

**Board of Fire Commissioners**  
Greenfield Fire District  
Greenfield Center, NY 12833

The **April 9,2025** Board of Fire Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Commissioner Ellsworth at 7:00 PM. The Pledge of Allegiance and a moment of silence were recognized for departed members.

**Present were:** Commissioners Ellsworth, Chouinard, Russo, Thurman and Etson; D/S Gimbel. Excused: D/A-Treasurer Petkus, D/P Olson. Please see sign in sheet for others in attendance.

**RESOLUTION #148 APPROVING THE MINUTES OF THE FOLLOWING MEETINGS,  
MARCH 26, 2025**

MOTION: Ellsworth

SECOND: Thurman

RESOLVED Approving the minutes of the following meeting, March 26,2025

VOTE: All in favor, motion carried.

**Bid Opening**

Waste Reval RFP

- No proposals received for waste removal

Truck – District Utility Vehicle

- One (1) bid received

Premier Fire Apparatus, Inc. Sales and Service

- Drew Vaughn, General Manger
  - Bid Proposal for One (1) Vehicle Per District Specifications
    - \$219,835.00 total cost
  - Any questions or Concerns feel free to call Drew
- 2 Copies of the proposal in a sealed box
  - 1 Binder went to Chief Bogardus for the Truck Committee
  - 1 Binder stayed in the District Office in the Conference Room

**Chairman asked for questions/comments regarding the abstract:**

**RESOLUTION #149 APPROVING PAYMENT OF ABSTRACT #7 DATED APRIL 9,2025  
FROM THE GENERAL FUND, VOUCHER #250130 THROUGH VOUCHER #250159,  
TOTALING \$49,425.81.**

A3410.1	\$ 8,079.55
A3410.2	\$ 9,738.75
A3541.4	\$ 30,942.89
A9000.8	\$ 664.62

-----  
Total:           \$ 49,425.81

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED to approve payment of Abstract #7, dated April 9, 2025 from the General Fund, Voucher #250130 through Voucher #250159, totaling \$ 49,425.81.

VOTE: All in favor, motion carried

**RESOLUTION #150 APPROVING PAYMENT OF ABSTRACT #1 VOUCHER #25001 DATED APRIL 9, 2025 FROM THE SCBA RESERVE FUND TOTALING \$143,748.87.**

MOTION: Ellsworth

SECOND: Thurman

RESOLVED: approving payment of abstract #1 Voucher #25001 dated April 9, 2025 from the SCBA Reserve Fund totaling \$143,748.87.

VOTE: All in favor, motion carried.

**Firefighter/Auxiliary Applications and Changes in membership:**

**RESOLUTION #151 APPROVING THE CHANGES IN MEMBERSHIP OF GENE CARLETON FOR A 1 YEAR LEAVE OF ABSENCE**

MOTION: Ellsworth

SECOND: Etson

RESOLVED: approving the changes in membership to Gene Carleton for a 1 year leave of absence

VOTE: All in favor, motion carried.

**Explorer Changes in Membership**

- 2 Explorer Applications have been received for Zoey Davis and Lillian Davis

**Reports of the Staff:**

- **District Secretary:** Kim Gimbel
  - American Safety Council has the lowest prices and easiest access for the Defensive Driving course. Prices and process attached.
  - Please remind members to schedule their physicals before the May 31 deadline
  - 80<sup>th</sup> Anniversary Banquet committee met and will meet again on May 5
- **District Administrator:**
  - Not Present at meeting

**Director of Purchasing:** Read by Commissioner Ellsworth

- Still need to purchase one Scott X3 Pro air pack CGA 4.5 with QD regulator. UEBSS, & Pak tracker from Dival @ \$7565.73. (Motion) The other 19 air paks are in minus the bottles and the RIT pak.
- New gas meters are approximately 2 weeks out as of 4/2/25
- Truck PM's going ok so far, part delays are the only issue
- Jaws service is complete for the year. Took longer than expected due to cleaning & repairs.

