

Board of Fire Commissioners
Greenfield Fire District
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The October 28, 2020 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:00 PM.

Flag salute, moment of silence.

Present were: Commissioners Chandler, Dussault, McGowan, Russo; D/A-Treasurer Petkus, S/K-P/A Ranck. Please see sign in sheet for others in attendance.

RESOLUTION #204 APPROVING THE OCTOBER 14, 2020 COMMISSIONER MEETING MINUTES, OCTOBER 20, 2020 PUBLIC BUDGET HEARING MINUTES AND OCTOBER 20, 2020 SPECIAL MEETING MINUTES AS WRITTEN.

MOTION: McGowan

SECOND: Russo

RESOLVED to approve the October 14, 2020 Commissioner Meeting Minutes, October 20, 2020 Public Budget Hearing Minutes and the October 20, 2020 Special Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

RESOLUTION #205 APPROVING PAYMENT OF ABSTRACT #20 DATED OCTOBER 28, 2020 FROM THE GENERAL FUND, VOUCHER #200471 THROUGH VOUCHER #200485, TOTALING \$22,850.36.

A3410.1	\$	5,808.39
A3410.2	\$	3,387.28
A3410.4	\$	13,210.36
A9000.8	\$	444.33

Total: \$ 22,850.36

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #20 dated October 28, 2020 from the General Fund, Voucher #200471 through Voucher #200485, totaling \$22,850.36.

VOTE: All in favor, motion carried.

RESOLUTION #206 APPROVING PAYMENT OF ABSTRACT #13 DATED OCTOBER 28, 2020 FROM THE BUILDING RESERVE FUND, VOUCHER #BR20019, TOTALING \$1,523.50.

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #13 dated October 28, 2020 from the Building Reserve Fund, Voucher #BR20019, totaling \$1,523.50.

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - Flu vaccination reminder at Occupational Medicine.
 - Working on the annual Cancer Coverage forms.
 - Two security readers not working at Co #2; CFS to come up tomorrow. Questioned if it was time to look into an updated system as the current system is 14 years old.
 - General Election is next week, voting has been moved to the District Office instead of Co #1 for this year. Machines being delivered tomorrow.
 - Letter received from Patty Kellerhouse for District Auxiliary Liaison position.
 - Letter received from Chief Davis requesting his name be placed on ballot for District Chief.
 - In reference to ER, she worked with Deidre regarding the non-training information being placed in the training section of ER, Deidre is comfortable deleting all that information. Will also be meeting with the Chief in reference to running ER reports. Also worked with Christian regarding Halligan/maintenance. Brief discussion continued.

RESOLUTION #207 GIVING THE OPERATIONS SECRETARY PERMISSION TO DELETE ALL THE NON-TRAINING INFORMATION FROM THE ER TRAINING SECTION.

MOTION: Chandler

SECOND: Dussault

RESOLVED to give the Operations Secretary permission to delete all the non-training information from the ER Training section.

VOTE: All in favor, motion carried.

RESOLUTION #208 APPROVING GLENDA VAN DUSEN AS BALLOT CLERK FOR THE ANNUAL ELECTION ON DECEMBER 8, 2020.

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve Glenda Van Dusen as ballot clerk for the annual election on December 8, 2020.

VOTE: All in favor, motion carried.

- **Purchasing Agent:** Don Ranck
 - Need to replace Co #3 old gas meter. Brief discussion continued. New meter to be purchased; money to come from Hazmat account.
 - Received a quote for a custom-built roof vent prop for Co #4. Cost is \$1600.00 and to be built by Luke Ryder in Mechanicville.

RESOLUTION #209 APPROVING THE PURCHASE OF A ROOF VENT PROP BUILT BY LUKE RYDER OF MECHANICVILLE FOR \$1,600.00. MONEY TO COME FROM .4 TRAINING ACCOUNT.

MOTION: Chandler

SECOND: McGowan

RESOLVED to approve the purchase of a roof vent prop built by Luke Ryder of Mechanicville for \$1,600.00. Money to come from .4 Training account.

VOTE: All in favor, motion carried.

- Would like to purchase a 24' extension ladder for the training building. Garrison is the cheapest at \$565. Shipping is going to be about \$300 from any vendor.

RESOLUTION #210 APPROVING THE PURCHASE OF THE 24' LADDER FROM GARRISON.

MOTION:

SECOND:

RESOLVED to approve the purchase of the 24' ladder from Garrison.

VOTE: All in favor, motion carried.

- **Treasurer:** Joyce Petkus
 - Questioned if the Board wanted to do the resolution for a permissive referendum on the 2021 Tahoes. Brief discussion; resolution to be added to the organizational meeting.

