

Board of Fire Commissioners
Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
Office: (518) 893-0723 Fax: (518)893-7006

The February 24, 2021 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:02 PM.

Flag salute, moment of silence.

Present were: Commissioners Chandler, Dussault, McGowan, Ramsey, Russo; D/A-Treasurer Petkus; Excused: S/K-P/A Ranck. Please see sign in sheet for others in attendance.

RESOLUTION #57 ENTERING INTO EXECUTIVE SESSION AT 7:05 PM IN REFERENCE TO DISCUSSIONS REGARDING PROPOSED, PENDING OR CURRENT LITIGATION.

MOTION: Chandler

SECOND: McGowan

RESOLVED to enter into executive session at 7:05 pm in reference to discussions regarding proposed, pending or current litigation.

VOTE: All in favor, motion carried.

RESOLUTION #58 RECONVENING FROM EXECUTIVE SESSION AT 7:34 PM.

MOTION: Chandler

SECOND: McGowan

RESOLVED to reconvene from executive session at 7:34 pm.

VOTE: All in favor, motion carried.

RESOLUTION #59 APPROVING THE FEBRUARY 10, 2021 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve the February 10, 2021 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

Commissioner Russo noted he had reviewed the abstract over the weekend.

RESOLUTION #60 APPROVING PAYMENT OF ABSTRACT #4 DATED FEBRUARY 24, 2021 FROM THE GENERAL FUND, VOUCHER #210062 THROUGH VOUCHER #210085, TOTALING \$22,576.82.

A3410.1	\$	5,828.67
A3410.2	\$	2,749.59
A3410.4	\$	12,498.98

A9000.8 \$ 1,499.58

Total: \$ 22,576.82

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #4 dated February 24, 2021 from the General Fund, Voucher #210062 through Voucher #210085, totaling \$22,576.82.

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - Firefighter Dain LaCrosse is taking FF1 and needs access to Co #3; Board approved.
 - If anyone is interested in having their COVID vaccination cards laminated, bring it to the district office.
 - Both the attorney and insurance agent reviewed the Explorer Program/Twin Rivers Council Certificate of Insurance and have recommended that the Additional Insured box should be checked off. She has contacted Twin Rivers Council and it will apparently take some time to get that corrected.
 - Annual insurance premium for physical damage to the drone is \$512 annually. Brief discussion. Board decided not to insure for physical damage.
 - Needs the names of the Anniversary banquet committee members from Co #1 and #4.
- **Purchasing Agent:** report given by Joyce
 - Annual fire wall renewal is \$1,119.96.
 - Don has been working on upgrading wireless equipment; Co #1 and 3 are done, Co #2 and #4 are next. Cost of hardware from My Techs is \$419.99. Board okayed.
 - Researched gear bags; Fire End & Croker is the cheapest at \$37.95 each + S&H for a total of \$607.20 + S&H for 16 bags. Brief discussion; Board okayed.
 - Service body for the maintenance vehicle as follows:
 - DeJana: \$9,484.98
 - Unicell: \$10,676.65Tabled to next meeting.
 - New email conversion instructions are available for anyone that needs them.
 - Fit test machine will be going out for annual service next month.
- **Treasurer:** Joyce Petkus
 - AUD almost completed, plans to file it tomorrow.
 - Hoping to get the rest of the requested F/Y 2020 audit information together this week to get to the Auditor.
 - Both 2021 tax revenue checks received and deposited. Will move money into Reserve accounts next week.
 - Still holding two invoices from Vander Molen in reference to 293. Brief discussion; to continue to hold invoices.

Firefighter/Auxiliary Applications for Membership/Requests for Change in Membership:

Firefighter Change in Membership forms as follows:

- Co #2: Darren Barss, request to return to active status from Life-Inactive.
- Co #3: Craig Smith requested one year leave of absence.
- Co #4: Sara Bogardus: requesting an additional one year leave of absence;
Kevin Murphy: request change from Active Probationary to Active status;
Matthew Reynolds: request to go from active back to Life-Inactive;
Kevin Scala: currently lives out of district and will be moving across the street from where he currently lives, which is still out of district;

Zack Welch; request change from Active Probationary to Active status.

