

Board of Fire Commissioners
Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
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The December 13, 2023 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:00 PM.

Flag salute and a moment of silence were recognized for departed members.

Present were: Commissioners Chandler, Ellsworth, Hays, Ramsey, Russo; D/A-Treasurer Petkus, D/P Olson. See sign in sheet for others in attendance.

Special guests Scott Mulvana and Shawn Mulvana from Finley & Mulvana, Inc. Presentation given regarding gear inspections, repairs and certifications, as well as associated costs.

RESOLUTION #304 APPROVING THE NOVEMBER 20, 2023 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the November 20, 2023 Commissioner meeting minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

The Treasurer reviewed last minute additions to the general fund and equipment reserve fund abstracts.

Commissioner Ellsworth questioned the status of Co #2 dialer; Douglas noted there was nothing wrong, it was just low smoke. Brief discussion.

RESOLUTION #305 APPROVING PAYMENT OF ABSTRACT #23 DATED DECEMBER 13, 2023 FROM THE GENERAL FUND, VOUCHER #230494 THROUGH VOUCHER #230529, TOTALING \$84,607.31.11.

A3410.1	\$ 13,559.25
A3410.2	\$ 604.13
A3410.4	\$ 69,406.64
A9000.8	\$ 1,037.29

Total: \$ 84,607.31

MOTION: Chandler

SECOND: Ramsey

RESOLVED to approve payment of Abstract #23 dated December 13, 2023 from the General Fund, Voucher #230494 through Voucher #230529, totaling \$84,607.31.

VOTE: All in favor, motion carried.

RESOLUTION #306 APPROVING PAYMENT OF ABSTRACT #5 DATED DECEMBER 13, 2023 FROM THE BUILDING RESERVE FUND, VOUCHER #BR23005, TOTALING \$4,100.00.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to approve payment of Abstract #5 dated December 13, 2023 from the Building Reserve Fund, Voucher #BR23005, totaling \$4,100.00.

VOTE: All in favor, motion carried.

RESOLUTION #307 APPROVING PAYMENT OF ABSTRACT #5 DATED DECEMBER 13, 2023 FROM THE EQUIPMENT RESERVE FUND, VOUCHER #ER23005 THROUGH VOUCHER #ER23007 TOTALING \$3,493.00.

MOTION: Chandler

SECOND: Hays

RESOLVED to approve payment of Abstract #5 dated December 13, 2023 from the Equipment Reserve Fund, Voucher #ER23005 through Voucher #ER23007, totaling \$3,493.00.

VOTE: All in favor, motion carried.

Reports of the Staff:

• **District Administrator:** Joyce Petkus

- All cancer coverage forms have been submitted for the year.
- Toby Middlebrook has requested access for employee Ray Dickson.

RESOLUTION #308 APPROVING THE REQUEST FOR ADDITIONAL ACCESS.

MOTION: Chandler

SECOND: Ellsworth

RESOLVED to approve the request for additional access.

VOTE: All in favor, motion carried.

- Quick Response is hosting Hometown Heroes Night on Monday, December 18th. Brief discussion continued.
- Annual Election results have been certified and will be submitted to the Town Clerks tomorrow.
- Utica National letter needs to be signed by the Chairman.
- Discussion regarding Quick Response cleaning/sanitizing at Co #2, final certification. She will coordinate with Quick Response.
- **Purchasing Agent:** Douglas Olson
 - Phones are still out at Co #1. He and Joyce met with First Light in reference to updating phones. Also spoke to Spectrum Business. Lengthy discussion continued.
 - Stokes and fan mounting completed.
 - Maint-1 plow upgrade, salter repairs and back rack installation completed. Paperwork completed for old Maint-1 to go to Auctions International. Need reserve price from the Board. Brief discussion.

RESOLUTION #309 SETTING THE MINIMUM RESERVE PRICE FOR AUCTIONS INTERNATIONAL AT \$12,000.00.

MOTION: Chandler

SECOND: Russo

RESOLVED to set the minimum reserve price for Auctions International at \$12,000.00.

VOTE: All in favor, motion carried.

- Has finally received the invoice for the purchase of the training mannequins. Brief discussion; the vendor paid for shipping.

RESOLUTION #310 GIVING THE TREASURER PERMISSION TO PAY THE INVOICE RECEIVED FROM CARDIO PARTNERS FOR THE TRAINING MANNEQUINS.

