

Board of Fire Commissioners
Greenfield Fire District
Greenfield Center, NY 12833

The **March 26,2025** Commissioners Meeting of the Greenfield Fire District was called to order at the District Office by Commissioner Ellsworth at 7:00 PM. The Pledge of Allegiance and a moment of silence were recognized for departed members.

Present were: Commissioners Ellsworth, Chouinard, Russo, Thurman and Etson; D/S Gimbel, D/P Olson. **Excused:** D/A-Treasurer Petkus. Please see sign in sheet for others in attendance.

**RESOLUTION #129 APPROVING THE MINUTES OF THE FOLLOWING MEETINGS,
MARCH 12, 2025 AND March 20,2025**

MOTION: Ellsworth

SECOND: Thurman

RESOLVED Approving the minutes of the following meeting, March 12, 2025
and March 20,2025

VOTE: All in favor, motion carried.

Chairman asked for questions/comments regarding the abstract:

**RESOLUTION #130 APPROVING PAYMENT OF ABSTRACT #6 DATED MARCH26,2025
FROM THE GENERAL FUND, VOUCHER #250110 THROUGH VOUCHER #250129,
TOTALING \$36,698.98.**

A3410.1	\$ 8,308.66
A3410.2	\$ 770.00
A3541.4	\$ 26,667.91
A9000.8	\$ 952.41

Total:	\$ 36,698.98

MOTION: Ellsworth

SECOND: Russo

RESOLVED to approve payment of Abstract #6, dated March 26,2025 from the General Fund, Voucher #250110 through Voucher #250129, totaling \$ 36,698.98.

VOTE: All in favor, motion carried

**RESOLUTION #131 APPROVING PAYMENT OF ABSTRACT #3 VOUCHER #ER25003
DATED MARCH 26,2025 FROM THE EQUIPMENT RESERVE FUND TOTALING
\$223,000.00.**

MOTION: Ellsworth

SECOND: Thurman

RESOLVED: approving payment of abstract #3 Voucher #ER25003 dated March26,2025 from the Equipment Reserve Fund totaling \$223,000.00.

VOTE: All in favor, motion carried.

**RESOLUTION #132 APPROVING PAYMENT OF ABSTRACT #1 VOUCHER #LR25003
DATED MARCH 26,2025 FROM THE LADDER RESERVE FUND TOTALING \$777,000.00.**

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED: approving payment of abstract #1 Voucher #LR25001 dated March26,2025 from the Ladder Reserve Fund totaling \$777,000.00.

VOTE: All in favor, motion carried.

Firefighter/Auxiliary Applications and Changes in membership:

- Co #1 William Brian Crowe - requests a 6-month leave of absence and would like to keep his CME active
- Co #1 – Mikayala Tougas – requests a 1-year leave of absence
- Co #4 – James Howell has moved from Explorer to Firefighter

RESOLUTION #133 APPROVING THE CHANGES IN MEMBERSHIP OF WILLIAM BRIAN CROWE, MIKAYLA TOUGAS AND JAMES HOWELL

MOTION: Ellsworth

SECOND: Etson

RESOLVED: approving the changes in membership to William Brian Crowe, Mikayla Tougas and James Howell

VOTE: All in favor, motion carried.

Reports of the Staff:

- **District Secretary:** Kim Gimbel
 - Policy # 14 Medical Evaluation Policy will be moved to the April 9th meeting for review
 - Commissioner Bill Etson would like permission to attend the CAFDA conference on Friday April 11th, this will be a motion at the end
 - An 80th Anniversary Banquet Planning Committee has been formed with members from each company. We will hold our first meeting on April 7,2025 at 7pm
- **District Administrator:** Joyce Petkus
 - New 275 went out to public bid with April 9th bid opening date.
 - All DMV/LENS authorizations have been received.
 - CLIA waiver submitted.
 - Received electronic manual for the 2017 Pierce and forwarded as necessary.
 - Commissioner Etson plans on attending the CAFDA Conference in Lake George. (M)
 - Previously forwarded email from A/C N. King that that Deputy Ray Rodriguez would like a fob for Co #4 station. (M)
 - Ken Hausman is again requesting to use Co# 3 on May 31-June 1st and July 12-13th. Co#3 President has confirmed this is approved and the Hold Harmless waiver and the COI have been received. (M)
 - Received notification from Occupational Medicine that effective 4/14, there will be a

price increase for certain services; PFT tests will increase from \$56 to \$60.