The Chief has not yet signed most of the Change in Membership forms presented.

Captain Chandler questioned if the application for Ian Cameron was received; it was noted it was but he still needs to go through the physical process. Brief discussion continued. Reminder that when the application packet is turned in to the district office, there is still work to be done on the staff's part before the application can be presented to the Board for approval. Requested that everyone please review the Membership Application policy.

RESOLUTION #61 GIVING THE CHAIRMAN PERMISSION TO SIGN OFF ON THE ABOVE NOTED CHANGES IN MEMBERSHIP APPLICATIONS, WITH THE EXCEPTION OF THE FORMS NOT YET SIGNED BY THE CHIEF.

MOTION: McGowan

SECOND: Dussault

RESOLVED to give the Chairman permission to sign off on the above noted Changes in Membership applications, with the exception of the forms not yet signed by the Chief.

VOTE: All in favor, motion carried.

Report of the Chief – Jonathan Davis:

- Not present this evening.

Reports from Companies:

Company #1 – A/C Coffey

- Questioned if the EVOC class being offered is just small vehicles. Brief discussion; it is noted it is through Wilton EMS, is small vehicle and mostly classroom instruction.
- Would like to replace five remote door openers. Brief discussion continued.
- Questioned the status of the phones in the Chief's office; it was noted Don was working on it, the kitchen has been completed.
- Questioned the status of the tablet mounts in 263 and 266. Will need to speak to Don.
- Would like a new larger vacuum cleaner and shop vac. Don to work on it.
- The daughter of a member is looking to complete her volunteer hours for the high school government class. Brief discussion continued; A/C Coffey to sign off on hours.

RESOLUTION #62 GIVING GRACE WALL PERMISSION TO COMPLETE HER GOVERNMENT CLASS VOLUNTEER HOURS AT GREENFIELD CENTER CO #1 FIREHOUSE.

MOTION: McGowan

SECOND: Russo

RESOLVED to give Grace Wall permission to complete her government class volunteer hours at Greenfield Center Co #1 firehouse.

VOTE: All in favor, motion carried.

Company #2 – A/C Richards:

- Spoke to Larry regarding the pole barn weatherstripping. A/C Coffey added that there are some weather-stripping issues at Co #1 as well.
- Derrick and Christian have quotes on the new rescue trailer.
- Would like a new portable jump pack for the Argo; Board okayed.
- There is a switch inside 271 cab hidden behind microphone. Brief discussion continued.

Company #3 – D/C Ellsworth:

- All good.

Company #4 – D/C Bogardus:

- All set.
- President Abrams requested new car wash brushes, squeegees and bucket; Don to handle.

A/C Coffey questioned if there has been any discussion about getting the air bag system inspected. Discussion continued; Don to call Commissioner Chandler and then look into it.

District EMS Coordinator Report: Christian Alvord

- Not present this evening.

Report of the Training Committee – Captain W. Chandler

- Status Quo.
- Requested the New Member Orientation policy be tabled as the training committee still needs to meet. Added to the March 24th Commissioner meeting.
- There is an issue with the Knox box key on the training building; Larry to look into it.

Reports of the Commissioners:

- Dussault
 - Nothing at this time.
- McGowan
 - Would like the Officers to meet and come up with a process to better track the apparatus when it is out of service. Currently there are several systems; he would like to see only one system used. Thanked Firefighter Stanton for pulling the out of service log. The Chief has asked for a meeting for all the software programs being used.
 - Currently working on the policy and SOG for the Explorer program.
- Ramsey
 - Questioned the status on the drone pilots; it was noted there is only one. Brief discussion continued. Commissioner Chandler put it back on the Chiefs for the status of their drone pilots at the next meeting.
 - Recommended the other companies look at their door remotes as well.
- Russo
 - Questioned the status of the stokes basket as the price has changed. Brief discussion. Commissioner Chandler noted that the Chief was supposed to schedule.
- Chandler
 - Questioned if the meeting has been scheduled with the Chief regarding the software; Joyce noted not at this time.

