

Board of Fire Commissioners
Greenfield Fire District
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The September 13, 2023 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Vice Chairman Walter Ramsey at 6:10 PM.

Flag salute and a moment of silence were recognized for departed members.

Present were: Commissioners Ellsworth, Hays, Ramsey, Russo; D/A-Treasurer Petkus, D/P Olson. Commissioner Chandler arrived at 6:30 pm. Also in attendance, attorneys Greg Serio and Nicole Strippoli. See sign in sheet for others in attendance.

RESOLUTION #218 ENTERING INTO EXECUTIVE SESSION AT 6:10 PM REGARDING MATTERS RELATED TO THE EMPLOYMENT OF NEW LEGAL COUNSEL.

MOTION: Ellsworth

SECOND: Ramsey

RESOLVED to enter into executive session at 6:10 pm regarding matters related to the employment of new legal counsel.

VOTE: All in favor, motion carried.

RESOLUTION #219 RECONVENING FROM EXECUTIVE SESSION AT 7:05 PM.

MOTION: Ramsey

SECOND: Ellsworth

RESOLVED to reconvene from executive session at 7:05 pm.

VOTE: All in favor, motion carried.

RESOLUTION #220 APPROVING THE JULY 31, 2023 SPECIAL MEETING MINUTES, AUGUST 9, 2023 COMMISSIONER MEETING MINUTES AND THE AUGUST 23, 2023 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the July 31, 2023 Special Meeting minutes, August 9, 2023 Commissioner Meeting minutes and the August 23, 2023 Commissioner Meeting minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

RESOLUTION #221 APPROVING PAYMENT OF ABSTRACT #17 DATED SEPTEMBER 13, 2023 FROM THE GENERAL FUND, VOUCHER #230361 THROUGH VOUCHER #230386, TOTALING \$54,079.11.

A3410.1	\$ 6,695.75
A3410.2	\$ 23,106.61
A3410.4	\$ 23,740.34
A9000.8	\$ 536.41

Total:	\$ 54,079.11

MOTION: Ellsworth

SECOND: Russo

RESOLVED to approve payment of Abstract #17 dated September 13, 2023 from the General Fund, Voucher #230361 through Voucher #230386, totaling \$54,079.11.

VOTE: All in favor, motion carried.

RESOLUTION #222 APPROVING PAYMENT OF ABSTRACT #4 DATED SEPTEMBER 13, 2023 FROM THE BUILDING RESERVE FUND, VOUCHER #BR23004, TOTALING \$39,500.00.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve payment of Abstract #4 dated September 13, 2023 from the Building Reserve Fund, Voucher #BR23004, totaling \$39,500.00.

VOTE: All in favor, motion carried.

Reports of the Staff:

• **District Administrator:** Joyce Petkus

- Security system upgrades completed, one striker also went bad and was replaced. All old access cards and fobs should be thrown out. Co #1 rear entrance has been having issues; CFS will look at it. Training with CFS has been scheduled. Firefighter access cards are now ready for distribution; schedule reviewed and will be sent out. Rock City Falls has requested another access for Chief Dan Reid. D/C Barss questioned the status of instructor access; Joyce noted they should send her an email requesting access and she will bring the requests to the Board for approval. Brief discussion.

RESOLUTION #223 APPROVING ACCESS FOR CHIEF DAN REID FROM ROCK CITY FALLS FIRE DEPARTMENT.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve access for Chief Dan Reid from Rock City Falls Fire Department.

VOTE: All in favor, motion carried.

- She and Douglas have done some research on United Diagnostic Services in reference to their cancer screening services; they have questions and have a call in to Sue Dyson. Discussion continued.
 - Received a call from Lorraine, the Greenfield Town Assessor, in reference to the new firefighter exemption. She would like to come to meeting to discuss it with the Board. Discussion continued; Joyce to make arrangements for Lorraine to attend a meeting.
- **Purchasing Agent:** Douglas Olson

- Hose previously ordered should be here soon.
- Finally received the two packs back from Dival; they did not charge the district for the repairs because they took so long getting the packs back. Brief discussion regarding packs needing repairs; Douglas is looking for a new vendor.
- Received quote from Rob for \$984 regarding mounting the four TICS. Brief discussion; it can be done next week. Board okayed.
- Also received a quote from Rob for \$1,773.00 to build a custom mount and mounting stokes basket on 271, installing defroster fans and pack track charger. Brief discussion; it can be done next week as well, and then the account can be closed out.

