

Board of Fire Commissioners
Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
Office: (518) 893-0723 Fax: (518)893-7006

The April 10, 2024 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:00 PM. The flag salute and a moment of silence were recognized for departed members.

Present were: Commissioners Chandler, Chouinard, Ellsworth, Etson, Russo; D/A-Treasurer Petkus, D/P Olson. See sign in sheet for others in attendance.

RESOLUTION #98 APPROVING THE MARCH 27, 2024 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the March 27, 2024 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

RESOLUTION #99 APPROVING PAYMENT OF ABSTRACT #7 DATED APRIL 10, 2024 FROM THE GENERAL FUND, VOUCHER #240124 THROUGH VOUCHER #240151, TOTALING \$56,371.78.

A3410.1	\$ 6,970.54
A3410.2	\$ 3,179.85
A3410.4	\$41,681.42
A9000.8	\$ 4,539.97

Total: \$56,371.78

MOTION: Chandler

SECOND: Russo

RESOLVED to approve payment of Abstract #7, dated April 10, 2024 from the General Fund, Voucher #240124 through Voucher #240151, totaling \$56,371.78.

VOTE: All in favor, motion carried.

RESOLUTION #100 APPROVING PAYMENT OF ABSTRACT #2, DATED APRIL 10, 2024 FROM THE EQUIPMENT RESERVE FUND, VOUCHER #ER24002 – ER24003, TOTALING \$2,388.00.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve payment of Abstract #2, dated April 10, 2024 from the Equipment Reserve Fund, Voucher #ER24002 – Voucher #ER24003, totaling \$2,388.00.

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - 292 towing claim submitted and settled by VFIS; payment will be going out tomorrow.

- Physicals underway and paperwork is coming in.
- UDS cancer screening scheduled for 5/28-5/31 at the district office. Zoom meeting will be 4/23 at 7 pm at Co #1. Brief discussion continued.
- Last reminder about CAFDA Conference in Lake George.
- Out of the office 4/24-4/27; has asked Deidre to take minutes at 4/24 board meeting.
- **Director of Purchasing:** Douglas Olson
 - Phone system upgrade continuing to move forward. Discussion regarding alarm system quotes received from Center for Security and NY Fire & Security.

RESOLUTION #101 ACCEPTING QUOTE RECEIVED FROM NY FIRE & SECURITY.

MOTION: Chandler

SECOND: Ellsworth

RESOLVED to accept quote received from NY Fire & Security.

VOTE: All in favor, motion carried.

- EVU was here to swap out radios in chiefs cars, will be back tomorrow to finish up 260.
- Items for new 26 have started coming in.
- 293 is now at Premier; thanks to A/C King.
- 293 air bottles will be picked up tomorrow and taken to B-Lann for hydro.
- No update from Don Brown's Bus on when part for 295 will arrive.
- 292 PM is completed.
- 261 will be inspected after Co #2 apparatus PMs are done.
- 291 water leak and seat belt fixed; foam valve part is currently on backorder.
- Uniforms are in, waiting on a few miscellaneous pieces.
- Carpet cleaning scheduled for April 15th.
- Air quality test completed at Co #1.
- Still working on fuel tank replacement project. Brief discussion.
- Still working on Co #3 window quotes.
- Co #4 generator needs repairs; Premier does not do generator repair service. Reached out to Saratoga Electric & Generator. Discussion continued regarding other firehouse generator repairs.
- Three-year service contract is up for CAT generators. Discussion continued; Tabled to the next meeting; Douglas to ask about the cost of service one time per year.
- Heating and sealcoating RFPs sent out.
- Would like to surplus the obsolete security cards and fobs and try to list them for re-sale; brief discussion.
- Tires for 293 ordered by Premier.

RESOLUTION #102 TO SURPLUS THE 1,250 OBSOLETE SECURITY CARDS AND 1,000 FOBS AND PUT THEM UP FOR SALE.

MOTION: Ellsworth

SECOND: Russo

RESOLVED to surplus the 1,250 obsolete security cards and 1,000 fobs and put up for sale.

