

Board of Fire Commissioners
Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
Office: (518) 893-0723 Fax: (518)893-7006

The November 8, 2023 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:00 PM.

Flag salute and a moment of silence were recognized for departed members.

Present were: Commissioners Chandler, Ellsworth, Hays, Ramsey, Russo; D/A-Treasurer Petkus, D/P Olson. See sign in sheet for others in attendance.

RESOLUTION #281 APPROVING THE OCTOBER 25, 2023 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the October 25, 2023 Commissioner meeting minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

RESOLUTION #282 APPROVING PAYMENT OF ABSTRACT #21 DATED NOVEMBER 8, 2023 FROM THE GENERAL FUND, VOUCHER #230455 THROUGH VOUCHER #230477, TOTALING \$38,590.55.

A3410.1	\$ 6,720.50
A3410.2	\$ 7,457.80
A3410.4	\$ 23,898.11
A9000.8	\$ 514.14

Total: \$ 38,590.55

MOTION: Chander

SECOND: Russo

RESOLVED to approve payment of Abstract #21 dated November 8, 2023 from the General Fund, Voucher #230455 through Voucher #23077, totaling \$38,590.55.

VOTE: All in favor, motion carried.

RESOLUTION #283 APPROVING PAYMENT OF ABSTRACT #3 DATED NOVEMBER 8, 2023 FROM THE EQUIPMENT RESERVE FUND, VOUCHER #ER23003, TOTALING \$67,947.50.

MOTION: Chander

SECOND: Russo

RESOLVED to approve payment of Abstract #3 dated November 8, 2023 from the Equipment Reserve Fund, Voucher #ER23003, totaling \$67,947.50.

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - Bernice McClellan, resident, stopped in to say thank you to the firefighters that responded to her recent CO alarm.
 - Capital EAP dropped off water bottles and candy; pick them up if you want them.
 - Read letter of intent received from William Etson requesting his name be added to the ballot for the December Commissioner Election for the 5-year term of January 1, 2024 through December 31, 2028.
 - Annual Penflex audit package needs to be signed.
 - Updated and distributed the final physical/fit test spreadsheet. Brief discussion. Cancer Coverage forms will be submitted.
 - LaBella plans for Co #2 expansion received this afternoon.
- **Purchasing Agent:** Douglas Olson
 - Still working on Co #1 phones and waiting on Spectrum.
 - Co #4 hose is in.
 - Waiting on Milton Cat to fix Co #1 generator; Co #4 circuit board will be done in the Spring.
 - Meters out for calibration should be back any day now.
 - MES completed pack testing. Two older style packs failed and Scott is not making parts after December. Co #2 RIT pack will be tested tomorrow. Brief discussion.
 - Rob is not able to get in the building to complete 271.
 - Looks like Co #1 no longer has any roof leaks.
 - Co #1 radio room has been insulated, as well as the ceiling.
 - No follow up on new 275 or new 26.
 - New M-1 is in and lettered. Bedliner/undercoating done; salter is on. Waiting on plow.
 - Training mannequins should arrive in about 2 more weeks.
 - All parts are finally in regarding 282 front end damage, will be going in on the 13th for repairs. Co #3 needs to take everything they need off the vehicle.
 - New particulate hoods are in. Brief discussion.
 - Air quality testing to be done next month.
 - Co #4 officer's desktop installed today.
 - Co #3 furnace to be replaced December 22-23.
 - Has not heard back regarding receiving floor warranties for Co #4.
 - Co #2 compressor switch has been replaced.
- **Treasurer:** Joyce Petkus
 - 2024 adopted budget has been submitted to the towns.
 - Received insurance check for 282 repair. Brief discussion.
 - Has been closely monitoring the current budget and moving money as necessary. Slightly concerned about the .1 Personal Services account; will continue to monitor but may need to move money into that account.

Firefighter/Auxiliary/Explorer Membership: None.

Report of the Chief – Jon Davis:

- Not present this evening.

Reports from Companies:

Company #1: D/C Coffey

- Nozzles received yesterday and have started putting them on the trucks.
- Had a good drill yesterday.
- Thanks for insulating the radio room.

Company #2: D/C Barss

- Thanks to everyone that have assisted these past couple of days with their building issues; it has not affected their response times.

Company #3: D/C Petkus

- Confirmed 282 repairs will be done at Premier.
- Brief discussion regarding having Toby go around and look at all the furnaces.

Company #4: D/C Bogardus

- Nothing at this time.

Report of the Training Committee: Captain Z. King

- Classroom portion of four company water supply drill completed; hands on portion to be scheduled.
- Blitz gun master stream class with MBK completed.
- Will be trying to schedule Fall live burn soon.
- Held candidate interview process; they are requesting a waiver for Captain Christian Alvord for missing one year as Captain. Commissioner Ellsworth commented that the committee did a very good job. Discussion continued.

RESOLUTION #284 APPROVING WAIVER FOR CHRISTIAN ALVORD.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to approve waiver for Christian Alvord.

VOTE: Ramsey, Russo, Hays, Ellsworth, yes. Chandler, no.

Motion carried.

Report of the Explorer Program: A/C W. Chandler

- Status quo.