MOTION: Chandler

SECOND: Russo

RESOLVED to give the Treasurer permission to pay the invoice received from Cardio Partners for the training mannequins.

VOTE: All in favor, motion carried.

- 282 front end repairs completed; please be careful as the Q-siren came unplugged from under the seat.
- 263 cab mounts repaired.
- Discussion regarding 281 back end repairs; does not have any quotes from Frank & Sons.
- Needs a list of the interior firefighters in order to hand out the new particulate hoods. Brief discussion; Joyce to give a copy of the list submitted for the cancer coverage.
- Four radios are down at Vast Horizon. Brief discussion; including the additional cost for reprogramming the two donated radios.
- Co #3 furnace install still scheduled for 12/21.
- Regarding Co #4 bay floor, Giamondo will honor the current quote into next year, and the other company requested a call in the Spring.
- Co #2 shed floor has been epoxied.
- Received this evening a LDDS form from Co #4; antenna broke on a high band portable radio. Brief discussion; will try to replace with new antenna and/or new battery. New radio is about \$800.00.
- Received purchase request from D/C Bogardus to add two vehicle chargers to 291. Brief discussion.

RESOLUTION #311 AUTHORIZING THE PURCHASE OF TWO RADIO CHARGERS.

MOTION: Ellsworth

SECOND: Russo

RESOLVED to authorize the purchase of two radio chargers.

VOTE: All in favor, motion carried.

Treasurer: Joyce Petkus

- Need approval to appropriate insurance money received for 282 repairs.

RESOLUTION #312 GIVING THE TREASURER PERMISSION TO APPROPRIATE \$20,596.22 RECEIVED FROM UTICA INSURANCE FOR 282 REPAIRS AND DEPOSITED INTO A2680 INSURANCE RECOVERIES TO .4 APPARATUS MAINTENANCE & REPAIRS LINE ITEM.

MOTION: Chandler

SECOND: Russo

RESOLVED to giving the Treasurer permission to appropriate \$20,596.22 received from Utica Insurance for 282 repairs and deposited into A2680 Insurance Recoveries to .4 Apparatus Maintenance & Repairs line item.

VOTE: All in favor, motion carried.

- Will be moving \$24,272.57 from Utilities to Repairs, Building, Maintenance and Grounds to cover tonight's abstract.
- Discussion regarding the items still listed on the Accrual Report. 281 accrual will be removed. Commissioner Ellsworth will call Frank & Sons in reference to 262 quote from 2022 of \$17,100. EDP balance due to be carried over. Needs to know by next week what the Board wants to do with the National Grid Non-Utility quote of \$9,178.28, including if it is still valid.
- Close of Books meeting is December 27th.

Firefighter/Auxiliary/Explorer Membership:

Firefighter Changes in Membership:

Co #1: William 'Brian' Crowe, Brian Gorman, Nick McDowell; all to be moved from Active Probationary to Active Firefighter.

Co #3: Jaclene Becker, Mark Heiland; to be moved from Active Probationary to Active Firefighter.

Co #4: Cory Reale: moving out of district. Brief discussion.

RESOLUTION #313 GIVING THE CHAIRMAN PERMISSION TO SIGN OFF ON ABOVE FIREFIGHTER CHANGES IN MEMBERSHIP.

MOTION: Ramsey

SECOND: Ellsworth

RESOLVED to give the Chairman permission to sign off on above firefighter Changes in Membership.

VOTE: All in favor, motion carried.

Auxiliary Change in Membership:

Co #2: Debbie Burwell has requested Life Member status.

RESOLUTION #314 GIVING THE CHAIRMAN PERMISSION TO SIGN OFF ON ABOVE AUXILIARY CHANGE IN MEMBERSHIP.

MOTION: Ellsworth

SECOND: Ramsey

RESOLVED to give the Chairman permission to sign off on above auxiliary Change in Membership.

VOTE: All in favor, motion carried.

Report of the Chief – Jon Davis:

- Not present this evening.

Reports from Companies:

Company #1: President Gibbins

- Questioned if the light bar siren issue on 266 was resolved; Douglas noted a fuse was replaced, and no one ever told him it was not resolved. Brief discussion continued.
- Questioned if 263 and 266 will be retrofitted regarding the plyoment system. Brief discussion. Doug to get a price from Premier.

