

Board of Fire Commissioners
Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
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The March 23, 2022 Greenfield Fire District Board of Fire Commissioners meeting was called to order at the District Office by Chairman Michael Chandler at 7:01 PM. The flag salute and a moment of silence were recognized for departed members.

Present were: Commissioners Chandler, Dussault, Ramsey, Russo; D/A-Treasurer Petkus. Excused: Commissioner Hays. See sign in sheet for others in attendance.

RESOLUTION #64 APPROVING THE MARCH 9, 2022 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the March 9, 2022 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

RESOLUTION #65 APPROVING PAYMENT OF ABSTRACT #6 DATED MARCH 23, 2022 FROM THE GENERAL FUND, VOUCHER #220102 THROUGH VOUCHER #220134, TOTALING \$108,485.05.

A3410.1	\$ 4,552.67
A3410.2	\$11,691.74
A3410.4	\$89,429.06
A9000.8	\$ 2,811.58

Total:	\$108,485.05

MOTION: Chandler

SECOND: Dussault

RESOLVED to approve payment of Abstract #6 dated March 23, 2022 from the General Fund, Voucher #220102 through Voucher #220134, totaling \$108,485.05.

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - Annual physicals moving ahead slowly.
 - Online Defensive Driver course winding down; deadline to register is March 31st.
 - Anniversary Installation banquet preparations continue to move ahead.
 - Advertised April 6th special meeting at 6 pm to conduct Director of Purchasing interviews; 7 pm is the annual insurance review meeting. Will be contacting candidates to schedule interviews.
 - LaBella associates had requested utility information for Co #2; information has been forwarded to Becca.

RESOLUTION #66 GIVING COMMISSIONER HAYS PERMISSION TO ATTEND THE AFDSNY FIRE COMMISSIONER TRAINING AT WESTMERE FIRE DEPARTMENT, ALBANY COUNTY, ON APRIL 30, 2022.

MOTION: Chandler

SECOND: Russo

RESOLVED to give Commissioner Hays permission to attend the AFDSNY Fire Commissioner training at Westmere Fire Department, Albany County, on April 30, 2022.

VOTE: All in favor, motion carried.

• **Purchasing:**

- Commissioner Chandler noted that everything that has been requested has been ordered. Equipment to be picked up after the meeting.

• **Treasurer:** Joyce Petkus

- Audit and AUD on to-do list.

Firefighter/Auxiliary New Members/Changes in Membership:

Co #1: New applicant William Etson.

RESOLUTION #67 GIVING THE CHAIRMAN PERMISSION TO SIGN OFF ON NEW FIREFIGHTER APPLICANT.

MOTION: Ramsey

SECOND: Russo

RESOLVED to give the Chairman permission to sign off on new firefighter applicant.

VOTE: All in favor, motion carried.

Explorer New Members/Changes in Membership:

Resignations: Keely Dahl, Kenzi Dahl, Jared Jennings, Lyndsey Miller, Dylan Poulin, Justin Winslow, Nathan Welmaker.

RESOLUTION #68 GIVING THE CHAIRMAN PERMISSION TO SIGN OFF ON EXPLORER RESIGNATIONS.

MOTION: Chandler

SECOND: Russo

RESOLVED to give the Chairman permission to sign off on Explorer resignations.

VOTE: All in favor, motion carried.

Report of the Chief – Jon Davis

- PM's have started.
- Has heard 261 airbag is in; will be done after 262 PM completed.
- Spoke to Rob last night; parts for Tahoes are in and they will be going up in 2 weeks.
- EMS response has changed; the department will only be toned out for Delta's and Echoes.
- FAST team is up and running and the letter was sent out two weeks ago to the County. They have been put on 2nd alarm assignment for Hadley-Luzerne.
- Discussion regarding the email recently received from Occupational Medicine regarding the new guidelines for PFT testing.

RESOLUTION #69 DISCONTINUING PFT TESTING REQUIREMENTS EFFECTIVE IMMEDIATELY.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to discontinue PFT testing requirements effective immediately.

VOTE: All in favor, motion carried.

- Has the rest of the list of awards ready; will work with Commissioner Chandler.

Reports from Companies:

Company #1 – A/C Marshall

- All good.

Company #2 – Captain W. Chandler

- Thanks for the equipment.

