

Board of Fire Commissioners
Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
Office: (518) 893-0723 Fax: (518)893-7006

The March 27, 2024 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:00 PM. The flag salute and a moment of silence were recognized for departed members.

Present were: Commissioners Chandler, Chouinard, Ellsworth, Etson, Russo; D/A-Treasurer Petkus. Excused: D/P Olson, Chief Barss. See sign in sheet for others in attendance.

RESOLUTION #89 APPROVING THE MARCH 13, 2024 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Chandler
SECOND: Russo
RESOLVED to approve the March 13, 2024 Commissioner Meeting Minutes as written.
VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

RESOLUTION #90 APPROVING PAYMENT OF ABSTRACT #6 DATED MARCH 27, 2024 FROM THE GENERAL FUND, VOUCHER #240110 THROUGH VOUCHER #240123, TOTALING \$73,757.03.

A3410.1	\$ 7,173.44
A3410.4	\$65,931.61
A9000.8	\$ 651.98

Total: \$73,757.03

MOTION: Ellsworth
SECOND: Russo
RESOLVED to approve payment of Abstract #6, dated March 27, 2024 from the General Fund, Voucher #240110 through Voucher #240123, totaling \$73,757.03.
VOTE: All in favor, motion carried.

RESOLUTION #91 APPROVING PAYMENT OF ABSTRACT #1, DATED MARCH 27, 2024 FROM THE EQUIPMENT RESERVE FUND, TOTALING \$54,109.26.

MOTION: Ellsworth
SECOND: Chouinard
RESOLVED to approve payment of Abstract #1, dated March 27, 2024 from the Equipment Reserve Fund, totaling \$54,109.26.
VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - Physicals underway.

- UDS cancer screening moving forward
- Working with A/C King in reference to VFIS EVDT Train the Trainer. Brief discussion.
- 2024 auxiliary contact cards are available for the companies. Brief discussion.
- Reminder about CAFDA Conference in Lake George at the end of April.
- April 22nd training with Terry Hannigan has been set up. Begins at 6:30 pm and the Auxiliary have been contacted to assist with the break.
- Received a TRF from Jaclene Becker in reference to taking the Lake Valley EMT class in Amsterdam, noting several concerns including the VFIF form, \$1,300.00 cost and pending NYS DOH BEMS course approval. Lengthy discussion continued.
- **Director of Purchasing:** Douglas Olson excused; report given by Joyce Petkus
 - Phone upgrades continuing. Some new phones/wires/modems and other equipment have been installed and are ready for migration, waiting on alarm system quotes. Brief discussion continued.
 - Rob from Emergency Vehicle upfitters will call to schedule date for charger swaps and auto eject. He has also ordered everything for new 26 as previously discussed. However in speaking with DC Alvord we may have missed one quote for \$600 to removal of 1 one piece radio and install a used dual head radio in 260.

RESOLUTION #92 APPROVING THE EVU QUOTE IN THE AMOUNT OF \$600 FOR THE REMOVAL OF 1 ONE PIECE RADIO AND INSTALL OF A USED DUAL HEAD RADIO IN 260.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the EVU quote in the amount of \$600 for the removal of 1 one piece radio and install of a used dual head radio in 260.

VOTE: All in favor, motion carried.

- 293 currently at Sowles Autobody for frame repair; will be there a few more weeks, and then will go to Premier for repairs.
- 295 was at Don Browns; completed temporary repair until new air valve received.
- 292 fuel pump repaired, PM and pump test completed; also adjusted cab lift pump to proper working pressure.
- 261 PM completed minus inspection due to a time constraint; all other trucks will be inspected with the PM.
- 291 back from Kenworth for repair of fuel in the oil, oil sample sent out. Brief discussion continued.
- New 26 undercoating completed. Going to A.J. Signs tomorrow for lettering; should be completed by April 2nd.
- Thanks to Jay and Erik for getting 291 and 26 back today.
- Dress uniforms should be in soon.
- New badges and other items ordered; several weeks for delivery.
- Carpet cleaning is April 15th at the district office, Co's 1, 2 & 4.
- Cascade air quality testing at Co#1 scheduled for tomorrow.
- Met with G.A. Bove Fuels regarding Co #1 & Co #3 fuel tank replacement options.
- Co# 3 window replacement estimates requested and appointments scheduled.
- The Spring CAT generator service completed at companies 1, 2 and 4. Co #4 generator needs multiple repairs. Discussion continued; estimated repair cost is \$4,204.96. Still waiting for reports on Co# 1 and 2 generators. Commissioner Ellsworth noted that Douglas should contact Premier to see if it a repair they can do.
- Oil and sealcoating RFP's to be sent out and are due back for the May meetings. Brief discussion continued.