Director of Purchasing:

- RIT Bottle delivered to Co#3
- Chlorine meter is calibrated
- Emergency Vehicle Outfitters coming next week for the install of chargers on 262 and the required auto eject and battery maintainer
- Still need a set of cutters to return to Garrison
- Truck PMs are continuing
- Overhead Door of Glens Falls has repaired the #5 door at Co#4
- The training committee would like to move forward with the purchase of the 20-foot shipping container to use as a burn simulator.
 - Deputy Chief Marshall noted he has turned in the requested paperwork to Joyce
- Co# 4 Pest issues have been addressed and they are on a monthly schedule with Pest Solutions
- EL293 is listed with ADK Fire for \$400,000.00. Updates to follow
- New 261 has been scheduled to go to AJ Signs on April 17th with a return date of April 18
- ETA273 was appraised on March 25, 2025. Waiting on appraisal paperwork.
- Hilltop Tire has quoted \$17,106.54 for the needed tires. This is state contract pricing.
 - T293 6 tires \$6920.24
 - ETA282 10 tires \$8152.38
 - F272 6 tires \$2033.92
- T293 is at Firematic getting serviced once it returns, we can schedule it to go to AJ Signs for lettering.

Treasurer: Joyce Petkus

- Reminder that FY 2024 audit is April 24th.

Report of the Chief – District Chief Duane Bogardus

- .PM on Trucks
 - 271 went in place of 261 due to a coolant leak.
 - 261 was floated to Co#2 and will go at a later date.
- Chief Bogardus would like to request a printed manual for the 2017 Pierce.

Report of the EMS Coordinator – Nothing at this time

Reports from Companies:

Company #1 – D/C Jerrid Marshall

- 261 delivered and training has started. Hoping to start pumping, weather permitting. There are some glitches that will be fixed.

Company #2 -D/C Walker Chandler – Nothing at this time

Company #3 – Capt. Dan Crumb – Nothing at this time

Company #4 – D/C Zak King

- Driver training on NEW 293 complete

Report of the Training Committee – D/C Jerri Marshall

- The paperwork and scope of training was handed into Joyce for the Storage Container the Training Committee would like to buy

Report of The Explorers Program – D/C Chandler Walker

- New member approved
- Will get the manual to the board

Reports of the Commissioners:

- **Ellsworth –**
 - Commissioner Etson has not heard back from the school board or the Town of Wilton concerning the grant needed to move forward with the public water line. Will try to move forward
 - All committees should be taking minutes and turning them into the board
- **Etson –**
 - Nothing at this time
- **Russo –**
 - Nothing at this time
- **Thurman –**
 - At the County Officers meeting they discussed discounted radio prices. Will meet with the radio committee to discuss
- **Chouinard –**
 - Thanks for having the door fixed
 - Co#4 has hired an interior decorator to help them design the meeting room and come up with some new ideas for the rooms. Commissioner Ellsworth stated to create a presentation when ready to ask for funds.

RESOLUTION #134 ALLOWING THE DIRECTOR OF PURCHASING TO START THE PROCESS OF HAVING TRUCK # 273 APPRAISED FOR SALE.

MOTION: Ellsworth

SECOND: Russo

RESOLVED: Allowing the director of purchasing to start the process of having truck # 273 appraised for sale.

VOTE: All in favor, motion carried

RESOLUTION #135 ALLOWING THE REPAIR OF THE GENERATOR FROM 263 FOR UP TO \$5,000.00

MOTION: Ellsworth

SECOND: Russo

RESOLVED: Allowing the repair of the generator from 263 for up to \$5,000.00

VOTE: All in favor, motion carried

Reports of the Town Board/Planning Board Liaisons

- **Town of Greenfield: Commissioner Etson** – Counselman Mike Gyarmathy in attendance to discuss how to improve the Town Codes to help the Fire District as the town continues to grow. Discussion concerning driveway widths and lengths.
- **Town of Wilton: Commissioner Chouinard**

District Policy Review:

- District Policy #2 Apparatus/Chief Vehicle Use Policy – Tabled until the April 9, 2025 meeting to allow Commissioner Etson and Captain Walt Ramsey to continue working on it.

Old Business:

Deputy Chief Jerrid Marshall provided the Board of Commissioner's with the following plan on how to take ER 261 to FMI for its updates

- D/C Marshall, FF Gibbins, A/C Coffey, A/C King will depart with ER 261 and CAR 260 from 13 South Greenfield Road on the morning of April 27th, 2025 with a destination of Fire and Marine at 5325 Prosperity Dr. Springfield, OH 45502
- Upon arrival members will meet and confirm tool locations for mounting with FMI representatives.
- Members will depart from FMI with a destination of Cobblestone Hotel & Suites 170 State Route 55 Urbana Ohio 43078 for a one-night reservation with an approximate cost of \$120 Per room. 2 rooms will be needed
- On the morning of April 29, 2025 members will depart the hotel with a destination of 13 South Greenfield Road.
- D/C Marshall will sign out the credit card and two EZ passes on April 25, 2025
- All equipment will be loaded on 261 if there is no damage caused to the new apparatus or equipment
- If all equipment can't be loaded onto 261, a request will be to bring the maintenance trailer to transport equipment; this will be a worst-case scenario
- Alternative cost to send all members on 261 and rent a car to return to district would be approximately \$450.00.

