

Board of Fire Commissioners
Greenfield Fire District
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The July 26, 2023 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 6:59 PM.

Flag salute and a moment of silence were recognized for departed members.

Present were: Commissioners Chandler, Ellsworth, Ramsey; D/A-Treasurer Petkus, D/P Olson. Excused: Commissioners Hays and Russo. See sign in sheet for others in attendance.

RESOLUTION #189 APPROVING THE JULY 12, 2023 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Chandler

SECOND: Ellsworth

RESOLVED to approve the July 12, 2023 Commissioner meeting minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

RESOLUTION #190 APPROVING PAYMENT OF ABSTRACT #14 DATED JULY 26, 2023 FROM THE GENERAL FUND, VOUCHER #230308 THROUGH VOUCHER #230326, TOTALING \$19,31761.

A3410.1	\$ 6,378.63
A3410.2	\$ 246.16
A3410.4	\$ 12,180.36
A9000.8	\$ 512.46

Total: \$ 19,317.61

MOTION: Chandler

SECOND: Ramsey

RESOLVED to approve payment of Abstract #14 dated July 26, 2023 from the General Fund, Voucher #230308 through Voucher #230326, totaling \$19,317.61.

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - Received letter from Bill Young in reference to his upcoming retirement. Brief discussion; Joyce to contact other attorneys and set up meetings.
 - CFS has pre-programmed all the controllers, transferred the files from the old system to the new system, and on Tuesday morning she received the cards and fobs and was given a quick in-service on the system. She is going to assign fobs only at this time to the firefighters, and will be going around to the firehouses for the firefighters to sign for them. Letters have been sent to firefighter life members and some have already responded; would like to issue them cards only. Board okayed. Questioned again if the

Board had made a decision on the auxiliary. Requested rosters and have only received them from Co #2 and Co #3. The new security system may be compatible with other organizations fobs, if they have the same coding structure; questioned if the Board would be okay with using other fobs to assign access. Discussion continued regarding process of upgrading each firehouse system, probably going to occur toward the end of August, and if the Board is going to charge for replacement access due to the high cost.

RESOLUTION #191 ALLOWING OUTSIDE ORGANIZATIONS FOBS TO BE PROGRAMMED IF THEY ARE COMPATIBLE WITH THE NEW DISTRICT SYSTEM.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to allow outside organizations fobs to be programmed if they are compatible with the new district system.

VOTE: All in favor, motion carried.

- **Purchasing Agent:** Douglas Olson

- Co #3 internet should be operational again; Spectrum resolved their issue and a new WIFI access point receiver to be installed on August 2nd. Discussion regarding the IAR computer being used for shopping and personal emails, as well as being logged into a personal Microsoft account, rather than the district's account. IAR computer is to be used only for IAR. It was noted that the radio room computer is the IAR, and it should not be. Doug and Tech Valley to figure it out. Brief discussion continued.
- Hose is still on order.
- Seal coating is a few weeks behind due to all the recent rain.
- Air packs are still at Dival being repaired.
- Co #1 blow fill insulation to be done once the roof is fixed.
- One meter is still down at AJ Vel for repairs. Two have come back, however one of them is still not working correctly.
- 263 was inspected.
- Drone remote ID module is ordered.
- Counsel had sent Titan Roofing a letter, and they have contacted Commissioner Chandler and will come to look at Co #1 leaking roof.
- 275 specs sent for pricing.
- Reminder that purchase requests must be in no later than October 31st.
- Co #4 materials list was submitted to Core & Main; waiting for lists back from FW Webb and Ferguson Water works.
- Erik is working on outside lights, changed all the compressor oil and will get to working on Co #1 sign roof, as well as landscaping.
- Questioned if the Board made a decision on the TIC Seek Attack Pros for each company. Includes two batteries for each camera, desktop charger, truck charger and 5-year enhanced replacement warranty. MES cost is \$12,244.68, DIVAL was \$17,912. Lengthy discussion continued, including where to take the money from.

RESOLUTION #192 GIVING THE TREASURER PERMISSION TO TRANSFER \$10,200 FROM THE .4 CONTINGENCY LINE ITEM TO .2 MISC. EQUIPMENT LINE ITEM IN ORDER TO PURCHASE THE TICS.

