

**Board of Fire Commissioners**  
Greenfield Fire District  
P.O. Box 103  
Greenfield Center, NY 12833  
Office: (518) 893-0723 Fax: (518)893-7006

The June 28, 2023 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:01 PM.

Flag salute and a moment of silence were recognized for departed members.

**Present were:** Commissioners Chandler, Ellsworth, Hays, Ramsey, Russo; D/A-Treasurer Petkus, D/P Olson. See sign in sheet for others in attendance.

**RESOLUTION #167 APPROVING THE JUNE 14, 2023 COMMISSIONER MEETING MINUTES AS WRITTEN.**

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the June 14, 2023 Commissioner meeting minutes as written.

VOTE: All in favor, motion carried.

**Chairman Chandler asked for questions/comments regarding the abstract:**

**RESOLUTION #168 APPROVING PAYMENT OF ABSTRACT #12 DATED JUNE 28, 2023 FROM THE GENERAL FUND, VOUCHER #230270 THROUGH VOUCHER #230281, TOTALING \$17,056.74.**

A3410.1	\$	6,761.38
A3410.2	\$	155.88
A3410.4	\$	9,493.70
A9000.8	\$	645.78

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Total: \$ 17,056.74

MOTION: Chandler

SECOND: Russo

RESOLVED to approve payment of Abstract #12 dated June 28, 2023 from the General Fund, Voucher #230270 through Voucher #230281, totaling \$17,056.74.

VOTE: All in favor, motion carried.

**Reports of the Staff:**

- **District Administrator:** Joyce Petkus
  - Handed out list of firefighters that have not completed their annual medical evaluations.
  - Gave update on security system upgrade project. Lengthy discussion regarding access for life members and auxiliary, and access to Co #1 cascade room door.
  - Reminder that incomplete incident reports should not be laying around the radio rooms, and copies from firefighters will not be accepted. Brief discussion continued.
  - Will be out of the office beginning Friday, returning Wednesday.
- **Purchasing Agent:** Douglas Olson

- Discussion regarding sealcoating quotes received. Prestige amended their quote as follows: \$6,900 for Co #2 and \$7,900 for Co #1, totaling \$14,800.00. Brief discussion.

## RESOLUTION #169 ACCEPTING AMENDED SEALCOATING QUOTE FROM PRESTIGE SEALCOATING LLC IN THE AMOUNT OF \$14,800.00.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to accept amended sealcoating quote from Prestige Sealcoating LLC in the amount of \$14,800.00.

VOTE: All in favor, motion carried.

- Gear tags ordered at the end of 2022 have finally been received.
- Hose testing completed; thanks to all involved. Brief discussion; some hose failed. Waiting for final report.
- Fire Police order received, just needs to be labeled.
- Two packs are still out for repair, a third is leaking and will be sent out for repair.
- Co #1 blow fill project on to-do list late July/early August. Brief discussion.
- AJ Vel has 2 meters for repair, he has 2 that need O2 sensors; waiting on their delivery.
- Discussion regarding new TICs; price from MES is \$3,000 apiece. Will be checking with Bill at Dival to see if he can beat that price.
- **Treasurer:** Joyce Petkus
  - FY 2022 audit report has been finalized and submitted to OSC, as well as emailed to the Board. Copies also emailed to the Towns of Greenfield and Wilton and the audit legal notice has been published as required by NYS law.
  - Brief update regarding ongoing National Grid invoice issues regarding Co #3 and Co #4.
  - Reminder that budget season is almost here. Brief discussion continued.
  - Discussion regarding lemon law settlement monies; she has already spoken to Bill Young, and the auditors recommended contacting OSC directly for guidance, which she did via email and waiting for their reply.

**Firefighter/Auxiliary/Explorer Membership:** Joyce Petkus

- Firefighter Change in Membership:
  - Co #4: Noah Lake, change from active probationary to active firefighter.

## RESOLUTION #170 GIVING THE CHAIRMAN PERMISSION TO SIGN OFF ON ABOVE CHANGE IN MEMBERSHIP.

MOTION: Ramsey

SECOND: Ellsworth

RESOLVED to give the Chairman permission to sign off on above change in membership.

VOTE: All in favor, motion carried.

**Report of the Chief – Jon Davis:**

- 293 blew hydraulic hose while in Saratoga. Brief discussion; Vander Molen repaired today.
- Discussion regarding rotting back end on 281 and 282 going for paint repairs. Chief Davis noted the cost is about \$5,000 to repair 281.

