD AND DRINKS AND MY TECHS FOR OCTOBER IT SERVICES.

MOTION: Dussault

SECOND: Russo

RESOLVED to give the Treasurer permission to reimburse Commissioner M. Chandler \$494.35 for the purchase of picnic food and drinks and My Techs for October IT services.

VOTE: All in favor, motion carried.

Firefighter Applications for membership: None.

Auxiliary Applications for membership/Requests for Change in Membership: None.

Report of the Chief – Jonathan Davis:

- 281 is at Cummins; going to see if 295 can be dropped off.
- 261, 262, 281, 282 and 271 have been pump tested. 273 to be pump tested tomorrow.
- 280 is rusting out; D/C Ellsworth got a quote from Della for \$3,876.41. Cole's would not give quote.

RESOLUTION #183 ACCEPTING QUOTE FROM DELLA FOR 282 RUST REPAIRS IN THE AMOUNT OF \$3,876.41.

MOTION: Chandler

SECOND: Dussault

RESOLVED to accept quote from Della for 282 rust repairs in the amount of \$3,876.41.

VOTE: All in favor, motion carried.

- Derrick Barss and Caleb Bentley passed EMT classes.
- Received EMT schedule; to start in January on Monday and Thursday nights with one Saturday per month. Not yet finalized by State. Brief discussion continued. Last class is scheduled for May 8th, will schedule Co #1 meeting room.

Reports from Companies:

Company #1 – A/C Coffey:

- Has an out of District applicant, Nicole Everetts; Board okayed.

Company #2 – Captain W. Chandler:

- Thanks for the undercarriage pressure washer.

Company #3 – D/C Ellsworth:

- All good.

Company #4 – Lt. Mullen

- Nothing at this time.

District EMS Coordinator Report: Christian Alvord

- Not present this evening.

Report of the Training Committee – Captain W. Chandler

- Thanks for the smoke machine.
- Training committee meeting tomorrow night at 7 pm.
- Live Burn is Tuesday.

Reports of the Commissioners:

- Dussault
 - Co #4 voted to purchase four iPads through the company and the district to pay for data usage. Firefighter Krueger noted the cost for each iPad, case, mount, and charger is \$529. Discussion continued. Don to get price for 12 iPads, 3 per station.
- McGowan
 - Excused.
- Russo
 - Questioned the status of the uniforms; Don noted most pieces are in, waiting for the rest to arrive, then will schedule final fitting.
- Chandler
 - Chazen would like the Board to increase their budget about \$5700, from \$7,800 to \$13,560. Brief discussion continued.

RESOLUTION #184 APPROVING CHAZEN REQUEST TO INCREASE BUDGET TO \$13,560. MONEY TO COME FROM REPAIRS, BUILDING, MAINTENANCE AND GROUNDS.

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve Chazen request to increase budget to \$13,560. Money to come from Repairs, Building, Maintenance and Grounds.

VOTE: All in favor, motion carried.

- Received preliminary numbers to the new changes to the plan to make Co #1 room larger. Would like the whole plan to be approved this evening; most are credits:
 - \$300 charge to remove hallway framing out
 - Credit of \$1,200 for drywall and tape
 - Credit of \$720 for office framing wall
 - \$280 charge for adding additional 18' soffit
 - \$120 charge for additional ceiling tiles
 - Credit of \$336 for other ceiling tiles

RESOLUTION #185 APPROVING THE FOLLOWING CHANGES:

- **\$300 CHARGE TO REMOVE HALLWAY FRAMING OUT**

- CREDIT OF \$1,200 FOR DRYWALL AND TAPE
- CREDIT OF \$720 FOR OFFICE FRAMING WALL
- \$280 CHARGE FOR ADDING ADDITIONAL 18' SOFFIT
- \$120 CHARGE FOR ADDITIONAL CEILING TILES
- CREDIT OF \$336 FOR OTHER CEILING TILES

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the following changes:

- \$300 charge to remove hallway framing out
- Credit of \$1,200 for drywall and tape
- Credit of \$720 for office framing wall
- \$280 charge for adding additional 18' soffit
- \$120 charge for additional ceiling tiles
- Credit of \$336 for other ceiling tiles

VOTE: All in favor, motion carried.

- There is also a change to add more lower wall insulation; Gallo proposal is to put batts in; waiting for price on the insulation.
- Estimate to add electrical for third TV is \$2,385.39.

