

Board of Fire Commissioners

Greenfield Fire District
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The June 23, 2021 Commissioners Meeting of the Greenfield Fire District was called to order at 7:01 pm at the District Office by Chairman Michael Chandler.

Flag salute, moment of silence.

Present were: Commissioners Chandler, Dussault, McGowan, Ramsey, Russo; D/A-Treasurer Petkus, S/K-P/A Ranck. Please see sign in sheet for others in attendance.

RESOLUTION #149 APPROVING THE JUNE 9, 2021 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: McGowan

SECOND: Russo

RESOLVED to approve the June 9, 2021 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

Commissioner McGowan questioned the heating repair invoices received from Middlebrook's Plumbing; it was noted they were invoices for work performed at the beginning of May.

RESOLUTION #150 APPROVING PAYMENT OF ABSTRACT #12 DATED JUNE 23, 2021 FROM THE GENERAL FUND, VOUCHER #210257 THROUGH VOUCHER #210276, TOTALING \$23,121.43.

A3410.1	\$	5,888.56
A3410.2	\$	1,905.30
A3410.4	\$	14,852.86
A9000.8	\$	474.71

Total: \$ 23,121.43

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #12 dated June 23, 2021 from the General Fund, Voucher #210257 through Voucher #210276, totaling \$23,121.43.

VOTE: All in favor, motion carried.

RESOLUTION #151 APPROVING PAYMENT OF ABSTRACT #5 DATED JUNE 23, 2021 FROM THE EQUIPMENT RESERVE FUND, VOUCHER #ER21006, TOTALING \$3,666.51.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to approve payment of Abstract #5 dated June 23, 2021 from the Equipment Reserve Fund, Voucher #ER21006, totaling \$3,666.51.

VOTE: All in favor, motion carried.

Brief discussion regarding two new Chief's Tahoes ordered; new delivery date moved to July.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - Updated physicals report placed in officer baskets.
 - Continue working on gear tag project.
 - Inspection Installation banquet committee meeting tomorrow evening.
- **Purchasing Agent:** Don Ranck
 - Would like permission to purchase fire police raincoats; cost for 20 in various sizes is \$1,719 plus S&H. Money to come out of PPE account.

RESOLUTION #152 GIVING THE PURCHASING AGENT PERMISSION TO PURCHASE 20 RAINCOATS FOR FIRE POLICE.

MOTION: Chandler

SECOND: Russo

RESOLVED to give the Purchasing Agent permission to purchase 20 raincoats for fire police.

VOTE: All in favor, motion carried.

- Spoke to Plymovent twice in the last two weeks; they are coordinating with Vander Molen. Also some issues at Co #1 and #2, and they are sending someone to do the repairs. Brief discussion continued.
- **Treasurer:**
 - Audit is being finalized, Rep letter has been signed by the Chairman, someone needs to respond to the schedule of findings. Brief discussion continued; Commissioner McGowan and Joyce to work on it.
 - Began working on 2022 budget. Has been in the OSC tax cap form; some numbers have not yet been populated in the program.

RESOLUTION #153 GIVING THE TREASURER PERMISSION TO REIMBURSE JAMES BARSS \$1,121.60 FOR THE PURCHASE OF ROLLER SHADES FOR CO #1.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to give the Treasurer permission to reimburse James Barss \$1,121.60 for the purchase of roller shades for Co #1.

VOTE: All in favor, motion carried.

Firefighter New Members/Requests for Change in Membership:

Co #3: Joseph Post – request to go life-inactive.

Co #4: applicant Donald McDowell - completed physical on June 11th, but no paperwork received. Brief discussion continued.

Co #4: John McEachron, Sr.: request to go life-inactive.

RESOLUTION #154 APPROVING APPLICATION OF NEW MEMBER DONALD MCDOWELL PENDING RECEIPT OF PROOF OF COMPLETION AND PASSING OF PHYSICAL, AND GIVING THE CHAIRMAN PERMISSION TO

SIGN ABOVE NEW MEMBER APPLICATION AND CHANGES IN MEMBERSHIP.

MOTION: Dussault

SECOND: Russo

RESOLVED to approve application of new member Donald McDowell pending receipt of proof of completion and passing of physical, and giving the Chairman permission to sign above new member application and changes in membership.

VOTE: All in favor, motion carried.

D/C Ellsworth questioned if firefighter Fudzinski had called and spoken to Joyce; she noted yes, and he had completed his physical, she is waiting on completion of his annual OSHA.