Company #3 – D/C Petkus

- Thanks for the equipment.
- Submitted a work order; the garage door sensors in 282 truck bay fell off.
- Requested switch be installed to turn off 281 lights when necessary. Discussion continued. Chief Davis to contact Rob.

Company #4 - Captain Z. King

- Thanks for the personal TICs.
- Gave Commissioner Dussault the paperwork on the 1³/₄" smooth bore nozzles; it was noted they have already been ordered.
- The fire company purchased a set of spreader/cutter combo for 293. The Chief noted that he wanted to make sure the Board would be okay with the company using them as the Board will be maintaining them.

Report of District EMS Coordinator – Christian Alvord

- Submitted invoice for AED's; the order is for 5 more. Brief discussion continued. Chief Davis questioned what is being done with the old AEDs; it was noted they have stopped making pads for them. Discussion regarding donating them to a New Hampshire fire department in need, as well as some of the old gear. Joyce noted her concern about the expired equipment and that maybe the attorney should write something up. Chief Davis to get the fire department's information. Added to next meeting agenda.

RESOLUTION #70 APPROVING THE PURCHASE OF FIVE AED'S IN THE AMOUNT OF \$7,936.26.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the purchase of five AED's in the amount of \$7,936.26.

VOTE: All in favor, motion carried.

Report of the Training Committee:

- All good.

Report of the Explorer Program:

- Joyce requested the names of the current Explorers.
- When someone joins the Explorer program, she will need their paperwork to create a personnel file and so the Board can approve them, and when an Explorer leaves the program a Change in Membership form should be filled out as well.
- The Explorers will need to sign the updated by-laws once she gets to updating them.

Reports of the Commissioners:

- Dussault
 - Nothing at this time.
- Hays
 - Not present this evening.
- Ramsey
 - Questioned the status of the FAST policy; it was noted it goes in the Best Practices, but first needs to be correctly formatted. D/C Petkus to email it to the Board.
 - Discussion regarding the \$25 No-Show/Cancel fee imposed by Occupational Medicine. Joyce clarified that it is a Same Day Cancel/No Show fee. Question also regarding Occ Med sending email appointment confirmation; that is between the firefighter and the facility.
- Russo
 - In the event that there may be a snowstorm and an event is being held at the firehouses, please notify Larry a couple of days in advance, or a Commissioner if Larry cannot be reached. Brief discussion continued.
- Chandler
 - Training laptops need to be at the office by tomorrow morning as the IT people are coming to look at them.
 - Everything has been approved by Maple Avenue regarding the placement of the cell tower; does the Board want to move ahead and hire the attorney that specializes in this.

RESOLUTION #71 TO HIRE HUGH ODOM OF VERTICAL CONSULTANTS.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to hire Hugh Odom of Vertical Consultants.

VOTE: All in favor, motion carried.

Reports of the Town Board/Town Planning Board Liaisons:

- **Town of Greenfield:** Russo
 - Nothing to report.
- **Town of Wilton:** Scott Dussault
 - Perry Crossing put in an application for approval on the concept of what they will be doing on that lot.
 - Target is expanding the number of pick-up spaces.
 - 41 family homes are going in at Ingersol Road and Route 50; 40 acres will be donated back to the Town of Wilton.
 - BJ's has put in an application to add a gas station.
 - The roundabout at Jones Road and Putnam Lane should be completed by the end of May. Brief discussion continued.
 - Discussion regarding Beverly Street; D/C Bogardus noted he has been in conversation with the town engineer. Discussion continued.

District Policy Review:

- Drug & Alcohol: no changes made.
- Smoking & Other Tobacco Products: no changes made.

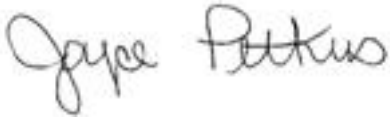
Special Topics of Discussion: None.

RESOLUTION #72 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler
SECOND: Dussault
RESOLVED to dispense with the reading of the minutes.
VOTE: All in favor, motion carried.

Motion was made by Commissioner Dussault with a second from Commissioner Ramsey to adjourn the meeting at 7:33 PM. All in favor, meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joyce Petkus". The signature is written in black ink on a white background.

Joyce A. Petkus
District Administrator/Treasurer