

Board of Fire Commissioners
Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
Office: (518) 893-0723 Fax: (518)893-7006

The June 26, 2024 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:00 PM. The flag salute and a moment of silence were recognized for departed members.

Present were: Commissioners Chandler, Chouinard, Ellsworth, Etson, Russo; D/A-Treasurer Petkus. Excused: D/P Olson. See sign in sheet for others in attendance.

RESOLUTION #149 APPROVING THE JUNE 12, 2024 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the June 12, 2024 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

RESOLUTION #150 APPROVING PAYMENT OF ABSTRACT #12 DATED JUNE 26, 2024 FROM THE GENERAL FUND, VOUCHER #240247 THROUGH VOUCHER #240260, TOTALING \$22,981.03.

A3410.1	\$ 9,001.17
A3410.2	\$ 0.00
A3410.4	\$ 12,921.54
A9000.8	\$ 1,058.32

Total: \$ 22,981.03

MOTION: Chandler

SECOND: Russo

RESOLVED to approve payment of Abstract #12 dated June 26, 2024 from the General Fund, voucher #240247 through voucher #240260, totaling \$22,981.03.

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - Received more pool fill hold harmless agreements from Co #1 & #3.
 - Deidre completed required annual training; all employees have now completed 2024 training.
 - Spectrum phones are all set up; program is very complicated. It is imperative that phones are regularly checked for voicemail messages and deleted when no longer needed; a couple of phones were already full. Brief discussion continued.
 - Discussion regarding switch from Target Solutions to VFISU; Cost for Target Solutions is just over \$9,000 annually and VFISU is free. Reports could be an issue, and she has contacted VFIS about it, but the firefighters are responsible for printing out their

certificates anyway. Will work with the interim EMS Coordinator regarding online training for the EMTs.

RESOLUTION #151 SWITCHING TO VFISU FOR ONLINE TRAINING.

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED to switch to VFISU for online training.

VOTE: All in favor, motion carried.

- **Director of Purchasing**: report given by Joyce
 - Copier lease is up for renewal; monthly payment remains the same at \$145 per month, and that includes an upgraded copier, labor, travel, parts, toner and drums. Commissioner Chandler to sign contract.

RESOLUTION #152 APPROVING THE NEW SEELEY COPIER LEASE CONTRACT,

MOTION: Chandler

SECOND: Chouinard

RESOLVED to approve the new Seeley copier lease contract.

VOTE: All in favor, motion carried.

- Attention Pest Solutions contracts need to be signed for monthly pest control at the district office, Co #1, 2 and 3. Monthly service fees remain the same. Commissioner Chandler to sign contracts.

RESOLUTION #153 APPROVING THE ATTENTION PEST SOLUTION CONTRACTS.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the Attention Pest Solution contracts.

VOTE: All in favor, motion carried.

- Rob from EVU is upfitting new 26.
- 293 repairs moving along. Brief discussion. Current cost of Premier repairs is \$109,194.83. Total repair costs to date: \$138,304.83.
- 295 oil leak has returned. Brief discussion; Commissioner Ellsworth to call Premier tomorrow.
- Premier working on repairs to 273 ladder rack.
- Saratoga Window and Doors waiting on window order delivery for Co #3.
- Hose & ladder testing completed, special thanks to Commissioner Ellsworth for his assistance. Only 2 sections of 2.5"x50' hose failed; one length at Co #1 and the other at Co #4.
- Previously surplussed items will run on Auctions International 7/9-7/23/2024.
- Billy Reid and Wickham Construction have the plans to Co #2 basement renovations; Billy Reid noted that the board will need to get their own quotes for the floor epoxy as well as purchase any appliances.
- **Treasurer**: Joyce Petkus
 - Management Rep Letter needs to be signed by Commissioner Chandler so FY 2023 independent audit can be finalized. Brief discussion.

Firefighter/Auxiliary Applications and Changes in membership: NONE.

There are some Change in Membership forms in the Chief's basket waiting to be signed.

Report of the Chief – Derrick Barss

- Absent.

Reports from Companies:

Company #1: A/C Coffey

- Nothing at this time.

Company #2: D/C Alvord

- Thanks to Jay and Duane for hose and ladder testing.
- Thanks to the board for the continued work on the basement.
- Questioned the status of 3 new applicants. Brief discussion, Joyce noted she has not received the VFIF forms; she will call the Sheriff's department tomorrow. Commissioner Chouinard also noted Co #4 is waiting on the Howell application, it is sitting on the Chief's desk for his signature.

Company #3 – D/C Petkus

- All good.

Company #4 – D/C Bogardus

- All good.

Report of the Training Committee: A/C Zak King

- Training is going great.
- Everything is lined up for EVOC train the trainer.
- Started back up with MBK training.
- Lengthy discussion regarding new members taking OSHA, receiving gear, completing physicals, etc., before they can ride a truck, and what the timeframe is to have requirements completed. Co #4 has a member that was only recently set up with IAR and Target Solutions. Impression is that it is before their 6-month probation ends. Suggestion made to allow applicants to start taking OSHA prior to the Board accepting them as members. Commissioners Ellsworth and Etson to either modify an existing policy or create a new policy. Joyce requested that any items the officers feel need to be addressed be emailed to her.