## RESOLUTION #171 REPAIRING 281.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to repair 281.  
VOTE: All in favor, motion carried.

**Reports from Companies:**

**Company #1: D/C Coffey**

- Quiet.
- Questioned the status of the leaking roof; Doug called Titan Roofing. Brief discussion.
- Will be putting in a request for new lantern lights for the engine. Brief discussion.

**Company #2: report given by Commissioner Hays**

- Thanked Erik for getting to the work orders.
- Hose testing went well. Brief discussion.

**Company #3: D/C Petkus**

- Noted the cancer screening that D/C Barss has been working on will cost about \$24,000; would like the Board to keep this in mind during budget season. Discussion continued.

**Company #4: D/C Bogardus**

- Captain Z. King would like to take 294 to Fire Instructor class.

**RESOLUTION #172 GIVING ZAK KING PERMISSION TO TAKE 294 TO FIRE INSTRUCTOR 1 CLASS AT THE HARRIMAN CAMPUS, JUNE 30, JULY 1, 2, 8, 9, 2023.**

MOTION: Chandler

SECOND: Ramsey

RESOLVED to give Zak King permission to take 294 to Fire Instructor 1 class at the Harriman Campus, June 30, July 1, 2, 8, 9, 2023.

VOTE: All in favor, motion carried.

- Needs shields for Josh Lawton and Noah Lake. Brief discussion.
- Captain Z. King requested another 4 gas meter. Discussion continued. Chief Davis requested an inventory and will work on it after the holiday.
- D/C Duane Bogardus noted he has an in-person meeting with ADA Shawn Lescault on July 5<sup>th</sup> in reference to an alarm he had responded to. Brief discussion; Joyce explained she spoke with Bill Young about this.

**Report of the Training Committee:** Captain Z. King

- Truck Company Ops – 7/5 at Co #2.
- Will be scheduling a training committee soon.
- Tentative 4-company drill – 7/11. Brief discussion.
- Would like to change the fit test hours. Brief discussion. He will speak to Deidre.

**Report of the Explorer Program:** report given by Commissioner Hays.

- FASNY Water Wars being held on July 22<sup>nd</sup> at the Fireman’s Home and FASNY museum. Commissioner Hays has received list of names of advisors and explorers attending. The group have requested renting a 12 passenger van in the amount of \$644.76 from Enterprise Car Rental, and a credit card for fuel. Brief discussion.

**RESOLUTION #173 GIVING THE FOLLOWING ADVISORS AND EXPLORERS PERMISSION TO ATTEND FASNY WATER WARS IN HUDSON NY ON JULY 22, 2023: WALKER CHANDLER, SHAWN WILLARD, DAN CRUMB, JEAN CRUMB, IAN CAMERON, JOSH HIGHTOWER, AYDEN MILLIGAN, LOCHLAN**

**FULLER, ROBERT CRUMB, JAMISON CANFIELD, BLAKE WHITCOMB, DAVID BARNES, KAITLYN HIGHTOWER. PERMISSION TO ALSO RENT A 12 PASSENGER VAN.**

MOTION: Chandler

SECOND: Russo

RESOLVED to give the following Advisors and Explorers permission to attend FASNY Water Wars in Hudson NY on July 22, 2023: Walker Chandler, Shawn Willard, Dan Crumb, Jean Crumb, Ian Cameron, Josh Hightower, Ayden Milligan, Lochlan Fuller, Robert Crumb, Jamison Canfield, Blake Whitcomb, David Barnes, Kaitlyn Hightower. Permission to also rent a 12 passenger van.

VOTE: All in favor, motion carried.

**Reports of the Commissioners:**

- Ellsworth
  - Felt hose testing went really well, and A/C Chandler did a great job as well as Commissioner Hays, Doug and Erik.
  - 292 valve was fixed.
  - Bus is scheduled for inspection at Adirondack, and 263 will be going to Adirondack.
  - Questioned the status of Co #3 WIFI; Douglas noted he is waiting for a call back from Spectrum.
  - Confirmed that D/C Bogardus received email regarding previous member Ray Conniff.
  - Saratoga County Fair begins on July 18<sup>th</sup>. Believes Ed Tremblay has the sign-up sheet.
  - LOSAP meeting earlier was very informative. Discussion regarding updating Certification of Investment Powers; Commissioners Chandler and Russo, as well as the Treasurer to be added.