MOTION: Ellsworth

SECOND: Ramsey

RESOLVED to give the Treasurer permission to transfer \$10,200 from the .4 Contingency line item to .2 Misc. Equipment line item in order to purchase the TICs.

VOTE: All in favor, motion carried.

- Lengthy discussion regarding Scott bottle replacements. Recommended buying ten 30-year bottles with protective sleeves in 2023, 2024 and 2025. He reached out B-Lann, they are no longer selling bottles, Dival's cost is \$17,410.00 + S&H and MES cost is \$17,891.00 incl. S&H.

RESOLUTION #193 GIVING THE DIRECTOR OF PURCHASING PERMISSION TO PURCHASE TEN 30-YEAR BOTTLES WITH PROTECTIVE SLEEVES FROM DIVAL.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to give the Director of Purchasing permission to purchase ten 30-year bottles with protective sleeves from Dival.

VOTE: All in favor, motion carried.

- **Treasurer:** Joyce Petkus
 - NYS OSC has come out with new GASB 96, accounting and financial reporting for Subscription Based Information Technology Arrangements (SBITAS). This requires her to provide for accounting and financial in the AFR, in addition to the new GASB 87 Leases. She will need to work with the Auditors on both of these.
 - Reminder that budget season is here. Lengthy discussion regarding being more proactive and creating a long-term plans for equipment purchasing and replacements and changing the mindset regarding budgeting procedures. In the best interest of the taxpayers, the Board should have justification if it is necessary to go over the tax cap. Captain N. King added that certain equipment should have life expectancies; Joyce noted that there are OSC guides for just that purpose. Suggested also that maybe fire districts should get together and have a conversation to try to go for a grant for the same equipment, showing interoperability among fire districts.

Firefighter/Auxiliary/Explorer Membership: Joyce Petkus

- Co #2: Ian Cameron going on military leave. Reminded Co #2 that Deidre is going to need a copy showing his military leave in order to receive LOSAP while he is away.

RESOLUTION #194 GIVING THE CHAIRMAN PERMISSION TO SIGN OFF ON ABOVE CHANGE IN MEMBERSHIP FORM.

MOTION: Chandler

SECOND: Ellsworth

RESOLVED to give the Chairman permission to sign off on above Change in Membership form.

VOTE: All in favor, motion carried.

Report of the Chief – Jon Davis:

- Not present this evening.
- Report given by Douglas:
 - 293 was sent out for an oil leak, it was the turbo charger gasket and oil drain line. Someone will need to go with Erik tomorrow morning to pick it up. Quote was \$2,957;

Douglas will be speaking with the vendor as it was just there in May to have the turbo done, and does not believe we should be paying for some of this again.

- 282 has a DEF issue, and check engine light is also on.
- 263 temp goes to 220 on startup and then pegs at 260 and stays there; may be a temperature gauge issue.
- Commissioner Chandler noted that the bill for 293 hose repair was ridiculous.
- Board approved repairs by Premier; Premier will pick up 282 and bring back to shop for repair, and when it is returned they will repair 263 in station.

Reports from Companies:

Company #1:

- No one present this evening.

Company #2:

- Pad is done and shed is on order.

Company #3:

- Capital Area Association is hosting a PESH vs. NFPA free seminar on September 12th. Brief discussion.
- Requested that the Commissioners seriously look into the Chiefs vs. Commissioner Training. Lengthy discussion regarding bringing it to the District.

RESOLUTION #196 GIVING THE DISTRICT ADMINISTRATOR PERMISSION TO CONTACT DAVID DENNISTON AND SCHEDULE A CHIEFS VS. COMMISSIONER TRAINING.

MOTION: Ellsworth

SECOND: Chandler

RESOLVED to give the District Administrator permission to contact David Denniston and schedule a Chiefs vs. Commissioner training.

VOTE: All in favor, motion carried.

- Gear was ordered for this year; will probably order the same amount next year, and also rotate the purchase of the Liberty and regular gear. Will also be submitting paperwork to the Board to start purchasing extractors. Commissioner Ellsworth added that a grant writer noted that by far, extractors, washers and dryers are the hottest items for grants right now. Brief discussion continued.
- A/C Thurman noted that Mike Lagalles is not a life member.
- Captain B. Murray noted Co #3 is teaming up with Tinney's and the Saratoga bicycle shop on October 1st to hold a Memorial Hill Ride in memory of George Miller. All proceeds will be donated to a charity of the family's choice; the firehouse would be used for registrations. Fire Police will be needed as well as an EMS standby. Brief discussion continued.

