

Board of Fire Commissioners
Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
Office: (518) 893-0723 Fax: (518)893-7006

The February 8, 2023 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:01 PM.

Flag salute and a moment of silence were recognized for departed members.

Present were: Commissioners Chandler, Hays, Ramsey, Russo; D/A-Treasurer Petkus, D/P Olson. Excused: Commissioner Ellsworth. Please see sign in sheet for others in attendance.

Commissioner Chandler noted that Chief Davis is excused this evening.

RESOLUTION #58 APPROVING THE JANUARY 25, 2023 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the January 25, 2023 Commissioner meeting minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

RESOLUTION #59 APPROVING PAYMENT OF ABSTRACT #3 DATED FEBRUARY 8, 2023 FROM THE GENERAL FUND, VOUCHER #230046 THROUGH VOUCHER #230070, TOTALING \$19,344.06.

A3410.1	\$ 5,542.00
A3410.2	\$ 720.00
A3410.4	\$12,541.73
A9000.8	\$ 540.33

Total: \$ 19,344.06

MOTION: Chandler

SECOND: Hays

RESOLVED to approve payment of Abstract #3 dated February 8, 2023 from the General Fund, Voucher #230046 through Voucher #230070, totaling \$19,344.06.

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - Annual OSHA forms have been sent, and receipt confirmed by the Department of Labor as per their previous letter. Form was also posted beginning February 1st.
 - Received CAFDA Officer Installation invitation; March 11th at Embassy Suites in Saratoga Springs. She and D/C Petkus would like to attend. Will bring it up again at February 22nd meeting for Board to make a motion.

- AFDSNY Annual Meeting and conference will be held at Turning Stone Resort and Casino May 18-20th, if anyone is interested in attending. Brief discussion.
- Received MBK contract/invoice; Commissioner Chandler to sign.
- ER has been bought out by ESO. Lengthy discussion.
- 2023 annual firefighter physicals begin March 1st; forms given out, notices posted in each of the firehouses. Cutoff date changed to December 1st, 2022 for those required to have physical. No-show/same day cancellation fee increased to \$50. Discussion continued.
- **Purchasing Agent:** Douglas Olson
 - Still waiting on gear.
 - No updates from the Chief with regard to Vander Molen and EVU.
 - 292 is at Frank & Sons; waiting on estimate for recent accident. Brief discussion.
 - Co #4 furnace install scheduled for this Friday.
 - Discussion regarding Hubble switch warranty.
 - Fit test machine going out for annual calibration/cleaning beginning of March.
 - Working with Plymovent; system needs PM service at \$956.25 per station; \$3,825 total. Brief discussion.
 - No update from MyTechs; should hear from them by end of week regarding TV install in Chiefs' office.
 - Reached out to MES in reference to jaws quote.
 - Hose testing dates reviewed; reminder again there is no make-up date.
 - Received 2 additional shed quotes for Co #2. Discussion.
 - Co #1 requested floor mats; Unifirst service very expensive. Brief discussion; will purchase mats from Home Depot instead.
 - Has ordered everything that was submitted on a purchase request prior to today.
 - Finishing the last of the outstanding work orders.
 - M-1 rear tail light not working correctly; discussion, will be going to Ryan's, including for regular service.
 - Commissioner Ellsworth suggested the possibility of going out for RFP for lawn maintenance. Brief discussion.
 - Discussion regarding Co #2 floor heaving.
 - Has not heard from Bill Reid regarding Co #1 insulation; Commissioner Chandler to call.
 - Received a couple of quotes for Co #3 flooring.

Discussion continued regarding Plymovent system.

RESOLUTION #60 GIVING THE DIRECTOR OF PURCHASING PERMISSION TO CONTACT PLYMOVENT TO SERVICE THE SYSTEM.

MOTION: Chandler

SECOND: Russo

RESOLVED to give the Director of Purchasing permission to contact Plymovent to service the system.

All in favor, motion carried.

- **Treasurer:** Joyce Petkus
 - Working on FY 2022 AUD. Brief discussion.
 - Annual audit scheduled for May 15th.
 - Spoke to Bill Young regarding Verizon lease. Also reviewing OSC publications on leases. Brief discussion.
 - Received Town of Greenfield 2023 tax levy monies.

- EMS CLIA waiver renewal is due; paperwork has been completed and Board needs to approve payment of CLIA fee.

RESOLUTION #61 GIVING THE TREASURER PERMISSION TO PAY THE CLIA WAIVER RENEWAL FEE OF \$200.00.