Company #2: D/C Barss

- 271 is complete.
- Questioned if training will be able to resume in January. Brief discussion.
- Thanked Erik for the nice job done on the training building window.
- Requested if Deputy Sheriff Ferris, who is also the middle school resource officer, could have access to the firehouses. Brief discussion.

RESOLUTION #315 GIVING D/S FERRIS PERMISSION TO HAVE ACCESS TO THE FIREHOUSES.

MOTION: Chandler

SECOND: Ramsey

RESOLVED to give D/S Ferris permission to have access to the firehouses.

VOTE: All in favor, motion carried.

Company #3: D/C E. Petkus

- 282 is back in service.
- Thanks to Erik for fixing the smell in the firehouse.
- Attended County meeting with Commissioner Ellsworth and D/C Barss in reference to new State grant called V-Fire. Lengthy discussion continued. Training stipends were also announced by the State, as well as local stipends that would be paid by the AHJ. Discussion continued, including clarifying active status qualifications.

Company #4: Vice President B. Chouinard

- Would like board to approve out of district application Kurt Griffis. Board okayed.
- Lt. Krueger noted Co #4 has discovered that they currently have 8 bottles that were not hydro'ed this year, as well as 2 bottles from Co #1 that are also out of hydro. Discussion continued. Douglas will call to set up hydro appointment.
- Thanks to Erik for replacing all the bad bulbs in the kitchen.

Report of the Training Committee: D/C Barss

- Finishing up with MBK for the year.

Report of the Explorer Program: A/C W. Chandler

- Most of the advisors are staying on for next year.

Reports of the Commissioners:

- Ellsworth
 - Thanks to Mike and Walker for leveling the shed.
 - Congratulations to Bill Etson, and thanks to the other candidates for putting in the effort.
 - Questioned if 261 was sold; Commissioner Chandler noted he was told that somebody wants it but he has not yet been contacted.
 - Thanks for everyone involved in the food drive.
 - Brief discussion regarding the recent EMS class registration process disaster and lack of communication.
 - Brief discussion regarding the Emergency Networking quote, and the county CAD patch. Invoice will be dated March 1st.

RESOLUTION #316 APPROVING THE EMERGENCY NETWORKING QUOTE.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the emergency networking quote.

VOTE: All in favor, motion carried.

- Would like to advertise for interviews for candidates to replace Commissioner Hays, who has resigned effective 12/31. Commissioner Ramsey would like to see the new commissioner be part of the appointment process. Brief discussion; Joyce to post on website and Lt. Krueger will put it on Facebook. Interviews to be scheduled for Monday, January 8th at 7:00 pm.
- Hays
 - Food drive was very successful, thanks to all those who participated. Brief discussion continued.
 - The district was denied the Leary Foundation grant request for gear extractors. He is currently looking into the Gary Sinise Foundation grant.
- Ramsey
 - Thanks to the Commissioner candidates.
 - Co #2 wants to start painting. Brief discussion; they must wait until the building is cleared.
- Russo
 - Congratulations and welcome to Bill Etson.
 - Thanks to all the firefighters for this past year.
- Chandler
 - Congratulations to Bill Etson.
 - Received the final plan for Co #4 water line; sent it to a drilling company today for a cost estimate, easements are done, there will be 4" service in the building and one hydrant on the property. No comments yet from our attorney. Brief discussion continued.

Reports of the Town Board/Planning Board Liaisons

- Town of Greenfield: nothing at this time.
- Town of Wilton: nothing at this time.

District Policy Review: None.

Special Topics of Discussion/Final Comments:

- None.

RESOLUTION #317 ENTERING INTO EXECUTIVE SESSION AT 8:38 PM IN REFERENCE TO AN EMPLOYMENT ISSUE.

MOTION: Chandler

SECOND: Hays

RESOLVED to enter into executive session at 8:38 pm in reference to an employment issue.

VOTE: All in favor, motion carried.

RESOLUTION #318 RECONVENING FROM EXECUTIVE SESSION AT 10:03 PM.

MOTION: Chandler

SECOND: Russo

RESOLVED to reconvene from executive session at 10:03 pm.

VOTE: All in favor, motion carried.

RESOLUTION #319 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler

SECOND: Russo

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Russo to adjourn the meeting at 10:04 PM. All in favor, meeting adjourned.

Respectfully submitted,

A handwritten signature in black ink that reads "Joyce Petkus". The signature is written in a cursive, flowing style.

Joyce A. Petkus
District Administrator/Treasurer