

Board of Fire Commissioners

Greenfield Fire District
P.O. Box 103
Greenfield Center, NY 12833
Office: (518) 893-0723

The December 11, 2024 Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Chairman Jay Ellsworth at 7:03 PM. The flag salute and a moment of silence were recognized for departed members.

Present were: Commissioners Chouinard, Ellsworth, Etson, Russo; D/S Gimbel, D/A-Treasurer Petkus, D/P Olson. Please see sign in sheet for others in attendance.

RESOLUTION #290 APPROVING APPOINTMENT OF KIM GIMBEL AS DISTRICT SECRETARY FOR 2024; SET HOURLY RATE OF \$18.00 FOR UP TO 20-HOUR WORK WEEK AND ANY APPLICABLE BENEFITS AS LISTED IN THE GREENFIELD FIRE DISTRICT EMPLOYEE MANUAL.

MOTION: Ellsworth

SECOND: Russo

RESOLVED to approve appointment of Kim Gimbel as District Secretary for 2024; set hourly rate of \$18.00 for up to 20-hour work week and any applicable benefits as listed in the Greenfield Fire District Employee Manual.

VOTE: All in favor, motion carried.

RESOLUTION #291 APPROVING THE MINUTES OF THE NOVEMBER 25, 2024 COMMISSIONER MEETING MINUTES.

MOTION: Chouinard

SECOND: Russo

RESOLVED to approve the minutes of the November 25, 2024 Commissioner meeting.

VOTE: All in favor, motion carried.

Chairman Ellsworth asked for questions/comments regarding the abstract:

RESOLUTION #292 APPROVING PAYMENT OF ABSTRACT #23 DATED DECEMBER 11, 2024 FROM THE GENERAL FUND, VOUCHER #240466 THROUGH VOUCHER #240489, TOTALING \$24,235.06.

A3410.1	\$ 6,484.79
A3410.2	\$ 0.00
A3541.4	\$17,239.68
A9000.8	\$ 510.59

Total: \$24,235.06

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED to approve payment of Abstract #23, dated December 11, 2024 from the General Fund, Voucher #240466 through Voucher #240489, totaling \$24,235.06.
VOTE: All in favor, motion carried.

Reports of the Staff:

District Administrator: Joyce Petkus

- Saratoga County Sheriff's department requested access for 3 Deputies:
 - Andrew Pullen
 - Derek Lloyd
 - Luke Hollowood

RESOLUTION #293 APPROVING FOB ACCESS FOR SARATOGA COUNTY SHERRIFF DEPUTIES PULLAN, LLOYD AND HOLLOWOOD.

MOTION: Chouinard

SECOND: Etson

RESOLVED to approve fob access for Saratoga County Sherriff Deputies Pullan, Lloyd and Hollowood.

VOTE: All in favor, motion carried.

- Wilton Fire District mandatory referendum regarding the sale of their ladder truck passed. Moving forward with the mandatory referendum to sell 293.
- Ken Hausam has turned in required documentation for use of Co#3 meeting room. Brief discussion continued.

RESOLUTION #294 GRANTING KEN HAUSAM A WAIVER TO USE CO#3 MEETING ROOM ON MULTIPLE DATES IN 2025.

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED to grant Ken Hausam a waiver to use Co #3 meeting room on multiple dates in 2025.

VOTE: All in favor, motion carried.

- Continuing to work on new district facilities use agreement policy.
- Penflex created online client portal for LOSAP. Will look more into it, Kim and Diedre will be trained on use. Joyce noted the annual confusion regarding LOSAP points vs voting points, and requested the board re-visit the need for two sets of points. Lengthy discussion continued. Topic to be added to second January meeting agenda.
- Joyce noted that LOSAP paperwork must be in by the 15th of each month; she will be going around personally and collecting the LOSAP paperwork on January 16th. Brief discussion continued.
- Discussion regarding LOSAP points being completed and posted monthly; the board noted that they want LOSAP posted monthly going forward.
- Commissioner Russo questioned if a voting sheet will be provided at the annual meeting tomorrow night; Joyce noted he should contact Deidre. Brief discussion continued.

Director of Purchasing: Douglas Olson

- Small vehicle inspections completed for 2024.

- Parts for Co #4 Bay door #5 and Co #3 back door ordered from O'Leary; they will call when parts arrive.
- Premier still working on locating new/slightly used generator for 263, otherwise they may need to retrofit truck.
- 282 Q-siren solenoid on order; EVU will install when it arrives. Also recommended relocating solenoid to a drier location upon next PM service.
- Premier could not find any faults on 271 light tower; please keep an eye on it and note conditions of weather or position of light tower if it fails to auto-park again.
- Please be patient with the new maintenance person as he catches up on work.
- Cairns 1044 helmet is being replaced with Cairns 1086 helmet, which allows for complete disassembly of the helmet for decontamination for cancer purposes. Brief discussion continued; price difference is approximately \$31.
- Co #4 single gas meters were calibrated and should arrive in about 5 days.
- Two 4 gas meters from Co #4 and one from Co #3 need to be sent out for repairs in January due to sensor issues.
- Ongoing issue with MES and air quality testing, as well as billing issues. Brief discussion continued. Requested permission to switch air compressor service provider to Garrison Fire Equipment in 2025.

RESOLUTION #295 APPROVING GARRISON AS VENDOR FOR ALL AIR QUALITY TESTING AND SERVICING IN 2025.

MOTION: Ellsworth

SECOND: Russo

RESOLVED to approve Garrison as vendor for all air quality testing and servicing in 2025.

VOTE: All in favor, motion carried.