RESOLUTION #224 APPROVING THE BUILDING OF A CUSTOM MOUNT AND MOUNTING STOKES BASKET ON 271, INSTALLING DEFROSTER FANS AND PACK TRACK CHARGER.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the building of a custom mount and mounting stokes basket on 271, installing defroster fans and pack track charger.

VOTE: All in favor, motion carried.

- FAA extended deadline for installation of drone remote ID modules. Brief discussion.
- Has not heard from Titan Roofing in reference to Co #1 roof. Commissioner Chandler to contact Bill Young.
- Spoke to the companies regarding the spec for new 275; they are all waiting on state pricing of a 450 chassis. Brief discussion.
- Regarding a new Chief's vehicle, Utilitac no longer has any Tahoes available.
- Each Commissioner was given a packet of information regarding Co #4 water project. Commissioner Chandler also noted that the plans have changed as the Town of Wilton wants to continue the water line to southern border of Maple Avenue firehouse property, which they are willing to pay for.
- Radios have been received from Vast Horizons, and Frank has programmed them. He will pick them up when Frank returns from vacation.
- Training mannequins have been ordered; estimated cost with S&H is \$6,300.
- IT recommended that Co #1 TV be replaced with a Roku TV as it is used as a monitor.
- The EMS Coordinator has requested to replace a 2005 suction unit that went bad, and also purchase a spare. Cost is \$859.09 each.

RESOLUTION #225 APPROVING THE PURCHASE OF TWO SUCTION UNITS.

MOTION: Chandler

SECOND: Ellsworth

RESOLVED to approve the purchase of two suction units.

VOTE: All in favor, motion carried.

- 282 recently went for repairs including a top sensor error. A new seatbelt is on order; if it happens again, pull the passenger seatbelt out a couple of times while the engine is running. Once the replacement seatbelt is received, they will come up and replace it.
- 281 is currently out of service and at Premier due to battery voltage regulating issue. Discussion continued.
- 263 had the thermostat repaired.
- Memorial bunting needs to be replaced. Brief discussion. Board okayed.
- Co #3 has requested four 100' lengths of Mercedes Kraken 1.75" blue hose; cost is about \$1,440.

RESOLUTION #226 APPROVING THE PURCHASE OF FOUR 100' LENGTHS OF MERCEDES KRAKEN 1.75" BLUE HOSE.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the purchase of four 100' lengths of Mercedes Kraken 1.75" blue hose.

VOTE: All in favor, motion carried.

- Co #1 requested four new box lights for \$812, 5 XD shut off valves for \$1,950 and 5 XD smooth bore tips for about \$690.

RESOLUTION #227 APPROVING THE PURCHASE OF FOUR NEW BOX LIGHTS, 5 XD SHUT OFF VALVES AND 5 XD SMOOTH BORE TIPS.

MOTION: Ellsworth

SECOND: Russo

RESOLVED to approving the purchase of four new box lights, 5 XD shut off valves and 5 XD smooth bore tips.

VOTE: All in favor, motion carried.

- Regarding previous discussion of standardizing the pagers, he found Minitor VI pagers for \$350 each, although they are green and not black. Brief discussion. Board okayed.
- Reminder that 282 will be going to Frank & Sons on Monday for painting. Brief discussion continued.
- Sent an email out to those whose new gear has arrived.
- **Treasurer:** Joyce Petkus
 - 2024 Proposed Budget needs to be approved no later than Tuesday, September 26th.
 - Verizon cell tower bonus money has been received.

RESOLUTION #228 GIVING THE TREASURER PERMISSION TO MOVE \$599.00 FROM .8 ACCOUNT 9055.82 PFL TO .2 ACCOUNT SECURITY SYSTEM.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to give the Treasurer permission to move \$599.00 from .8 account 9055.82 PFL to .2 account Security System.

VOTE: All in favor, motion carried.

Firefighter/Auxiliary/Explorer Membership: Joyce Petkus

New firefighters:

- Co #1: William Dutcher, III
- Co #3: Kenneth Hausam

RESOLUTION #229 GIVING THE CHAIRMAN PERMISSION TO SIGN OFF ON ABOVE NEW FIREFIGHTERS.

MOTION: Ramsey

SECOND: Russo

RESOLVED to give the Chairman permission to sign off on above new firefighters.

VOTE: All in favor, motion carried.

