

Board of Fire Commissioners
Greenfield Fire District
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The May 25, 2022 Greenfield Fire District Board of Fire Commissioners meeting was called to order at the District Office by Chairman Michael Chandler at 7:02 PM. The flag salute and a moment of silence were recognized for departed members.

Present were: Commissioners Chandler, Hays, Ramsey, Russo; D/A-Treasurer Petkus, D/P Olson. Also present, William Young, Counsel. Excused: Commissioner Dussault. See sign in sheet for others in attendance.

Commissioner Chandler then opened the floor to Mr. Young, who noted the following:

- Regarding use of the Chiefs and utility vehicles, he had the opportunity to speak to the Chief prior to this meeting, indicating to him that he would be forwarding to him copies of similar vehicle use policies. He has found nothing in statute regarding use of Chiefs vehicles, and that this is not unique to Greenfield; there are other fire districts currently dealing with these same issues and each fire district needs to come up with a policy that works for them. Discussion continued; Mr. Young will work on this over the next several weeks, and will also forward similar policies for review.
- Met with Chairman Chandler prior to the meeting in reference to the district being approached by a cellular company wanting to put a cell tower up on district property. He has asked that several changes to the contract be made, which they have done. He will also be contacting the company in reference to possible adjustments to the monthly rental fee if additional tenants are added, as well as groundcover and landscaping. Brief discussion continued.
- He will also be working on the well issue at the Maple Avenue firehouse, and a possible easement by a neighboring property, enabling the district to work with the Wilton Water Authority to install a water line.

RESOLUTION #108 APPROVING THE MAY 11, 2022 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the May 11, 2022 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

RESOLUTION #109 APPROVING PAYMENT OF ABSTRACT #10 DATED MAY 25, 2022 FROM THE GENERAL FUND, VOUCHER #220231 THROUGH VOUCHER #220249, TOTALING \$31,988.94.

A3410.1	\$ 5,735.71
A3410.2	\$ 6,933.47
A3410.4	\$18,811.51

A9000.8 \$ 508.25

Total: \$31,988.94

MOTION: Chandler

SECOND: Ramsey

RESOLVED to approve payment of Abstract #10 dated May 25, 2022 from the General Fund, Voucher #220231 through Voucher #220249, totaling \$31,988.94.

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - Received a Thank You card from Della Kenyon.
 - Early voting request from Supervisor Veitch has been approved by Co #1; she will keep everyone in the loop as this moves forward.
 - Researched the Wilton Town grant from last meeting's conversation; sent the Board an email, it looks like the district is not eligible since we are a not a Not-for-Profit entity.
 - Thanks to everyone for forwarding the completed Pool Fill Hold Harmless agreements.
 - Updates have been made to the red binder operational manuals except for the following: Commissioner Ramsey, Co #2 Chiefs Office, Co #4 Chiefs office. Please drop them off to her and she will get them updated.
 - Updated the Explorer By-Laws; Captain Chandler getting her the required signatures.
 - Annual LOSAP review meeting has been scheduled for Wednesday, June 8th beginning at 6 pm. Representatives from both Penflex and RBC are able to attend as well.
 - Updated physicals reports placed in baskets. Brief discussion.
 - Received the 75th anniversary pictures from the photographer; copied them to thumb drives, one for each company to take back to their firehouses, and please share with your auxiliaries.
 - Captain Drumm was in earlier today and mentioned he will be attending a class in Albany beginning June 4th. Could not find any of the supporting paperwork. Lengthy discussion continued.

RESOLUTION #110 GIVING DANIEL DRUMM PERMISSION, PENDING SUBMISSION OF PROPER PAPERWORK, TO ATTEND OFPC FIRE OFFICER II WITH FILO, JUNE 4-5, JUNE 10-12, 2022 AT THE NYS COMPLEX, BLDG. 7A, 1220 WASHINGTON AVENUE, ALBANY COUNTY. PERMISSION TO ALSO TAKE CAR 26.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to give Daniel Drumm permission, pending submission of proper paperwork, to attend OFPC Fire Officer II with FILO, June 4-5, June 10-12, 2022 at the NYS Complex, Bldg. 7A, 1220 Washington Avenue, Albany County. Permission to also take Car 26.

VOTE: All in favor, motion carried.

- **Purchasing:** Douglas Olson
 - Boots that were ordered have finally come in.
 - Box strainer has ship date of June 3rd.
 - Co #3 received their smooth bore tips that had been on backorder.