MOTION: Russo

SECOND: Ramsey

RESOLVED to give the Treasurer permission to pay the CLIA waiver renewal fee of \$200.00.
All in favor, motion carried.

Firefighter/Auxiliary/Explorer Membership: Joyce Petkus

None.

Report of the Chief – Jon Davis:

- Excused.

Reports from Companies:

Company #1: D/C Coffey

- Good.

Company #2: A/C W. Chandler

- Thanks to Doug and the Chief for getting all the equipment ordered.
- Questioned Doug on the status of the 5-gas meter; Doug noted he has not heard anything.
- Questioned Doug on the status of the RIT pack; Doug noted they are still waiting on a part.
- Requested the brush trucks get done before the end of February, as well as the primer by Vander Molen. Brief discussion.

Company #3: A/C Thurman

- Co #3 Auxiliary would like permission to host Breakfast with the Easter Bunny on March 26th from 8 am – noon.

RESOLUTION #62 GIVING CO #3 PERMISSION TO HOST BREAKFAST WITH THE EASTER BUNNY ON MARCH 26TH FROM 8 AM – NOON.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to give Co #3 permission to host Breakfast with the Easter Bunny on March 26th from 8 am – noon.

All in favor, motion carried.

- Firehouse was shot with a couple of paint balls; there was no damage and they washed it off. Suggested installing security cameras. Discussion; will have Doug look into it.
- Thanks for the work being done around the station.

Company #4: Captain Z. King

- Questioned the status of the water; brief discussion.
- Questioned if the Board knew who was working on the traffic light. Brief discussion.
- Having trouble with the phone system. Discussion; Doug to contact All Works.
- Thanks for sending 292 for paint correction.

Report of the Training Committee: Captain Z. King.

- MBK starting up in March.

- Training committee meeting on Monday
- Will be making suggestion on who is recommended to send to FDIC.

Report of the Explorer Program: A/C W. Chandler

- Received invoice and forwarded to Joyce.

Reports of the Commissioners:

- Ellsworth
 - Excused.
- Hays
 - Recently listened in on AFG grant webinar; will not be applying this year as deadline is tomorrow. Must be a 501C3 to apply for Oliver B. Merlyn grant. Discussion.
- Ramsey
 - Thanks to Commissioner Hays for all the grant research; can also hire a grant writer. Brief discussion
 - Best Practice committee previously met and is set to meet on February 19th.
 - By-law committee needs to meet. Brief discussion.
- Russo
 - Nothing at this time.
- Chandler
 - Received request from Co #1 to purchase jaws for the new truck. Lengthy discussion. Money to come out of .2 Misc. Equipment line item.

RESOLUTION #63 APPROVING THE CUTTER AND COMBI AT THE PRICE OF \$28,415.70.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to approving the cutter and combi at the price of \$28,415.70.

All in favor, motion carried.

Reports of the Town Board/Planning Board Liaisons

- Town of Greenfield: Commissioner Russo
 - Nothing at this time.
- Town of Wilton: D/C Bogardus
 - Not present this evening.

District Policy Review:

- Disciplinary: No changes made.
- Duties of Fire Officers: No changes made.

Special Topics of Discussion/Final Comments:

- Discussion regarding training building shed.
- Discussion regarding Co #2 final building plans, including possibly moving the National Grid pole. Co #2 President McGowan to coordinate with D/P Olson.

RESOLUTION #64 ENTERING INTO EXECUTIVE SESSION AT 7:54 PM.

MOTION: Chandler

SECOND: Russo

RESOLVED to enter into executive session at 7:54 pm.

All in favor, motion carried.

RESOLUTION #65 RECONVENING FROM EXECUTIVE SESSION AT 8:32 PM.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to reconvene from executive session at 8:32 pm.

All in favor, motion carried.

RESOLUTION #66 MOVING DEIDRE CHANDLER'S PAY TO \$23.00 AN HOUR EFFECTIVE THIS PAY PERIOD.

MOTION: Ramsey

SECOND: Hays

RESOLVED to move Deidre Chandler's pay to \$23.00 an hour effective this pay period.

VOTE: Chandler, recused himself; Hays, yes; Ramsey, yes; Russo, yes. Motion carried.

RESOLUTION #67 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler

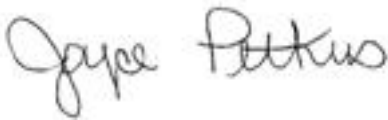
SECOND: Russo

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Russo to adjourn the meeting at 8:34 PM. All in favor, meeting adjourned.

Respectfully submitted,



Joyce A. Petkus
District Administrator/Treasurer