

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
Office: (518) 893-0723

The July 24, 2024 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Michael Chandler at 7:08 PM. The flag salute and a moment of silence were recognized for departed members.

Present were: Commissioners Chandler, Chouinard, Ellsworth, Etson, Russo, D/A-Treasurer Petkus, D/P Olson. See sign in sheet for others in attendance.

RESOLUTION #170 APPROVING THE JULY 10, 2024 COMMISSIONER MEETING MINUTES AS WRITTEN.

MOTION: Chandler

SECOND: Russo

RESOLVED to approve the July 10, 2024 Commissioner Meeting Minutes as written.

VOTE: All in favor, motion carried.

Chairman Chandler asked for questions/comments regarding the abstract:

The Treasurer noted that she looked in the National Grid account this week, there are now small credits on each account.

RESOLUTION #171 APPROVING PAYMENT OF ABSTRACT #14 DATED JULY 24, 2024 FROM THE GENERAL FUND, VOUCHER #240282 THROUGH VOUCHER #240297, TOTALING \$11,445.15.

A3410.1	\$	5,587.75
A3410.4	\$	5,429.93
A9000.8	\$	427.47

Total: \$ 11,445.15

MOTION: Chandler

SECOND: Russo

RESOLVED to approve payment of Abstract #14 dated July 24, 2024 from the General Fund, voucher #240282 through voucher #240297, totaling \$11,445.15.

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Administrator:** Joyce Petkus
 - Trying to catch up on stuff after returning from vacation.
 - Had sent an email to UDS in reference to the process to obtain a copy of the records/images; forwarded the email to all officers, please make sure it gets to your membership.
- **Director of Purchasing:** Douglas Olson

- Surplussed items were sent to auctions International and the auction is now over; the board needs to approve the following lots:
 - 20 VOIP phones: \$10
 - 68 red meeting room chairs: \$42.50
 - 1 Hale portable water pump: \$16
 - 12 Streamlight light boxes with chargers: \$135
 - 10 boxes Keri security system key fobs: \$460
 - 13 boxes Keri security system key cards: \$240
 - Total: \$903.50

RESOLUTION #172 ACCEPTING THE AUCTIONS INTERNATIONAL BID PRICES AS FOLLOWS:

- 20 VOIP PHONES: \$10
- 68 RED MEETING ROOM CHAIRS: \$42.50
- 1 HALE PORTABLE WATER PUMP: \$16
- 12 STREAMLIGHT LIGHT BOXES WITH CHARGERS: \$135
- 10 BOXES KERI SECURITY SYSTEM KEY FOBS: \$460
- 13 BOXES KERI SECURITY SYSTEM KEY CARDS: \$240
- TOTAL: \$903.50

MOTION: Ellsworth

SECOND: Chandler

RESOLVED to accept the Auctions International bid prices as follows:

- 20 VOIP phones: \$10
- 68 red meeting room chairs: \$42.50
- 1 Hale portable water pump: \$16
- 12 Streamlight light boxes with chargers: \$135
- 10 boxes Keri security system key fobs: \$460
- 13 boxes Keri security system key cards: \$240
- Total: \$903.50

VOTE: All in favor, motion carried.

- New Tahoe is done; Commissioner Chandler questioned if it is in service. Brief discussion continued as to where it was actually assigned to, it was noted it went to Co #1 and not the Chief.
- 293 repairs completed except for the alignment and air seal in bucket.
- Saratoga Windows and Doors hopes to have all the materials at the end of the week for Co #3 window replacement.
- Co #4 A/C replacement completed.
- Cracked portable radio LCD screen was repaired and given back to Tom Vumbaco.
- Captain Kreuger is going to be forwarding the pictures of 293 to him so they can be sent to Brindlee Mountain. Brief discussion.
- Co #3 & #4 parking lot sealcoating prep work is completed and will be seal coated this weekend. Brief discussion.
- There is no longer a fax line at the district office.
- Received one quote for Co #2 basement renovations from Bill Reid. Hoffman's will be going over to Co #2 to do quote on the epoxy flooring. Discussion continued; should have all necessary quotes by the next meeting. Co #2 also needs to decide if they really need to have a dishwasher.
- 272 is going to Ryan's on August 5th for inspection; 275 will be going on the 6th.