RESOLUTION #196 GIVING CO #3 PERMISSION TO USE THE FIREHOUSE FOR THE GEORGE MILLER MEMORIAL HILL RIDE ON OCTOBER 1, 2023.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to give Co #3 permission to use the firehouse for the George Miller Memorial Hill Ride on October 1, 2023.

VOTE: All in favor, motion carried.

- Captain B. Murray noted Co #3 would like to purchase a couple of refurbished portable radios. Cost is about \$150 each. It would need to be a P25. Brief discussion continued. Douglas to contact Frank. Co #4 also needs an antenna for 295 radio; brief discussion.

RESOLUTION #197 GIVING THE DIRECTOR OF PURCHASING PERMISSION TO PURCHASE FOUR REFURBISHED PORTABLE RADIOS FOR CO #3.

MOTION: Ellsworth

SECOND: Chandler

RESOLVED to give the Director of Purchasing permission to purchase four refurbished portable radios for Co #3.

VOTE: All in favor, motion carried.

- Captain B. Murray requested the district lawnmower be moved to the district office. Commissioner Chandler noted they would try to figure that out.

Company #4:

- President Abrams noted Ray Conniff is looking to re-join; it has been over a year since was a member, and he lives out of district. Brief discussion. Board okayed.
- Captain N. King noted that in reference to the foreign Fire Insurance, Co #4 voted that each company continue to receive an equal share.

Report of the Training Committee: Captain Z. King

- Completed four company/mutual aid company drill last night at the mall.
- Wildland Search on 8/1 and 8/5. State forms need to be signed. Brief discussion.
- FAST Team is doing well. All members are doing really well and should be proud.

Report of the Explorer Program: A/C W. Chandler

- FASNY water wars went well and the team won a trophy. Trophy to go in the case.
- Wilton fire department may have some kids join the Explorers.

Reports of the Commissioners:

- Ellsworth
 - Questioned if 293 hydraulic line repair invoice. Brief discussion, to be paid.
 - Questioned if Doug has heard anything from Frank's in reference to 281 and 282; he has not and will contact them again.
 - Thanks to Erik for doing a good job.
 - Questioned what the Board would like to do regarding Bill Young's upcoming retirement. Discussion continued.
 - Questioned the 275 truck spec that was sent out; Doug noted it is for everything.
 - Questioned A/C Marshall as to what to do with the flow meters; it is on the August 9th meeting agenda for discussion. Did get information on the inverter, and recommended holding off. Brief discussion.
 - Questioned if Doug was able to find the District Chief vehicle spec; it was noted yes.
- Hays
 - Not present this evening.
- Ramsey
 - Rope rescue part 2 is on 8/8.
 - Please follow the Purchasing and Training policies. Brief discussion.
 - Would like to give all officers access to the district office main entrance door. Lengthy discussion continued.

RESOLUTION #198 GIVING ALL OFFICERS ACCESS TO THE MAIN ENTRANCE DOOR AT THE DISTRICT OFFICE.

MOTION: Ramsey

SECOND: Chandler

RESOLVED to give all officers access to the main entrance door at the district office.

VOTE: Chandler and Ramsey, yes; Ellsworth, no; Hays and Russo, not present.

Motion not carried.

- Four company/mutual aid company drill last night was excellent. Brief discussion.
- Heard Wilton Fire Department may be purchasing a new ladder truck. Brief discussion.
- Russo
 - Not present this evening.
- Chandler
 - Reminder there is special meeting on 7/31 beginning at 7 pm at the district office to discuss Co #2 expansion.
 - Co #4 water line quote received, just under \$20,000.00 for materials. Doing the application for the Town of Wilton; the application fee will be between \$200 and \$500 dollars. Brief discussion.

RESOLUTION #199 GIVING THE TREASURER PERMISSION TO PAY THE TOWN OF WILTON WATER AUTHORITY WATER APPLICATION FEE WHEN RECEIVED.

MOTION: Chandler

SECOND: Ellsworth

RESOLVED to give the Treasurer permission to pay the Town of Wilton Water Authority water application fee when received.

VOTE: All in favor, motion carried.

