

Board of Fire Commissioners
Greenfield Fire District
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The February 22, 2023 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:01 PM.

Flag salute and a moment of silence were recognized for departed members.

Present were: Commissioners Chandler, Hays, Ramsey, Russo; D/A-Treasurer Petkus, D/P Olson. Excused: Commissioner Ellsworth. Please see sign in sheet for others in attendance.

RESOLUTION #68 APPROVING THE FEBRUARY 8, 2023 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the February 8, 2023 Commissioner meeting minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

RESOLUTION #69 APPROVING PAYMENT OF ABSTRACT #4 DATED FEBRUARY 22, 2023 FROM THE GENERAL FUND, VOUCHER #230071 THROUGH VOUCHER #230095, TOTALING \$27,768.88.

A3410.1	\$ 5,642.00
A3410.2	\$ 35.43
A3410.4	\$20,717.08
A9000.8	\$ 1,374.37

Total: \$ 27,768.88

MOTION: Chandler

SECOND: Russo

RESOLVED to approve payment of Abstract #4 dated February 22, 2023 from the General Fund, Voucher #230071 through Voucher #230095, totaling \$27,768.88.

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - Questioned if the Board had made a decision regarding the request made by Co #1 auxiliary member Jordan Waite; decision will be left up to Co #1.
 - Submitted Past Commissioner George Miller's name for the AFDSNY memorial service in May.
 - Vehicle insurance cards given to each company; please put them with your vehicles.
 - Questioned who will be going to the CAFDA Officer Installation, March 11th at Embassy Suites in Saratoga Springs.

RESOLUTION #70 GIVING D/C E. PETKUS AND D/A J. PETKUS PERMISSION TO ATTEND THE CAFDA OFFICER INSTALLATION ON MARCH 11TH AT EMBASSY SUITES IN SARATOGA SPRINGS. COST IS \$120.00.

MOTION: Chandler

SECOND: Russo

RESOLVED to give D/C E. Petkus and D/A J. Petkus permission to attend the CAFDA Officer Installation on March 11th at Embassy Suites in Saratoga Springs. Cost is \$120.00.

All in favor, motion carried.

- Will be out of the office tomorrow and Friday.
- **Purchasing Agent**: Douglas Olson
 - Still has no delivery date for gear.
 - Co #2 & 3 brush trucks scheduled; 283 will go on 2/27; 272 will go after 283 completed.
 - 292 painting at Frank & Sons is ahead of schedule; there may be a bad solenoid on the cab lift so Vander Molen will be looking at it.
 - Co #4 furnace install completed by Toby Middlebrook. He had also found a broken vent pipe for the hot water heater and that was repaired. He also looked at Co #1 hot water tank and made some recommendations. Brief discussion.

RESOLUTION #71 REPLACING CO #1 HOT WATER TANK.

MOTION: Chandler

SECOND: Russo

RESOLVED to replace Co #1 hot water tank.

All in favor, motion carried.

- Reminder that the fit test machine will be going out for annual cleaning/service at the beginning of March.
- Plymovent service is scheduled but they are currently 8-10 weeks out; he will let everyone know once he gets a definitive date and service will take 2 days.
- My Techs will be installing the TV in the Chiefs' office tomorrow.
- Reminder again of when hose testing will occur.
- Received additional shed/container quotes.
- Co #1 floor mats installed, as well as mouse traps. Currently working on getting some pest control quotes.
- Service completed on Maint-1.
- Confirmed with the Board to put out the RFP for lawn maintenance.
- Received several quotes for Co #3 flooring project. Discussion.

RESOLUTION #72 ACCEPTING THE QUOTE FROM WILTON FLOORING IN THE AMOUNT OF \$11,468.36.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to accept the quote from Wilton Flooring in the amount of \$11,468.36.

All in favor, motion carried.

- Working on getting quotes on upgrading security system.
- Co #2 hydrogen cyanide gas meter due to be delivered mid-April.
- **Treasurer**: Joyce Petkus

- FY 2022 AUD has been completed and forwarded to the auditors. Will be submitting it to OSC next week.
- Received Town of Wilton 2023 tax levy check, and it has been deposited.
- Monies have been moved as necessary including into the Reserve accounts.

