

**Board of Fire Commissioners**  
Greenfield Fire District  
P.O. Box 103  
Greenfield Center, NY 12833  
Office: (518) 893-0723 Fax: (518)893-7006

The May 10, 2023 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:00 PM.

Flag salute and a moment of silence were recognized for departed members.

**Present were:** Commissioners Chandler, Ellsworth, Hays, Ramsey, Russo; D/A-Treasurer Petkus, D/P Olson. Please see sign in sheet for others in attendance.

**RESOLUTION #137 APPROVING THE APRIL 26, 2023 COMMISSIONER MEETING MINUTES AS WRITTEN.**

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the April 26, 2023 Commissioner meeting minutes as written.

VOTE: All in favor, motion carried.

**Chairman Chandler asked for questions/comments regarding the abstract:**

The Treasurer noted the current abstract reflects the removal of a Vander Molen invoice for 282 work pending receipt of a credit.

**RESOLUTION #138 APPROVING PAYMENT OF ABSTRACT #9 DATED MAY 10, 2023 FROM THE GENERAL FUND, VOUCHER #230196 THROUGH VOUCHER #230213, TOTALING \$27,404.67.**

A3410.1	\$ 5,456.75
A3410.2	\$ 4,926.37
A3410.4	\$16,574.82
A9000.8	\$ 446.73

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Total: \$ 27,404.67

MOTION: Ellsworth

SECOND: Chandler

RESOLVED to approve payment of Abstract #9 dated May 10, 2023 from the General Fund, Voucher #230196 through Voucher #230213, totaling \$27,404.67.

VOTE: All in favor, motion carried.

**Reports of the Staff:**

- **District Administrator:** Joyce Petkus
  - Updated annual physicals report given to each company and Chief. Brief discussion.
  - Review of membership process as printed in the Capital Area bulletin; excerpt printed out for officers.
  - Annual OSHA SH900.1 form posting requirement met; forms removed on May 2<sup>nd</sup>.

- Reviewed questions answered in reference to the Saratoga Springs Public Library request to use a firehouse for a bookmobile. Brief discussion continued. Board okayed; Joyce to coordinate, including insurance and hold harmless coverages.
- Discussion regarding the upcoming by-law change, CAFDA is renting a bus to transport anyone that wants to vote. Board would need to approve an officer to travel to vote.

**RESOLUTION #139 ALLOWING TREASURER PETKUS TO CAST VOTE ON BEHALF OF THE GREENFIELD FIRE DISTRICT AT THE MAY 19, 2023 ANNUAL MEETING OF THE AFDSNY IN FAVOR OF THE BY-LAW CHANGE ALLOWING PROXY VOTING.**

MOTION: Chandler

SECOND: Russo

RESOLVED to allow Treasurer Petkus to cast vote on behalf of the Greenfield Fire District at the May 19, 2023 Annual Meeting of the AFDSNY in favor of the by-law change allowing proxy voting.

VOTE: All in favor, motion carried.

- **Purchasing Agent:** Douglas Olson
  - RFPs sent out for the heating fuel and sealcoating.
  - Butt tags still not received.
  - June hose testing reminder again.
  - 261 at Premier for annual maintenance. Brief discussion.
  - Co #3 flooring install begins May 30<sup>th</sup>.
  - All gas meters back from repairs/calibration except for Co #4.
  - Has not heard back from Dival in reference to loaner, still waiting on RIT pack repairs
  - Erik has started on lawn care & maintenance.
  - June 1<sup>st</sup> and 2<sup>nd</sup> hot water tanks to be flushed.
  - 262 tire pressure equalizers will be picked up tomorrow.
  - Bus at Co #2 needs to be cleaned out before being removed from premises.

Captain Z. King questioned the hose testing process. Discussion continued.

- **Treasurer:** Joyce Petkus
  - Has relinquished Co #4 cable issue over to the Director or Purchasing.
  - National Grid issues continue, now including an issue at Co #4 regarding a broken electric meter. Discussion continued.
  - Audit begins Monday morning. Brief discussion.

**Firefighter/Auxiliary/Explorer Membership:** Joyce Petkus

- Firefighter New Members and Changes in Membership:
  - Co #2: Michael Chandler requested life inactive status.
  - Co #4: Dean Deuel, Jr. would like to return to active status from life inactive status. Lives just outside the district boundaries.

**RESOLUTION #140 GIVING THE CHAIRMAN PERMISSION TO SIGN OFF ON THE ABOVE NEW MEMBER AND CHANGE IN MEMBERSHIP.**

MOTION: Chandler

SECOND: Russo

RESOLVED to give the Chairman permission to sign off on the above changes in membership.

VOTE: All in favor, motion carried.

**Report of the Chief – Jon Davis:**

- Not present this evening.
- D/C Barss noted:
  - 271 is intermittently getting repaired. Brief discussion.
  - GFD got involved a few months ago with two recurring incidents involving a junior fire setter; OFPC was contacted and has taken over the case. Brief discussion continued.
  - Held a cancer reduction and awareness seminar. He has done some research in reference to outside companies, including United Diagnostic Services doing cancer screenings and would like to do some research and maybe get a budget line-item next year for it. Initial cost looks like \$300-\$400 per firefighter. Discussion continued. Board okayed research.