- Hose/ladder testing still on schedule for June 16th and 17th, with rain date of June 18th beginning at 9 am at Co #2. Vendor will need a portable pond set up and a tanker, and some people to move trucks around.
- DEF has been ordered. Brief discussion continued. Commissioner Chandler noted he has spoken to the Town in reference to logistics of getting DEF from them.
- Gear wash comes in 5-gallon containers; please let him or Larry know and they will refill the one-gallon containers (please don't throw them out) at each firehouse as necessary.
- Cleaning service will be in this weekend to deep clean the district office, then once monthly; after that weekly cleaning will occur with selected staff.
- Received floor waxing quote from North Country Janitorial for district office; \$1,403.00. Brief discussion continued.
- Prepared the RFP for sealcoating. Board okayed sending out.
- Took Argo to John's for servicing; the engine bay was flooded with water and that is why it was hard to turn. Discussion continued. Remember to pull the drain plugs when using or washing to avoid future problems. Also received quotes for new Frontier 650 8x8 and 6x6.
- Brought two portable radios to Pittsfield to be serviced; one will be for firefighter J. Burwell for the drone. Pittsfield advised that Motorola will no longer be making parts for the XTS 1500 radios; the Board will need to think about upgrading the radios.
- Basement cleanup continues.
- Received only one quote from the three paint companies that he met with; quote was received only from Frank J. Ryan & Sons and total is \$104,000 for all four buildings. Discussion continued. Doug to look into quotes for new garage door panels.
- Received three local vendor tractor quotes, and has also reached out to some out of state companies, but has not heard anything back from them yet. Capital Tractor is the only one that includes a trailer. Discussion continued.
- Questioned if the board has made a decision on the display cases. Brief discussion.

RESOLUTION #111 GIVING THE PURCHASING AGENT PERMISSION TO PURCHASE ONE VARSITY EDITION DISPLAY CASE FROM STAPLES IN THE AMOUNT OF \$2,677.99.

MOTION: Chandler

SECOND: Russo

RESOLVED to give the Purchasing Agent permission to purchase one Varsity Edition display case from Staples in the amount of \$2,677.99.

VOTE: All in favor, motion carried.

- Twelve 45-minute, and five 30-minute SCBA bottles have, or are due to expire this year. Lengthy discussion continued, including not replacing the 30-minute bottles, the number of spare bottles actually needed, and the current replacement schedule, replacement of masks and packs, if necessary. 30-minute bottles will not be replaced. The companies to check and see if they have spare bottles not being used. It was noted there are 168 bottles currently listed in Halligan; and the last inventory was done in 2020.

RESOLUTION #112 GIVING THE PURCHASING AGENT PERMISSION TO PURCHASE TWELVE 45-MINUTE BOTTLES.

MOTION: Chandler

SECOND: Russo

RESOLVED to give the Purchasing Agent permission to purchase twelve 45-minute bottles.

VOTE: All in favor, motion carried.

- Received quotes to replace Co #1 22-year-old compressor. Brief discussion continued.

RESOLUTION #113 GIVING THE PURCHASING AGENT PERMISSION TO PURCHASE THE GRAINGER 36VZ45 COMPRESSOR IN THE AMOUNT OF \$2,021.

MOTION: Chandler

SECOND: Russo

RESOLVED to give the Purchasing Agent permission to purchase the Grainger 36VZ45 compressor in the amount of \$2,021.

VOTE: All in favor, motion carried.

- Questioned if anyone knows where the programming cradle is for the Minitor VI pagers. It was noted that Lt. Mullen might have it as he was helping with programming.
- **Treasurer:** Joyce Petkus
 - Nothing at this time.

Membership:

- Firefighter Applicants:
 - Co #2: Anders Olsen
- Firefighter Changes in Membership
 - Co #1: Atticus Moll, Alexandra Sutton; memberships terminated due to lack of activity.
 - Co #3: Jean Bishop, Ron Bishop, George Miller; requested life-inactive status.
 - Co #4: Richard Scott, requested change from active-probationary to active status; Ray Conniff, membership terminated due to lack of activity and returned mail.

RESOLUTION #114 GIVING THE CHAIRMAN PERMISSION TO SIGN OFF ON NEW MEMBER AND FIREFIGHTER CHANGES IN MEMBERSHIP.

MOTION: Ramsey

SECOND: Russo

RESOLVED to give the Chairman permission to sign off on new member and firefighter changes in membership.

VOTE: All in favor, motion carried.

Joyce also reviewed those firefighters on leave of absence; sent out emails to the officers, thanks to Co #3 and #4 for getting back to her so quickly. She received the Target Solutions invoice, and would like to remove all the inactive firefighters prior to June 8th before she renews Target Solutions for another year.

Report of the Chief – Jon Davis

- PM's will be resuming next week.
- District truck committee met this past Sunday; they have agreed that 261 and 263 should be replaced with a new ER. Also looking into a cascade trailer. For new trucks, there is an 18-30 month lead time; would like to see the Board purchase a new truck soon.
- Had a final good-bye ceremony for Past A/C Tim Subcliff down at Vischer Ferry.
- Co #3 would like to take 281 or 282 to Johnsonville for funeral of Past A/C Dennis Monaco.