Firefighter Applications for membership:

- Co #3: David Wilson

RESOLUTION #211 GIVING THE CHAIRMAN PERMISSION TO SIGN OFF ON ABOVE NEW MEMBER.

MOTION: Dussault

SECOND: McGowan

RESOLVED to give the Chairman permission to sign off on above new member.

VOTE: All in favor, motion carried.

Auxiliary Applications for membership/Requests for Change in Membership: None.

Report of the Chief – Jonathan Davis:

- Has been fairly quiet.
- Co #4 appointed Zak King as Lieutenant to finish out 2020.
- Greenfield Elementary Fire Prevention went very well on Friday. Fire prevention for the 4th and 5th graders was canceled and rescheduled to November 2nd.

Reports from Companies:

Company #1 – President Gibbins

- Requested electric fan be installed in 262. Brief discussion continued. Don to look into it.
- Requested the new members be allowed to take the EMT class being held in Greenfield in January. Brief discussion; Board okayed.

Company #2 – President W. Ramsey:

- The building committee would like the Commissioner to consider an expansion to Co #2 firehouse. Discussion continued. Commissioner Chandler to speak to Chazen to start investigation into project.

Company #3 – D/C Ellsworth:

- Questioned if access was fixed; Joyce noted it was, and it was the battery backup that needed replacement.

Company #4 – D/C Bogardus

- Questioned if they could move forward with the application process on an applicant with the last name Monks. Joyce noted she thought they could.

District EMS Coordinator Report: Christian Alvord

- Not present this evening.

Report of the Training Committee – D/C Barss

- Not present this evening.

Reports of the Commissioners:

- Dussault
 - Nothing at this time.
- McGowan
 - Would like to meet with the attorney so everyone can get an update regarding 271. Discussion continued.
- Russo
 - Letters to run for Commissioner in December are due November 18th; Election policy is on the district website. Brief discussion continued.
- Chandler
 - Co #1 substantial completion meeting is this Friday at 8 am.
 - Would like to purchase leaf vac that attaches to the mower; cost is \$800.

RESOLUTION #212 APPROVING THE PURCHASE OF THE LEAF VAC FOR \$800.00.

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve the purchase of the leaf vac for \$800.00.

VOTE: All in favor, motion carried.

Reports of the Town Board/Planning Board Liaisons

- **Town of Greenfield:** McGowan.
 - Nothing at this time.
- **Town of Wilton:** Dussault/Bogardus
 - Looks like the last lot on Route 9 has been sold.
 - Lot next to Cumberland Farms is going to have a Jiffy Lube.
 - The Wilton Mall property Manager passed away.
 - Artisanal Brewery will be going in to Cole’s building after Cole’s moves to their new site. In a temporary building now.
 - Commissioner Chandler reached out to Mike Mooney in reference to the water line. About a year or two away; noted the District is interested and he will work with us.

District Policy Review: No changes made to below noted policies.

- Credit Card
- Investment
- Purchasing
- Travel
- Uniform

Special Topics of Discussion/Final Comments:

- 2021 Budget:
 - It was noted the Board will once again not be going over the tax cap.

- Treasurer Petkus submitted the tax cap form.

RESOLUTION #213 ADOPTING THE 2021 FINAL BUDGET AS SUBMITTED.

MOTION: Chandler

SECOND: Dussault

RESOLVED to adopt the 2021 final Budget as submitted.

VOTE: All in favor, motion carried.

- Drone Policy discussion: Commissioner McGowan confirmed the following:
 - Total of nine drone operators; two from each company as well as the District Chief.
 - The drone to be housed at the district office; place to be determined.
 - Policy to be cleaned up and sent to Joyce for formatting. Added to the November 11th meeting agenda.
- D/C Barss requested twenty 2x4x10s, 3 door hinges and a mattress 6" thick for the training building. Board okayed.
- Boy Scouts moved to Co #2 until EMT class ends.
- Nick Colucci is going to need access as he is the instructor for the EMT class. Added to Organizational meeting agenda for approval.
- Firefighter Justin Burwell is taking the drone test next week.
- Commissioner Chandler requested Don look into the metal oil cabinets for each company.

RESOLUTION #214 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler

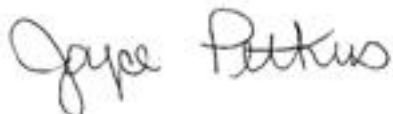
SECOND: Dussault

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Dussault with a second from Commissioner McGowan to adjourn the meeting at 7:46 PM. All in favor, meeting adjourned.

Respectfully submitted,



Joyce A. Petkus

District Administrator/Treasurer