

**Board of Fire Commissioners**  
Greenfield Fire District  
P.O. Box 103  
Greenfield Center, NY 12833  
Office: (518) 893-0723 Fax: (518)893-7006

The September 14, 2022 Greenfield Fire District Board of Fire Commissioners meeting was called to order at the District Office by Commissioner Scott Dussault at 7:00 PM. The flag salute and a moment of silence were recognized for departed members.

**Present were:** Commissioners Dussault, Hays, Ramsey, Russo; D/A-Treasurer Petkus, D/P Olson. Excused: Commissioner Chandler. See sign in sheet for others in attendance.

**RESOLUTION #186 APPROVING THE AUGUST 10, 2022 COMMISSIONER MEETING MINUTES, AUGUST 24, 2022 COMMISSIONER MEETING MINUTES AND THE SEPTEMBER 6, 2022 BUDGET WORKSHOP MINUTES AS WRITTEN.**

MOTION: Hays

SECOND: Russo

RESOLVED to approve the August 10, 2022 Commissioner Meeting Minutes, August 24, 2022 Commissioner Meeting Minutes and the September 6, 2022 Budget Workshop Minutes as written.

VOTE: All in favor, motion carried.

**Commissioner Dussault asked for questions/comments regarding the abstract:**

Questions regarding the National Grid bills; Joyce will call National Grid.

**RESOLUTION #187 APPROVING PAYMENT OF ABSTRACT #17 DATED SEPTEMBER 14, 2022 FROM THE GENERAL FUND, VOUCHER #220402 THROUGH VOUCHER #220432, TOTALING \$29,552.62.**

A3410.1	\$	5,715.03
A3410.2	\$	4,244.36
A3410.4	\$	19,136.19
A9000.8	\$	457.04

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Total: \$ 29,552.62

MOTION: Dussault

SECOND: Ramsey

RESOLVED to approve payment of Abstract #17 dated September 14, 2022 from the General Fund, Voucher #220402 through Voucher #220432, totaling \$29,552.62.

VOTE: All in favor, motion carried.

**RESOLUTION #188 APPROVING PAYMENT OF ABSTRACT #2 DATED SEPTEMBER 10, 2022 FROM THE BUILDING RESERVE FUND, VOUCHER #BR22002, TOTALING \$12,465.00.**

MOTION: Dussault

SECOND: Russo

RESOLVED to approve payment of Abstract #2 dated September 14, 2022 from the Building Reserve Fund, Voucher #BR22002, totaling \$12,465.00.

VOTE: All in favor, motion carried.

### **Reports of the Staff:**

- **District Administrator:** Joyce Petkus
  - Confirmed that the Board would be leaving the physicals as is, including PFT testing. Brief discussion, tabled to next meeting.
  - Flu Shots are available beginning October 3<sup>rd</sup>; flyers will be posted in the firehouses.
  - Received certified letter from ABD Engineers regarding the Town of Wilton public hearing on site plan approval of Dance Lab at 604 Maple Avenue.
  - Would like to deactivate the access for all those **other than firefighters** who have not used their access. Board approved turning off access for those not used in the past three years.
  - Vander Molen is hosting a Customer Appreciation Day on Friday, October 14<sup>th</sup>. Brief discussion continued.
  - AFDCA Fall Workshop is scheduled for November 12<sup>th</sup> at Westmere fire department in Albany County. An email was also sent out. Anyone interested in going needs to let her know by October 25<sup>th</sup>.
  - Asked Board to think about consolidating the Annual Commissioner election from the four firehouses to the district office.
- **Purchasing:** Douglas Olson
  - Two electricians have been out to look at Co #3 generator electrical line issue. Lengthy discussion continued. Waiting for quotes.
  - Co #1, 2 and 4 generator service is complete. Co #1 generator weeping has slightly increased; just need to keep a watch on it.
  - Co #4 hose and ladder testing is completed; there were no failures.
  - Co #3 and #4 seal coating is complete; Co #3 cured fine and looks good, but DBD has been contacted to go back to Co #4 to fix some issues. Brief discussion continued.
  - Maintenance trailer has been lettered.
  - Still has not been able to contact Ray Conniff to get his pager back.
  - Septic tank riser project is complete at Co #1, 2 and 3.
  - Frank Ryan & Son has started the repair, painting and epoxy work at the stations. The color mistake at Co #1 will be corrected. Brief discussion continued. Will cost an additional \$500.
  - Fire Tech & Safety no longer has a tech in the area to do Scott pack testing. Has contacted and received quotes from MES and Dival. Discussion continued, including the number of bottles actually needed and future replacement schedule; recommends going with Dival.
  - Co #3 brought in a K1 Flir camera with a broken interior screen. Contacted Teledyne, they say it is not economical to repair them. Cost to replace it is \$719. Commissioner Ramsey questioned how it was damaged; D/C Petkus noted it happened during training. Rubber protective cases can be purchased for \$48.50 apiece. Board approved purchased of 19 cases; money to come from Operations.
  - Previously provided the Board with a list of equipment to be surplussed, then to be donated, sold or scrapped. AMEDICAUSA will take the surplus gear, Supervac fans and work safety light, and they have provided a detailed Hold Harmless for the District. Discussion continued.