Report of the Chief – Jon Davis:

- Met with National Grid at Co #2; they will move the pole and it will be done before winter. Will need to coordinate with the firehouse power. Brief discussion.
- 273 trailer hitch was damaged by Premier. Brief discussion; Douglas will call them.
- Thanked Doug for all his assistance with the apparatus. A/C Marshall suggested Doug have access to IAR to be able to put the apparatus in and out of service.
- Confirmed the deadline for purchases is October 31st.

Reports from Companies:

Company #1: D/C Coffey

- Discussion regarding the Board's decision to not approve the flow meters, and Co #1's decision to purchase them despite the Board not approving them. Commissioner Chandler to have the flow meters removed from the change order and then it will be signed.

Company #2: D/C Barss

- Discussion regarding the new dehumidifier in Co #2 basement. Douglas to talk with Toby Middlebrook.

Company #3: D/C Petkus

- Thanks to those who have assisted with the recent truck issues.
- 282 siren is not working.

Company #4: D/C Bogardus

- Nothing at this time.

Report of the Training Committee: D/C Barss

- MBK to start up again at the end of the month.
- National Grid will be coming to do an electrical emergencies training.
- The training committee is looking at some district policies and would like to make suggestions for some changes to some of the policies. Brief discussion; Joyce recommended putting together a list of changes and emailing them to her so she can get them to the board.

Report of the Explorer Program: A/C W. Chandler

- Spaghetti dinner flyer completed; will send to Joyce and Connor.

Reports of the Commissioners:

- Ellsworth
 - Premier did some nice work with 273. Brief discussion.
 - Called BOCES regarding training for the maintenance person; there are no night classes. Commissioner Ramsey suggested calling Hudson Falls.
 - Co #3 cable has been fixed.
 - Will be out of town next week.
 - 282 is going for paint and then to have the front bumper replaced. Also had them look at the moisture issue in the compartments. Quoted \$2,600 to install 2 compartment fans. Brief discussion. Douglas will also get quote from Rob.
- Hays
 - Saw in the last minutes that the CO meters are expiring. Everyone needs to find their CO meters and get them to Douglas to find out which of the 17 in the district need to be replaced or just change out the batteries. Brief discussion continued.
- Ramsey
 - PESH vs NFPA class he attended was very informative and they learned a lot.

- Would like to reimburse the officers fund the money they spent on the training prop that is located at Co #1; the companies have been using it. Brief discussion. Commissioner Ellsworth noted that to be clear, there was a reason that the prop was purchased by the officers' fund.

RESOLUTION #230 REIMBURSING THE OFFICERS FUND \$2,000 FOR THE MONEY THEY SPENT ON THE BAIL OUT TRAINING PROP THAT WAS PURCHASED LAST FALL.

MOTION: Ramsey

SECOND: Russo

RESOLVED to reimburse the officers fund \$2,000 for the money they spent on the bail out training prop that was purchased last fall.

VOTE: Hays, Ramsey, Russo; in favor. Chandler, Ellsworth; against.

Motion carried.

- Russo
 - Nothing at this time.
- Chandler
 - Plans changed and it is going to DOH. EDP is getting their information together for the town easements; may take about 6 weeks. Brief discussion.
 - Received an updated price from Core & Main late this afternoon but has not had a chance to look at it.
 - Meeting with the Town of Wilton has changed several times, believes it is now October 24th. D/C Bogardus noted it is Friday, October 20th at 10 am.

Reports of the Town Board/Planning Board Liaisons

- Town of Greenfield:
 - Nothing at this time.
- Town of Wilton: D/C Bogardus
 - The town board voted down solar fields in residential areas; large solar fields will only be allowed in commercial areas.
 - Regarding the Wilton Mall project, there was a vote that passed to set a public hearing next month to continue with the process of trying to build apartments.

District Policy Review:

- Investment
- Unassigned Fund Balance

No changes made to above policies.

Special Topics of Discussion/Final Comments:

- A special meeting to discuss/approve the 2024 proposed budget to be set for Tuesday September 26th at 6:30 pm.
- A/C Chandler thanked the board for 273, it drives pretty good.
- Commissioner Chandler noted that going forward they are going to stick to the agenda and reel in the extracurricular talking. Please keep comments to the Final Comments section.

RESOLUTION #231 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler

SECOND: Ramsey
RESOLVED to dispense with the reading of the minutes.
VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Russo to adjourn the meeting at 8:00 PM. All in favor, meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joyce Petkus". The signature is written in dark ink and is positioned above the typed name and title.

Joyce A. Petkus
District Administrator/Treasurer