- Spoke to Bill Young in reference to documentation needed to get the right away turned over to the Town as well.
- Expecting Titan Roofing to come soon to look at Co #1 leaking roof.
- Co #1 has requested air conditioning be installed upstairs; he had asked Toby to take a look at that, and the cost is approximately \$7,000.00. Does not feel the cost is worth it, and Doug had suggested getting a portable one. Discussion continued.
- Lengthy discussion regarding the purchase of new 273, including:
 - Are air horns necessary; Commissioner Chandler noted they were on the old truck.
 - Drop tank is still in the spec; Commissioner Ellsworth was told by the truck committee that they have the old one. Commissioner Chandler noted it will not fit in the space provided as it is a 3500 gallon tank.
 - Confirmation that MIV valves are in the spec, they are manual and \$2,000 each. Check valve should be on MIV; Captain Z. King to get info. Discussion continued.
 - Paint changed to two tone.
 - Confirmation that the district is going through HGAC; Commissioner Chandler noted he has not gotten the paperwork yet.
 - Undercoating will also be on the truck.
 - Striping on back was changed to match the other trucks.
 - Striping and lettering is part of the price. Concern that the lettering will not match the rest of the fleet; Commissioner Chandler will check on it.
 - Final price as spec'd is \$533,577.00.

- Question regarding purchasing agreement with respect to the 30%. Commissioner Chandler explained that now that there is a final number it can go back through HGAC.

RESOLUTION #200 PURCHASING THIS TRUCK.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to purchase this truck.

- Additional discussion followed:
 - Commissioner Ellsworth questioned Co #2 truck committee if this is definitely the truck they want; A/C W. Chandler noted yes. Commissioner Ellsworth confirmed again that this truck is what Porters' truck committee wants. Both A/C W. Chandler and Commissioner M. Chandler confirmed. Commissioner Chandler also confirmed that this is what the district truck committee wanted too.

Commissioner Chandler then called for a vote.

VOTE: All in favor, motion carried.

- Brief discussion regarding additional equipment.

RESOLUTION #201 GIVING THE DISTRICT ADMINISTRATOR PERMISSION TO ADVERTISE A PERMISSIVE REFERENDUM TO WITHDRAW AND EXPEND AN AMOUNT UP TO \$550,000.00 FROM THE EQUIPMENT RESERVE FUND TO COVER THE TRUCK EXPENSE AND ALL EQUIPMENT NEEDED.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to give the District Administrator permission to advertise a permissive referendum to withdraw and expend an amount up to \$550,000.00 from the Equipment Reserve Fund to cover the truck expense and all equipment needed.

- Additional discussion followed:
 - Commissioner Ramsey confirmed that it will not be necessary to add on too much more additional equipment; it was noted no, the \$550,000 should cover both the purchase of the truck and any additional equipment.
 - Commissioner Ellsworth questioned who will warranty this truck; Commissioner Chandler noted they will get an outside vendor to cover their warranty part of it and he will straighten that out.

Commissioner Chandler then called for a vote.

VOTE: All in favor, motion carried.

D/C Petkus questioned the age of the Scott packs on 273; it was noted they are a mix of newer and older. Brief discussion continued.

Reports of the Town Board/Planning Board Liaisons

- Town of Greenfield:
 - Nothing at this time.
- Town of Wilton:

- Captain Z. King noted that at the planning board there may be apartments built on Maple Avenue by Hewitt's and a medical facility by Minogue's.

District Policy Review:

- Annual Installation-Inspection: no changes made.
- District Awards: no changes made.
- Uniform: no changes made; Commissioner Ramsey suggested pictures be taken showing the correct way collar brass and badges should be worn and added to the policy. Commissioner Chandler will work with Doug.

Special Topics of Discussion/Final Comments:

- Questioned if the cell tower lease money should be put on the next agenda for discussion. Added to August 9th meeting agenda.

RESOLUTION #202 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler

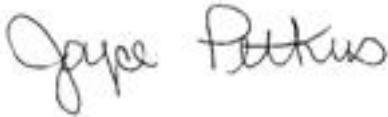
SECOND: Ramsey

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Ellsworth to adjourn the meeting at 8:50 PM. All in favor, meeting adjourned.

Respectfully submitted,



Joyce A. Petkus
District Administrator/Treasurer