**RESOLUTION #189 DECLARING THE FOLLOWING GEAR AND EQUIPMENT SURPLUS, TO BE DONATED TO AMEDICAUSA: 47 BUNKER PANTS, 66**

TURNOUT COATS, 3 ORANGE RAINCOATS, 42 PAIRS STRUCTURAL FIREFIGHTING BOOTS, 22 STRUCTURAL FIREFIGHTING HELMETS, 4 SUPERVAC FANS, 1 WORK SAFETY LIGHT.

MOTION: Dussault

SECOND: Ramsey

RESOLVED to declare the following gear and equipment surplus, to be donated to AMEDICAUSA: 47 bunker pants, 66 turnout coats, 3 orange raincoats, 42 pairs structural firefighting boots, 22 structural firefighting helmets, 4 Supervac fans, 1 work safety light.

VOTE: All in favor, motion carried.

RESOLUTION #190 DECLARING THE FOLLOWING EQUIPMENT SURPLUS, TO BE SOLD OR DONATED: 3 CHEVROLET TAHOE CENTER CONSOLES AND 1 OLD STYLE LIGHTBAR; AND TO DECLARE THE FOLLOWING EQUIPMENT SURPLUS, FOR SCRAP: 4 INOPERABLE EAGLE IMAGER THERMAL IMAGING CAMERAS AND THE OLD DISASSEMBLED CASCADE SYSTEM.

MOTION: Dussault

SECOND: Ramsey

RESOLVED to declare the following equipment surplus, to be sold or donated: 3 Chevrolet Tahoe center consoles and 1 old style lightbar; and to declare the following equipment surplus, for scrap: 4 inoperable Eagle Imager thermal imaging cameras and the old disassembled Cascade system.

VOTE: All in favor, motion carried.

RESOLUTION #191 APPROVING DIVAL SAFETY AND SUPPLIES TO COMPLETE ANNUAL SCBA MAINTENANCE.

MOTION: Dussault

SECOND: Russo.

RESOLVED to approve Dival Safety and Supplies to complete annual SCBA maintenance.

VOTE: All in favor, motion carried.

- Additional brief discussion continued regarding replacing the damaged Flir and purchasing protective cases.
- Doug explained that the gas meters kept coming up that the O2 and LEL sensors were failing calibration on the downstairs calibration machine. It was brought to AJ Vel, who thought that maybe the pump pressures need to be recalibrated. Brief discussion continued regarding the 6 meters currently at AJ Vel being recalibrated and resetting all the pump pressures. When the meters are tested at AJ Vel, they cannot find anything wrong with them. D/C Petkus noted that the officers are looking at new meters. Commissioner Ramsey questioned how often they are bump tested; Larry noted he does it before he calibrates the meters. Discussion continued.
- Co #3 garage man door is not a security system issue, the door needs to be squared up and tightened up as some nails and screws have come loose.
- **Treasurer:** Joyce Petkus
  - RBC has a conflict on October 12<sup>th</sup>; brief discussion. Meeting to be cancelled, and if they feel a meeting needs to be scheduled at some point, RBC can contact the district. Commissioners are also free to call RBC if any of them should have questions.