- Annual bottle Hydro's of air bottles being done 12 bottles down at B-Lann in troy
- Reminder Annual Hose Testing June 2<sup>nd</sup> and 3<sup>rd</sup> @ Porter Corners
  - A/C Chandler will work with District Chief Bogardus on this
- Annual SCBA Pack testing is scheduled for **OCTOBER 16& 17 2025**.
- OHD of Glens Falls has submitted a Preventive Maintenance plan for all OHD in the district at the following cost.
- EL 293 has offered to be purchased by Burnt Hills FD for \$375,000 waiting on contract to be completed and then truck to be serviced before delivery to Burnt Hills.
  - Look into next week when Douglas returns
- Hilltop to replace tires on T293, ETA 282 and F272 all at once when we are ready.
  - Trucks will be done at their own stations, will confirm
- T293 is @ Firematic getting serviced once it returns, I will hopefully have a date for it to be lettered at AJ Signs.
- NEW 261 is scheduled to go to AJ signs for lettering April 17, 2025 back to us on April 18, 2025.
- ETA 273 was appraised on 3/25/2025 (Tuesday) amount of appraisal was \$175,000-\$195,00. If we list it with Adirondack. Formal appraisal letter being sent. Contract to be signed if we want to sell with ADK Fire Equipment again sale will be a **7% commission-based sale**.
- RFP needs to go out for the sealcoating of the lots at Greenfield Center Station 1 and the District office and Porter Corners.
- I have sent a follow up to Vast Horizons inquiring on the status of the fire police portable radios.
- Company 1 is looking to Purchase (2) 30 degree elbows 6 inch NHT to 5 inch Stortz cost is 604.32 plus \$25 S&H total 629.32 from NY Fire equipment, money to come from Misc. Equip fund. **No matter who we get them from lead time is 90 to 100 days.**
- Company 2 has requested the following items to make 271 from an ETA to an ER 1.5 ton come along /4 piece pry bar set/10 and 20 ton bottle jacks/ keyhole saw all items should be able to be purchased for under \$400 either locally or through a vendor.
  - Discussion on where and what to purchase

#### Treasurer:

- Not present at this meeting

#### Report of the Chief – District Chief Duane Bogardus

- Transferred 291 to Porter Corners to cover the need for the tanker. A leak was discovered moving up to the pump gun
- I feel the bid specs on the proposed truck seems to be above and beyond
- Thank you to the members for all their hard work

Discussion concerning using different PM Vendors for cost savings. Will have the Officers start looking for information on other options.

### **Report of the EMS Coordinator Read by D/S Gimbel**

- Will be updating Car #266 to be the Primary EMS vehicle listed with the State of New York as required

### **Reports from Companies:**

#### **Company #1 – A/C Bill Coffey**

- Nothing at this time

#### **Company #2 -A/C Walker Chandler**

- Thanks for getting 273 fixed.
- Appreciate the tires

Discussion concerning the transfer case/ gear house work done with Vander Mullen

#### **Company #3 – D/C Ed Petkus**

- Nothing at this time

#### **Company #4 – A/C Nate King**

- Company 4 is continuing to work on training

### **Report of the Training Committee**

- Continuing Bail Out training. Will look into changes made by the state in what is actually required

### **Report of The Explorers Program A/C Chandler Walker**

- The Explorer Guidelines were given to Secretary Gimbel. She will compile information for the board

### **Reports of the Commissioners:**

- **Ellsworth –**
  - The laws concerning social media are very concerning. We need to become more aware of the laws and policies. We cannot use are personal cell phones to take pictures. We will look into this more to make sure we are conforming to the laws.
  - We should use the iPad in the trucks.
- **Etson –**
  - Nothing at this time
- **Russo –**
  - Nothing at this time
- **Thurman –**
  - The law conference was very informative
- **Chouinard –**
  - Banquet Committee met

## **Reports of the Town Board/Planning Board Liaisons**

- **Town of Greenfield: Commissioner Etson**
- **Town of Wilton: Commissioner Chouinard**

## **District Policy Review:**

- No Changes at this time
- Facilities Use Policy - Tabled until next month
- District Policy #2 Apparatus/Chief Vehicle Use Policy – Tabled until the April 23,2025 meeting to allow Commissioner Etson and Captain Walt Ramsey to continue working on it.

## **Old Business:**

### LOSAP VS Active Status Points

- The calendar years not matching makes it hard for people to understand
- The By Law was originally written to cover the members who worked shift work. It allowed members to maintain voting rights
- Chiefs bring back to your companies monthly meeting

Discussion continued and add this to May 14,2025 agenda to vote

## **Special Topics of Discussion/Final Comments:**

- New 261 looks good for travel
- Shipping container questions need to be discussed with Joyce about insurance and legal issues

Chief Bogardus and A/C Chief King met with the new Corinth Fire Chief Kevin Granger to clean up the boxes. Chief Granger would like to reduce the amount of mutual aid requests.