Reports of the Commissioners:

- Ellsworth
 - Questioned if the ladder was purchased for the training building. There is a new ladder in the basement. Brief discussion.
 - There is a question regarding the location of the Chief's election; Commissioner Chandler noted it has been moved to Co #1, and the Chief has asked Co #2 to take care of the election again. Brief discussion, including holding the annual Chief's election at Co #1 every year.
 - Questioned if any action was going to be taken on Emergency Networking. Discussion continued. Added to next meeting agenda.
 - Co #3 has been having to re-start the furnace almost every other day; requested Toby take a look at. Commissioner Chandler noted he spoke to Toby and he will be going over to look at it.
 - Co #2 shed has been delivered, it was previously discussed that when it was delivered, Co #2 would level it. It is currently not level; questioned when the company would level it. Brief discussion. D/C Barss noted they would take care of it.
 - Good luck to Edward and Derrick.
 - Thanks to Joyce, Doug and Erik regarding Co #2 building issues.
 - Spoke to Chris Stanton today; he has made some auxiliary by-law recommendations. Once the board approves the changes, he will post them in the firehouses. Discussion continued. Added to next meeting agenda.
 - Confirmed that no one put in a letter for the auxiliary liaison; Joyce noted someone did stop in to drop off a letter but she could not accept it because it was a week late. Brief

discussion continued. Commissioner Ellsworth to reach out the ladies auxiliary.

Commissioner Chandler also noted that he spoke to our new attorney about looking at the by-laws once he comes on board in January.

- There is a lot of spare equipment laying around the firehouses; would like to see the companies collect the equipment and get it over to Douglas to put into inventory. D/C Barss asked if meetings could be set up with Doug so they can be there to go through all the stuff together; it was noted the companies should go through the equipment and get it to Doug. Brief discussion.
- Hays
 - DEC grant deadline is next week. Matching grant is \$5,000 this year; DEC will match what the district spends up to \$2,500. Discussion; pants that go with the coats were requested. Chain saws were also requested; two will be requested in the grant, as well as a variety of pant sizes.

RESOLUTION #285 MOVING FORWARD WITH SUBMISSION OF THE DEC GRANT.

MOTION: Chandler

SECOND: Ellsworth

RESOLVED to move forward with submission of the DEC grant.

VOTE: All in favor, motion carried.

- Ramsey
 - Questioned if someone can apply to be an auxiliary member if they live out of district. Joyce noted she was unsure. Discussion continued.
 - Thanks to Doug, Erik, Joyce, Commissioners Ellsworth and Chandler for their work at Co #2.
 - Reviewed the Chief candidate qualifications, they both qualify.
 - Co #2 asked to have sealer put on the shed floor; Commissioner Chandler suggested the company can do it. Brief discussion continued; Co #2 President McGowan noted if the district would buy the supplies, he will supply the people. They will take it back to the company at next week's monthly meeting, but Douglas to purchase a gallon of sealer and a roller.
- Russo
 - Nothing at this time.
- Chandler
 - As of today, Co #2 firehouse is temporarily closed to only people that need to be there; access has been changed to accommodate this. Brief discussion continued.
 - Comments were received by the engineers from the town engineer regarding Co #4 water line. Brief discussion.
 - Co #2 expansion plans received this afternoon. Commissioner Ellsworth questioned why the engineers thought the building only needed a 100-gallon fuel tank, and why are we now being charged \$2,300 for them to engineer a 1,000-gallon tank. Discussion continued, including updated door configurations.
 - Reminder that Toby will be looking at Co #3 furnace. He will also be at Co #2 on Friday to at least get temporary heat in the building. He will also look at the downstairs furnace and give a report.

Reports of the Town Board/Planning Board Liaisons

- Town of Greenfield: nothing at this time.
- Town of Wilton: nothing at this time.

District Policy Review:

- Training Facility Use: discussion regarding changes submitted.
- Unmanned Aircraft Systems (UAS): no changes made.

RESOLUTION #286 APPROVING THE CHANGES TO POLICY #46 AS SUBMITTED AND DISCUSSED.

MOTION: Ramsey

SECOND: Chandler

RESOLVED to approve the changes to policy #46 as submitted and discussed.

VOTE: All in favor, motion carried.

Special Topics of Discussion/Final Comments:

- A/C Marshall noted the district truck committee met last Wednesday and is requesting the board hold off on purchasing new 275 and new 26 until after the new chief is elected.
- Co #3 ladies auxiliary requested permission to hold their annual holiday fundraiser on December 3rd and their blood drive on January 27th. Brief discussion.

RESOLUTION #287 GIVING CO #3 LADIES AUXILIARY PERMISSION TO HOLD THEIR ANNUAL HOLIDAY FUNDRAISER ON DECEMBER 3, 2023 AND THEIR ANNUAL BLOOD DRIVE ON JANUARY 27, 2024.

MOTION: Chandler

SECOND: Russo

RESOLVED to give Co #3 ladies auxiliary permission to hold their annual holiday fundraiser on December 3, 2023 and their annual blood drive on January 27, 2024.

VOTE: All in favor, motion carried.

- A/C W. Chandler noted that the radios donated by Ed Ackley are in his truck and he will give them to Doug; 2 portable radios, 2 batteries and 1 charger. Brief discussion on their potential use, he will bring it to the company for discussion. Would also like to send his company a letter and maybe a \$100 donation.

RESOLUTION #288 ENTERING INTO EXECUTIVE SESSION AT 7:46 PM REGARDING AN EMPLOYMENT MATTER.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to enter into executive session at 7:46 pm regarding an employment matter.

VOTE: All in favor, motion carried.

RESOLUTION #289 RECONVENING FROM EXECUTIVE SESSION AT 8:46 PM.

MOTION: Chandler

SECOND: Russo

RESOLVED to reconvene from executive session at 8:46 pm.

VOTE: All in favor, motion carried.

RESOLUTION #290 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler

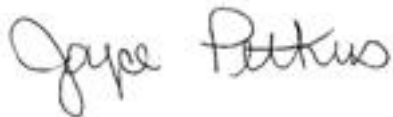
SECOND: Russo

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Russo to adjourn the meeting at 8:47 PM. All in favor, meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joyce Petkus". The signature is written in dark ink and is positioned above the printed name.

Joyce A. Petkus

District Administrator/Treasurer