- Co #3 hose delivered, and they can take it tonight.

Treasurer: Joyce Petkus

- Independent audit is scheduled for April 8th.
- Lengthy discussion regarding opening up ICS accounts with Saratoga National Bank.

RESOLUTION #93 GIVING THE TREASURER PERMISSION TO OPEN INTRAFI CASH SERVICE (ICS) ACCOUNTS AT SARATOGA NATIONAL BANK FOR EACH OF THE FOLLOWING ACCOUNTS: GENERAL FUND, EQUIPMENT RESERVE, LADDER RESERVE AND SCBA RESERVE.

MOTION: Chandler

SECOND: Russo

RESOLVED to give the Treasurer permission to open IntraFi Cash Service (ICS) accounts at Saratoga National Bank for each of the following accounts: General Fund, Equipment Reserve, Ladder Reserve and SCBA Reserve.

VOTE: All in favor, motion carried.

RESOLUTION #94 GIVING THE TREASURER PERMISSION TO TRANSFER THE SARATOGA NATIONAL BANK SCBA RESERVE FUND CD BALANCE TO THE ICS SCBA RESERVE FUND ACCOUNT WHEN THE CD MATURES ON APRIL 9, 2024.

MOTION: Chandler

SECOND: Etson

RESOLVED to give the Treasurer permission to transfer the Saratoga National Bank SCBA Reserve Fund CD balance to the ICS SCBA Reserve Fund account when the CD matures on April 9, 2024.

VOTE: All in favor, motion carried.

Firefighter/Auxiliary Applications and Changes in membership:

Auxiliary application received from Danielle Willard to join Co #3 auxiliary.

RESOLUTION #95 GIVING THE CHAIRMAN PERMISSION TO SIGN OFF ON ABOVE AUXILIARY MEMBERSHIP APPLICATION.

MOTION: Ellsworth

SECOND: Russo

RESOLVED to give the Chairman permission to sign off on above Auxiliary membership application.

VOTE: All in favor, motion carried.

Report of the Chief – Derrick Barss

- Not present this evening; D/C Marshall noted the following:
 - The Chief is working with Joyce furthering the cancer screening.
 - Spoke with some individuals regarding putting the new member orientation program back together as more of an in-person orientation.

Reports from Companies:

Company #1: D/C Marshall

- All good.

Company #2 – D/C Alvord

- All good.
- Four members are going through the Officer 1 class.

Company #3 – D/C Petkus

- Good.

Company #4 – D/C Bogardus

- Believes that the small generators and portable pumps have not been serviced in quite a long time; Commissioner Ellsworth noted that he thinks Erik did them last year. Brief discussion continued.

Report of the Training Committee:

- Nothing.

Report of the Explorer Program:

- Nothing.

Reports of the Commissioners:

- Chouinard
 - All good.
- Etson
 - Good.
- Russo
 - Board is looking into doing another four-company picnic/BBQ. Brief discussion continued.
- Ellsworth
 - 291 is back; discussion continued; depending on the fuel results it may be covered under warranty.
 - Asked Joyce to contact Terry Hannigan regarding having company administrative officers attend the class as well. Brief discussion continued. Commissioner Chandler asked to also find out about the status of the easement for the car dealer as well.
 - Questioned the status of Halligan; he has done some research, and up until about 3 days ago, it looks like Halligan is not really being used. It was noted that truck checks are being done. Captain Krueger noted he gets reports every day from the entire district, all tickets go through it and all inventory is in Halligan. He would be happy to meet and go through Halligan. Status of gear inventory was also questioned and it was noted it is in Halligan as well; Captain Krueger noted that he offered to come to the office to assist Douglas with gear inventory, and he is not sure why he can't find it. Lengthy discussion continued.
- Chandler
 - Working with the Chief on 293 possible replacement; will be meeting with Co #4 after the meeting to complete some paperwork to get a sale price from Brindlee Mountain for some idea of what it it's worth.
 - Co #4 water line still at the attorney's, and for the Town of Wilton. He also spoke with Counsel last week to work on the easement language for the car dealer. There will also be a hydrant out front. Discussion continued; including speaking with Toby in reference to the 4" water line and 3" fill line.