Corinth will be dropping Wilton in their mutual aid plan

Chief Granger will no longer be asking for full coverage when they are being sent to a mutual aid. Corinth will cover what they need and ask for minimal help as needed

A/C Chief King – Company # 4 has hired an attorney (PINSKY) to review the By Laws. They want to make sure they are following the not-for-profit law. If the other companies would like to split the cost

## **Motions**

### **RESOLUTION #152 APPROVING 2025-2026 CAPITAL EAP CONTRACT**

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED approving 2025-2026 Capital EAP contract

VOTE: All in favor, motion carried

### **RESOLUTION #153 ALLOWING DISTRICT CHIEF DUANE BOGARDUS PERMISSION TO TAKE CAR 26 and Chief Petkus to take 280 TO THE CAFDA CONFERENCE IN LAKE GEORGE, NY (WARREN COUNTY) APRIL 10-12, 2025**

MOTION: Ellsworth

SECOND: Thurman

RESOLVED Allowing District Chief Duane Bogardus permission to take Car 26 And Chief Petkus to take 280 to the CAFDA Conference In Lake George, NY (Warren County) April 10-12, 2025

VOTE: All in favor, motion carried.

### **RESOLUTION #154 TO PURCHASE SCOTT X3 PRO AIR PACK CGA 4.5 WITH QD REGULATOR. UEBSS, & PAK TRACKER FROM DIVAL @ \$7565.73**

MOTION: Ellsworth

SECOND: Russo

RESOLVED To purchase Scott X3 Pro air pack CGA 4.5 with QD regulator. UEBSS, & Pak tracker from Dival @ \$7565.73

VOTE: All in favor, motion carried.

### **RESOLUTION #155 RFP NEEDS TO GO OUT FOR THE SEALCOATING OF THE LOTS AT GREENFIELD CENTER STATION 1 AND THE DISTRICT OFFICE AND PORTER CORNERS**

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED: RFP needs to go out for the sealcoating of the lots at Greenfield Center station 1 and the District office and Porter Corners

VOTE: All in favor, motion carried.

### **RESOLUTION #156 TO PURCHASE (2) 30 DEGREE ELBOWS 6 INCH NHT TO 5 INCH STORTZ COST IS 604.32 PLUS \$25 S&H TOTAL 629.32 FROM NY FIRE EQUIPMENT, MONEY TO COME FROM MISC. EQUIP FUND.**

MOTION: Ellsworth

SECOND: Thurman

RESOLVED: Purchase (2) 30 degree elbows 6 inch NHT to 5 inch Stortz cost is 604.32 plus \$25 S&H total 629.32 from NY Fire equipment, money to come from Misc. Equip fund.

VOTE: All in favor, motion carried.

### **RESOLUTION #157 TO APPROVE NEW YORK SAFETY COUNCIL AS THE VENDOR FOR THE DEFENSIVE DRIVING TRAINING OFFERED TO THE MEMBERS AND OTHER ALLOWABLE PEOPLE.**

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED to approve New York Safety Council as the vendor for the Defensive Driving training offered to the members and other allowable people.  
VOTE: All in favor, motion carried.

**RESOLUTION #158 ALLOWING D/C MARSHALL, FF GIBBINS, A/C KING TO TAKE VEHICLES 260,261 AND THE UTILITY TRAILER ON APRIL 27, 2025 WITH A DESTINATION OF FMI IN SPRINGFIELD OH (AND RELATED EXPENSES)**

MOTION: Ellsworth  
SECOND: Chouinard  
RESOLVED Allowing D/C Marshall, FF Gibbins, A/C King to take Vehicles 260,261 and the utility trailer on April 27, 2025 with a destination of FMI in Springfield OH (and related expenses)  
VOTE: All in favor, motion carried.

**RESOLUTION #159 TO ENTER INTO EXECUTIVE SESSION FOR AN EMPLOYMENT MATTER AT 8:10 PM**

MOTION: Ellsworth  
SECOND: Chouinard  
RESOLVED To enter into executive session for a disciplinary matter at 7:55 pm  
VOTE: All in favor, motion carried.

**RESOLUTION #160 TO RECONVENE FROM EXECUTIVE SESSION AT 9:00 PM**

MOTION: Ellsworth  
SECOND: Thurman  
RESOLVED: To reconvene from executive session at 9:16 PM  
VOTE: All in favor, motion carried.

**RESOLUTION #161 TO DISPENSE WITH THE READING OF THE MINUTES**

MOTION: Ellsworth  
SECOND: Chouinard  
RESOLVED to dispense with the reading of the minutes  
VOTE: All in favor, motion carried.

**Motion was made by Commissioner Ellsworth with a second from Commissioner Chouinard to adjourn the meeting at 9:05 PM. All in favor, meeting adjourned.**

Respectfully Submitted,



Kimberly A. Gimbel

District Secretary