Reports of the Town Board/Planning Board Liaisons

- **Town of Greenfield:** Ramsey
 - Met with Mike Waldron and he said if the Chiefs ever need him just give him a call. They spoke about hoarder houses, construction and trusses, including the following:
 - Reviewed locations of hoarder houses and new construction with updates.
 - Mr. Waldron is taking pictures that he will be sending to Joyce, who in turn will make sure they get to the Chief.
 - Truss verification stickers are required to be on meter panels.
 - Solar shut off switches are on the meter boxes if the panels are on the houses. For stand alone panels, they will be on the side of the frames.
 - 360-370 Middle Grove Road: a fourth company, US Light Energy, is trying to build solar there and they are probably not going away, even though they can only use 15% of the available acreage. The area is currently zoned as agriculture and they

do not need a building permit for solar.

- Regarding Skidmore College's solar panels, as far as Mr. Waldron is aware there has been no change of ownership, so whoever built the solar farm still owns it.
- There are 80 businesses in the Town of Greenfield that need fire inspections, and asked if the district has anyone qualified, and is this even something we would be interested in doing? Brief discussion continued.

- **Town of Wilton:** Dussault

- Spectrum is building a storefront in front of the Aldis.
- Artisanal Brew Works is still on the corner until Cole's moves out of their location. D/C Bogardus noted they recently did a fire alarm test. Discussion regarding the water line being brought down Route 9.
- Valvoline is getting ready to break ground; there will also be a used car dealership.
- D/C Bogardus noted they did a walk through at the new town homes at 634 Maple Avenue. D/C Ellsworth requested that the rest of the Chiefs be invited to the walk throughs so they know what they are doing. Brief discussion continued.
- Commissioner Ramsey advised that next week the Town is going to have a meeting on the solar field.

District Policy Review:

- Membership Application: Joyce requested it be tabled to the next meeting as she was not able to complete the updates for the Board to review. Tabled to the March 10th meeting.
- New Member Orientation: Tabled to the March 24th meeting.
- Workplace Violence: Commissioner Ramsey questioned who this policy covers; it was noted everyone. No changes made.

Special Topics of Discussion/Final Comments:

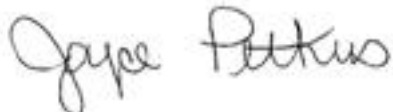
- President Miller noted Co #3 would like to move forward and replace their current sign with an electronic sign. Commissioner Ramsey noted there are three companies that should have them; questioned if the tech committee could look at them for the district. Lengthy discussion continued. Commissioner McGowan questioned if there are any special ordinances. Firefighter Krueger to bring to the tech committee.
- Explorer Program update by Captain Chandler, including the following:
 - Handed out schedule.
 - Will work with Don to get gear fitting scheduled.
 - Gear will hopefully be stored upstairs at Co #2.
 - Co #3 may have extra gear lockers.
 - Questioned if the Board will require the Explorers to have physicals; Board noted no.
 - Would like Explorer gear tags with pictures.
 - Questioned if the Board is okay with the Explorers receiving CPR training? Board okayed as an option
 - Working on quotes for helmet shields and shirts.
 - Working on how to get grades from the schools; it was noted the Explorers are responsible for supplying a copy of their quarterly report cards.
 - The committee has discussed purchasing a 12-person van dedicated to the Explorers. Discussion continued including possible licensing requirements. On hold to see how successful the program is.
- Commissioner Ramsey was approached by a fire company to host a breakfast for its members. Board okayed. Captain Marshall also noted that Co #1 is hosting a member only dinner on April 20th. Board okayed. Follow COVID rules.

RESOLUTION #63 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler
SECOND: Dussault
RESOLVED to dispense with the reading of the minutes.
VOTE: All in favor, motion carried.

Motion was made by Commissioner Dussault with a second from Commissioner Ramsey to adjourn the meeting at 8:35 PM. All in favor, meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joyce Petkus". The ink is dark and the signature is written in a fluid, connected style.

Joyce A. Petkus
District Administrator/Treasurer