RESOLUTION #115 GIVING CO #3 PERMISSION TO TAKE 282 TO JOHNSONVILLE ON JUNE 11, 2022 TO PARTICIPATE IN PAST A/C DENNIS MONACO'S FUNERAL.

MOTION: Chandler

SECOND: Russo

RESOLVED to give Co #3 permission to take 282 to Johnsonville on June 11, 2022 to participate in Past A/C Dennis Monaco's funeral.

VOTE: All in favor, motion carried.

- Will be participating in several Memorial Day parades over the weekend.
- Would like to order 300' of hose to go to Co #1; 100' each of blue, yellow and orange, all in 50' lengths. The 100' lengths they currently have will either go to the office or to Co #3. Brief discussion regarding standardizing hose to Mercedes.
- Need to come up with a SCBA pack plan.
- Need to set up some type of game plan for portable radios. Brief discussion continued. Doug to look for pricing.

Reports from Companies:

Company #1: D/C Coffey

- Questioned the status of the 5-gas meter; it was noted it needs to be picked up. Brief discussion continued.
- Thanks for the flashlights; rechargeable batteries will be delivered soon.
- Questioned the status of the flagpole. Brief discussion continued.

Company #2: Captain W. Chandler

- Thanks for the new training laptop and working with the Overhead Doors.

Company #3: D/C Petkus

- Thanks for the training laptop; will be stopping by the district office to retrieve the information on the old laptop.
- Asked if the cement guy had looked at the moveable apron; Commissioner Chandler noted he has not gotten a price from him yet.
- A/C Thurman noted that he and several firefighters will be going to the Chiefs Show on June 17th; Brandon Murray, Dan Crumb and Jean Crumb, and would also like to take 280.
- A/C Thurman also noted that a couple of firefighters that are graduating from high school have asked if they could be dropped off in one of the firetrucks. Request was denied.

RESOLUTION #116 GIVE CHRISTOPHER THURMAN, BRANDON MURRAY, DAN CRUMB AND JEAN CRUMB PERMISSION TO ATTEND THE NYSAFC SHOW AT THE ONCENTER, SYRACUSE, NY ON JUNE 17TH 2022. PERMISSION TO ALSO TAKE 280.

MOTION: Chandler

SECOND: Hays

RESOLVED to give Christopher Thurman, Brandon Murray, Dan Crumb and Jean Crumb permission to attend the NYSAFC Show at the OnCenter, Syracuse, NY on June 17th 2022. Permission to also take 280.

VOTE: All in favor, motion carried.

Company #4: Captain Z. King

- Thanks to Larry for the battery for the skid tank.
- Will update list for 292.

- Asked the Chief to talk to Vander Molen regarding 293; they must have picked up the cab and all the packs and books were on the floor; Captain W. Chandler noted it was the same with 272.
- Thanks for the FAST boards.
- The blood drive at the firehouse is being moved to the Greenfield Community Center.
- The Wendy's at exit 15 opened today. Brief discussion continued.
- Questioned the mowing schedule; Larry noted he will be mowing again tomorrow.

Report of District EMS Coordinator – Christian Alvord

- Not present this evening.

Report of the Training Committee - W. Chandler

- Thanks for the FAST boards.
- MBK training is going well.
- Spring mandatory live burn is scheduled for June 14th.

Report of the Explorer Program – W. Chandler

- Contacted the Principal at Maple Avenue Middle School; they are doing an outside event on June 3rd from 9:30 am – noon; would like permission from the Board to participate, there will be a full crew and they would like to take 271. The Chief okayed.
- The Explorers would like to do a breakfast fundraiser at Co #2 on June 26th. Brief discussion continued.

RESOLUTION #117 GIVING THE EXPLORERS PERMISSION TO HOLD A BREAKFAST FUNDRAISER AT CO #2 FIREHOUSE ON JUNE 26TH.

MOTION: Chandler

SECOND: Russo

RESOLVED to give the Explorers permission to hold a breakfast fundraiser at Co #2 firehouse on June 26th.

VOTE: All in favor, motion carried.

- Requested a Restaurant Depot membership; it was noted the district already has one.
- Questioned the status of LOSAP for the Explorer Advisors. Brief discussion; Captain Chandler to contact Deidre.