Firefighter/Auxiliary/Explorer Membership: Joyce Petkus

- Firefighter Changes in Membership:
 - Co #2: Jeffrey Hickam; requested to go life-inactive; Cameron Lloyd: removed from membership rolls dues to inactivity. Jaedyn Middlebrook: resigned, moving out of state.

A/C Chandler noted that Mr. Hickam would like to keep his access; Joyce noted requests to keep access and uniform must be submitted in writing.

RESOLUTION #73 GIVING THE CHAIRMAN PERMISSION TO SIGN OFF ON THE ABOVE CHANGE IN MEMBERSHIP FORMS.

MOTION: Ramsey

SECOND: Russo

RESOLVED to give the Chairman permission to sign off on the above change in membership forms.

All in favor, motion carried.

D/C Bogardus requested approval to move ahead with out of district applicants Ruizhe Hao and Chaim Fisher. Brief discussion; Board okayed.

Report of the Chief – Jon Davis:

- 273 back up lights repaired.
- Hopefully 282 is set with the Q-siren.
- 271 scheduled for next week to have lights and inverter to be installed.
- Co #1 jaws cutter and combi tool were accrued under Miscellaneous Equipment; would like to see a permissive referendum done instead, and include the purchase of the spreader. Lengthy discussion.

Reports from Companies:

Company #1:

- No one present this evening.

Company #2: A/C W. Chandler

- The company wants to purchase the shed from Versatile at a cost of \$7,995 delivered. Site must be prepared.
- Ian Cameron would like to take an EMT class at REMO in Albany, and use 270/272/26. He believes the class is free unless he does not pass the class. Class is March 3rd through May. Discussion.

RESOLUTION #74 GIVING IAN CAMERON PERMISSION TO TAKE THE REMO EMT CLASS IN ALBANY AND USE 270, 272 OR 26.

MOTION: Chandler

SECOND: Russo

RESOLVED to give Ian Cameron permission to take the REMO EMT class in Albany and use 270, 272 or 26.

All in favor, motion carried.

- Jaedyn Loria would like to use a vehicle to take to BEFO at Co #4. It was noted he does not need Board approval; it goes through the Chief.
- Thanks to Doug, the Chief and the Board for getting the miscellaneous equipment for 271.
- Has four sets of gear to give to Doug.

Discussion regarding Co #2 shed request.

RESOLUTION #75 PURCHASING THE SHED FROM VERSATILE IN THE AMOUNT OF \$7,995. MONEY TO COME OUT OF REPAIRS, BUILDING MAINTENANCE AND GROUNDS LINE ITEM.

MOTION: Ramsey

SECOND: Russo

RESOLVED to purchase the shed from Versatile in the amount of \$7,995. Money to come out of Repairs, Building Maintenance and Grounds line item.

All in favor, motion carried.

Company #3: D/C E. Petkus

- Thanks to the Board for the flooring purchase.
- Asked that the strikers be considered for replacement as part of the security system upgrade.
- Brief discussion regarding the solenoid that was recently installed in 282.
- Has started a rotation list to purchase 5 sets of gear. Brief discussion.

Company #4: D/C Bogardus

- Noted the holes in the bay floors are getting larger. Discussion continued. Doug to look into a temporary fix.
- There are issues with the phone system. Brief discussion; Doug to call Allworx tomorrow.
- Cable TV is not working. Brief discussion; Joyce to look into it.

Report of the Training Committee: Captain Z. King.

- Annual bail out almost completed.
- MBK starting up March 7th with commercial search.
- The four that can attend FDIC this year are Captain N. King, Captain Z. King, Lt. C. Krueger and A/C J. Marshall. Dates are 4/25 - 4/30/2023. Discussion. Chief Davis noted they will be required to conduct a slide show presentation.

RESOLUTION #76 GIVING CAPTAIN N. KING, CAPTAIN Z. KING, LT. C. KRUEGER AND A/C J. MARSHALL PERMISSION TO ATTEND THE 2023 FDIC CONFERENCE, INDIANAPOLIS INDIANA, 4/25 - 4/30/2023.