- 262 is going to Franks on 8/19 for paint; everything needs to be off and out of it prior to that date.
- Spectrum is doing overnight maintenance; if there are any cable issues, just unplug the TV box and then re-plug in.
- Co #4 needs three 2½" male chrome hose caps; totaling about \$270. Will order tomorrow.
- Disposable 24-month CO meters are finally in; Co #3 order should be here tomorrow.
- SCOTT has a bottle recertification program; B-Lann is the local company that does this. Discussion continued. This will extend life of bottles by 15 years.
- Will be out of the office from 8/19-8/23.
- **Treasurer:** Joyce Petkus
 - Started working on 2025 budget; tax base growth factor has not yet been established. Brief discussion.
 - Still has not received anything from the officers in regards to budgeting.
 - Will be processing 293 invoice from Premier. Total is \$131,571.60. Will have amount needed to transfer from Unassigned Fund Balance at next meeting.

Firefighter/Auxiliary Applications and Changes in membership: NONE.

Report of the Chief – Derrick Barss

- Absent.

Reports from Companies:

Company #1: A/C Coffey

- Quiet.

Company #2: President McGowan

- Questioned the status of the bay doors; the one at 271 is really bad. Brief discussion. Douglas to call O’Leary in reference to door repairs.

Company #3 – D/C Petkus

- Nothing at this time.

Company #4 A/C Z. King

- Thanks for repairs to 293, they are happy with the work. There are a few small kinks to work out, and Premier has been very responsive.
- Co #4 is doing a company team building event on August 6th at the Tri-City Valley Cats baseball game in Troy. Requested to take 295.

RESOLUTION #173 GIVING CO #4 PERMISSION TO TAKE 295 TO THE TRI-CITY VALLEY CATS BASEBALL GAME IN TROY ON AUGUST 6, 2024.

MOTION: Ellsworth

SECOND: Russo

RESOLVED to give Co #4 permission to take 295 to the Tri-City Valley Cats baseball game in Troy on August 6, 2024.

VOTE: All in favor, motion carried.

Report of the District EMS Coordinator:

- Not present this evening.

Report of the Training Committee: A/C Z. King

- MBK is scheduled for the next two months.
- Co #3 will be hosting a 4-company extrication drill.
- Co #4 is hosting a NYS OFPC aerial course in September; sign up is through LMS.

Reports of the Commissioners:

- Chouinard
 - Co #4 has an applicant that lives outside the district; Kyle Arnold. Brief discussion; Board okayed.
- Etson
 - Questioned that the companies used to have BBQ's over the summer. Discussion continued, including the installation inspection, who is in charge of the function and how it gets paid for. Would like to see the membership get together. Commissioner Etson to head up committee along with the company presidents.
- Russo
 - Nothing at this time.
- Ellsworth
 - Dead tree located behind district office will be taken down by the town sometime toward the end of August.
 - While mowing, he noticed a washed-out big divot in Co #2 pavement by the training building. Brief discussion; Justin will look at it. There is also a similar issue on the side of the district office.
 - Questioned the status of the air bags; Douglas noted they are dated March 2021 and so are due for inspection in 2025. Brief discussion; still waiting on pricing from MES.
 - After repairs, 293 is valued at \$400,000-550,000. Discussion continued. Douglas received pictures from Captain Krueger. Premier, at their cost, had 293 fully detailed. They have also been quick about fixing the punch list. Brief discussion continued.
 - Spoke to Dan at Deep South, new 273 chassis still not built, and it is not expected to come in until mid-late October. Brief discussion; expected delivery date mid-February.
 - Sent all the information on 291 to Deep South engineer, he is waiting to hear back from the engineer on what they can do to help us out. Brief discussion continued.
- Chandler
 - Questioned the status of the delivery of the water line easement paperwork; Joyce to contact the Town of Wilton.