Report of the Chief – Jonathan Davis:

- Questioned if the Vander Molen invoice for installation of the stokes basket was approved; it was noted yes.
- Thanks to Larry for fixing 263.
- The Town is moving forward with Jessup's Landing EMS; they will be housed in the old firehouse across the street after some renovations; the plan is to have a full-time ambulance in the Town beginning January 1.
- Has asked Don to get pricing on new hose; would like to purchase new hose for the new truck, as well as replace the hose that failed hose testing. Brief discussion continued; hose that has been ordered will take 4-6 weeks to arrive.
- Electric fans are 4-6 weeks out for delivery as well.
- 293 has an air leak and will be going to Vander Molen to have a shore line installed.
- Vander Molen met with Captain N. King regarding the step on 291; waiting for the quote.

Reports from Companies:

Company #1

- No one present this evening.

Company #2 – D/C Richards:

- Good.

Company #3 – D/C Ellsworth:

- Good

Company #4 – Captain N. King:

- Good.
- President Abrams questioned the status of the broken traffic light outside their firehouse; Chief Davis to look into it.
- Has a firefighter application from out of district, Josh Lawton, and an out of district auxiliary application, Laura Scala. Board okayed both.

District EMS Coordinator Report: Christian Alvord

- Not present this evening.

Report of the Training Committee – Captain Chandler

- Last night was the first class for Co #2 and #4 with Scott Richards; next Tuesday will be Co #1 and #3, with training committee on Thursday night.
- Commissioner Ramsey questioned who was being fit tested next Tuesday; Don noted Co #3, but they are mostly completed already.

Reports of the Commissioners:

- Dussault

- Nothing at this time.
- McGowan
 - New federal holiday was approved for June; need to address for next year. Joyce noted the employee manual will need to be updated.
- Ramsey
 - Nothing at this time.
- Russo
 - Nothing at this time.
- Chandler
 - Had requested Don to get some tractor prices, as follows:
 - John Deere 2025R, 25 HP: \$23,827 under state contract and includes bucket and backhoe;
 - Kubota, 20 HP: \$24,609 and includes bucket, backhoe, and forks for \$600;
 - New Holland Workmaster 25S: \$18,026 and includes bucket and backhoe.
 Brief discussion continued, including where to house it; added to July 14th meeting agenda.

Reports of the Town Board/Planning Board Liaisons

- **Town of Wilton Planning Board:** Dussault
 - Pre-application is in for another development off Ingersol Road.
 - Verizon wants to put one of their telecommunication facilities at McGregor Golf course.
- **Town of Greenfield Planning Board:** Ramsey
 - ZBA at 445 North Creek Road;
 - 32 apartments at 355 Grange Road;
 - Possible subdivision at 550 Locust Grove Road, 87.9 acres with 6 lots, 2 keyhole, with driveways from 75 – 275 feet. All driveways would have 30 x 30 emergency vehicle pull-off. Brief discussion regarding inspecting driveways.
 - Grange Road subdivision with about 14 homes with possible shared driveways.
 - 270 Wing Road just put in an outdoor education preschool.
 - There is a lot of continued opposition to the proposed solar field on Middle Grove Road; no decision has been made by the town board at this time.
 - Chief Davis explained the town board has called him several times this week in reference to using Co #1 firehouse for a public hearing about the solar farm. Brief discussion; Board okayed, and the Chief will talk to the Co #1 Assistant Chief and President.

District Policy Review:

- Apparatus/Vehicle Use policy: discussion continued, including the addition of the use of the maintenance vehicle. Also, change to approval of use of apparatus outside county by Board and Chief except for training purposes.

RESOLUTION #155 APPROVING APPARATUS-VEHICLE USE POLICY WITH CHANGES AS DISCUSSED.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to approve Apparatus-Vehicle Use Policy with changes as discussed.

VOTE: All in favor, motion carried.

- Firefighter Training and Officer Requirements policy: discussion, including regarding previous waiver of the requirements due to COVID. Joyce will check last year's motion regarding the waiver; if necessary, the Board can address in July. No changes made to

policy. Captain Chandler noted the training committee will be meeting regarding the officer requirements for annual training.

Special Topics of Discussion/Final Comments:

RESOLUTION #156 ENTERING INTO EXECUTIVE SESSION AT 7:35 PM IN REFERENCE TO AN EMPLOYMENT ISSUE.

MOTION: Chandler

SECOND: McGowan

RESOLVED to enter into executive session at 7:35 pm in reference to an employment issue.

VOTE: All in favor, motion carried.

RESOLUTION #157 RECONVENING FROM EXECUTIVE SESSION AT 8:18 PM.

MOTION: Chandler

SECOND: Dussault

RESOLVED to reconvene from executive session at 8:18 pm.

VOTE: All in favor, motion carried.

RESOLUTION #158 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler

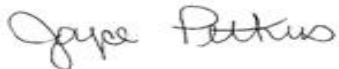
SECOND: Dussault

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Dussault to adjourn the meeting at 8:19 PM. All in favor, meeting adjourned.

Respectfully submitted,



Joyce A. Petkus

District Administrator/Treasurer