Reports of the Town Board/Planning Board Liaisons

- **Town of Greenfield:** Commissioner Etson
 - The planning board made a change was made to the mobile home expansion; no additional road is being added. Brief discussion continued.
- **Town of Wilton:** Commissioner Chouinard
 - Status Quo.

District Policy Review:

- Apparatus/Chief Vehicle Use: no changes made.
- DMV/LENS: no changes made.
- Maintenance Vehicle, Trailer & Equipment Use: no changes made.

Special Topics of Discussion/Final Comments:

- Captain Krueger noted they discussed the SCBA and SCBA Reserve, and with the 2 new apparatus coming in, they would like to get rid of all their 4.5 packs and get the new apparatus, including new car 26, 20 new Scott X3 Pro frames with buddy breathing system and detachable MMR. Estimated cost is \$161,920.00 based on Dival's pricing. Purchase would be made in the fall, and would eliminate all the 4.5 packs in the district. He also noted that NFPA is coming out with a new update next year. Commissioner Ellsworth questioned the status of the masks; A/C Stanton noted they should be fine with masks for a while. Captain Kreuger will work with Douglas on the masks. Also looking into a new style pack that combines the bail out equipment with the packs. Commissioner Chandler questioned warranty status; Captain Krueger will look into it. Discussion continued.
- Discussion continued regarding the approval of Jaclene Becker to attend the EMT Original Course at Lake Valley EMS.

RESOLUTION #96 GIVING JACLENE BECKER PERMISSION TO ATTEND THE EMT ORIGINAL COURSE AT LAKE VALLEY EMS IN AMSTERDAM, FULTON COUNTY, APRIL 1ST THROUGH JULY 18, 2024. PERMISSION ALSO GIVEN TO THE TREASURER TO PAY \$55.20 NON-REFUNDABLE DEPOSIT, \$900 REGISTRATION FEE AND \$342 FOR REQUIRED BOOK, WITH THE STIPULATION THAT THE CLASS BE DOH APPROVED AND THAT THE EMS COORDINATOR IS AWARE THAT THE MONEY IS COMING OUT OF HIS BUDGET.

MOTION: Chandler
SECOND: Ellsworth

Commissioner Ellsworth questioned what happens if firefighter Becker withdraws; it was noted that the firefighter would normally be responsible to reimburse the district. Commissioner Ellsworth confirmed that her permission to attend hinges on District EMS Coordinator Olsen making sure this class is okay. Commissioner Chandler will contact the EMS Coordinator.

RESOLVED to give Jaclene Becker permission to attend the EMT Original Course at Lake Valley EMS in Amsterdam, Fulton County, April 1st through July 18, 2024. Permission also given to the Treasurer to pay \$55.20 non-refundable deposit, \$900 registration fee and \$342 for required book, with the stipulation that the class be DOH approved and that the EMS Coordinator is aware that the money is coming out of his budget.

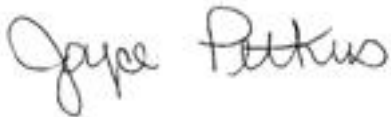
VOTE: All in favor, motion carried.

RESOLUTION #97 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler
SECOND: Russo
RESOLVED to dispense with the reading of the minutes.
VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Russo to adjourn the meeting at 7:56 PM. All in favor, meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joyce Petkus". The signature is written in dark ink on a white background.

Joyce A. Petkus
District Administrator/Treasurer