VOTE: All in favor, motion carried.

Treasurer: Joyce Petkus

- In-office portion of independent audit completed April 8th. Coding changes have been made and the AFR will need to be adjusted; the auditors will handle. Still waiting on the LOSAP audit. Brief discussion continued.

- SNB ICS accounts have been created, and the interest rate is currently 5%; money will be transferred beginning tomorrow. SCBA Reserve FUND CD came due yesterday and the bank transferred the money back into the SCBA Reserve Account. Brief discussion.

Firefighter/Auxiliary Applications and Changes in membership:

Co #1 Auxiliary: Jordan Waite-Krzemien, resignation due to lack of time.

RESOLUTION #103 ACCEPTING THE RESIGNATION OF JORDAN WAITE-KRZEMIEN.

MOTION: Chouinard

SECOND: Ellsworth

RESOLVED to accept the resignation of Jordan Waite-Krzemien.

VOTE: All in favor, motion carried.

Report of the Chief – Derrick Barss

- Cancer screening zoom call is mandatory for all members. Will be inviting a representative from surrounding departments to see what it is all about. Brief discussion.
- OSHA reports are coming in.
- Physicals are on par.
- Thanks for all the maintenance on the vehicles.
- Thanks to Commissioner Etson for meeting with Co #2 regarding the building stuff.
- New member orientation is in the process of coming back.
- Recent serious MVA on 9N with extrication, thanks for what the firefighters are doing.

Reports from Companies:

Company #1: D/C Marshall

- All good.

Company #2 – President McGowan

- Questioned when the old chairs will be removed; Douglas noted they are still on the radar to be removed.

Company #3 – D/C Petkus

- Requested to have the heavy-duty rugs cleaned. Carpet cleaning is being done on Monday; Douglas will ask him if he can do those runners as well. Brief discussion.
- Would like permission to take 280, himself, Chris Thurman, Brandon Murray and Jay Ellsworth to go to Johnsonville in Rensselaer County and Cambridge in Washington County to look at truck cabs.

RESOLUTION #104 GIVING EDWARD PETKUS, CHRIS THURMAN, BRANDON MURRAY AND JAY ELLSWORTH TO GO TO JOHNSONVILLE IN RENSSELAER COUNTY AND CAMBRIDGE IN WASHINGTON COUNTY TO LOOK AT TRUCK CABS. PERMISSION TO TAKE 280.

MOTION: Chandler

SECOND: Russo

RESOLVED to give Edward Petkus, Chris Thurman, Brandon Murray and Jay Ellsworth to go to Johnsonville in Rensselaer County and Cambridge in Washington county to look at truck cabs. Permission to take 280.

VOTE: All in favor, motion carried.

Company #4 – D/C Bogardus

- Thanks to the district for their patience regarding Prestwick Chase. Brief discussion continued.
- Captain Krueger noted he put in a work order regarding the meeting room TV presentation system. It is currently not working. Brief discussion; Douglas to contact IT.

Report of the Training Committee: A/C Z. King

- Elevator and fire alarm trainings have been scheduled.
- Spring Live Burn is this Saturday; more will be scheduled in the future.
- D/C Marshall will be picking up the credit card on Monday for the upcoming FDIC Conference; Joyce will also have the per diem rates.
- Moving forward with VFIS EVDT. Questioned if the board will accept other EVOC classes as well; the board noted they would. Question also arose as to whether or not the trainers can train other trainers. Discussion continued; A/C King to call Tim Boel.
- Questioned what will happen to Target Solutions now that Utica is no longer the district's insurance carrier. Brief discussion; Joyce is aware and will be working on it, also noting that she has seen annual FASNY OSHA on VFIS University.

Report of the Explorer Program:

- Moved to first May meeting then quarterly.