**Reports from Companies:**

**Company #1: D/C Coffey**

- Questioned the status of the drains; Douglas noted they need to be dug up, but they were able to get the flashing back up.

**Company #2: D/C Barss**

- Expanding technical rescue.

**Company #3: D/C Petkus**

- Questioned the process for EKG's at Occupational Medicine. Brief discussion continued; Joyce to contact them.
- Gear meeting scheduled for Thursday, May 25<sup>th</sup> at 7 pm for gear fitting. Brief discussion. Will also be signing up for the Lion Gear Academy.
- Would like permission for A/C Thurman and others to take 280 to the Chief's Show in Syracuse in June. Brief discussion, continued. All names needed before board approval.

**Company #4: Captain N. King**

- Questioned update on phone system. IT, Granite and UGS are all involved in figuring out the issue. Discussion continued.
- Verizon placed a chain across the access road in back of the Co #4. Discussion continued.

**Report of the Training Committee: Captain Z. King**

- Live Burn is Tuesday evening; changing it up with some ideas from FDIC conference.
- Worked on job duties of Captains and Lieutenants; they were approved by the firematic officers and have been emailed to by-law committee.
- Captain Murray got a wildland search drill scheduled in the district on August 1<sup>st</sup> and 5<sup>th</sup>.

**Report of the Explorer Program: A/C W. Chandler**

- All good.

**Reports of the Commissioners:**

- Ellsworth
  - Confirmed fire police radio was received. Questioned if there is a game plan for straightening out the radios in the district. Douglas noted he is working with both Frank and Dave regarding the fire police radio issue.
  - Vander Molen had called him regarding the MVI valve leak on 292. Will take 2-8 hours

to repair; the part is about \$500 for the rebuild kit. Has not yet given approval.

Discussion continued.

- 282 bill not being paid yet until they are in agreement.
- Providence should be sending invoice for Jaclene Becker's gear.
- Asked Douglas to add cracks at Co #4 on To Do list. Co #2 cracks were repaired yesterday. Brief discussion.
- Premier has been sending pictures of the work being done on 261 as they are servicing it. Discussion regarding the software system they are using and the district's access to it in real time.
- Hays
  - Co #4 needs to pick up their wildland shirts after the meeting.
  - Sent an email to MJ Bourban, the grant writer; cost is \$10,000 whether or not the grant is awarded. Will try contacting local politicians. Noted extractors are considered high priority, but an environmental review will need to be completed. Discussion continued.
- Ramsey
  - Agreed extractors are needed.
- Russo
  - Good.
- Chandler
  - Cell tower will be erected next Thursday at Co #4.
  - Co #2 expansion changes finalized and they should be received soon from LaBella.
  - Received an email regarding a resident with a long driveway; contacted the resident and will be working on it with the resident. Brief discussion continued.
  - Noted there is going to be a driveway off Coy Road that may be about 1800' long.
  - Questioned the annual picnic, who is in charge of it? Brief discussion continued. He will speak with the Chief again.

### **Reports of the Town Board/Planning Board Liaisons**

- Town of Greenfield: Commissioner Russo
  - Nothing at this time.
- Town of Wilton: D/C Bogardus
  - Quiet.

### **District Policy Review:**

- Whistleblower: no changes made.
- Workplace Violence Prevention: no changes made.

### **Special Topics of Discussion/Final Comments:**

- A/C Marshall noted former member Tyler LaHart would like to rejoin; he lives just outside district boundaries. Board okayed.

## **RESOLUTION #141 ENTERING INTO EXECUTIVE SESSION AT 7:47 PM IN REFERENCE TO THE SUSPENSION OF AN OFFICER.**

MOTION: Chandler

SECOND: Ramsey

RESOLVED to enter into executive session at 7:47 pm in reference to the suspension of an officer.

VOTE: All in favor, motion carried.

**RESOLUTION #142 RECONVENING FROM EXECUTIVE SESSION AT 8:18 PM.**

MOTION: Chandler

SECOND: Russo

RESOLVED to reconvene from executive session at 8:18 pm.

VOTE: All in favor, motion carried.

**RESOLUTION #143 DISCONTINUING THE SUSPENSION OF A/C WALKER CHANDLER EFFECTIVE IMMEDIATELY.**

MOTION: Ellsworth

SECOND: Russo

RESOLVED to discontinue the suspension of A/C Walker Chandler effective immediately.

VOTE: All in favor, motion carried.

**RESOLUTION #144 DISPENSING WITH THE READING OF THE MINUTES.**

MOTION: Chandler

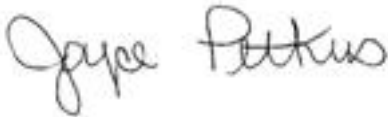
SECOND: Russo

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Russo to adjourn the meeting at 8:20 PM. All in favor, meeting adjourned.

Respectfully submitted,



Joyce A. Petkus  
District Administrator/Treasurer