Motions

RESOLUTION #136 GIVING DAIN LACROSS PERMISSION TO ATTEND THE NYSAFC REGIONAL HAND-ON TRAINING: FIRE BEHAVIOR ON THE INSIDE AT EAST GLENVILLE FIRE DISTRICT #3, 433 SARATOGA ROAD, GLENVILLE, SCHENECTADY COUNTY, ON OCTOBER 18-19, 2025. PERMISSION TO ALSO TAKE 284.

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED giving Dain LaCross permission to attend the NYSAFC Regional Hand-On Training: Fire Behavior on the Inside at East Glenville Fire District #3, 433 Saratoga Road, Glenville, Schenectady County, on October 18-19, 2025. Permission to also take 284.

VOTE: All in favor, motion carried

RESOLUTION #137 THAT EFFECTIVE IMMEDIATELY, THE MAINTENANCE POSITION WILL BE INCREASED FROM 32 TO 40 HOURS PER WEEK.

MOTION: Ellsworth

SECOND: Thurman

RESOLVED that effective immediately, the Maintenance position will be increased from 32 to 40 hours per week.

VOTE: All in favor, motion carried.

RESOLUTION #138 GIVING COMMISSIONER ETSON AND COMMISSIONER CHOUINARD PERMISSION TO ATTEND THE CAFDA CONFERENCE AT THE FORT WILLIAM HENRY CONFERENCE CENTER, LAKE GEORGE, APRIL 10-12, 2025.

MOTION: Ellsworth

SECOND: Russo

RESOLVED giving Commissioner Etson p and Commissioner Chouinard permission to attend the CAFDA Conference at the Fort William Henry Conference Center, Lake George, April 10-12, 2025.

VOTE: All in favor, motion carried.

RESOLUTION #139 APPROVING ACCESS FOB FOR CO #4 FIREHOUSE TO DEPUTY RAY RODRIGUEZ.

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED: approving access fob for Co #4 firehouse to Deputy Ray Rodriguez.

VOTE: All in favor, motion carried.

RESOLUTION #140 GIVING FIREFIGHTER KEN HAUSAM PERMISSION USE CO #3 FIREHOUSE MAY 31-JUNE 1ST AND JULY 12-13TH.

MOTION: Ellsworth

SECOND: Thurman

RESOLVED: giving Firefighter Ken Hausam permission use Co #3 firehouse May 31-June 1st and July 12-13th.

VOTE: All in favor, motion carried.

RESOLUTION #141 APPOINTING BRIAN JOYCE ON THE ACCEPTANCE OF THE POSITION OF DIRECTOR OF PURCHASING FOR 2025; SET HOURLY RATE OF \$25.00 FOR UP TO 32- HOUR WORK WEEKEND ANY APPLICABLE BENEFITS AS LISTED IN THE GREENFIELD FIRE DISTRICT EMPLOYEE MANUAL.

MOTION: Ellsworth

SECOND: Russo

RESOLVED: Appointing Brian Joyce on the acceptance of the position of Director of Purchasing for 2025; set hourly rate of \$25.00 for up to 32- hour work weekend any applicable benefits as listed in the Greenfield Fire District employee manual.

VOTE: All in favor, motion carried.

RESOLUTION #142 TO ACCEPT THE BID FOR 22 TIRES FROM HILLTOP TIRE TOTALING \$17,106.54

- T293 6 tires \$6920.24
- ETA282 10 tires \$8152.38
- F272 6 tires \$2033.92

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED To accept the Bid for 22 tires from Hilltop Tire totaling \$17,106.54

- T293 6 tires \$6920.24
- ETA282 10 tires \$8152.38
- F272 6 tires \$2033.92

VOTE: All in favor, motion carried.

RESOLUTION #143 TO ENTER INTO EXECUTIVE SESSION FOR A DISCIPLINARY MATTER AT 7:55 PM

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED To enter into executive session for a disciplinary matter at 7:55 pm

VOTE: All in favor, motion carried.

RESOLUTION #144 TO RECONVENE FROM EXECUTIVE SESSION AT 9:16 PM

MOTION: Ellsworth

SECOND: Thurman

RESOLVED: To reconvene from executive session at 9:16 PM

VOTE: All in favor, motion carried.

Special Topics of Discussion/Final Comments:

- South Glens Falls will be contacted to come and pick up their fobs

RESOLUTION #145 TO DISPENSE WITH THE READING OF THE MINUTES

MOTION: Ellsworth

SECOND: Chouinard

RESOLVED to dispense with the reading of the minutes

VOTE: All in favor, motion carried.

Motion was made by Commissioner Ellsworth with a second from Commissioner Chouinard to adjourn the meeting at 9:25 PM. All in favor, meeting adjourned.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Kim Gimbel".

Kimberly A. Gimbel
District Secretary