

Board of Fire Commissioners
Greenfield Fire District
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The April 24, 2024 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:00 PM. The flag salute and a moment of silence were recognized for departed members.

Present were: Commissioners Chandler, Chouinard, Ellsworth, Eton, Russo. Excused: D/A-Treasurer Petkus, Chief Barss. See sign in sheet for others in attendance.

RESOLUTION #109 APPROVING THE APRIL 3, 2024 WORKSHOP MEETING MINUTES AND THE APRIL 10, 2024 COMMISSIONER MEETING MINUTES.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the April 3, 2024 Workshop Meeting Minutes and the April 10, 2024 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

RESOLUTION #110 APPROVING PAYMENT OF ABSTRACT #8 DATED APRIL 24, 2024 FROM THE GENERAL FUND, VOUCHER #240152 THROUGH VOUCHER 240176, TOTALING \$49,681.01.

A341.01	\$7,080.74
A3410.2	1,212.71
A3410.4	37,784.37
A9000.8	<u>3,603.19</u>
Total:	\$49,681.01

MOTION: Chandler

SECOND: Russo

RESOLVED to approve payment of Abstract #8, dated April 24, 2024 from the General Fund, Voucher #240152 through Voucher #240176, totaling \$49,681.01.

VOTE: All in favor, motion carried.

RESOLUTION #111 APPROVING PAYMENT OF ABSTRACT #3, DATED APRIL 24, 2024 FROM THE EQUIPMENT RESERVE FUND, TOTALING \$1,160.00.

MOTION: Chandler

SECOND: Chouinard

RESOLVED to approve payment of Abstract #3, dated April 24, 2024 from the Equipment Reserve Fund, Voucher #ER24004, totaling \$1,160.00.

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:**

- Notice of claim was sent to the insurance company in reference to Co. #2 basement flood. Douglas will be the point person while Joyce is away.
- Physicals Reports placed in Chief baskets.
- Utica Premium Audit notice for workers comp completed and submitted.

- **Director of Purchasing:**

- The Board asked Douglas to look into once a year pricing from CAT for generator maintenance, instead of twice a year. Co. #1 would go from \$9,110.79 to \$5,175.45 for a difference of \$3,935.34. Co. #2 would go from \$9,751.55 to \$5,467.72 for a difference of \$4,283.83. Co. #4 would go from \$8,946.60 to \$5,069.36 for a difference of \$3,877.24. Discussion.

RESOLUTION #112 GIVING DIRECTOR OF PURCHASING PERMISSION TO SIGN CAT GENERATOR SERVICE CONTRACTS FOR YEARLY INSPECTION.

MOTION: Ellsworth

SECOND: Russo

RESOLVED to give Director of Purchasing permission to sign CAT generator service contracts for yearly inspection.

VOTE: All in favor, motion carried.

- Received service contracts from CAT for service repairs that need to be done to Co. #1, Co. #2 and Co. #4 generators.
- Co. #1 – repair the water pump (associated hardware that goes with it), \$3,3218.90.
- Co. #2 – coolant sensor, battery, etc. \$570.42. Plus, six year service – (v belts, ball valves and all associated hardware) totaling \$2,675.18.
- Co. #4 – thermostat, upper and lower radiator hoses, ball valves, screen, radiator cap \$4,204.96.
- Grand total \$10,441.46.

RESOLUTION #113 GIVING DIRECTOR OF PURCHASING PERMISSION TO APPROVE THE SERVICE CONTRACTS FOR CAT GENERATORS AT CO. #1, #2 AND #4.

MOTION: Ellsworth

SECOND: Chandler

RESOLVED to give Director of Purchasing permission to approve the Service Contracts for CAT generators at Co. #1, #2 and #4.

VOTE: All in favor, motion carried.

- Co. #2 issues started from the pressure tank going bad. Toby has replaced the pressure tank and upgraded it from a 20 gallon to a 35 gallon tank. This should help alleviate some of the pressure as it is short cycling on and off. He also added a quarter turn ball valve so that you can shut the tank off if necessary. Commissioner Chandler suggested finding a way to redirect water in the event of another leak. Discussion took place.
Spoke with the insurance adjustor and they would like the dimensions on the bar before it is removed.
- Phones and alarms are nearing completion. Hiccup today, miscommunication between the two about the compatibility of NY Fire & Security's internet base and the type of alarm system

we are receiving from Spectrum. We will have to pay between \$15 and \$36 more per building, per month in order for the alarm systems to work. There is currently no alarm at Co. #1 until the phone issue is resolved. Discussion. Board OK'd.