Reports of the Town Board/Planning Board Liaisons

- **Town of Greenfield:** Commissioner Etson
 - Nothing at this time.
 - Commissioner Ellsworth questioned the work being done on the soccer fields on Daniels Road. Commissioner Etson noted Skidmore is going to build a baseball field.
- **Town of Wilton:** Commissioner Chouinard
 - Nothing at this time.

District Policy Review:

- Annual Installation-Inspection: no changes made.
- District Awards: no changes made.
- Class A/B Dress Uniform: no changes made.

Special Topics of Discussion/Final Comments:

- 2025 budget discussion, including:
 - Nothing has been received from the committees, due tonight. Brief discussion; it was noted the committee chairs were supposed to submit something to the treasurer to do a preliminary budget, giving the board time to review and then have a meeting with the committee chairs if necessary.
 - Discussion regarding lack of inventory for average sizes of PPE, and possibly purchasing 10 more sets of gear before the end of the year.

- Renewing Premier's contract; they have indicated they do not think they will be raising rates in 2025. To be added to agenda at end of year.
- Which vendor will be used regarding ladder and hose testing, and possible increase of about \$1,000. Commissioner Ellsworth suggested that whoever it is, they first come before the board.
- What to do with cell tower lease revenue, and the interest being earned since moving money to higher interest rate accounts. Brief discussion. Commissioner Ellsworth noted he would like to see the cell tower lease money used to update the signs at Co #1, #2 and #3 over the next few years.
- Douglas has been reaching out to vendors; MES has already indicated that they will be raising rates about 2.5%.
- The board would like to see the committees' budget numbers, and try to work with them or make adjustments as necessary.
- Still have not heard back from the companies regarding 2025 cancer screening and keeping the EAP program. Discussion continued.
- Commissioner Ellsworth questioned the status of Co #2 grant submitted by Scott Hays. Brief discussion; Commissioner Etson is meeting with Scott Hays sometime next week.

RESOLUTION #174 ENTERING INTO EXECUTIVE SESSION AT 8:09 PM REGARDING AN EMPLOYMENT ISSUE.

MOTION: Chandler

SECOND: Chouinard

RESOLVED to enter into executive session at 8:09 pm regarding an employment issue.

VOTE: All in favor, motion carried.

RESOLUTION #175 RECONVENING FROM EXECUTIVE SESSION AT 8:27 PM.

MOTION: Chandler

SECOND: Russo

RESOLVED to reconvene from executive session at 8:27 PM.

VOTE: All in favor, motion carried.

- Joyce will be looking for health insurance coverage for the maintenance person. Brief discussion continued.
- Douglas questioned where the old Tahoe is. Discussion continued; Commissioner Ellsworth confirmed it is still with D/C Alvord; and he will drop it off as soon as he gets it cleaned out. It is going for service on the 31st, and Douglas noted that it should have the exhaust adapted to put the Plymovent piece on it. He will coordinate with Kaliena. Commissioner Russo questioned the auto eject on it; they will address it at a future time.

RESOLUTION #176 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Chandler

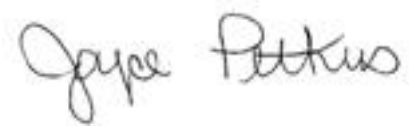
SECOND: Russo

RESOLVED to dispense with the reading of the minutes.

VOTE: All in favor, motion carried.

Motion was made by Commissioner Chandler with a second from Commissioner Russo to adjourn the meeting at 8:37 PM. All in favor, meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joyce Petkus". The signature is written in black ink on a white background.

Joyce A. Petkus
District Administrator/Treasurer