**RESOLUTION #192 GIVING THE TREASURER PERMISSION TO APPROPRIATE \$485.00 RECEIVED FROM UTICA NATIONAL INSURANCE FOR REHAB BUS TOWING CLAIM AND DEPOSITED INTO A2680 INSURANCE RECOVERIES TO .4 APPARATUS, MAINTENANCE & REPAIRS: REHAB BUS LINE ITEM.**

MOTION: Dussault

SECOND: Russo

RESOLVED to give the Treasurer permission to appropriate \$485.00 received from Utica National Insurance for rehab bus towing claim and deposited into A2680 Insurance Recoveries to .4 Apparatus, Maintenance & Repairs: rehab bus line item.

VOTE: All in favor, motion carried.

**Membership/Changes in Membership:**

- None.

**Report of the Chief – Jon Davis**

- Not present this evening.

**Reports from Companies:**

**Company #1:**

- No one present this evening.

**Company #2:**

- No one present this evening.

**Company #3: D/C Petkus**

- Questioned if the Vander Molen invoice was received on 281 repairs; Joyce has not received it yet. Brief discussion continued.
- Would like someone to speak to Vander Molen; they called the Chief at 7 am on Monday to let him know that they were coming to pick up 281; they did not give any advanced notice so there was no time to strip the truck before it went out of service. Discussion continued.
- Concerned about the electric bill, would like the electrician to look at it. Brief discussion continued.

**Company #4:**

- No one present this evening.

**Report of District EMS Coordinator – Christian Alvord**

- Not present this evening.

**Report of the Training Committee**

- No one present this evening.

**Report of the Explorer Program**

- No one present this evening.

**Reports of the Commissioners:**

- Dussault
  - Thanks to everyone for all their work this past month; keep up the good work.
- Hays
  - Chief Davis was able to print the district map in color; not sure if the company boundaries have been put on the map, so he is waiting to hear back.
  - Questioned if there is any change in fit tests and the cancer coverage beneficiary forms;

Joyce noted Deidre handles the fit tests, and only one beneficiary form has been received since the last report; there are about 20 that need to complete the form.

- Ramsey
  - Would like Co #3 and #4 to come up with some ideas to save money on the electric bills. Joyce will run reports on both Co #3 and Co #4 over the past 3 years.
  - Gear presentation is scheduled for 9/29 at 6:30 pm at the district office.
  - Questioned if Captain King met with Deidre regarding FDIC; he will contact Deidre.
  - Will be out of town from the 26<sup>th</sup> – 30<sup>th</sup>.
- Russo
  - Nothing at this time.
- Chandler
  - Not present this evening.

#### **Reports of the Town Board/Town Planning Board Liaisons:**

- **Town of Greenfield:** Russo
  - Nothing at this time.
- **Town of Wilton:** Scott Dussault
  - Next planning board meeting is September 21<sup>st</sup>.

#### **District Policy Review:**

- Unassigned Fund Balance policy
- Investment policy

No changes made to above listed policies.

#### **Special Topics of Discussion:**

- Budget workshop to be scheduled for Wednesday, September 21<sup>st</sup> beginning at 7 PM at the district office.
- Co #3 President Ellsworth noted that the lawn hadn't been mowed in three weeks, and requested that if the lawn cannot be mowed to please communicate with him and they will try to get it done. Larry noted that they are putting cars on the lawns, and someone drove across the front of Co #3 lawn. Discussion continued.
- D/C Petkus requested that the drain basin get dug up before the winter. Brief discussion continued.
- Doug noted that he had ordered ground lights from Amazon to replace 292 ground lights; when they returned the bus from repairs, there was a ground light sitting on the picnic table. It was apparently removed from 292 and there were all new LED ground lights all around the truck that neither he nor Larry installed. Doug was able to return the ground lights for some credit. Waiting for 292 invoice from Vander Molen. Joyce explained that any truck/apparatus invoices she receives are emailed to all the Chief Officers and the Board. Lengthy discussion continued.
- Commissioner Ramsey questioned the blue light lenses for 271; he will have to contact the Chief. Doug noted the Chief is also taking care of the inverter with Emergency Vehicle Upfitters. Brief discussion continued.

### **RESOLUTION #193 DISPENSING WITH THE READING OF THE MINUTES.**

MOTION: Dussault


SECOND: Russo

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Dussault with a second from Commissioner Ramsey to adjourn the meeting at 8:06 PM. All in favor, meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joyce Petkus". The signature is written in dark ink on a white background.

Joyce A. Petkus  
District Administrator/Treasurer