- Rob is waiting on parts for 26. In the meantime, New 26 will go back to DeNoyer for a few issues. Fobs aren't programmed, speed limiter.
- 293 is moving along. Air bottles were taken off and sent to B-Lann for testing.
- Part is in for the bus. Will schedule a time to take it in.
- 261 will go for inspection as soon as Co. #2 is done.
- Erik is finishing up the yearly small engine servicing.
- Uniforms are all in except for Peter Dumar's. When everything is in, will schedule a night for pick up.
- Carpets were all cleaned.
- MES should be here to repair anything needed on the Cascade next week.
- No updates on the underground tank removal.
- Anthony came out to look at the AV system at Co. #4. Outdated. Suggestion was to install a Lenovo mini, which is a mini computer behind it with a wireless mouse and a keyboard. Quote was \$1,098.00 installed. Another \$29 for a longer HDMI cable.

RESOLUTION #114 APPROVING QUOTE FROM TECH VALLEY IN THE AMOUNT OF \$1,098.00 FOR INSTALLATION OF LENOVO MINI COMPUTER AND CABLE FOR \$29.00 AT MAPLE AVENUE.

MOTION: Ellsworth

SECOND: Russo

RESOLVED to approve quote from Tech Valley in the amount of \$1,098.00 for installation of Lenovo Mini Computer and cable for \$29.99 at Maple Avenue.

VOTE: All in favor, motion carried.

- Received quotes for windows at Co. #3. Reed's quote is \$14,500.00 with six weeks from order to receive. Window Kings quote is \$10,916.00 with a down payment of \$1,091.60 with two weeks to receive. Saratoga Windows and Doors quote is

\$16,679.00 with a 50% deposit and six weeks to receive the windows. Discussion.

- **Treasurer:**

- 292 towing claim reimbursement received from VFIS and deposited. Need motion to move money to Apparatus, Maintenance & Repairs.

RESOLUTION #115 GIVING TREASURER PERMISSION TO APPROPRIATE \$1,143.45 RECEIVED FROM VFIS INSURANCE FOR 292 TOWING CLAIM AND DEPOSITED INTO A2680 INSURANCE RECOVERIES TO .4 APPARATUS MAINTENANCE & REPAIRS LINE ITEM.

MOTION: Ellsworth

SECOND: Chandler

RESOLVED to give Treasurer permission to appropriate \$1,143.45 received from VFIS insurance for 292 towing claim and deposited into A2680 insurance recoveries to .4 apparatus maintenance & repairs line item.

VOTE: All in favor, motion carried.

- ISC accounts set up and money has been moved. Current interest rate is 5%.

Firefighter/Auxiliary Applications and Changes in membership:

Will hold on applications for Co. #4.

Report of the Chief:

Not present this evening; A/C King noted the following:

- The cancer screening meeting went well. There was good attendance. It was recorded for anyone who missed the meeting, can reach out to Capt. Krueger. Will work on a flyer to send out so that people can get signed up for future presentations. Brief discussion.

Reports from Companies:

Company #1: Not present.

Company #2: Minus the water problem, we are all good.

Company #3: D/C Petkus

- Oil pump is on a piece of board on the wall. Is that an issue?
No.
- A representative from Inotek will be here on May 23rd at 7 p.m.. Would like a Commissioner to be assigned for gear and the future needs of gear in the district. Would also like FF Chouinard, ex-Chief Ellsworth, FF Russo and FF Etson to come and get a look and we can all be on the same page.

A/C Murray

- Would like permission to use Co. #3 for a Mother's Day Breakfast on May 12th.

RESOLUTION #116 GIVING CO. #3 PERMISSION TO USE MIDDLE GROVE FIREHOUSE FOR A MOTHER'S DAY BREAKFAST ON MAY 12TH.

MOTION: Ellsworth

SECOND: Chandler

RESOLVED to give Co. #3 permission to use Middle Grove Firehouse for a Mother's Day Breakfast on May 12th.

VOTE: All in favor, motion carried.

- Have a lot of new 5" hose in our garage. Also some hand tools. Looking to find a home for them. Brief discussion.

Company #4: A/C King

- Purchased 4 VHF radios and will pay to have them programmed to the channels we would like. Co. #4 would like to ask if the Board would pay for the radios to be installed in the apparatus. Co. #4 is also doing the FCC licensing for their own high band channels. Brief discussion. Board OK'd.
- Questioned Douglas about the door opening and closing on 295. When the kneeler is fixed, it should fix the door.