Reports of the Commissioners:

- Chouinard
 - Questioned update on AC repairs at Co #4; Joyce noted she saw Toby the other day, and he has not forgotten about the A/C at Co #4 or in the Commissioners' office.
- Etson
 - After the huge storms recently, he and Brian looked into the roof and it is not leaking. Commissioner Chandler noted he received another email the other day pushing for installation of the snow slides. Commissioner Etson questioned if the snow slides are installed, are they going to warranty the roof going forward or just for the current issue; Commissioner Chandler is unsure and will ask, and explained they are saying that the weight of the snow in the winter screws up the seal. Cost to add snow slides is \$8,200.00. At the time of the roof installation, snow slides were an option. Lengthy discussion continued; decision by the board should be made by the next meeting. Any warranty needs to be put in writing. Commissioner Chandler will contact Titan tomorrow.
 - Thanked Commissioner Ellsworth for mowing the lawns at Co #1, 2 and 3 the other day,

and for the King's taking care of Co #4.

- Russo
 - Nothing at this time.
- Ellsworth
 - Email sent to the Board by Scott Hays in reference to the grants; questioned who would be taking over the grants. Discussion continued; Commissioner Etson to take over at this time.
 - Need to have a conversation with someone in charge of the hose testing company regarding the many issues during hose and ladder testing this year, or look for another hose testing company. Lengthy discussion continued.
 - Discussion regarding Breach Notification policy; added to list of policies to work on.
 - Regarding Co #2 basement bar, is the President still waiting on the plans? It was noted they were forwarded. Joyce noted the plans already went to 2 vendors for quotes, as noted above in the Director of Purchasing Report.
 - No responses received regarding the maintenance position help wanted ad. Brief discussion regarding increasing the starting salary. Joyce to send out another ad with salary updated to \$20-25, commensurate with experience. Health Insurance questioned again; Joyce noted that it has been quite a few years since anyone requested insurance coverage, so she would have to start new research all over again.
 - Apparatus update as follows:
 - 273 ladder rack part due to arrive today/tomorrow; Premier will repair as soon as part is received.
 - 293 ladder is working. Hit list currently being worked on, then to be undercoated. This will take about another 3 weeks. When it is done, Premier wants to deliver it personally and have an in-service on the truck.
 - New 26 is about 50% complete, should be done in about two weeks. D/C Alvord noted a problem regarding a radio that did not get ordered. Brief discussion; Frank does have one in stock.

RESOLUTION #154 APPROVING THE PURCHASE OF ONE APX 4500, 800 MHZ DUAL HEAD RADIO FROM VAST HORIZONS; COST IS \$3,240.00.

MOTION: Ellsworth

SECOND: Russo

RESOLVED to approve the purchase of one APX 4500, 800 MHz dual head radio from Vast Horizons; cost is \$3,240.00.

VOTE: All in favor, motion carried.

- Discussion regarding issues of rear end sag in New 26, 280 and 290 vehicles. A/C Alvord will get the formal quote.

RESOLUTION #155 APPROVING THE REAR SUSPENSION UPGRADES FOR NEW 26, 280 AND 290; COST IS \$500 PER VEHICLE.

MOTION: Ellsworth

SECOND: Chandler

RESOLVED to approve the rear suspension upgrades for New 26, 280 and 290; cost is \$500 per vehicle.

VOTE: All in favor, motion carried.

- 291 is severely sagging, as noted by Premier. Truck was weighed and is almost overweight, so he contacted Danny at Deep South. They have received several complaints about the issue, and Danny will get back to him regarding any repairs. Commissioner Ellsworth also noted his concern with the new truck that has been ordered as it has the same axles in the spec as 291. Discussion continued regarding lack of door seals and mirrors being manufactured and so trucks are not being released until they are fully completed, but Danny was not sure the district's new truck fell into that group.
- 292 broken tailpipe will be repaired.
- 264 brakes are going to the floor/spongy; D/C Alvord to handle getting it to Ryan's.
- 262 has water leaking into the cab; AC drain may be plugged.
- Chandler
 - Easements need to go to the Town of Wilton; Joyce will look into it. No contractor yet to do the work, but there is an offer to do the digging for free and the drilling for \$40/ft. Brief discussion; the project will need to go out to bid.

Reports of the Town Board/Planning Board Liaisons

- **Town of Greenfield:** Commissioner Etson
 - Nothing at the town board.
 - At planning board; Stewart's is moving forward with their project, some questions regarding more fire hydrants, but the request for more must come from the Chief. They are also adding solar panels and a local fire alarm only. Lengthy discussion continued, including the dry hydrants in the area, and possibly adding extra hydrants in the area.
- **Town of Wilton:** Commissioner Chouinard
 - Nothing at this time.

District Policy Review: NONE

Special Topics of Discussion/Final Comments:

- Commissioner Chandler noted that July 4th falls on Thursday, and suggested giving the staff an extra holiday on Friday, July 5th.

RESOLUTION #156 APPROVING JULY 5TH AS A HOLIDAY FOR THE STAFF.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve July 5th as a holiday for the staff.

VOTE: All in favor, motion carried.

RESOLUTION #157 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler

SECOND: Russo

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Russo to adjourn the meeting at 8:13 PM. All in favor, meeting adjourned.

Respectfully submitted,

Joyce Petkus

Joyce A. Petkus
District Administrator/Treasurer