RESOLUTION #186 APPROVING THE ADDITION OF INSULATION UP TO FOUR FEET ALONG THE EXTERIOR WALLS AND THE ADDITIONAL ELECTRICAL QUOTE OF \$2,385.39 THAT INCLUDES INSTALLATION OF POWER AND ETHERNET TO FOUR LOCATIONS AND BLOCKING TV LOCATIONS.

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve the addition of insulation up to four feet along the exterior walls and the additional electrical quote of \$2,385.39 that includes installation of power and ethernet to four locations and blocking TV locations.

VOTE: All in favor, motion carried.

Joyce confirmed the Gallo changes would not affect permissive referendum and Chazen changes to come from Repairs, Building Maintenance & Grounds.

Reports of the Town Board/Planning Board Liaisons

- **Town of Greenfield:** McGowan, excused.
 - D/C Ellsworth added that he attended the Town Board meeting at which there was a workshop prior to the meeting regarding the Town of Greenfield ambulance Service. Noted there will be no changes in 2021, and they are hoping by 2022 to house Jessup's somewhere in this vicinity, where it would be manned 24/7. Brief discussion continued.
- **Town of Wilton:** Dussault
 - Nothing at this time.

District Policy Review:

- Firefighter Pager: no changes made.
- Firefighter Training & Officer Requirements: no changes made.
- SCBA Qualified Firefighter: no changes made.
- Training Approval: no changes made.

- Uniform: moved to 2nd October meeting.

Special Topics of Discussion/Final Comments:

- 2021 Budget: Joyce noted the Proposed Budget needs to be approved this evening or a special meeting will need to be held. Also reminded the Board of the special meeting scheduled immediately following the budget hearing.

RESOLUTION #187 ACCEPTING THE 2021 PROPOSED BUDGET AS SUBMITTED.

MOTION: Chandler

SECOND: Dussault

RESOLVED to accept the 2021 Proposed Budget as submitted.

VOTE: All in favor, motion carried.

- Chief Davis noted that Mulleyville Snow Mobile Club merged with Sacandaga and renamed the Saratoga Snowmobile Association. Annually they hold a safety course for kids over age 14; this year they requested either holding it in Co #1 or Co #2 truck bay. No date time has been set; it is usually about 7 hours. Board okayed.
- Some firefighters have inquired about attending the Assistant Chief's funeral in Whitehall on Saturday. Brief discussion continued.

RESOLUTION #188 GIVING FIREFIGHTERS ON LIST PERMISSION TO ATTEND THE FUNERAL IN WHITEHALL ON SATURDAY, SEPTEMBER 26, 2020; PERMISSION ALSO GIVEN TO TAKE 271 AND 293.

MOTION: Chandler

SECOND: Dussault

RESOLVED to give firefighters on list permission to attend the funeral in Whitehall on Saturday, September 26, 2020; permission also given to take 271 and 293.

VOTE: All in favor, motion carried.

- Chief Davis questioned what to do with starting Co #1 on new truck; it was noted to wait until January 2021.
- Co #1 President Gibbins noted that he needs to get a head count from each company of who will be attending the annual meeting in December. Would also like to know what the food budget is, food will be served at 7 pm with the meeting to begin afterward. Chief Davis noted he just sent out an email that the meeting will start at 6 pm. Brief discussion continued.
- Co #1 President Gibbins noted the scuttlebutt on the TVs is that they are being downsized. Commissioner Chandler noted the ones originally approved are now obsolete. Need to either reduce to 70" as another TV was added or come up with more money for the newer 75" TV's. President Gibbins suggested stating with 75". Brief discussion continued.
- Co #1 President Gibbins noted he was contacted by Gallo today, and they are concerned with the size of the kitchen. Discussion continued; may have to shim or block out a cabinet. Countertop people not to make template until after the cabinets are installed.
- Chief Davis asked for permission to use money from the Installation Inspection for the annual meeting. Board okayed.
- Captain W. Chandler noted there are five individuals ready to join the Explorer Program. Online training still needs to be completed. Would also like 30 copies of the flyer. Brief discussion continued.

RESOLUTION #189 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler

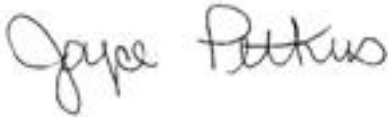
SECOND: Dussault

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Dussault with a second from Commissioner Russo to adjourn the meeting at 7:48 PM. All in favor, meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joyce Petkus".

Joyce A. Petkus
District Administrator/Treasurer