**RESOLUTION #174 AUTHORIZING COMMISSIONERS CHANDLER AND RUSSO, AND TREASURER PETKUS TO SIGN THE CERTIFICATION OF INVESTMENT POWERS FORM.**

MOTION: Ellsworth

SECOND: Chandler

RESOLVED to authorize Commissioners Chandler and Russo, and Treasurer Petkus to sign the Certification of Investment Powers form.

VOTE: All in favor, motion carried.

- Hays
  - Regarding ladder testing, the vendor recommended adding adhesive rubber strips to attach to the roof ladders where it makes contact with the roof. Commissioner Ellsworth added the vendor also noticed the training center ladder is damaged apparently due to the way it was manufactured, and the district should probably contact the manufacturer. Discussion continued.
- Ramsey
  - Thanks to those involved in the hose testing.
  - Requested the companies/Chiefs put their wish lists together for next year.
- Russo
  - Reminder to keep in mind that Wilton-Greenfield Road is going to be closed down for a few weeks. Brief discussion.
- Chandler
  - 273 spec was finalized on Sunday and was sent out to the Board and Chief. They will

- begin working on a hard price for the district.
- Received plans for Co #4 water line and forwarded them to the Chief earlier. Discussion continued.
- Board needs to talk about Co #2 expansion. Brief discussion; added to the July 12<sup>th</sup> meeting agenda.

**Reports of the Town Board/Planning Board Liaisons**

- Town of Greenfield:
  - Nothing at this time.
- Town of Wilton: D/C Bogardus
  - Advanced Auto Parts is now open.
  - Debate going on in reference to solar panel fields being installed in residential areas. One has been proposed to go in along the Northway over by the Paddocks in a residential area.
  - Senior Housing has the approval through SEQR to move forward with their design plan.
  - The mall has not come back regarding their proposal.
  - Discussion regarding Knox boxes, and the occasional incorrect purchases being made by the companies around the mall area from the wrong fire department.

**District Policy Review:**

- Pregnant Firefighter: Commissioner Ramsey reviewed the changes to the policy. Policy had been sent to Bill Young for his comments.

**RESOLUTION #175 APPROVING CHANGES TO PREGNANT FIREFIGHTER POLICY AS SUBMITTED AND DISCUSSED.**

MOTION: Ramsey

SECOND: Chandler

RESOLVED to approve changes to Pregnant Firefighter policy as submitted and discussed.

VOTE: All in favor, motion carried.

**Special Topics of Discussion/Final Comments:**

- Greenfield Change order: moved to the July 12<sup>th</sup> meeting agenda.

**RESOLUTION #176 ENTERING INTO EXECUTIVE SESSION AT 8:15 PM IN REFERENCE TO EMPLOYMENT ISSUES.**

MOTION: Chandler

SECOND: Ramsey

RESOLVED to enter into executive session at 8:15 pm in reference to employment issues.

VOTE: All in favor, motion carried.

**RESOLUTION #177 RECONVENING FROM EXECUTIVE SESSION AT 9:00 PM.**

MOTION: Chandler

SECOND: Ramsey

RESOLVED to reconvene from executive session at 9:00 pm.

VOTE: All in favor, motion carried.

- Commissioner Chandler noted they would like to set up a workshop specifically for discussion regarding Co #2 expansion. Joyce will send out some dates.

**RESOLUTION #178 GIVING THE DIRECTOR OF PURCHASING PERMISSION PURCHASE A BATTERY JUMP PACK, AND TO SPEND UP TO \$500 FOR THE PURCHASE OF A PRESSURE WASHER; MONEY TO COME OUT OF OPERATIONS.**

MOTION: Ellsworth

SECOND: Ramsey

RESOLVED to give the Director of Purchasing permission purchase a battery jump pack, and to spend up to \$500 for the purchase of a pressure washer; money to come out of Operations.

VOTE: All in favor, motion carried.

Douglas questioned if the Board had decided where the following trucks were going for repairs:

261 - ladder rack repair

281 - air dryer and deck gun repairs

292 - light tower repair

Doug to call Premier and Adirondack Truck for above repairs as discussed.

**RESOLUTION #179 DISPENSING WITH THE READING OF THE MINUTES.**

MOTION: Chandler

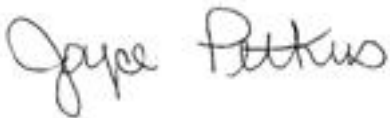
SECOND: Russo

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Ellsworth with a second from Commissioner Chandler to adjourn the meeting at 9:08 PM. All in favor, meeting adjourned.

Respectfully submitted,



Joyce A. Petkus  
District Administrator/Treasurer