- Commissioner Etson had reached out to several well companies regarding Co #4 ongoing well issues and received the following quotes:
 - Rosick Well Drilling: \$4,600
 - Hawk Drilling: \$7,885 for well work and \$5,895.37 for submersible pump and associated hardware/wiring.
 - Saratoga Well and Drill called on 12/5/24; they declined the project.

It was also noted that this will provide an immediate fix to Co #4 ongoing water issues. Discussion continued regarding the Board to follow up on the possibility of a municipal water supply sometime in the future. Lengthy discussion continued.

Joyce then read letter received by Co#4 requesting the board keep the municipal water project on the table for the future.

RESOLUTION #296 ACCEPTING THE QUOTE RECEIVED FROM ROSICK WELL DRILLING.

MOTION: Chouinard

SECOND: Russo

RESOLVED to accept the quote received from Rosick Well Drilling.

VOTE: All in favor, motion carried.

Treasurer: Joyce Petkus

- Auditor contacted her regarding scheduling the annual independent audit.
- Requested approval to pay ballot clerks. Brief discussion continued.

RESOLUTION #297 GIVING THE TREASURER PERMISSION TO PAY BALLOT CLERKS.

MOTION: Etson

SECOND: Russo

RESOLVED to give the Treasurer permission to pay ballot clerks.

VOTE: All in favor, motion carried.

Firefighter/Auxiliary Applications and Changes in membership:

- None.

Commissioner Chouinard noted he put a change in membership form in the LOSAP box 2 weeks ago regarding Tyler Rapant. Brief discussion; Joyce will look into it.

Report of the Chief – Derrick Barss

- Not present this evening.

Reports from Companies:

Company #1 – A/C Coffey

- Has requested Vischer Ferry to bring their new truck up for everyone to see the equipment organizational system installed by FMI.

Company #2 –

- Not present this evening.

Company #3 – D/C Petkus

- Gear Fitting scheduled at the District Office on December 17th.

Company #4 – D/C Bogardus

- Questioned if a workorder or email was ever received regarding 292 stop engine light problems; Douglas noted he did not but advised they check engine coolant.

Report of the Training Committee

- Nothing at this time

Report of the Explorer Program Committee - Walker Chandler

- Commissioner Ellsworth was added to the Explorer charter as the executive officer.
- 2025 Advisors are as follows: Jean Crumb, Dan Crumb, Shawn Willard, Ian Cameron, Ryan McConky, Derrick Barss, Walker Chandler, Danielle Willard, Nate King, Dain LaCross.
- Insurance changes this year: explorers will NO LONGER be able to participate in actual trainings and drills that are meant for active fire fighters; they can only observe. Insurance covers Explorer only specific training.
- Commissioner Ellsworth again requested the guidelines covering the Explorer Programs and what they are actually allowed to do.
- Continuing his online training for the Explorer program.
- Will continue outreach for retention of members.

Reports of the Commissioners:

- **Chouinard**
 - Roll up doors installed last Wednesday.
 - Thanks to King Enterprises for installing the conveyor chain on the district salt truck.
- **Etson**
 - AFG Grant submitted for 77 radios; the expectation is to hopefully receive 26 radios.
 - Discussions also regarding the Safer and VFIRE grants, including SAFER grant regulations. The fire companies, as NFP corporations, are eligible to submit to the VFIRE grant. Lengthy discussion continued.
 - Will be meeting with grant writer in January with possible web meeting with the Board.
 - Still waiting on further communications regarding the cell tower lease negotiations.
- **Russo**
 - Welcome Kim Gimbel.
 - Thanks for response times in bad weather.
 - Thank you for your support.
- **Ellsworth**
 - Has been in contact with Wilton Fire District regarding their ladder truck; they had a Pierce representative come up to get a second opinion on some of the issues. Discussion continued; project moving forward.
 - Commissioner resumes for vacated seat due by Monday, December 16th.
 - Waiting on updated information for new 275 bid; Joyce working with Christian.
 - Good Luck to the chiefs running tomorrow night.
 - Good Luck to Kim.
 - The board is moving the commissioner offices around.
 - Thanks to Dan Crumb, he repaired the air lift and air leak on 281.
 - 3500 gallon portable pond will be put out on Auctions International.
 - Need to find a trailer to move the lift around. Brief discussion continued.

Reports of the Town Board/Planning Board Liaisons

- **Town of Greenfield:** Commissioner Etson
 - Nothing at this time.
- **Town of Wilton:** Duane Bogardus
 - Four way stop to be installed at Old Gick and Perry Roads.
 - Mall project on hold due to cost of materials. Discussion continued.
 - Housing development going in off Ingersoll Road will be partially in both Greenfield and Wilton's fire district coverage areas.

District Policy Review:

- Nothing at this time

Special Topics of Discussion/Final Comments:

- Firefighter W. Chandler noted he is working with Douglas regarding the bail out ropes.

RESOLUTION #298 DISPENSING WITH THE READING OF THE MINUTES.

MOTION: Ellsworth

SECOND: Russo

RESOLVED to dispense with the reading of the minutes.

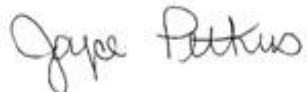
VOTE: All in favor, motion carried.

Motion was made by Commissioner Ellsworth with a second from Commissioner Chouinard to adjourn the meeting at 8:05 PM. All in favor, meeting adjourned.

Respectfully Submitted,

Kimberly A. Gimbel
District Secretary

Reviewed/Approved by,

A handwritten signature in cursive script that reads "Joyce Petkus".

Joyce Petkus
District Administrator/Treasurer