Report of the Training Committee: A/C King

- Live burn went well with three companies.
- FDIC went well. Thank you for allowing us to go. We will be doing a presentation soon. We did get a chance to spend time with an Anotek rep trying on gear.
- Training Committee has been working on getting some other four company classes going.
- Looking to hire FF Training, LLC for a fire alarm class in November and an elevator class in late May-June. Total cost would be \$650.00 for both classes. Training Committee is OK with it coming out of the training budget. Board OK'd.
- Spoke with Tim Bull regarding to EVOC. Anyone who teaches it will have to have VFIS Train the Trainer. After taking the Train the Trainer, we will be certified VFIS Instructors. When any of our members complete the course, they will receive a certificate from VFIS. Instructors who do take on this challenge will have recertify annually.

Report of the Explorer Program:

- Not present.

Report of the Commissioners:

- Chouinard
 - Would like permission to hold a blood drive on June 1st for Brian King.

RESOLUTION #117 GIVING PERMISSION FOR CO. #4 TO HOLD A BLOOD DRIVE ON JUNE 1ST, 2024 FOR BRIAN KING.

MOTION: Chandler

SECOND: Russo

RESOLVED to give permission for Co. #4 to hold a blood drive on June 1st, 2024 for Brian King.

VOTE: All in favor, motion carried.

- Etson
 - Would like to work with Connor to try and put purchase orders together electronically. Would like to load the requisition request into Halligan. Moving forward.

- Russo
 - Nothing.
- Ellsworth
 - Walk out for Ed Trembley at the County building on May 31st.
 - Family will be having a party for Ed at the fairgrounds in Ballston Spa on June 1st. All are welcome.
 - 262 will be gone for two weeks beginning August 19th.
 - Doug will pick up soap on Monday.
 - 296 needs an inspection. Need to schedule at Ryan's. Brief discussion. Small vehicles will be scheduled by companies. Large vehicles will be scheduled by Doug.
 - Questioned Doug about the floor at Co. #3. Erik was the point person on that.
- Chandler
 - Working with Nemer to get their part of the easement for the water line taken care of. Ours is ready to be signed by the attorney.
 - Commissioner Russo asked what is happening with Co. #1's roof. They are coming up with a plan to over lay the top and address the length of the ridge cap. When they are ready, it will be presented to the Board. Brief discussion.

Reports of the Town Board/Planning Board Liaisons

- **Town of Greenfield:** Commissioner Etson
 - The project for the expansion at Brookview, they have cancelled the extra road coming off of 9N. They are not sure where they will come in in the back as of yet.
 - The town is having a difficult time with Prestwick Chase. A/C King offers that they have gained some ground and he believes the Town has inspected the new system. They also have changed monitoring companies. Received the Notification of False Alarm reports. They were handed out to all four companies last night.
- **Town of Wilton:** Commissioner Chouinard
 - The apartments that are planning to be built on Route 9, north of the firehouse, the medical building and the gas pumps at BJ's all got approved. The medical facility will be placed between Freihoffer's and Minogue's. The apartments will be

where Neville's is. There will be over 400 apartments. Brief discussion.

District Policy Review:

- Harassment & Discrimination: no changes made.
- Smoking & Other Tobacco Products: no changes made.

Special Topics of Discussion/Final Comments

- None.

RESOLUTION #118 ENTERING INTO EXECUTIVE SESSION AT 8:05 PM TO DISCUSS EMPLOYEE ISSUES.

MOTION: Chandler

SECOND: Chouinard

RESOLVED to enter into executive session at 8:05 PM to discuss employee issues.

VOTE: All in favor, motion carried.

RESOLUTION #119 RECONVENING FROM EXECUTIVE SESSION AT 8:20 PM.

MOTION: Chandler

SECOND: Russo

RESOLVED to reconvene from executive session at 8:20 PM.

VOTE: All in favor, motion carried.

RESOLUTION #120 GIVING THE CHAIRMAN PERMISSION TO SIGN OFF ON CO. #4 APPLICANT CHRISTIAN HOTTE

MOTION: Chandler

SECOND: Chouinard

RESOLVED to give the Chairman permission to sign off on Co. #4 applicant Christian Hotte.

VOTE: All in favor, motion carried.

RESOLUTION #121 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler

SECOND: Russo

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Russo to adjourn the meeting at 8:30 PM. All in favor, meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Deidre Chandler".

Operations Secretary