Reports of the Commissioners:

- Chouinard
 - Regarding the status of Co #4 auxiliary, it looks like some of them will be joining Co #3 auxiliary. They did ask if possibly Co #3 auxiliary meetings could be held at the district office to reduce driving. He will contact Brenda Jennings.
- Etson
 - Nothing at this time.
- Russo
 - Nothing at this time.
- Ellsworth
 - Questioned the status of the drone operators; Chief Barss noted that none have completed the course yet; Justin Burwell is currently the only drone operator.
 - Questioned the status of Co #1 roof issues. Lengthy discussion continued. Commissioner Chandler will reach out to Becca.
 - Noticed that 292 was towed by Interstate and not KJ Sterns. Brief discussion; Douglas to contact Premier and let them know that KJ Sterns is the district's towing company.
- Chandler
 - Regarding Co #4 water line, he is working on getting the labor donated by J&K Trucking and Keller. He will also reach out to Toby in reference to the interior tie in to the water line. Discussion continued.

Reports of the Town Board/Planning Board Liaisons

- **Town of Greenfield:** Commissioner Etson
 - Nothing at this time.
- **Town of Wilton:** Commissioner Chouinard
 - Mall apartments have been approved.
 - Noted that D/C Bogardus, in his capacity as a Wilton Town Councilman, is in the process of creating a committee for emergency services tax base for the towns, to hopefully include representatives from Wilton EMS, Wilton Fire, Maple Avenue; he would also like a board member and some community taxpayers to participate. Commissioner Ellsworth noted that he thinks this should be coming from the

Commissioners with input from the attorney. Lengthy discussion continued.

District Policy Review:

- Drug & Alcohol: no changes made.
- Smoking & Other Tobacco Products: no changes made.

Special Topics of Discussion/Final Comments:

- Captain N. King would like to purchase three portables at \$317 each for Co #1, and 12V chargers for 264, 283 and 284 at a cost of \$49 each; Rob would install. Brief discussion continued; Joyce to look into why the main entrance did not unlock again.

RESOLUTION #105 APPROVING THE PURCHASE OF THREE PORTABLES FROM VAST HORIZONS AT \$317 EACH FOR CO #1, THREE BATTERIES AND SIX 12V CHARGERS FOR EACH PORTABLE AND 264, 283 AND 284 AT A COST OF \$49 EACH; MONEY TO COME OUT OF RADIO ACCOUNT.

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED to approve the purchase of three portables from Vast Horizons at \$317 each for Co #1, three batteries and six 12V chargers for each portable and 264, 283 and 284 at a cost of \$49 each; Money to come out of radio account.

VOTE: All in favor, motion carried.

- Captain N. King requested the board reconsider access to the district office main entrance for the Captains and Lieutenants to use the meeting room. Board okayed.
- Commissioner Ellsworth questioned if anyone knew when Ed Tremblay's last day was; several dates were given. Discussion continued.

RESOLUTION #106 ENTERING INTO EXECUTIVE SESSION AT 8:15 PM IN REFERENCE TO SEVERAL EMPLOYMENT MATTERS.

MOTION: Chandler

SECOND: Russo

RESOLVED to enter into executive session at 8:15 pm in reference to several employment matters.

VOTE: All in favor, motion carried.

RESOLUTION #107 RECONVENING FROM EXECUTIVE SESSION AT 9:20 PM.

MOTION: Chandler

SECOND: Russo

RESOLVED to reconvene from executive session at 9:20 pm.

VOTE: All in favor, motion carried.

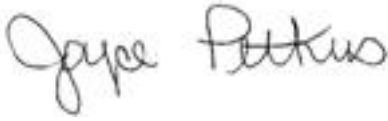
Lengthy discussion regarding the status of the district's health insurance, overtime and increasing the maintenance position from 32 to 40 hours, as well as reducing several outside services and have maintenance take over those responsibilities. All paid employee benefits are listed in the district's employee manual.

RESOLUTION #108 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler
SECOND: Chouinard
RESOLVED to dispense with the reading of the minutes.
VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Chouinard to adjourn the meeting at 9:29 PM. All in favor, meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joyce Petkus".

Joyce A. Petkus
District Administrator/Treasurer