Reports of the Commissioners:

- Dussault
 - Not present this evening.
- Hays
 - FAST board demonstration was an excellent class.
 - Would like to undertake project to update the district map boundaries. Discussion continued.
- Ramsey
 - Captain Drumm will be in tomorrow to do the paperwork.
 - Reminded everyone that the LMS system just reserves a training spot, but the district paperwork still needs to be done; this is the second time in the past month this has happened. Requested the Chiefs bring this information back to their membership.
 - Regarding work orders, some of them coming through seem minor and could be completed by the firefighters. A/C Marshall noted that particular work orders should only be sent to the Chiefs. Discussion continued. Lt. Krueger to look into it, it may be a

glitch in Halligan, as they are also having email issues.

- Last Thursday he and several other people went to look at Round Lake's Argo; they are asking \$6,000 for it. They want to keep it in the county; it is about 20 years old and there is no warranty. D/P Olson added he had spoken to John at John's Argo about Round Lake's Argo. Chief Davis noted this is a duplication of services, maybe purchase a side by side instead. Lengthy discussion continued. The Board passed on the purchase of Round Lake's Argo.
- Russo
 - Nothing at this time.
- Chandler
 - Deidre will be out for a couple more days.
 - Joyce will handle Captain Drumm's paperwork.

Reports of the Town Board/Town Planning Board Liaisons:

- **Town of Greenfield:** Russo
 - Nothing at this time.
- **Town of Wilton:** Scott Dussault
 - Not present this evening.

District Policy Review:

- Firefighter Training and Officer Requirements: no changes made.
- SCBA Qualified Firefighter: no changes made.

Special Topics of Discussion:

- D/C Coffey questioned the status of the firefighter axes; Commissioner Chandler noted the last time he spoke to the company, they had about 60 completed. Chief Davis requested he ask about the status of George Miller's ax.
- D/C Coffey noted Commissioner Chandler had mentioned to Della Kenyon ax wall mounts, and had he looked further into it? Brief discussion; Doug and Joyce to look into options.
- Commissioner Chandler noted that the Chief is setting up a meeting with the Nemer's in reference to an easement, and he has spoken to Wilton Water and they are good with just service off the main as long as the district can get the easement; Bill Young will be assisting. Brief discussion continued.
- Commissioner Chandler noted that at this time they will be going into executive session; Counsel Young questioned if he was still needed; it was noted no and Mr. Young exited the meeting.

RESOLUTION #118 ENTERING IN INTO EXECUTIVE SESSION AT 8:35 PM IN REFERENCE TO A DISCIPLINARY MATTER.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to enter in into executive session at 8:35 pm in reference to a disciplinary matter.

VOTE: All in favor, motion carried.

RESOLUTION #119 RECONVENING FROM EXECUTIVE SESSION AT 8:54 PM.

MOTION: Chandler

SECOND: Russo

RESOLVED to reconvene from executive session at 8:54 pm.

VOTE: All in favor, motion carried.

Commissioner Chandler recused himself from this situation, and turned the matter over to Commissioner Ramsey, who noted that the violation of the social media policy was discussed, with an explanation from the individual who acknowledged it was the wrong thing to do. A suspension of six days has already been served.

RESOLUTION #120 DISCONTINUING THE SUSPENSION OF LIEUTENANT OWEN MULLEN, AND PLACING A LETTER IN HIS FILE, TO BE REMOVED AFTER ONE YEAR.

MOTION: Ramsey

SECOND: Russo

RESOLVED to discontinue the suspension of Lieutenant Owen Mullen, and placing a letter in his file, to be removed after one year.

VOTE: Chandler, recused himself; Hays, yes; Ramsey, yes; Russo, yes. Motion carried.

Commissioner Chandler noted the Chief had a meeting in the office this past Saturday and that it was 83 degrees in the office and he had no access to the thermostat as it is located in the District Administrator's office. Brief discussion continued. The Board noted they want to give the Chief access to her office; she noted she does not want the Chief or anyone else to have access to her office. She also noted that the thermostat had at one time been located outside the office but the Board moved it inside her office; she requested it be moved back outside of her office instead. Discussion continued, including the HVAC issues of the building. She also suggested installing a smart thermostat that can be accessed via an App on a cell phone. Commissioner Ramsey questioned her concern about the Chief being in her office; she explained that it is not the Chief specifically but anyone that does not need to be in her office; she has paperwork in her office that should not be easily accessible to people. Commissioner Chandler to contact Toby Middlebrook to look into this.

RESOLUTION #121 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler

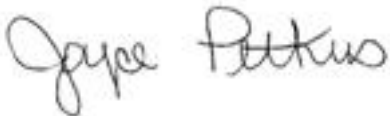
SECOND: Ramsey

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Russo with a second from Commissioner Ramsey to adjourn the meeting at 9:06 PM. All in favor, meeting adjourned.

Respectfully submitted,



Joyce A. Petkus
District Administrator/Treasurer