MOTION: Ramsey

SECOND: Russo

RESOLVED to give Captain N. King, Captain Z. King, Lt. C. Krueger and A/C J. Marshall permission to attend the 2023 FDIC Conference, Indianapolis Indiana, 4/25 - 4/30/2023.

VOTE: Chandler, no; Hays, yes; Ramsey, yes; Russo, yes. Motion carried.

Report of the Explorer Program: A/C W. Chandler

- Good.

Reports of the Commissioners:

- Ellsworth
 - Excused.
- Hays
 - DEC grant has been approved, and would like to purchase 30 sets of wildland firefighting shirts. Brief discussion continued.

RESOLUTION #77 APPROVING THE PURCHASE OF 30 SETS OF WILDLAND FIREFIGHTING SHIRTS FROM NORTHRIDGE FIRE EQUIPMENT IN THE AMOUNT OF \$2,999.70.

MOTION: Hays

SECOND: Chandler

RESOLVED to approve the purchase of 30 sets of wildland firefighting shirts from Northridge Fire Equipment in the amount of \$2,999.70.

All in favor, motion carried.

- Has been reviewing the fuel invoices, and has asked that everyone be more diligent and more accurate regarding odometer readings. Discussion continued.
- Successfully re-opened the district account on the sam.gov website. Commissioner Ellsworth also gave him the name of a grant writing company. Brief discussion.
- Will be away March 8th through March 27th.
- Ramsey
 - Questioned if Doug has the list of who needs fit testing; he noted Deidre keeps that list. Brief discussion.
- Russo
 - Reminder to set physical appointments; he is scheduled.
- Chandler
 - Met with LaBella last night regarding Co #2 building expansion. Initial cost estimate came in at \$1.1 – 1.2 million dollar range. Discussion continued.
 - Received an email today from a town planning board member; apparently the recommendations made regarding long driveways never made it into town code; Commissioner Chandler will be working on it again.
 - Noted an issue with a link on the district website; Joyce will look into it.
 - Questioned who is in charge of this year’s get together; it was noted it is Co #1.
 - Will be meeting with the Judge tomorrow in reference to 273. Brief discussion.

RESOLUTION #78 GIVING COMMISSIONER CHANDLER PERMISSION SPEAK ON BEHALF OF THE BOARD TO TRY TO SETTLE THIS TOMORROW.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to give Commissioner Chandler permission speak on behalf of the Board to try to settle this tomorrow.

All in favor, motion carried.

Reports of the Town Board/Planning Board Liaisons

- Town of Greenfield: Commissioner Russo
 - Nothing at this time.
- Town of Wilton: D/C Bogardus
 - Public hearings next week in reference to the mall project, Messenger project and solar

project.

District Policy Review:

Chief Davis requested the Board hold off on approving the policy updates. Discussion continued.

- Firefighter Training & Officer Requirements: Commissioner Ramsey gave overview of changes; discussion followed.

RESOLUTION #79 APPROVING CHANGES TO THE FIREFIGHTER TRAINING & OFFICER REQUIREMENTS POLICY AS RECOMMENDED AND DISCUSSED.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve changes to the Firefighter Training & Officer Requirements policy as recommended and discussed.

All in favor, motion carried.

- Training Approval: Commissioner Ramsey gave overview of changes previously submitted; brief discussion followed.

RESOLUTION #80 APPROVING THE CHANGES TO TRAINING APPROVAL POLICY #19 AS SUBMITTED.

MOTION: Ramsey

SECOND: Chandler

RESOLVED to approve the changes to Training Approval Policy #19 as submitted.

All in favor, motion carried.

Special Topics of Discussion/Final Comments:

- D/C Petkus questioned if anyone looked at the Oliver B. Merlyn grant for the purchase of the jaws. Brief discussion.
- D/C Petkus suggested taking a look at West Crescent's new bay floors regarding to repairs to Co #4 bay floor. Brief discussion.
- A/C Chandler thanked the board for fixing 273. Brief discussion.
- Commissioner Ramsey suggested creating a grant committee. Discussion.

RESOLUTION #81 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler

SECOND: Russo

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Russo to adjourn the meeting at 8:19 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce Petkus

Joyce A. Petkus
District Administrator/Treasurer